

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
Tuesday, December 17, 2019

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At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Judy Lindstrom.

Present: Trustees: Tom Deska, Sandra Edwards, Eli Greenbaum, Grant Gerhart, Judy Lindstrom, and Joan Luksik

Administration: Library Director Carol Mueller, Assistant Director Tera Moon, and Administrative Assistant Linden Godlove

Guests: Paul Zink, Systems Technician and Staff Organization Committee Representative (SOC); Barbara Bloom and Klaren Gerhart, Bloomfield Township Residents

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Upon discussion, a motion was made by Eli Greenbaum and seconded by Tom Deska **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik*

*Nays: None*

**MOTION CARRIED**

**President's Verbal Report:**

President Judy Lindstrom wished everyone a joy-filled holiday season and an adventure-filled 2020.

**Director's Verbal Report:**

Director Carol Mueller gave an update on the projects. Last week the Lobby, the Vending Café, and most of the Commons area was freshly repainted in the same colors. The wood removed from the self-check was used to repair other areas. Wednesday and Thursday nights of this week after the Library closes, the Lobby floor imperfections will be filled with epoxy and the lighter corners will be buffed out. Phase one of the Commons area carpeting has been completed in the holds area. The electrical has been done in the site where a new booth will be installed. Sample boards prepared by Aecom with fabrics, carpets, upholsteries, and other materials, as well as floorplans were shared. Bloomfield Hills has a new superintendent, Pat Watson, replacing Rob Glass. Mr. Watson was previously the principal of West Bloomfield High School and has been part of that district since 1994. He will be invited to come for a Library tour. She wished all happy holidays and expressed, "there is much to look forward to in 2020."

## **REGULAR AGENDA:**

***Call to the Public:*** Paul Zink, Systems Technician and representative of the SOC, reported that the holiday party was a success and many had a good time. No other comments were shared.

## **UNFINISHED BUSINESS:**

### **10a. Committee Appointments**

Standing Committee Appointments were reviewed by President Judy Lindstrom. There were no requests for any changes to any current committee positions. Committee Appointments remain as is.

## **NEW BUSINESS:**

### **11a. PA 152**

Michigan Public Act 152, the Publicly Funded Health Insurance Contribution Act, requires public employees to contribute to their health insurance costs. This Act gives public employers three options to choose for funding health care costs, however (1) the hard cap option or (2) the 80/20 option are the only options the Library Board may select.

Each December, the Library Board must decide which of the available options to implement for the next fiscal year.

It is recommended by Administration to adopt Option 2, known as the 80/20 Option, because it provides a lower health care cost for library employees. The Finance Committee and Personnel Committee support this recommendation.

Upon discussion, a motion was made by Joan Luksik seconded by Grant Gerhart **TO ADOPT THE 80/20 OPTION, AS STATED IN PA 152, EFFECTIVE JANUARY 1, 2020.**

*A vote was taken for approval of the motion.*

*Ayes: Deska, Edwards, Gerhart, Greenbaum, Lindstrom, and Luksik*

*Nays: None*

**MOTION CARRIED**

### **11b. Director's Evaluation**

Joan Luksik reported that no changes were made to the Director's Evaluation form. December is traditionally the time of year when the Personnel Committee requests the Board's input on the Library Director's performance during the past fiscal year.

The evaluation process will begin with a report from the Library Director to the Board summarizing her activities during 2019. The report, as well as the Director's evaluation form, will be sent in early January.

The Personnel Committee will then use the Board's input to complete the Library Director's performance evaluation, share the results, and make a formal recommendation to the full Library Board regarding the Director's performance and contract at the February 18, 2020 Library Board meeting.

**DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

**OTHER:**

Sandy Edwards reported on the Wednesday, December 4 Friends of the Library meeting. The Director presented her Wish List, which includes a new microfilm machine, as well as programming for Adult and Youth. Special Committees have been reviewing the book sales and will cull books from storage after two months. Since the meeting, the Friends reported that the December book sale raised \$3,742.50. The next Friends Board meeting is on Wednesday, January 8, 2020.

The next regular monthly meeting of the Board of Trustees will be Tuesday, January 21 at 7 p.m.

At 7:26 p.m. President Lindstrom adjourned the meeting.

Submitted by:

A handwritten signature in cursive script that reads "Sandra Edwards".

Sandra Edwards, Secretary