

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, October 21, 2014

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

Present: Trustees: Grant Gerhart, Eli Greenbaum, Judy Lindstrom, Joan Luksik, and Pam Williams

Unable to Attend: Trustee, Peggy Cohen

Administration: Library Director, Carol Mueller; Assistant Director, Tera Moon; Director's Secretary, Andrea Aragona

Guests: Bala Cramer, Adult Services Librarian; Dana Kratt, Adult Services Librarian; Marianne Abdo, SOC; Klaren Gerhart, Township resident

Upon discussion, a motion was made by Judy Lindstrom, seconded by Eli Greenbaum, **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

President's Verbal Report:

Joan hoped everyone had a wonderful time at the 50th Anniversary Gala on October 18th. She thanked the Trustees for all their hard work planning the event along with staff and volunteers. Many positive comments were received and all those attending had a great time!

Director's Verbal Report:

Carol stated what an amazing and magical night the *Night At The Library* was. Many helped to make this so very special. It all started with the Trustees and their great vision. Countless hours of planning, meeting and collecting donations resulted in a perfect evening. Memories for the 220 guests in attendance will be amazing. Everyone had a fabulous time and couldn't believe the Library's transformation for the evening! Carol extended thanks to all and stated the anniversary year doesn't end with this event. During October we have our story walk throughout the Library with 15 story boards of the book *Beatrice Doesn't Want To*. After following the story, you end up in the Youth Services Department where a special prize awaits. The final event for the anniversary year is the time capsule. This will not be the traditional time capsule format as we will put our items in an archival box to be stored in the Library Archives and not to be opened for another 25 years! Carol has been receiving many positive comments on how enjoyable the anniversary Gala was on Saturday.

CONSENT AGENDA MOTION:

After discussion, a motion was made by Pam Williams, seconded by Eli Greenbaum, **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED.** *A vote was taken for approval of the motion.*

Ayes: Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

REGULAR AGENDA:

Call to the Public: Joan welcomed Marianne Abdo, SOC representative and Klaren Gerhart, Township resident, to the meeting. Marianne invited the Trustees to the Staff Holiday Party held at the Heathers Club on December 7th at 6:30pm. Invitations were distributed.

UNFINISHED BUSINESS:

No items for discussion

NEW BUSINESS:

11a Downloads at the Library Presentation

Carol shared that recently a tablet offering access to our electronic collection of magazines was added to the magazine area of the Library. This new service was made possible with gift funding given to the Library. Two of our Adult Services Librarians, Bala Cramer and Dana Kratt gave a brief presentation on Downloads at the Library. They showed how the new tablet works for accessing Zinio, our e-magazine service. They also shared information about our music download service called Freegal. This service is available to Bloomfield Township residents to download up to five songs per week. They concluded the presentation with general information about downloading ebooks at the Library and what's on the horizon for downloading at our Library.

11b Building Update

Carol stated quotes have been received on the lower level check valve replacement. It will cost approximately \$6,740.00 to replace and install the lower level check valve.

Carol stated that the mechanical room leak had been happening for quite some time. Conduit electric lines run from the north end of the building along the west side leading to Telegraph Road and into our mechanical room. During strong storms this conduit leaks water in the mechanical room and we have been very fortunate not to have anything catastrophic happen up to this point. To remedy this problem we will have to disconnect the lines to the mechanical room and seal the conduit and re-hook up to stop water from coming into the room. It will be somewhat disruptive to Library service but we will not have to close the Library. The estimate for this part of the repair will be approximately \$8,170.00. Joel Dion will oversee this project with Summit Electric.

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

No discussion at this time.

After discussion, a motion was made by Judy Lindstrom seconded by Pam Williams, **TO ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

Other:

Joan Luksik stated that Peggy Cohen and Grant Gerhart agreed to be on the Nominating Committee.

Judy Lindstrom would like the Landscape Committee to meet in February or March of 2015 to discuss the shrubs by the drive in book drop.

After discussion, a motion was made by Grant Gerhart seconded by Eli Greenbaum, **TO ADJOURN MEETING.**

A vote was taken for approval of the motion.

Ayes: Gerhart, Greenbaum, Lindstrom, Luksik, Williams

Nays: None

MOTION CARRIED

Meeting adjourned at 7:56 p.m.

The next meeting of the Bloomfield Township Public Library Board of Trustees is Tuesday, November 18, 2014 at 7:00 p.m. in the Board Room.

Submitted by:

Eli Greenbaum, Secretary