

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Oakland County, Michigan
Tuesday, June 21, 2016

At 7:00p.m. The Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

Present: Trustees: Grant Gerhart, Eli Greenbaum, Judy Lindstrom, Joan Luksik, Pam Williams

Administration: Library Director, Carol Mueller; Assistant Director, Tera Moon; Director's Secretary, Andrea Aragona

Guests: Emily Hudak, SOC; Jacki Boyer, FOL representative; Sandra Bird, Finance Coordinator Administration.

After discussion, a motion was made by Grant Gerhart, seconded by Judy Lindstrom **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

President's Verbal Report:

Joan stated that "summer slide" is an amount of learning loss students experience when not in school over summer vacation. The biggest areas are in reading and math. Joan stated that we are very fortunate at Bloomfield Township Public Library with the great contribution our summer reading programs provide our township students. She thanked the Friends of the Library for their continued support funding the summer reading programs at the Library.

Director's Verbal Report:

Carol stated that our summer reading kickoff was last weekend and we had over 300 participants! This years' summer reading themes are *On you mark, Get set, and Read* for Youth Services, and *Exercise your Mind* for Adult Services. We have over 300 children registered for summer reading along with 110 teens and over 60 adults! Carol thanked the Friends of the Library for funding and supporting these summer reading programs that are so very important to our community.

The Library held a special needs family night on Friday May 20th. There were 13 in attendance and the families were happy to have this special time at the Library! Our afterhours *Art Heist* program was limited to 20 people and it was full!

May was the first month of our HITS program. There were 602 books checked out and 87% were borrowed by township residents. 1438 DVD's were borrowed and 82% of those borrowed were by township residents. These results are comparable to the rental usage statistics. Comments have been that patrons are thrilled new books are now a 3-week loan term instead of a 7-day loan term.

Carol introduced Sandra Bird, the new Finance Coordinator and welcomed her to the Board Meeting.

CONSENT AGENDA MOTION:

After discussion, a motion was made by Pam Williams, seconded by Judy Lindstrom, **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

REGULAR AGENDA:

Call to the Public:

Joan welcomed Emily Hudak, SOC representative and Jacki Boyer, FOL representative. Emily informed the Trustees to "save the date" for Saturday, December 3, 2016 for the Staff Holiday Party. This year's event will be at the Emagine Theater in Royal Oak from 6:30pm to 8:30pm.

Jacki Boyer, Vice President of the Friends of the Library, attended the meeting as a liaison for the Friends. She stated it is a huge pleasure being part of this Library on so many levels. She is thrilled to contribute her efforts to the Friends as they have given over \$1.3 million in revenue back to the Library!

UNFINISHED BUSINESS:

No discussion items at this time.

NEW BUSINESS:

11a 2017 Periodical Subscription Services Bid

Carol stated that each year the Library releases a request for periodical subscription services proposals and four companies responded. The Library carries over 400 subscriptions. The Trustees were given a copy of the request for proposals along with the company responses and quotes for the subscription services. WT Cox is our current vendor and after reviewing the four proposals, Assistant Director, Tera Moon along with Adult Services Librarian, Ed Niemchak recommended continuing our services with them.

After discussion, a motion was made by Pam Williams, seconded by Judy Lindstrom **TO APPROVE AWARDING THE 2017 LIBRARY SERIALS BID TO W. T. COX SUBSCRIPTIONS, INC., 201 VILLAGE ROAD, SHALLOTTE, NC 28470.**

A vote was taken for approval of the motion.

Ayes: Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

Pam Williams questioned the increase in the water bill by 2/3 over last year at this time. Carol stated that there is no consistent pattern in the billing for the water and she will review and report on this at the July Board Meeting.

After discussion, a motion was made by Grant Gerhart, seconded by Eli Greenbaum, **TO APPROVE AND ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

OTHER:

Due to the lack of a quorum for the July 19th Board of Trustees Meeting, the meeting will be changed to Thursday, July 14, 2017.

Meeting adjourned at 7:27 p.m.

The next meeting of the Bloomfield Township Public Library Board of Trustees is Thursday, July 14, 2016 at 7:00 p.m. in the Library Board Room.

Submitted by:

Judy Lindstrom, Secretary