

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, January 18, 2022

At 7:01 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

Trustees Present: Tom Deska, Sandra Edwards, Grant Gerhart (via phone), Dani Gillman, Judy Lindstrom, and Joan Luksik

Trustees Absent: None

Administration: Director Tera Moon; Assistant Director Katherine Bryant; Administrative Assistant Linden Godlove

Guests: SOC representative and Youth Services Intern Amanda Carroll

Upon discussion, a motion was made by Judy Lindstrom and seconded by Dani Gillman **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Deska, Edwards, Gerhart, Gillman, Lindstrom, and Luksik

Nays: None

MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Joan Luksik reported comments on NextDoor Bloomfield Township about the White Lake Library being closed due to COVID exposure causing staffing challenges. This is an example of other libraries coping with COVID. This library is providing curbside service. It's complicated if one person has COVID and others get exposed. Patrons were understanding when Bloomfield Township Public Library had to close for which all are grateful.

DIRECTOR'S VERBAL REPORT:

Director Moon said the first thing to discuss is COVID. She thanked the Board for support and flexibility through the service disruptions. When she makes the decision to close, it is usually because staffing has become difficult due to staff being out sick or quarantining because of an exposure. Library staff are adjusting to the new CDC guidelines and the new new normal of this phase of the pandemic. The visibility of masks in the lobby has been increased.

The Department Heads discussed whether to make changes to service such as reverting to curbside only and decided against it. Patrons value being in the building to

study or read, and they value being able to browse. They have talked about prioritizing keeping the building open over having every service desk fully staffed.

OSHA Rule stayed again by the Supreme Court this time. An update from the library's legal counsel: *"The Supreme Court's stay was not an ultimate resolution of the case. Instead, it simply stayed the enforcement of OSHA's ETS until the Court can reach a final decision on the merits of the case. In so doing, the Supreme Court temporarily relieved employers with more than 100 employees of complying with the ETS's deadlines of January 10, 2022 and February 9, 2022 relative to mask wearing, testing and vaccinations."*

She recommends the policy be left on the books for now but not be enforced.

There had been great optimism when planning for this winter, which now needs to be adjusted. The rest of the chamber music concert series has been canceled. As Amy Cheng aptly put it, "Let's hope for a triumphant return in fall 2022!" In addition, the Ambassador Group meeting has been canceled.

Director Moon announced the new self-checkout machines. They look more modern and are easier to use. They make it much easier for patrons to pay fines and it is hoped that will encourage more to do so.

REGULAR AGENDA:

Call to the Public:

Amanda Carrol, representing the SOC, reported that the SOC hosted a craft and bake sale in the lower level in December. They raised nearly \$200, and it required minimal involvement of the committee. A slate for the new SOC will be presented in the All Staff Meeting and voted in February.

UNFINISHED BUSINESS:

No Unfinished Business

NEW BUSINESS:

11a. Fines and Fees FY 2022/2023

The Department Heads and Administration conducted the annual review of the Library's Fines & Fees schedule in preparation for completing the FY 2022/2023 library budget. This schedule is the summary table of the restrictions and costs associated with borrowing library materials and use of library services at Bloomfield Township Public Library. Staff carefully reviewed all items on this schedule for relevant changes to recommend. The changes presented are mostly edits for clarity, consistency, and streamlining.

The board requested the maximum fine be included beyond page 10.

If the proposed FY 2022/2023 Fines and Fees schedule is approved, all proposed changes would be effective on April 1, 2022.

Upon discussion, a motion was made by Sandy Edwards seconded by Dani Gillman **TO**

APPROVE THE FY 2022/2023 SCHEDULE OF FINES & FEES AS PRESENTED WITH IMPLEMENTATION TO BEGIN ON APRIL 1, 2022.

A vote was taken for approval of the motion.

Ayes: Deska, Edwards, Gerhart, Gillman, Lindstrom, and Luksik

Nays: None

MOTION CARRIED

OTHER:

Dani Gillman said a neighbor expressed interest in being more involved in the Library. The Board thought more community involvement would be great and recommended the neighbor be directed to the Ambassador's Group.

Sandy Edwards reported on the Friends meeting on Wednesday, January 5. Kim Hoke will be Treasurer as well as Vice President until the Annual Meeting in May. The library's Wish List was discussed and will be determined in February. They are planning for their Annual Meeting with Tim Gleisner as a guest speaker talking about Michigan notable books. They will be meeting on February 2.

Sandy Edwards has not received all parts for the Director's Evaluation.

Sandy Edwards is resigning from the Board. Her family relocated to Ohio, and she wants to be closer to them. She expressed her pleasure in working with the board.

Director Moon requested to schedule a Building and Grounds committee meeting.

The next regular board meeting is Tuesday, February 15 at 7:00 p.m.

At 7:46 p.m. President Joan Luksik adjourned the meeting.

Submitted by:

A handwritten signature in cursive script that reads "Judy Lindstrom".

Judy Lindstrom, Secretary