

MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES

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Bloomfield Township Public Library  
Oakland County, Michigan  
**Tuesday, August 21, 2018**

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At 7:29 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Eli Greenbaum.

**Present:** Trustees: Tom Deska, Sandra Edwards, Grant Gerhart, Eli Greenbaum, Judy Lindstrom, and Joan Luksik

**Administration:** Library Director Carol Mueller, Assistant Director Tera Moon, Finance Coordinator Sandi Bird, Administrative Assistant Linden Godlove,

**Guests:** Anna Pelepchuk, Staff Organization Committee and Circulation Department Head

Upon discussion, a motion was made by Judy Lindstrom, seconded by Tom Deska **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Luksik and Lindstrom*

*Nays: None*

**MOTION CARRIED**

**President's Verbal Report:** President Greenbaum commended Grant Gerhart and Joan Luksik on the Myers Scholarship. He recognized that they put much effort into making certain they were making a good decision. The three scholars selected were well deserving. He expressed much thanks for that. He also encouraged the Trustees to work on getting sponsors for the "International Night at the Library."

**Director's Verbal Report:**

We all have been remembering Aretha Franklin this past week. She was a resident in Bloomfield Township and back in 1990 we participated in a nation-wide program "Night of a 1000 Stars" by inviting her to read to children. Photographs and news articles were shared on social media from this event, which generated much response from users, including a lovely memory from a patron who attended that 1990 event. Director Mueller shared statistics from the summer reading program, acknowledging the hard work of Adult Services and Youth Services to create great programs and thanks to the generous Friends of the Library for providing funding towards these. The Library is starting a new service in September to offer eCards as a way of offering patrons a convenient way of using the Library without entering the building, which gives them access to databases and more. National Library Card Signup

Month is in September and Adult Services Librarian Shayna Houghton has brought back "Have a Library Card, Get Discounts" program, where patrons can get discounts of 10-20% from participating local businesses if they present their library card. If the patron returns with the receipt from their purchase, they can enter to win a prize drawing.

Director Mueller encouraged a visit to the Youth Services bulletin board, which has a wonderful "One World Many Stories" theme.

We have a very special family friendly concert Friday, September 21, when Boogie Stomp will be performing. Bob and Arthur will provide a musical journey through one hundred years of American piano music.

Director Mueller highlighted a delightful children's book called *The Slowest Book Ever* by April Pulley Sayre and Kelly Murphy.

### **REGULAR AGENDA:**

***Call to the Public:*** Anna Pelepchuk wished to mention the next upcoming program with "One World Stories", a read-a-thon of the book *A Wrinkle in Time*.

### **UNFINISHED BUSINESS:**

No unfinished business.

### **NEW BUSINESS:**

#### ***11a. Library Renovations Bid Award***

The Director reported that the lower level flooding issue has been substantially resolved. After dealing with so much water coming in to the lower level over the years, it is time to replace flooring, remove peeling wall covering and freshen up these areas with new flooring and paint. In addition, the two restrooms in the lower level as well as the two heavily used restrooms near the Community Room are in need of renovations. Quinn Evans Architects (QEA) was asked to recommend new materials for these spaces and issue a request for proposals for the renovations.

On July 19, 2018, a request for proposals for Library renovations was released. The deadline for bids was Wednesday, August 1, 2018 at which time three proposals were received. AM Higley, O'Neal Construction Inc. and Frank Rewold and Son, Inc. submitted proposals to QEA for our Library renovations.

QEA has carefully reviewed all three proposals received. Jim Mumby from QEA was present and answered questions about the proposals received and Quinn Evans Architects' recommendation.

Upon discussion, a motion was made by Grant Gerhart, seconded by Tom Deska **TO AWARD THE LIBRARY RENOVATIONS BID TO FRANK REWOLD AND SON, INC., 333 E 2ND STREET, ROCHESTER, MICHIGAN, 48307.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Luksik, and Lindstrom*

*Nays: None*

#### ***11 b. Proposed 2019 Holiday Calendar***

The proposed 2019 calendar includes eleven total days closed to the public and two early closings. The two evenings the Library closes early in 2019 are Thanksgiving Eve on Wednesday,

November 27 and on New Year's Eve on Tuesday, December 31 in 2019. The Library closes at 5:30pm on these two days.

Upon discussion, a motion was made by Sandra Edwards, seconded by Joan Luksik **TO APPROVE THE PROPOSED 2019 LIBRARY CALENDAR OF HOLIDAYS AND CLOSINGS AS PRESENTED.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Luksik, and Lindstrom*

*Nays: None*

#### **DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

No items removed

#### **OTHER:**

The September Library Board Meeting has been changed to Tuesday, September 25, 2018 at 7:00 p.m.

At 7:49 p.m. President Eli Greenbaum adjourned the meeting. The next Board Meeting will be on Tuesday, September 25 at 7 p.m.

Submitted by:

A handwritten signature in black ink that reads "Tom Deska". The signature is written in a cursive style with a large, sweeping initial "T".

Tom Deska, Secretary