

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, February 17, 2015

At 7:01 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by Vice President, Judy Lindstrom.

Present: Trustees: Peggy Cohen, Eli Greenbaum, Judy Lindstrom, Joan Luksik (via conference call) and Pam Williams

Unable to attend: Trustees: Grant Gerhart

Administration: Library Director, Carol Mueller; Assistant Director, Tera Moon; Finance Coordinator, Beth Sulek-LaHousse; Director's Secretary, Andrea Aragona

Guests: Marcia Preston, SOC; Connie Silver, Adult Services Librarian; Edward Schwartz, Gregory Schwartz & Co., Inc.; Walter Schwartz, Gregory Schwartz & Co., Inc.

Upon discussion, a motion was made by Peggy Cohen, seconded by Eli Greenbaum, **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Cohen, Greenbaum, Luksik, Williams

Nays: None

MOTION CARRIED

Vice President's Verbal Report:

Judy welcomed everyone and commented on how amazing this Library is! She stated that she was in the Library looking up several things and was just so impressed. She stated that sometimes we forget the wealth of information available for us at this Library. She applauded the Library and our wonderful staff!

Director's Verbal Report:

Carol shared a brief synopsis of the January 28th article in the Birmingham Bloomfield Eagle highlighting the 50th anniversary year of the Friends of the Bloomfield Township Public Library. She also informed the Trustees of the \$38,174.00 in funding for the Library approved by the Friends at their February meeting! Carol also shared a comment received by the daughter of one of our Library By Mail patrons complimenting the Library on this program and thanking the Library for all it does for its patrons!

CONSENT AGENDA MOTION:

After discussion, a motion was made by Eli Greenbaum, seconded by Pam Williams, **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTION OF THE FOLLOWING: CASH DISBURSEMENTS**

A vote was taken for approval of the motion.

Ayes: Cohen, Greenbaum, Luksik, Williams

Nays: None

MOTION CARRIED

REGULAR AGENDA:

Call to the Public: Judy welcomed Marcia Preston, SOC representative; Connie Silver, Adult Services Librarian; Edward and Walter Schwartz, Gregory Schwartz & Co. Inc.

UNFINISHED BUSINESS:

No items for discussion

NEW BUSINESS:

11a 50th Anniversary Time Capsule

It is now time to close this 50th Anniversary milestone year for the Bloomfield Township Public Library by sealing the Library's time capsule. Tera Moon presented the representative items in the time capsule such as a book, DVD and audiobook, a 50th Anniversary photo book and program from the "Night at the Library" Gala, various items created by the Teen Advisory Board and several end of year publications and magazines featuring the year 2014 in review, along with other items of interest. The time capsule will be sealed in an archival box and placed in the Library's Archives with a designation to open in 25 years upon the occasion of the Library's 75th anniversary in October, 2039. The Library Board of Trustees sealed the time capsule at this time.

11b Investment Review:

Edward Schwartz and Walter Schwartz of Gregory Schwartz & Co. presented a General Fund Investment Review for the Trustees. They reviewed the Market updates, Asset updates and Performance analysis with regard to the Library's account. They also reviewed several specific topics requested by the Trustees.

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

A question was raised with regard to the amount of \$9,000.00 paid to Innovative Interfaces, Inc. Carol explained that this was payment for a collection agency module and was a onetime purchase. Carol also stated that the funding for this module was given by the Friends of the Library.

After discussion, a motion was made by Pam Williams, seconded by Peggy Cohen, **TO ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Cohen, Greenbaum, Luksik, Williams

Nays: None

MOTION CARRIED

OTHER:

Pam Williams stated that before the budget cuts, the Library was a member of the Birmingham Bloomfield Chamber of Commerce and wondered if we are considering renewing our membership in the future. Carol stated that the theme of the 2015-16 budget is restoration, and we will look into renewing our membership at this time.

Meeting adjourned at 8:03 p.m.

The next meeting of the Bloomfield Township Public Library Board of Trustees is Tuesday, March 17, 2015 at 7:00 p.m. in the Board Room.

Submitted by:

Pam Williams, Secretary