

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
**Tuesday, October 16, 2012**

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At 7:00 p.m. the Library Board of Trustees Meeting was called to order by President Judy Lindstrom.

**Present:** Trustees: Margaret Cohen, Grant Gerhart, Judy Lindstrom, Joan Luksik, Pamela Williams

**Unable to Attend:** Joseph Falik

**Administration:** Library Director, Karen Kotulis-Carter; Assistant Library Director, Carol Mueller; Director's Secretary, Andrea Aragona

**Guests:** Tracy Sweeney, Fanning/Howey Associates Inc.; Marian Rafal, BTPL Staff; Ann Williams, BTPL Staff; Connie Silver, BTPL Staff and Township resident; Klaren Gerhart, Township resident.

Upon discussion, a motion was made by Joan Luksik, seconded by Pam Williams **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Lindstrom, Luksik, Williams*

*Nays: None*

**MOTION CARRIED**

*At this time, Tracy Sweeney, architect and designer, from Fanning/Howey Associates Inc. gave a brief presentation on the "Bookless Library." The Columbus Metropolitan Library System is investigating the possibility of building a new branch located in retail space in an underserved neighborhood which will have no books. The goal is to look at a new service model for staff and staff to user ratios. No books or magazines will be distributed or returned at the facility. The facility will be equipped entirely with the latest electronic devices...computers, iPads, eReaders, etc. However, Tracy did convey that the project is on hold at this time.*

**President's Verbal Report:**

Judy thanked Tracy for the very informative presentation. Judy welcomed all to the meeting and commented on the spectacular visual one views along Lone Pine and at the Library with the changing fall foliage.

**Director's Verbal Report:**

Karen stated that the Vitality Kit Open House was a great success. 52 people were in attendance and Dr. Frank McGeorge was very entertaining and gave an excellent presentation.

Our Library Rewards Program resulted in 238 township residents signing up for their library cards. The winner of the Kindle 3g was Julie Hruska. The exact number of new Friends of the Library memberships received during the program have not been announced yet to allow time for memberships that might have been mailed to reach the Library.

Karen commended Carol Mueller for her hard work putting together the Audit RFP and the Grounds Maintenance bid and Snow Removal RFP. Both are on our website.

Karen was pleased to present the items that were approved from the Wish List by the Friends of the Library at their October meeting. The Friends approved \$19,422.00 for the purchase of eAudiobooks, iPads, Adult and Youth DVD's, funding for the Youth program budget, funding for transfer of VHS items in Local History to DVD format, and entry mat and replacement Grille for the Library entrance. The Friends have given over \$40,000.00 this fiscal year! Karen and the Library Board expressed their appreciation for all the Friends of the Library do for our Library!

Karen encouraged the Board to visit the Library display cases and see the exquisite hats created by Mr. Luke Song. Karen thanked Carol Mueller and Nancy Kulish for procuring these wonderful exhibits for our display cases.

### **CONSENT AGENDA MOTION**

After discussion, a motion was made by Peggy Cohen, seconded by Pam Williams **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTIONS OF THE FOLLOWING; Energy Report, Monthly Activity Report**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Lindstrom, Luksik, Williams*

*Nays: None*

**MOTION CARRIED**

### **REGULAR AGENDA:**

Call to the Public:

Judy welcomed Klaren Gerhart, Ann Williams, Marian Rafal, and Connie Silver to the meeting. Connie Silver, speaking as a Township resident, suggested the Board strongly consider closing the Library on Sunday's during the summer months as a cost cutting measure along with all the other budget cuts currently in place. Karen stated that the Board has looked into this option and quite a few of our residents use the Library on Sunday in the summer. Over 22,000 items were checked out by taxpayers on the eight Sundays in the summer of 2012. However, she stated, the option is still on the table and may be considered in the future if necessary.

### **UNFINISHED BUSINESS:**

No discussion.

### **NEW BUSINESS: Cranbrook Reciprocal Agreement Renewal**

The Library has a very unique agreement with Cranbrook that continues to be worthwhile to our taxpayers and to Cranbrook. The Library Board Cranbrook Liaison Committee reviewed the proposed reciprocal agreement and recommend the proposal for approval.

After discussion, a motion was made by Peggy Cohen, seconded by Joan Luksik **TO ACCEPT THE CRANBROOK RECIPROCAL AGREEMENT FOR THREE YEARS.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Lindstrom, Luksik, Williams*

*Nays: None*

**MOTION CARRIED**

### **DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**

A question was raised concerning the increase in the water costs compared to last year. Karen stated we don't have any leaks. We did have some power washing done and other maintenance work that may have contributed to the increase. The water bill indicated that water usage is higher this year due to the lack of rainfall.

A comment was made with regard to the increase in total circulation of over 1500 items. Also, very pleased to see that township residents circulation has increased over 10%! This shows that all the non-resident limits have been very successful for our residents.

A motion was made by Grant Gerhart, seconded by Peggy Cohen **TO ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Lindstrom, Luksik, Williams*

*Nays: None*

**MOTION CARRIED**

**OTHER:**

Meeting adjourned at 8:12 p.m.

The next meeting of the Library Board of Trustees is Thursday, November 15, 2012 at 7:00 p.m. in the Board Room.

Submitted by:

Joan Luksik, Secretary