

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Bloomfield Township Public Library  
Oakland County, Michigan  
**Tuesday, November 15, 2011**

At 7:01 p.m. the Library Board of Trustees Meeting was called to order by President Judy Lindstrom.

- Present:** Trustees: Margaret Cohen, Joseph Falik, Grant Gerhart, Judy Lindstrom and Pam Williams
- Administration:** Library Director, Karen Kotulis-Carter; Assistant Library Director, Carol Mueller; Director's Secretary, Andrea Aragona
- Guests:** Amy Young, SOC; Joan Wu, BTPL Systems Department Head; Leslie Helwig, Bloomfield Township Community Relations Director; Jim Pletz, TLN Director; Howard Barron, Township resident.

Upon discussion, a motion was made by Peggy Cohen, seconded by Grant Gerhart **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Falik, Gerhart, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

**President's Verbal Report:**

Judy reminded everyone about the Holiday Party. She also expressed her delight that Timberlake Road has been resurfaced. Several Board members volunteered at the Friends Used Book Sale and the sale was very well attended.

**Director's Verbal Report:**

Karen congratulated the Friends of the Library on their Big Used Book Sale last weekend. Attendance was high and overflowing bags left the building on "bag day!" The Friends had approximately \$8,310.00 in sales. Unfortunately, during the final hour of the sale the elevator malfunctioned. The cable was repaired early Monday morning before the Library opened.

Karen sent a Thank You letter to Leo Savoie, Township Supervisor, in appreciation of the repairs to Timberlake Road.

The Trustees received the Winter Newsletter prior to the meeting. Karen stated response has been very good regarding the newsletter. Since our last Newsletter, program attendance has increased. Also, our older community appreciates the newsletter as most of them would not view the information electronically.

Karen informed the Trustees that since she became Director she started an Emeritus List in 2001 to keep previous library leaders in touch with our Library. The mailing list contains previous directors, assistant directors, department heads, assistant department heads,

retired employees, Trustees and Friends Presidents. The list now contains 50 people. Throughout the year, the emeritus Society receives mailings informing them of Library happenings.

Karen, Judy Lindstrom and Carol Mueller met with Rob Glass, BHS Superintendent, and Ingrid Day, School Board President to plan the agenda for the Library/School Board joint meeting on December 13 at 7:00 p.m.

The Library will be participating in the Detroit Free Press Gift of Reading program again this year. Donations will be collected in the lobby from November 1-28, 2011. The goal is to deliver these books to children by the December holidays.

### **CONSENT AGENDA MOTION**

After discussion, a motion was made by Peggy Cohen, seconded by Grant Gerhart **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTIONS OF THE FOLLOWING: CASH DISBURSEMENTS**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Falik, Gerhart, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

### **REGULAR AGENDA:**

Call to the Public:

Judy welcomed Amy Young, SOC representative, Joan Wu, BTPL Systems Department Head; Leslie Helwig, Bloomfield Township Community Relations Director; Jim Pletz, TLN Director; Howard Barron, Township resident.

At this time, Mr. Barron encouraged the Trustees to consider broadcasting the Board of Trustee Meetings. He also suggested the meeting minutes be presented on the website as soon as they are written, rather than waiting 30 days for Board approval. Judy informed Mr. Barron the Board will consider their options with regard to broadcasting the Library Board Meetings and that is its standard protocol not to publish the Board Meeting Minutes until they have been approved by the Board of Trustees at their next monthly meeting.

### **UNFINISHED BUSINESS:**

No discussion at this time.

### **NEW BUSINESS:**

*Election of Officers:*

The following Trustees were nominated as officers for the 2011-2012 term. Judy Lindstrom, President; Pam Williams, Vice President; Joan Luksik, Secretary.

After discussion, a motion was made by Peggy Cohen, seconded by Pam Williams **TO ELECT JUDY LINDSTROM AS PRESIDENT, PAM WILLIAMS AS VICE PRESIDENT, AND JOAN LUKSIK AS SECRETARY OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BOARD OF TRUSTEES FOR THE TERM OF DECEMBER 2011 THROUGH NOVEMBER 2012.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Falik, Gerhart, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

*Appointment of Committees:*

President Judy Lindstrom made the following Committee appointments for the December 2011 through November 2012 term: Art Committee, Judy Lindstrom and Pam Williams; Bloomfield Twp Liaison, Joan Luksik and Pam Williams; Cranbrook, Judy Lindstrom and Joan Luksik; Development, Joseph Falik and Judy Lindstrom; Finance, Judy Lindstrom and Peggy Cohen; FOL Liaison, Pam Williams and Grant Gerhart; Building & Grounds, Pam Williams and Peggy Cohen; Jeanette P. Myers Scholarship Selection, Joan Luksik, and Joseph Falik; Landscaping/Interiors, Peggy Cohen and Joseph Falik; Personnel/Director Evaluation, Joan Luksik and Grant Gerhart; Policy, Peggy Cohen and Grant Gerhart.

*Public Broadcasting of Library Board Meetings:*

Leslie Helwig, Bloomfield Township Community Relations Director, researched and investigated options for the Library Board to consider with regard to broadcasting Library Board Meetings. She presented three different options with three different price points. The Bloomfield Township Cable Access Board recommended to the Township Board that BCTV is allowed a six-month trial period to focus on the broadcasting implementation for the Township Board meetings. After that six-month period it will be possible to decide which methods are most cost effective for the Township. There are many considerations to evaluate and this was just an informative meeting and the beginning of our review. No action was taken at this time. We will continue working to implement broadcasting by April 1, 2012.

*TLN Plan of Service Proposed Change:*

The TLN Steering Committee is recommending two proposals which will amend the current Plan of Service; Proposition 001 and Proposition 002. Each Library gets a weighted vote based on their population. The vote is due by November 30, 2011.

Proposition 002 is a proposal that decreases the number of Class V representatives from two to one, but the total committee size is also being reduced from eleven to seven and all class size representation is being relatively reduced.

After discussion, a motion was made by Grant Gerhart, seconded by Pam Williams **TO APPROVE THE PROPOSED CHANGE OF PROPOSITION 002.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Falik, Gerhart, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

Proposition 001 presents amendments to the existing TLN Plan of Service regarding Reciprocal Borrowing. After discussion and review, the Board felt the existing TLN Plan of service already encourages opportunities to share resources if a member library wishes to do so. These amendments are unnecessary and suggestions regarding accepting "contract communities as equal members," providing "access to ALL materials" and providing "access to services and programs" could be detrimental to individual TLN member libraries if they are not able to be so generous. The Board is in favor of local control first and foremost. Jim Pletz, TLN Director, was present to hear the Trustees concerns. He stated he could not advise them, but he will take their concerns to his Board of Directors meeting this month.

After discussion, a motion was made by Peggy Cohen, seconded by Pam Williams **TO REJECT THE PROPOSED CHANGES OF PROPOSITION 001.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Falik, Gerhart, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

**DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**

A question was raised with regard to Check #35049 payable to Butzel Long in the amount of \$2,271.78. Karen explained this was payment for legal assistance for the review, preparation and interview with the Michigan Department of Civil Rights Creswell case which was dismissed and ruled in our favor.

A motion was made by Peggy Cohen, seconded by Pam Williams **TO ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Falik, Gerhart, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

Meeting adjourned at 9:10 p.m.

The next meeting of the Bloomfield Township Public Library Board of Trustees is Monday, December 19, 2011 at 7:00 p.m. in the Board Room.

Submitted by:

Joan Luksik, Secretary