

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, June 17, 2019

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Judy Lindstrom.

Present: Trustees: Sandra Edwards, Grant Gerhart, Eli Greenbaum, Judy Lindstrom, and Joan Luksik

Administration: Director Carol Mueller, Assistant Director Tera Moon, and Administrative Assistant Linden Godlove

Guests: Anna Pelepchuk, Circulation Department Head, and Staff Organization Committee Representative (SOC); Barbara Bloom, Bloomfield Township Resident

Upon discussion, a motion was made by Eli Greenbaum seconded by Grant Gerhart **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik

Nays: None

MOTION CARRIED

President's Verbal Report:

President Judy Lindstrom thanked Vice President Grant Gerhart for leading last month's board meeting. Pam Carmichael has stepped down from being President of the Bloomfield Historical Society and Library Board President Lindstrom shared a letter from the Library thanking Pam Carmichael for her service. Dave Bogart will be the new president of the Historical Society. She remarked that the Library's summer newsletter was particularly good with its graphics and details, with excellent descriptions of the updates. There are many important anniversaries to celebrate in 2019, including the anniversary of women's right to vote. President Lindstrom then read a proclamation about women's rights and the anniversary of women's right to vote. The Library will commemorate this occasion by flying the suffragette flag from August 24, 2020 through August 28, 2020.

Director's Verbal Report:

Director Carol Mueller declared that the Library has an amazing staff. She expressed appreciation to Assistant Director Tera Moon for her work while Director Mueller was out of the country, including the preparation of the board packet. She inquired if the Board had seen the new Commons area. The Library is excited about putting in new furniture in this area and also moving furniture from other areas of the Library. Staff has been working with Geraldine Drake and different companies have been approached to loan samples so that different vignettes of furniture can be tried. Exam time made it quite evident that the Library did not have enough seating. With the move of the media collection, librarians

are answering more questions about media than they had been previously. They are happy to be interacting more with patrons and making recommendations. During the summer reading kickoff last night, 295 people signed up for summer library programs. Youth Services staff conducted 22 visits to schools and talked to over 2,700 kids, helping teachers and students get library cards. The Library is having another story walk with braille that can be experienced throughout the library called *The Way Back Home* by Oliver Jeffers. Included in the Trustees' grey folders are fliers for summer reading program. Sister Pie is coming on July 18, with her book for signing. Music with Joey Leone's "Shades of Blue in America," another escape room for teens and a craft with 3D Art pens are among the wonderful programs planned.

Director Mueller provided an update on the electric bill, in response to last month's inquiry regarding the fluctuation of billing during the month of April. The significantly lower payments this recent year are due to the bursts of power outages the previous year. In May, the Library was incorrectly charged due to an inaccurate reading of our meter, so there is a \$0 balance. The Library received notice from the State of Michigan that it is now compliant with PA 202, regarding funding for retiree health care benefits. A new downloadable media resource, Kanopy, was unveiled for patrons on June 3, with award-winning documentaries, indie films, classic films, and more.

REGULAR AGENDA:

Call to the Public:

Anna Pelepchuk, representing the SOC, reported that June is candy month. The SOC is celebrating with a constant supply of candy in the staff lounge until the end of the month. Library Interns Lauren Aquilina and Charlie Cusack graduated from their Masters' program and there was a celebration. The SOC is working on the holiday party and have the venue selected, but have not announced it yet.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a. Periodical Bid

Director Mueller thanked Tera Moon and Ed Niemchek for the hard work they have conducted on periodical bid project, once more. Assistant Director Tera Moon shared information about the request for a periodicals bid. Each year the Library releases a request for serials subscription services proposals. Assistant Director Tera Moon worked with Adult Services Librarian Ed Niemchak to conduct the bid process for 2020 library serials services.

The deadline to receive all proposals was Friday, May 10, 2019 at 4:00p.m. Proposals from four companies were received and opened at a public bid opening at the Library immediately following the deadline. Proposals were received from EBSCO Subscription Services, LM Information Delivery, Popular Subscription Services, and W. T. Cox Information Services. Basch/Prenax notified the Library in writing that they declined to submit a proposal. The Library received no correspondence from Magazine Subscription Services Agency or Rivistas Subscription Services.

Ed and Tera thoroughly analyzed all four proposals received.

W. T. Cox Information Services is our current serials vendor. They submitted a proposal for periodical subscriptions of \$30,323.16. W. T. Cox is able to provide all the titles we requested plus meet all of our service requirements. This Library has used W. T. Cox since 2006 with the exception of one year during which a different vendor was used. Our experience with W. T. Cox's service during these years has been very good. For these reasons, it is the recommendation of

Administration and Adult Services that we accept the bid from W. T. Cox Information Services for serials subscription services for 2020.

Upon discussion, a motion was made by Joan Luksik, seconded by Sandy Edwards **TO APPROVE AWARDING THE 2020 LIBRARY SERIALS SUBSCRIPTION SERVICE BID TO W. T. COX INFORMATION SERVICES, 201 VILLAGE ROAD, SHALLOTTE, NC 28470.**

A vote was taken for approval of the motion.

Ayes: Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik

Nays: None

MOTION CARRIED

OTHER:

There was nothing to discuss.

Sandy Edwards reported the Friends raised \$3, 934.00 in June, which was a record high and the Friends were very excited. The new Friends Board Members and the new president have a lot of energy.

Judy Lindstrom reminded the board that there is the Building and Grounds meeting on Thursday. There are some new flowers coming in and they look beautiful.

The next Library Board Meeting will be Tuesday, July 16 at 7 p.m.

At 7:26 p.m. President Lindstrom adjourned the meeting.

Submitted by:

A handwritten signature in cursive script that reads "Sandra Edwards".

Sandra Edwards, Secretary