

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, May 20, 2014

At 7:02 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

Present: Trustees: Peggy Cohen, Grant Gerhart, Eli Greenbaum, Judy Lindstrom, Joan Luksik and Pam Williams

Administration: Library Director, Carol Mueller; Assistant Director, Tera Moon; Director's Secretary, Andrea Aragona

Guests: Marcia Preston, SOC

Upon discussion, a motion was made by Grant Gerhart, seconded by Peggy Cohen, **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

President's Verbal Report:

Joan stated that after a long hard winter, it is wonderful to look around the Library and see our beautiful perennials beginning to emerge. Joan thanked the Friends of the Library for all they do to make sure our gardens are lovely.

Director's Verbal Report:

Carol stated that our RFID project is now in full swing. The Envisionware Installation consultant was onsite on May 12 to formally begin the project with staff. Training has been conducted. Temporary staff has been hired by the conversion company to complete the process of disabling the old Checkpoint tags and placing the new ISO tags in every item. We expect the project to be completed by late July. We will begin in the Youth Services Department so that it will be completed there before June 16th when our summer reading programs begin.

We are very pleased to once again be the site for the Bloomfield Hills Schools annual student art exhibit. The "Art from the Hills" will be at the Library through Memorial weekend.

Our 50th Anniversary celebration continued on Saturday, May 17th at Bowers Farm. We had our first "Pop Up Library" in conjunction with Bloomfield Hills Schools "open farm days". Connie Silver, Adult Services Assistant Department Head, shared information about the Library and Betsy Telford, Youth Services Librarian, held story times in the barn. Over 50 people were in attendance.

Carol shared a very nice patron comment with the Board and also asked them to view the paper dresses display that were created for our 50th Anniversary in 1980's style. Artist Matthew Richmond donated these creations.

CONSENT AGENDA MOTION:

After discussion, a motion was made by Eli Greenbaum, seconded by Pam Williams, **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTION OF THE FOLLOWING: CASH DISBURSEMENTS; FINANCE COMMITTEE MINUTES OF 5-7-14.**

A vote was taken for approval of the motion.

Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

REGULAR AGENDA:

Call to the Public: Joan welcomed Marcia Preston, SOC representative. Marcia thanked Judy Lindstrom for her funding of Staff Development Day.

UNFINISHED BUSINESS:

No items for discussion

NEW BUSINESS:

11a Library of the Future Presentation

At this time, Tera Moon, Assistant Library Director, Ed Niemchak, Adult Services Librarian, and Liz Clauder, Youth Services Librarian, gave presentations on the "Library of the Future". The Trustees thanked the group for their very thought provoking presentation.

11b Investment and Depository Designation Resolution Update

Carol stated that our Investment and Depository Designation Resolution was last updated on September 18, 2012. Since that time, two banks that the Library has designated as depositories were purchased by other banks and changed names. The policy now needed updating to reflect these changes.

After discussion, a motion was made by Peggy Cohen, seconded by Judy Lindstrom, **TO ACCEPT THE CHANGES TO THE INVESTMENT AND DEPOSITORY DESIGNATION RESOLUTION AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

The Trustees expressed concern with how vigilant Gregory Schwartz and Company is in monitoring the Library's investments. The Finance Coordinator, Beth Sulek-LaHousse, questioned the yields from our money market accounts that were yielding less than our banks offer. Carol will address the Trustee's concern with Schwartz and Company. Schwartz and Company will address the Board at the July 15, 2014 meeting.

A question was raised regarding a check payment to Principal Library Insurance Co. Carol explained that this was the May payment for life insurance for 28 part time employees.

A motion was made by Peggy Cohen seconded by Judy Lindstrom, **TO ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

Other:

At this time Peggy Cohen asked Joan to formally thank the Friends of the Library for our gardens. Our property is so beautiful when you drive in that surely everyone coming to the Library is uplifted by what they are seeing. Peggy thanked the Friends of the Library for the wonderful thing they have done for our community!

Meeting adjourned at 8:00p.m.

The next meeting of the Bloomfield Township Public Library Board of Trustees is Tuesday, June 17, 2014 at 7:00 p.m. in the Board Room.

Submitted by:

Eli Greenbaum, Secretary