

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
**Tuesday, January 21, 2014**

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At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

**Present:** Trustees: Peggy Cohen (via conference call), Judy Lindstrom, Joan Luksik, Pam Williams

**Administration:** Library Director, Carol Mueller; Assistant Director, Tera Moon; Director's Secretary, Andrea Aragona

Upon discussion, a motion was made by Judy Lindstrom, seconded by Peggy Cohen, **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Lindstrom, Luksik, Williams*

*Nays: None*

**MOTION CARRIED**

**President's Verbal Report:**

Joan welcomed everyone. Joan extended congratulations on behalf of the Board to Peggy Cohen on the birth of her granddaughter on January 4<sup>th</sup>. Joan also stated that over the weekend, she had the pleasure of being with township residents and was pleased to have the opportunity to discuss the Library with them. She explained our many programs and services, many of which they didn't know were available, and was pleased to share all our Library has to offer its residents.

**Director's Verbal Report:**

Carol wished everyone a Happy New Year! She stated that 2014 will be an exciting year for the Library. This Saturday, January 25<sup>th</sup>, will be a very fun and family friendly day at the Library with our "Feeling Groovy" at the Library event. The 1960's themed event kicking off the Library's 50<sup>th</sup> Anniversary Celebration will begin at 1:00 p.m. and conclude at 7:30 in the evening with a special after hours concert by Beatles tribute band Toppermost. Carol thanked the Trustees for their assistance with the planning and great suggestions as we start our anniversary year! Carol reminded the Trustees to view the lobby cases display with the 1960's themed items put together by the staff.

Carol was happy to say we did survive the first polar vortex! We had many inches of snow and some icicles on the roof, but no leaks! Carol was very thankful to the Facilities staff who worked hard in the freezing temperatures to make sure the parking lot and sidewalks were clear for patrons and staff.

Carol shared a *Thank You* letter from Virginia Smith regarding her 96<sup>th</sup> birthday celebration.

Carol stated we received a very generous donation from an anonymous donor for three early literacy iPads for our Youth Room. These iPads will be loaded with apps based on books and will be age appropriate for our young patrons.

**CONSENT AGENDA MOTION**

After discussion, a motion was made by Pam Williams, seconded by Judy Lindstrom, **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTION OF THE FOLLOWING: CASH DISBURSEMENTS**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Lindstrom, Luksik, Williams*

Nays: None

**MOTION CARRIED**

**REGULAR AGENDA:**

Call to the Public: No guests in attendance

**UNFINISHED BUSINESS:**

*No items for discussion*

**NEW BUSINESS:**

*11a Proposed Fines & Fees Schedule 2014*

Carol stated that the Department Heads and Administration conducted an annual review of the Fines & Fees schedule in preparation for completing the 2014/2015 Library budget. All items on this schedule were carefully reviewed for relevant changes to recommend. Only a few changes are suggested this year for consideration to implement at the start of the next fiscal year on April 1, 2014. The following changes were proposed:

- ELS Audio Book, ESL Book, ESL Media Kit and ESL Video-recommended to change the number of times these items may be renewed from unlimited renewal to three renewals.
- Games-recommended to change the borrowing limit to *no limit* from a *4 item per card limit*.
- Leap Pad-recommended to remove from schedule. This collection has been removed
- Park & Read Pass-recommended to remove this item as it is now an online program only.
- Holds-recommend holds be placed on up to 99 items rather than unlimited

Carol thanked the Trustees for their review of the Fines & Fees schedule and consideration of our proposed changes.

After discussion, a motion was made by Judy Lindstrom, seconded by Pam Williams **TO APPROVE THE SCHEDULE OF FINES & FEES AS PRESENTED WITH IMPLEMENTATION TO BEGIN ON APRIL 1, 2014.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Lindstrom, Luksik, Williams*

*Nays: None*

**MOTION CARRIED**

**DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

A question was raised with regard to the \$5.00 check to Dayton Metro Library. Carol stated that this happens very seldom where we would need to get a book from an out of state library. This is the fee charged by that Library. We don't charge our patrons this fee and most of our materials we receive from other Michigan Libraries come through MelCat.

A motion was made by Pam Williams seconded by Peggy Cohen, **TO ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Lindstrom, Luksik, Williams*

*Nays: None*

**MOTION CARRIED**

**Other:** No Discussion

Meeting adjourned at 7:25 p.m. The next meeting of the Bloomfield Township Public Library Board of Trustees is Tuesday, February 18, 2014 at 7:00 p.m. in the Board Room.

Submitted by

Eli Greenbaum, Secretary