

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
**Tuesday, April 23, 2019**

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At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Judy Lindstrom.

Present: Trustees: Tom Deska, Sandra Edwards, Grant Gerhart, Eli Greenbaum, Judy Lindstrom, and Joan Luksik

Administration: Director Carol Mueller, Assistant Director Tera Moon, and Administrative Assistant Linden Godlove

Guests: Nicole Gillies, Youth Services Librarian and Staff Organization Committee Representative (SOC); Alex Fritz, Quinn Evans Architects representative

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Upon discussion, a motion was made by Joan Luksik, seconded by Eli Greenbaum **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik*

*Nays: None*

**MOTION CARRIED**

**President's Verbal Report:**

President Judy Lindstrom reported that she believes that spring has latched on. She expressed enthusiasm for the glade of spectacular daffodils and flowering trees. She was present when Youth Services Assistant Department Head Jen Taggart received a proclamation from the Oakland County Board of Commissioners for the Youth Services special needs collection, presented by Shelly Taub and Marcia Gershenson, who both read a portion of the proclamation. Jen also gave a special presentation. President Lindstrom declared that "it is a beautiful proclamation" and the plaque was passed around the table. President Lindstrom commented, "It really is a special collection for a wonderful group of people who could use this."

**Director's Verbal Report:**

Director Carol Mueller declared that the 3<sup>rd</sup> Photo Reception on April 13<sup>th</sup> was lovely, well attended, and so enjoyed. She looks forward to the next photo contest. She expressed thanks to Tera Moon for getting the winning photos immediately out on display, as people were looking for them right away. The program was really well done from start to finish. The Bloomfield Hills student art exhibit, "Art from the Hills" will be coming very soon and this is the 11<sup>th</sup> year of the school exhibiting at the Library. Tera Moon coordinates this exhibition of student talent, which includes Kindergarteners through High School Seniors each year, and it is a really fun event. The

opening reception is scheduled for Tuesday, May 14 from 4:30-6:30 p.m. with Rob Glass presenting his remarks at 5:30 p.m. Each year, the governor designates Severe Weather Week. The Library takes this as an opportunity to practice in the event of a tornado warning in Oakland County. Director Mueller thanked Tera Moon, who conducted a drill on Friday, March 29, where the entire Library took shelter in 4 minutes and 45 seconds. The Myers Scholarship has opened. Applications are now being accepted until the deadline of Saturday, June 1 and are available at the library's Welcome Desk and website. These will be reviewed later in June. The award is given on August 20, 2019, just prior to the Library Board meeting. The Library will be closed for Staff Development Day on Friday, May 3. Vice President Grant Gerhart will be assisting with the Service Awards. The entire media collections will also be moved that day. The empty media shelves will remain in the Commons until they are dismantled by the end of May. The Adult Services media will be near the former Business and Investments area. The Youth Services media collection will be near the Youth Services desk.

Carol Mueller shared some of the eulogy that Virginia Smith wrote for herself.

### **REGULAR AGENDA:**

#### ***Call to the Public:***

Nicole Gillies, Youth Services Librarians, representing the SOC, introduced herself. She expressed thanks for the Board having her tonight. She said that she is new to the SOC so she did not have anything to report, but she would have more to announce in the future.

### **UNFINISHED BUSINESS:**

No unfinished business.

### **NEW BUSINESS:**

#### **11 a. Roof Project Bid Award**

Director Mueller thanked Alex Fritz of Quinn Evans for attending the meeting. It was a very thorough process to investigate the roof, getting through the bid process, and reviewing the proposals. To briefly recap the process to date, roof bid documents were released to potential bidders on March 22, 2019. A mandatory walk through with potential bidders was held on March 25 at which eight companies were present. The bid deadline was Thursday, April 4 at 2:00pm followed by a public bid opening at 2:30pm that same day. Five bids were received from the following companies: CEI Michigan, Christen Detroit, JD Candler, Royal Roofing and Schreiber Corp.

Quinn Evans Architects (QEA) has reviewed the bids along with Library Administration. Interviews were held with CEI Michigan, Christen Detroit and JD Candler on Tuesday, April 16 at the Library. References were requested were contacted by QEA for additional information. QEA shared this information at Tuesday's Library Board meeting.

Alex Fritz provided an overview of the roof project bid process, answered questions, and recommended CEI Michigan to be awarded the bid.

Upon discussion, a motion was made by Eli Greenbaum seconded by Sandy Edwards **TO ACCEPT THE RECOMMENDATION OF QUINN EVENS ARCHITECTS AND REWARD THIS PROJECT TO CEI MICHIGAN.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik*

*Nays: None*

**MOTION CARRIED**

### **11 b. Special Agreements with Cranbrook Educational Community, Detroit Public Library, and Troy Public Library**

President Judy Lindstrom remarked that we are so lucky to have these treasures in our community and that these libraries agree to continuing this rather unique pairing and sharing of resources. Director Mueller thanked Judy Lindstrom and Grant Gerhart of the Cranbrook, DPL, TPL Committee for following her along in this process. These unique and special agreements continue to be very worthwhile to our Bloomfield Township residents and to Cranbrook students and faculty, Detroit Public Library patrons and Troy Public Library patrons. Each organization has very different resources to offer the community and vice versa. It certainly is a mutually beneficial arrangement. All three organizations – Cranbrook Educational Community, Detroit Public Library and Troy Public Library- enthusiastically support renewing the library's special agreements for another three years with no changes except updating the dates in the agreement.

New dates for each agreement are the only proposed changes from the previous agreements approved in 2013. The Cranbrook Educational Community, Detroit Public Library and Troy Public Library Committee Trustees support the recommendation to approve these special agreements.

Upon discussion, a motion was made by Joan Luksik, seconded by Grant Gerhart **THAT BLOOMFIELD TOWNSHIP PUBLIC LIBRARY RENEW THE AGREEMENTS WITH THE CRANBROOK EDUCATIONAL COMMUNITY, DETROIT PUBLIC LIBRARY AND TROY PUBLIC LIBRARY FOR A THREE YEAR TERM AS STATED IN THE AGREEMENTS.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik*

*Nays: None*

**MOTION CARRIED**

### **OTHER:**

Sandy Edwards gave her report on the Friends of the Library. The Friends had a meeting on Wednesday, April 3. Preparations for the annual meeting on May 8 are in place, invitations have been sent out, Bloomfield High School Culinary program will provide lunch and author Karen Dionne will be the guest speaker. The Annual Report was released. Kim Hoke and Eve Parson were added to Friends Board and procedures for Board appointment were reviewed and approved. The April Saturday Book Sale set a record, earning \$4,333. The Friends will be experimenting with an invitation to teachers from an elementary school to a Friday presale. The

schools bought and gave \$20 Friends gift certificates for the teachers. The end of fiscal year report was given and was very positive. The Friends' intentions are to keep operational expenses very low, as the purpose of the Friends is to support the Bloomfield Township Public Library. The Friends Board is reviewing a new wish list, which is mostly Adult and Youth Services requests, including a giant chess set. The next meeting is first week of May.

Grant Gerhart gave a report of the Friends of Michigan Libraries annual meeting. He appreciated having conversation and lunch with many Friends and enjoyed the opportunity for discussion. He shared some of the elements he appreciated about other libraries and Friends groups in contrast to the Bloomfield Township Library and its Friends.

Judy Lindstrom reminded the Board of the dates of upcoming committee meetings.

The next Library Board Meeting will be Tuesday, May 21 at 7 p.m. where there will be a presentation of summer library programs.

At 7:45 p.m. President Judy Lindstrom adjourned the meeting.

Submitted by:

A handwritten signature in cursive script that reads "Sandra Edwards".

Sandra Edwards, Secretary