

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
**Tuesday, December 16, 2014**

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At 7:01 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President, Joan Luksik.

**Present:** Trustees: Peggy Cohen, Grant Gerhart, Eli Greenbaum, Judy Lindstrom, and Pam Williams.

**Administration:** Library Director, Carol Mueller; Assistant Director, Tera Moon; Director's Secretary, Andrea Aragona

**Guests:** Robin Lang, SOC; Klaren Gerhart, Township resident

Upon discussion, a motion was made by Pam Williams, seconded by Eli Greenbaum, **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

**President's Verbal Report:**

Joan wished everyone and their families a happy holiday season. Joan also thanked the Board for their confidence in electing her as President for the coming year. She stated it is great to work with all the Trustees and each of them brings their own unique strengths to the Board.

**Director's Verbal Report:**

Carol reflected on how we have celebrated the Library's milestone during this 50<sup>th</sup> anniversary year as the year winds down:

- Library was featured in several articles this past year recognizing its 50 year anniversary.
- We had 18 special anniversary events attended by 1,733 people.
- The Gala was attended by over 220 people and approximately \$20,000 was raised for the Library.
- Lobby displays and cases were filled with nostalgia as we looked back at each of the last five decades.

Carol thanked the Friends for providing funding for the holiday party and to our SOC representatives, Robin Lang, Marianne Abdoo and Marcia Preston for planning this wonderful evening. The January and February Casual Day donations will go to CFSEM BTPL Endowment Fund in honor of the Library Board.

Carol extended warm wishes for a wonderful holiday season.

**CONSENT AGENDA MOTION:**

After discussion, a motion was made by Peggy Cohen, seconded by Grant Gerhart, **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTION OF THE FOLLOWING: FINES AND FEES.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

## **REGULAR AGENDA:**

*Call to the Public:* Joan welcomed Robin Lang, SOC representative and Klaren Gerhart, Township resident, to the meeting.

## **UNFINISHED BUSINESS:**

*No items for discussion*

## **NEW BUSINESS:**

### ***11a Library Board election of Vice President***

At the November Board Meeting, Eli Greenbaum was elected as Vice President. Eli Greenbaum is unable to serve as Vice President at this time. Peggy Cohen, Nominating Committee member, nominated Judy Lindstrom to serve as Vice President.

After discussion, a motion was made by Peggy Cohen, seconded by Grant Gerhart, **TO ACCEPT THE NOMINATION OF JUDY LINDSTROM TO SERVE AS VICE PRESIDENT DURING THE 2014-2015 TERM.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Greenbaum, Williams*

*Nays: None*

**MOTION CARRIED**

### ***11b PA 152***

The Public Act 152, the Publicly Funded Health Insurance Contribution Act, requires public employees to contribute to their health insurance costs. Three options are available for employers to choose for funding health care costs: (1) the hard cap option, (2) the 80/20 option or (3) to be exempt. The Library Board must decide each December which of the available options to implement for the next fiscal year. The Library does not qualify to be exempt as it is not, by definition, a local unit of government. Bloomfield Township is the local unit of government and does exempt itself from the requirements of this act. Carol reviewed the options with the Trustees and shared recommendations from the Finance Committee and Personnel Committee to proceed with Option 1, the Hard Cap Option, because of its known costs for our budgeting purposes. Peggy Cohen stated that on behalf of the Finance Committee she wanted to recognize the staff sacrifices during our budget problems and stated the staff still makes contributions to their healthcare with Option 1.

After discussion, a motion was made by Judy Lindstrom, seconded by Peggy Cohen, **TO ADOPT THE HARD CAP OPTION AS STATED IN PA 152, EFFECTIVE APRIL 1, 2015.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

### ***11c Library Investment Policy***

Carol reviewed the Library's investment policy with a focus on what the Library is allowed to invest in by law. Each Trustee was given copies of the Library's Investment Policy, titled *Investment and Depository Designation Resolution*, for their reference. The Trustees will meet with our investment firm at the February Board Meeting who will address any of their questions.

## **DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

Peggy Cohen commented on the fact we just have a two-year comparison for our fines and fees since using the collection agency. She stated if we had a four-year comparison, the numbers would be much more impressive. Patrons are doing a much better job of reconciling their fines with our new approach.

After discussion, a motion was made by Judy Lindstrom seconded by Pam Williams, **TO ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

**OTHER:**

Joan reminded the Trustees to submit their Director's Evaluation forms. This year the form will be sent to the Trustees electronically and Grant Gerhart and Joan Luksik, Personnel Committee, will compile the results.

Peggy Cohen thanked the Library Staff for all they did to make the 50<sup>th</sup> Anniversary Year a great success.

After discussion, a motion was made by Judy Lindstrom seconded by Pam Williams, **TO ADJOURN MEETING.**

*A vote was taken for approval of the motion.*

*Ayes: Cohen, Gerhart, Greenbaum, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

Meeting adjourned at 7:49 p.m.

The next meeting of the Bloomfield Township Public Library Board of Trustees is Tuesday, January 20, 2015 at 7:00 p.m. in the Board Room.

Submitted by:

Judy Lindstrom, Secretary