

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, April 26, 2022, 7:00 p.m.

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

Trustees Present: Tom Deska, Grant Gerhart, Danielle Gillman, Judy Lindstrom, Joan Luksik, and Shane Spradlin

Trustees Absent: None

Administration: Director Tera Moon, Assistant Director Katherine Bryant, Administrative Assistant Linden Godlove

Guests: Laura J. Kraly, Adult Services Department Head and SOC representative

Upon discussion, a motion was made by Tom Deska and seconded by Grant Gerhart **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Deska, Gerhart, Gillman, Lindstrom, Luksik, and Spradlin

Nays: None

MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Joan Luksik announced that Adult Services Librarian Marcia Preston retired. Marcia sent a note to the Library Board that remarked on her "wonderful memories of Library staff and patrons...The Library will always have a special place in my heart. Best wishes to all in future endeavors." President Luksik shared an article from *Crain's* "Home Libraries Garner Interest but not Everyone Wants One" about a house on Grosse Isle with a library of 10,000 books.

DIRECTOR'S VERBAL REPORT:

Director Moon remarked that 56 boxes of books were donated on Monday. There was a discussion on where books go that are not needed for the library collection or Friends sales. Many get donated to organizations like senior centers, educational groups, and more.

She hoped that everyone enjoyed looking at the photos from the contest. The theme was "Tell Us a Story." The reception on April 9 was a success with thanks to Administration for efforts collecting photos, promoting the event, decorations, refreshments, and more. All winners were in attendance, except one, and one parent attending on their child's behalf. The contest inspired participants to try something new, to take classes, and put themselves "out there." Kosta Sergakis has participated in every library photo contest and placed in all but one. 2023's theme was announced "Celebrating the Past, Embracing the Future."

Staffing update: Lauren Catoni-Ellis will be the new Youth Services Assistant Department Head on May 16. She was hired in 2015 as a Youth Services Clerical Assistant, and later served as an Intern, and Part Time Youth Services Librarian. In recent years she has worked at Troy Public Library.

Jen Taggart contributed chapters for a book called *Differing Abilities and the Library*, which is a collection of essays by various authors.

Trustee Dani Gillman was named Emerging Leader by the National Council for Jewish Women. There will be an award Ceremony on June 9 at Knollwood Country Club in West Bloomfield. She will give a speech.

Friday, May 6, the Library is closed for Staff Development Day. Part of the day will be staff learning about diversity, equity, and inclusion. The Michigan Roundtable for Diversity and Inclusion, the speaker for the day, has a display of panels and banners in Adult Services area about housing segregation in metro Detroit.

Katherine Bryant shared about the Great Lakes Chamber Music Festival happening throughout Metro Detroit. "In Conversation with Richard Powers and Perry Goldstein" will be at the Library on Wednesday, June 15, 2 p.m. Pulitzer Prize winner Richard Powers and his friend, the great composer Perry Goldstein, will come together in conversation about their collaboration as part of festival. They'll be joined by an ensemble of musicians to demonstrate the intersection between their two artforms.

REGULAR AGENDA:

Call to the Public:

Laura Kraly, SOC representative, she and Daniella Bryant remain on the Staff Organization Committee for another fiscal Year, with Administration Clerk Lindsey Block joining.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a Strategic Planning Discussion

Tera Moon commented that half of the current library board had been involved in the previous strategic planning process. She enjoys the research and compiling of information in this process. Strategic Planning puts the big picture into focus, creating goals and finding the next direction for the library to go.

She plans to model this process on the previous BTPL Strategic Planning process. A consultant will be hired, with a Request for Proposal (RFP) being released at the end of week. Administration will recommend a consultant at the June board meeting. The selected consultant will help facilitate conversations in the community and assist in determining the library's future goals.

The draft timeline includes spending the summer and fall gathering information with a plan being drafted to be presented to the public in the winter.

Director Moon reported that most of the previous strategic plan's goals had been completed. For instance, improving spaces was a huge component and resulted in the Commons area being created. There were also updates to marketing. Partnerships and community outreach relationships were improved, as well as staff awareness.

In the recent strategic plan, the information gathering phase included meetings with Township staff, Friends of the Library, different age groups (families, senior center, Teen Advisory Board.) There are many platforms to reach out to the community, including an email marketing platform to cardholders, the newsletter that goes to every household, and the social media audiences that have been built. There will also be polls in the Library to collect feedback. The new census information will also help to determine focus groups.

Director Moon thanked the board for their input and expressed her enthusiasm for hearing their thoughts.

OTHER:

Judy Lindstrom remarked the daffodils look spectacular and the colder weather makes them last longer. She praised the entrance urns.

Tom Deska inquired about the therapy dog that recently visited the Library. The teacher and the dog Douglas are welcome to visit. In June, the Library has invited therapy dogs during exam week. Leader Dogs for the blind puppies were recently brought to be socialized.

Joan Luksik announced that there will be an appointment of committees for the 2022 term. New appointments to committees were reviewed and discussed.

Art Committee: Dani Gillman and Judy Lindstrom

Advocacy Committee: Shane Spradlin and Judy Lindstrom

Building and Grounds Committee: All

Cranbrook, DPL, Troy Committee: Grant Gerhart and Joan Luksik

Development Committee: All

Finance Committee: Tom Deska and Shane Spradlin

Friends of the Library Liaison Committee: Joan Luksik and Dani Gillman

Investment Committee: All

Jeanette P. Myers Scholarship Selection Committee: Tom Deska and Grant Gerhart

Personnel/Director Evaluation Committee: Joan Luksik and Judy Lindstrom

Policy Committee: Tom Deska and Grant Gerhart

Trustee Dani Gillman reported on the Wednesday, April 6 Friends Board Meeting. Many surplus donations go to schools, senior living centers, and other places in need throughout metro Detroit. The Friends Annual Meeting is on Wednesday, May 11, at 11:00 a.m.

Dani and Joan attended the Volunteer reception and enjoyed it. They met some of the Friends volunteers. Volunteer Coordinator Marty McGee knows a personal detail about each volunteer. She has new books in the collection plated in each volunteer's honor and a list is available of these titles.

The next Library Board Meeting will be Tuesday, May 17 at 7:00 p.m.

At 8:15 p.m. President Joan Luksik adjourned the meeting.

Submitted by:

Judy Lindstrom

Judy Lindstrom, Secretary