

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
**Tuesday, September 20, 2016**

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At 6:40 p.m., Tom Deska was sworn in by Jan Roncelli to join the Library Board of Trustees. The swearing in concluded at 6:45 p.m.

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President, Joan Luksik.

**Present:** Trustees: Tom Deska, Eli Greenbaum, Judy Lindstrom, Joan Luksik, and Pam Williams

**Administration:** Library Director, Carol Mueller; Assistant Director, Tera Moon; Finance Coordinator, Sandra Bird; Director's Secretary, Linden Godlove

**Guests:** Emily Hudak, Youth Services Librarian; Matt Whitty and Walter Schwartz of Schwartz and Company.

Upon discussion, a motion was made by Pam Williams, seconded by Judy Lindstrom, **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Greenbaum, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

**President's Verbal Report:**

Joan Luksik welcomed Tom Deska to the Board. She reported receiving a lovely thank you card from the Myers Scholarship recipient, Jamie Jasper.

**Director's Verbal Report:**

Carol Mueller welcomed Tom Deska to the Board of Trustees. She also welcomed the new Director's Secretary, Linden Godlove, to the library staff. She extended an invitation to the Board to the art unveiling reception this Thursday, September 22. Carol also invited the Board to take flyers to distribute for the fundraising program, "Fall for Dahl." The Library has received some additional sponsorship for this event. Summit Electric is a sponsor for \$250. Flagstar Bank is a sponsor for \$100. There are promises for contributions from Du All and Kim Bolan and Associates. 26 tickets have been purchased at this time.

On the Bloomfield Township Public Library's Facebook page, one person left the comment, "Hands down, best library I've ever been to."

**REGULAR AGENDA:**

*Call to the Public:* Joan welcomed Emily Hudak, Youth Services Librarian, and Matt Whitty and Walter Schwartz of Schwartz and Company.

**UNFINISHED BUSINESS:**

*No items for discussion*

**NEW BUSINESS:**

*Investment Review by Schwartz and Co.*

Matthew Whitty and Walter Schwartz, from Schwartz & Co. presented an overview of the Library's investments. Their review included the Asset Update and Performance Analysis.

*Policy Review*

Carol wishes to recognize the work of Policy Committee Trustees, Pam Williams and Eli Greenbaum, in the Policy Review. Upon discussion, it was agreed that the rules of conduct could be presented differently. The original Rules of Conduct begin with two lengthy paragraphs, which make it less likely to be read. These paragraphs will be listed at the end of the Rules of Conduct. The proposed revisions focus on people's behavior in the Library.

After discussion, a motion was made by Pam Williams, seconded by Eli Greenbaum, **TO APPROVE THE RULES OF CONDUCT AS PRESENTED.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Greenbaum, Lindstrom, Williams*

*Nays: None*

**MOTION CARRIED**

**DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

No items removed.

**OTHER:**

Joan Luksik announced that there will be a swearing in of the newly elected Library Board Trustees on November 15 at 6:30pm.. The new Library Board Trustee positions will be effective on November 20, 2016 at 12noon. Joan Luksik will appoint a nominating committee for Board officers at the November Library Board meeting. The strategic plan update presentation will take place at our next meeting.

Judy Lindstrom said she had no update, but reminded the trustees that the Development Committee meeting would take place on Friday, September 23 at 1 p.m.

Meeting adjourned at 7:32 p.m.

The next meeting of the Bloomfield Township Public Library Board of Trustees is Tuesday, October 18, 2016 at 7:00 p.m. in the Board Room.

Submitted by:

Judy Lindstrom, Secretary