

MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES

6

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, July 17, 2018

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Eli Greenbaum.

Present: Trustees: Tom Deska, Sandra Edwards, Grant Gerhart, Eli Greenbaum, and Judy Lindstrom

Administration: Library Director Carol Mueller, Assistant Director Tera Moon, Administrative Assistant Linden Godlove,

Guests: None

Upon discussion, a motion was made by Judy Lindstrom, seconded by Tom Deska **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Deska, Edwards, Gerhart, Greenbaum, and Lindstrom

Nays: None

MOTION CARRIED

President's Verbal Report:

Director Mueller announced that tonight there would be a guest Ann Williams, Adult Services Department Head, whose last day of work before retirement is tomorrow. Her official retirement date is July 31, 2018. Ann Williams has worked at the Library for almost 30 years and has done many wonderful things, among which was initiating the Writer's Rendezvous group over 20 years ago. She was quite proud of the group's published anthology that came out recently.

President Eli Greenbaum read and presented a Library Board resolution to retiring Adult Services Department Head Ann Williams, recognizing her for her many years of service.

Director's Verbal Report:

There has been a lot going on at this Library this summer, with some wonderful concerts, thanks to the Friends who gave generous contributions so that the Library could have some extra special entertainment this year. Tonight, the Wild Swan Theater is presenting "Marketplace Stories from the Arab World." Director Mueller also reported about other events coming up this week at the Library. Tuesday, August 21 at 1 p.m. Detroit born author Steve

Hamilton is coming, and he is releasing a new novel, *Dead Man Running*, that day. Volunteer readers are still needed for the Read-a-Thon on Saturday, September 8, for *A Wrinkle in Time*. The Friends had a book sale this past Saturday and Sunday and earned \$4,404.00, which is the highest amount they have generated in a long time.

REGULAR AGENDA:

Call to the Public: none present

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a Annual Report

Director Mueller remarked on how much she enjoys looking back at the wonderful accomplishments of the previous year. FY 2017/2018 was a very full year once again. Included in the annual report is just a sampling of events, programs and accomplishments of the 2017/2018 fiscal year.

Director Mueller remains ever grateful to the Library Board for their unwavering support, to the Friends for their generosity that helps this Library be so great and to the amazing library staff that make it all happen.

The Library FY 2017/2018 Annual Report will be posted on the Library website. The complete Annual Report notebook is also available to browse. This notebook contains not only the library-wide report, but reports submitted by the Assistant Director, Finance Coordinator, Volunteer Coordinator, and Department Heads, plus photos, media coverage, and much more. It is a wonderful snapshot of a year in the life of Bloomfield Township Public Library and will be kept in the Library Archives in perpetuity.

Many thanks to Assistant Director Tera Moon for preparing this report and to all Library Department Heads for submitting their summaries of the year's activities in their respective departments.

Upon discussion, a motion was made by Tom Deska, seconded by Sandra Edwards **TO ACCEPT THE LIBRARY ANNUAL REPORT AND ANNUAL INVESTMENT REPORT FOR FISCAL YEAR 2017/2018.**

A vote was taken for approval of the motion.

Ayes: Deska, Edwards, Gerhart, Greenbaum, and Lindstrom

Nays: None

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

No items removed

OTHER:

The Welcome Desk Panel samples were shared to review. The September Library Board

meeting is moved to Thursday, September 20. The Library's audit will be presented at this meeting.

Upon discussion, a motion was made by Eli Greenbaum, seconded by Judy Lindstrom **TO RESCHEDULE THE SEPTEMBER BOARD OF TRUSTEES MEETING TO THURSDAY, SEPTEMBER 20.**

Judy Lindstrom inquired about the 31,000 books that are removed from the collection. Director Mueller shared that some copies are sold and some are recycled, because they are in poor condition. The Friends donate some books to other organizations. The numbers will be greatly different in the current fiscal year, as the library staff is weeding heavily in anticipation of the move of the media items.

Grant Gerhart remarked on the low prices at the Used Equipment sale. Director Mueller reported that many of the items were old and were mostly good for scrap. The Library works to get all of the use possible out of their equipment before it is set aside for the sale.

At 7:34 p.m. President Eli Greenbaum adjourned the meeting. The next Board Meeting will be Tuesday, August 21 at 7 p.m. The presentation of the Myers Scholarship will be at 6:30 p.m. and the Public Budget hearing at 7:00 p.m.

Submitted by:

A handwritten signature in black ink that reads "Tom Deska". The signature is written in a cursive, flowing style.

Tom Deska, Secretary