

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
**Tuesday, July 16, 2019**

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At 7:03 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Judy Lindstrom.

Present: Trustees: Tom Deska, Sandra Edwards, Grant Gerhart, Eli Greenbaum, Judy Lindstrom, and Joan Luksik

Administration: Director Carol Mueller and Administrative Assistant Linden Godlove

Guests: Anna Pelepchuk, Circulation Department Head and Staff Organization Committee Representative (SOC);

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Upon discussion, a motion was made by Joan Luksik seconded by Grant Gerhart **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik*

*Nays: None*

**MOTION CARRIED**

**President's Verbal Report:**

President Judy Lindstrom remarked that this is a significant day for those who love NASA with the 50 year anniversary of landing on the moon. Today also marks nine years of remembering her father, who passed away on the anniversary of the launch and was an admirer of NASA. President Lindstrom said that he taught her the love of books and the journey that a book can take you on. She hopes that all who have lost loved ones can remember the great things learned from them.

**Director's Verbal Report:**

Director Carol Mueller announced, "If you have not visited our new Commons area, you should do so." On Friday, the Library received more test furniture, including another pod furnishing, very different from the other one. Staff is observing that tables and chairs are the most used, as well as the pods, but the armchairs are not as popular. Staff will continue to study the use of test furniture before the actual furniture is selected and ordered. The Director shared some of the patrons' reactions to the test furniture. Also in the Commons area and throughout the Library, is the new Story Walk, which features enlarged pages of the picture book the *Way Back Home* by Oliver Jeffers, with braille included so it can be enjoyed by people who are vision impaired as well. Many thanks to the Facilities Staff Joel Dion and Tom Corliss and Systems staff Joan Wu and Tim Perry for spending their 4<sup>th</sup> of July at the Library. All systems and power were brought down and turned

off so that the corroded electrical connections in the library's main power grid could be replaced. She reminds all that Timberlake Road will begin construction this coming Monday. She also shared a thank you note from a patron to the Youth Services Staff.

### **REGULAR AGENDA:**

#### ***Call to the Public:***

Anna Pelepchuk, representing the SOC, reported that the SOC donated \$100 to the Jeannette Myers Scholarship Fund for May and June. All of July is Casual Month and the funds raised are going to the Sisterhood of Temple Beth El braille bindery. Today, Nicole Gillies and Anna put down a deposit for the Library Holiday Party. It will be held at Pallazo di Bocci, in Lake Orion, on December 8.

### **UNFINISHED BUSINESS:**

No unfinished business.

### **NEW BUSINESS:**

#### **11a. Annual Report**

Director Mueller declared that she truly enjoys reviewing the previous year and is always amazed by the number of accomplishments and events that take place in the previous fiscal year. She shared the Annual Report binder, which is kept in the library Local History archives. Library staff is never short on ideas, innovation, or enthusiasm, nor are there many dull moments in the life of our Library, especially this year with all of our projects.

The Director remains grateful to the Library Board for their unwavering support, to the Friends for their generosity that helps this Library be so great and to the amazing library staff who make it all happen.

Many thanks to Assistant Director Tera Moon for preparing this report and to all Library Department Heads for submitting their summaries of the year's activities in their respective departments.

Upon discussion, a motion was made by Eli Greenbaum, seconded by Tom Deska **TO ACCEPT THE LIBRARY ANNUAL REPORT AND ANNUAL INVESTMENT REPORT FOR FISCAL YEAR 2018/2019.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik*

*Nays: None*

**MOTION CARRIED**

### **OTHER:**

Sandy Edwards reported on the July 10<sup>th</sup> Friends meeting. The Friends continued to review nomination procedures, as well as board appointment. During the July book sale, \$3,899.00 was earned, which is a record for July. The sale featured genre boxes for \$5.00, including many books of one type, like mystery and romance. The patrons remarked on how nice and well-run the sale

was. Kim Hoke is new secretary of the Friends Board and the new book sale coordinator. The Friends will be receiving Emergency Procedure training soon. The Friends also reviewed the Annual Meeting. The event cost \$593 total. They will begin hosting informal meetings with the other volunteers to find out about their ideas. The next Friends Board meeting is on Wednesday, August 7.

Director Carol Mueller shared a video demonstrating the water flow off the roof, to show how so much water spills out of the west end of the building and close to the library's foundation, which is why the Library needs gutters.

Director Mueller also reported that a tree growing along Lone Pine is in ill health and needs to be cut down. It will not be replaced, due to the proximity of the power lines.

Judy Lindstrom reviewed the upcoming meetings. On Thursday, August 8, there is budget review and investment review with Schwartz and Co. at 11am. Next Board of Trustees meeting will be August 20, starting at 6:30 p.m. with the Myers Scholarship presented at 6:45, and the budget following this.

At 7:34 p.m. President Lindstrom adjourned the meeting.

Submitted by:

A handwritten signature in cursive script that reads "Sandra Edwards".

Sandra Edwards, Secretary