

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, April 24, 2012

At 7:00 p.m. the Library Board of Trustees Meeting was called to order by President Judy Lindstrom.

Present: Trustees: Margaret Cohen, Judy Lindstrom, Joan Luksik and Pam Williams

Unable to Attend: Joseph Falik, Grant Gerhart

Administration: Library Director, Karen Kotulis-Carter; Assistant Library Director, Carol Mueller; Director's Secretary, Andrea Aragona

Guests: Breck McCrory, SOC representative, Howard Baron, Township resident.

Upon discussion, a motion was made by Peggy Cohen, seconded by Joan Luksik **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Cohen, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

President's Verbal Report:

Judy stated that this is an auspicious day for the Board as we are video recording our Library Board Meetings for the next few months to make them available to our residents. Judy thanked BCTV and Matt McIntosh for recording the meeting. This is also an important meeting where all of the Trustees are utilizing an electronic Board Packet in an effort to go green and reduce the cost of printing and delivery. The video can be viewed on the Library's website. Judy also stated that she thoroughly enjoyed the DIA Inside/Out presentation at the Library. She also stated that the Volunteer Appreciation Reception was well attended with 75 volunteers. In closing, Judy reminded everyone to enjoy the Library gardens when they visit the Library...they are truly spectacular!

Director's Verbal Report:

Karen reported that the Library experienced a record circulation year in 2011/2012 with a circulation total of 908,115. This is the highest circulation we have had in the Library's 48 years! When most libraries are experiencing declining circulation, we are pleased with the increase especially since our taxpayer use is increased.

The Library held a Tornado drill on April 19. Karen complimented Assistant Director, Carol Mueller, for the excellent job she did coordinating the tornado drill and reviewing all the procedures with staff.

As a result, staff did an excellent job responding to this unscheduled drill. The entire 100,000 square foot building was cleared to the lower level in Meeting Room 1 in five minutes and thirty two seconds.

Our Systems staff and other departments will be beta testing our new integrated library software system, Sierra, on Wednesday, April 25. This will take place between 11:00 a.m. and 7:00 p.m. Virtual Library services will be limited during this time. We have had an exceptional opportunity being the first public library to implement this software. With a lot of hard work from Joan Wu, Systems Department Head, and her staff along with input from other Library staff the process is moving right along.

Karen stated that this week we announced the 2012 Jeanette P. Myers Memorial Scholarship. Applications will be accepted through Friday, June 1, 2012. Anyone with a connection the Bloomfield Township Public Library such as a BTPL library cardholder can apply. Applications along with all pertinent information are available on the website and at the Welcome Desk.

CONSENT AGENDA MOTION

After discussion, a motion was made by Joan Luksik, seconded by Pam Williams **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Cohen, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

REGULAR AGENDA:

Call to the Public:

Judy welcomed Breck McCrory, SOC representative and Howard Baron, Township resident.

Mr. Baron thanked the Board for implementing videotaped board meetings.

UNFINISHED BUSINESS:

No discussion

NEW BUSINESS:

No discussion

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

No discussion

A motion was made by Peggy Cohen, seconded by Pam Williams **TO ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Cohen, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

OTHER:

Karen informed the Trustees that she has been in communication with the Troy Library Director and hopes to hear from her soon regarding the status of the Troy Reciprocal Agreement with BTPL.

Meeting adjourned at 7:14 p.m.

The next meeting of the Library Board of Trustees is Tuesday, May 18, 2012 at 7:00 p.m. in the Board Room.

Submitted by:

Joan Luksik, Secretary