

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, September 25

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by Vice-President Judy Lindstrom.

Present: Trustees: Tom Deska, Sandra Edwards, Grant Gerhart, and Judy Lindstrom.

Administration: Assistant Director Tera Moon, Finance Coordinator Sandi Bird

Guests: Tim Perry, Systems Technology Specialist and Staff Organization Committee Representative (SOC); Alan Panter, Principal from Yeo & Yeo

Upon discussion, a motion was made by Grant Gerhart, seconded by Tom Deska **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Edwards, Deska, Gerhart, and Lindstrom

Nays: None

MOTION CARRIED

President's Verbal Report:

Vice-President Judy Lindstrom thanked everyone for attending tonight's rescheduled meeting. She also mentioned the October 13, 2018 International Night at the Library event. She thanked the business community for supporting the Library during Library Card Sign-up month. The Finance Coordinator and Auditor were commended for their work on the FY 2017/2018 audit.

Director's Verbal Report:

Assistant Director Tera Moon provided a recap of the September 8, 2018 Read-A-Thon and thanked and appreciated the support of the readers and trustees for their participation. She mentioned the October 13, 2018 International Night at the Library ticket count is up to 80, including sponsorships. On October 7, 2018, the Bloomfield Historical Society is hosting a program about exploring the land that would become Oakland County in 1818. Tera shared a recent donation from a resident of the November 11, 1918 Detroit Journal announcing the end of World War I which will be placed in our local history archives collection. She also mentioned the September 21, 2018 Boogie Stomp concert had approximately 170 attendees and everyone

seemed to really enjoy the performance.

REGULAR AGENDA:

Call to the Public: Tim Perry provided the date of this year's library holiday party, December 2, 2018.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a. Audit Report

Yeo & Yeo was our library auditing firm for FY 2017/2018 with Alan Panter, CPA, as our Principal. He and his team provided on-site auditing fieldwork in May that went very smoothly.

Special thanks to Sandi Bird, our Finance Coordinator, for her very detailed work and extremely careful management of our financial records all year long.

Alan Panter attended the meeting and provided a verbal overview of the audit and answered the Trustees' questions. He reported the Library received an Unmodified/Clean opinion and implemented the early adoption of GASB 75 to coincide with Bloomfield Township.

OTHER:

Judy Lindstrom remarked on the following:

- 1) The Friends of the Library September sales coincided with the Library's Read-A-Thon. This seemed to boost sales, which were approximately \$3,700.
- 2) The library entrance and Linda's garden urns will soon change to a fall theme.
- 3) Three reminders were mentioned:
 - a) There will be no Building & Grounds meeting on October 11.
 - b) The lower level renovations will begin October 15, 2018, and
 - c) The International Night at the Library is October 13, 2018

Next Board Meeting will be Tuesday, October 16 at 7 p.m. There are two scheduled agenda items: telephone system bid award and the annual policy review.

At 7:37 P.M. Vice-President Judy Lindstrom adjourned the meeting.

Submitted by:



Tom Deska, Secretary