

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, October 20, 2015

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

Present: Trustees: Peggy Cohen, Grant Gerhart, Joan Luksik, and Pam Williams

Unable to attend: Eli Greenbaum, Judy Lindstrom

Administration: Library Director, Carol Mueller; Assistant Director, Tera Moon; Director's Secretary, Andrea Aragona

Guests: Emily Hudak, SOC representative

Upon discussion, a motion was made by Peggy Cohen, seconded by Pam Williams **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Cohen, Gerhart, Williams

Nays: None

MOTION CARRIED

President's Verbal Report:

Joan stated that she felt the Strategic Planning retreat was really worthwhile and a great learning experience.

Joan stated that October 18-24 is National Friends of the Library Week. On behalf of the Library Board of Trustees, Joan read the following Resolution for the Bloomfield Township Public Library Friends of the Library:

WHEREAS, The Friends of the Bloomfield Township Public Library raise money that enables our library to move from good to great—providing the resources for additional programming, much needed equipment, support for summer reading and special events throughout the year;

WHEREAS, The work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

WHEREAS, The Friends understand the critical importance of well-funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

WHEREAS, The Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community.

Therefore it is RESOLVED, The Bloomfield Township Public Library proclaims October 18-24, 2015, as Friends of the Library week in Bloomfield Township, and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

Director's Verbal Report:

Carol thanked the Trustees for attending the Strategic Planning Retreat.

Carol stated that the Library was represented at the Bloomfield Township Open House on October 11th. Adult Service Librarian, Karrie Yukon, was at the Senior Center handing out little giveaways and talked to about 250 people! The Library also presented a live performance by Mad Cap Puppets in connection with the open house.

Carol informed the Trustees about many new programs at the Library this fall as a result of our additional funding. New computer classes, after school and after hours programs for upper elementary and lower middle school age children, and a brand new story time for our youngest patrons from 6-12 months of age! Many new adult programs will begin this fall also, including a "30 Minute Lunchtime Book Club" which will be held on the 3rd Monday of the month at 1:00 p.m. We are very excited about the addition of the many new programs to our Library events.

Carol shared our new iPad Minis with the Trustees and gave a brief demonstration. The Friends of the Library gave funding to purchase 16 of the iPad Minis for the Youth Service Department Story Times.

Carol reminded the Trustees that the November 17th Board Meeting will be at the new Bloomfield Hills High School at 3:00 p.m.

CONSENT AGENDA MOTION:

After discussion, a motion was made by Peggy Cohen, seconded by Pam Williams, **TO APPROVE THE ITEMS ON THE CONSENT AGENDA AS PRESENTED WITH THE EXCEPTION OF THE FOLLOWING: INVESTMENT PORTFOLIO.**

A vote was taken for approval of the motion.

Ayes: Cohen, Gerhart, Williams

Nays: None

MOTION CARRIED

REGULAR AGENDA:

Call to the Public:

Joan welcomed Emily Hudak, SOC representative. Emily invited the Board to attend the Holiday Party on December 5th.

UNFINISHED BUSINESS:

No items for discussion

NEW BUSINESS:

Policy Review

Grant stated that the Policy Committee conducted its annual review of the current approved Library policies. The Library Rules of Conduct needed minor updates. Carol shared that recently a question was raised with regard to the use of electronic cigarettes in the Library. At this time, these were not listed as restricted in the Library Rules of Conduct. After researching the electronic cigarettes we found that cities and public buildings are erring on the side of caution and are not allowing use of electronic cigarettes in their buildings. The concern expressed in our research is how marketing and seeing others use electronic cigarettes impacts teens and children as far as thinking this type of smoking is acceptable. The Policy Committee recommended adding a restriction on electronic cigarette use to the Library Rules of Conduct and to broaden this restriction to include the use of tobacco and tobacco like products. Carol also reviewed other minor changes at this time.

After discussion, a motion was made by Grant Gerhart, seconded by Pam Williams, **TO APPROVE THE REVISED LIBRARY RULES OF CONDUCT EFFECTIVE OCTOBER 10, 2007 AS PRESENTED**

A vote was taken for approval of the motion.

Ayes: Cohen, Gerhart, Williams

Nays: None

MOTION CARRIED

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

A question was raised with regard to the change in value of priced securities. Peggy stated that these are very short term securities and the value shown on the report is what it would be if all investments were sold today. What you are seeing on the report would be called a “paper loss” and not an actual loss to the Library at this point in time.

After discussion, a motion was made by Grant Gerhart, seconded by Peggy Cohen, **TO APPROVE THE REMOVED ITEMS FROM THE CONSENT AGENDA AND ACCEPT THE REPORTS AND RECOMMENDATIONS AS PRESENTED.**

A vote was taken for approval of the motion.

Ayes: Cohen, Gerhart, Williams

Nays: None

MOTION CARRIED

OTHER:

No discussion at this time.

Meeting adjourned at 7:39 p.m.

The next meeting of the Bloomfield Township Public Library Board of Trustees is Tuesday, November 17, 2015 at 3:00 p.m. at Bloomfield Hills High School.

Submitted by:

Pam Williams, Secretary