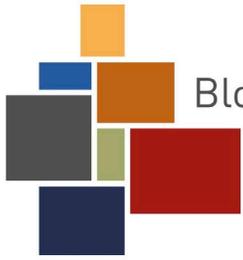


Please arrive at 6:30 p.m.

For the swearing in of

Keith Carduner and

Joy Murray



Bloomfield Township Public

Library

**Bloomfield Township Public Library
Board of Trustees**

Library Board Meeting
Tuesday, July 19, 2022
7:00 p.m.

Board Room

Trustees:

libraryboard@btpl.org

Joan Luksik, President
Judy Lindstrom, Secretary
Keith Carduner
Dani Gillman
Joy Murray
Shane Spradlin

Director:

Tera Moon

moontera@btpl.org

All meetings are open to the public.

1099 Lone Pine Road, Bloomfield Township, MI 48302 248.642.5800

THE PLACE TO

DISCOVER

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING**

LIBRARY BOARD INFORMATION PACKETS

List of Contents

Items included in pre-board delivery for the REGULAR BOARD MEETING SCHEDULED
Tuesday, July 19, 2022 7:00 p.m.

#	<u>NUMBERED ITEMS</u>	<u>DATE DELIVERED</u>
1	Agenda	07/15/2022
2a	Request to remove items from the Consent Agenda for Discussion	07/15/2022
2b	Motion to approve the order of items for the regular and consent agendas	07/15/2022
5	Motion to approve remaining Consent Agenda items 6-8d	07/15/2022
6	Regular Board Meeting Minutes of June 21, 2022	07/15/2022
6a	Special Board Meeting Minutes of July 12, 2022	07/15/2022
7a	Cash Disbursements	07/15/2022
7b	Revenues/Expenditures Budget Report	07/15/2022
7c	Energy Report	07/15/2022
8a	President's Report– no report	
8b	Director's Report	07/15/2022
8c	Art Committee – no report	
8c	Advocacy Committee – no report	
8c	Building and Grounds Committee – no report	
8c	Cranbrook, DPL, and TPL– no report	
8c	Development Committee – no report	
8c	Finance Committee– no report	
8c	Friends of the Library Liaison – no report	
8c	Jeanette P. Myers Scholarship Committee – 6/28/2022	07/15/2022
8c	Investment Committee – no report	
8c	Personnel Committee – no report	
8c	Policy Committee – no report	
11a	Annual Report	07/15/2022
13	Motion to approve any items removed from the Consent Agenda	07/15/2022
	<u>UNNUMBERED ITEMS</u>	<u>DATE DELIVERED</u>
	Press Mentions	07/15/2022
	Marketing Report	07/15/2022
	Youth Services Events Calendar	07/15/2022
	Adult Services Events Calendar	07/15/2022
	Dates for Library Board of Trustees	07/15/2022

AGENDA
BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, July 19, 2022
Regular Board Meeting
7:00 P.M.

REGULAR AGENDA ITEMS #1-5

1. Call to order of regular meeting
- 2a. Request to remove items from the Consent Agenda for Discussion
- 2b. MOTION to approve the order of items for the Regular and Consent Agendas
3. President's Verbal Report
4. Director's Verbal Report
5. MOTION to approve the remaining Consent Agenda items 6-8d

CONSENT AGENDA ITEMS #6-8d
Items removed will be discussed under Item #12

6. Regular Board meeting minutes of June 21, 2022
- 6a. Special Board Meeting Minutes of July 12, 2022
7. Budget
 - a. Cash Disbursements
 - b. Monthly Revenues & Expenditures
 - c. Energy Report
8. Written Reports:
 - a. President: *Joan Luksik
 - b. Director: *Tera Moon
 - c. Committee: *Advocacy Committee
*Art Committee *Ad Hoc*
*Building and Grounds
*Cranbrook
*Development
*Finance
*Friends of the Library Liaison
*Investment
*Jeanette P. Myers Scholarship Selection
*Personnel
*Policy

REGULAR AGENDA ITEMS

9. Call to the public, communications
10. Unfinished Business
11. New Business
 - a. Annual Report
12. Discussion of items removed from the Consent Agenda
13. MOTION to approve any items removed from the Consent Agenda
14. Other
15. Next scheduled meeting: Tuesday, August 16, 2022
16. Adjournment

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

**REQUEST TO REMOVE ITEMS FROM THE CONSENT AGENDA
FOR DISCUSSION**

I REQUEST THAT ITEM (S):

**BE REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION
DURING REGULAR AGENDA ITEM 12.**

If amended, CONSENT AGENDA items will be moved to REGULAR AGENDA ITEM #12 for discussion and REGULAR AGENDA ITEM #13 for approval.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

**MOTION TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR
AND CONSENT AGENDAS**

OPTION - NO AMENDMENT NEEDED:

I move to approve the order of items as listed on the REGULAR and CONSENT AGENDAS as presented.

OPTION - AMENDMENT TO AGENDA:

I move to approve the order of items as listed on the AGENDAS, with the following items to be moved from

the **REGULAR AGENDA** as follows:

the **CONSENT AGENDA** as follows:

If amended, CONSENT AGENDA items will be moved to REGULAR AGENDA ITEM #12 for discussion and REGULAR AGENDA ITEM #13 for approval.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

CONSENT AGENDA ITEMS MOTION

I move to approve the remaining items on the consent agenda.

**PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, June 21, 2022, 7:00 p.m.

At 7:01 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

Trustees Present: Grant Gerhart, Judy Lindstrom, Joan Luksik, and Shane Spradlin

Trustees Absent: Danielle Gillman

Administration: Director Tera Moon, Assistant Director Katherine Bryant, Administrative Assistant Linden Godlove

Guests: Daniella Bryant, Circulation Clerk and Staff Organization Committee (SOC) representative

Shane Spradlin requested **Items 7a, 7b, and 7c** be removed from the consent agenda for regular discussion. Joan Luksik also requested that **7a** be removed from the consent agenda for regular discussion.

Upon discussion, a motion was made by Judy Lindstrom and seconded by Shane Spradlin **TO APPROVE THE ORDER OF ITEMS AS LISTED ON THE AGENDAS WITH THE FOLLOWING ITEMS REMOVED FROM CONSENT AGENDA AS FOLLOWS: Item 7a, 7b, and 7c**

A vote was taken for approval of the motion.
Ayes: Gerhart, Lindstrom, Luksik, and Spradlin
Nays: None
MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Joan Luksik reported that Tom Deska has resigned from the Board of Trustees. He is moving to Mason, Michigan, to be near his daughter. The board thanked him for his years of service on the Board and his great contributions, particularly the perspective gained from his business background and marketing ideas.

DIRECTOR'S VERBAL REPORT:

Director Moon announced that, as the board meeting is taking place, summer at the library is setting sail with the kickoff of the summer reading program. Last month, staff shared about the oceans of cool activities to encourage readers of all ages to explore the depths of reading. Waves of fun will wash over young readers who island hop around the Youth Department for treasure while they sign up for summer reading. For landlubbers, lawn signs are making a repeat voyage to a yard near you in Bloomfield Township. This year there will be a prize patrol visiting homes (that opt in) to deliver a special gift.

This year feels like summer reading of years' past, with a full calendar of activities and programs. The Library even has an after-hours concert planned for this Friday, June 24. Matthew Ball, a.k.a. the Boogie-Woogie Kid, will be playing his signature mix of boogie and blues at 7pm.

In 2018 Bloomfield Hills Schools approached the Library about being a reunification site for parents and students in the event of an active shooter incident or other crisis. The procedure had not been finalized, but it was put the test in December 2019 when a false active shooter alarm forced the evacuation of the High School. Two school officers have rekindled this conversation. Director Moon and Assistant Director Bryant met with Bloomfield Hills Schools Public Safety Officer Pat Sidge and Bloomfield Township Police Department School Security Officer Marisa Miller to finalize these plans. Such a situation would involve evacuating the Library of all patrons and allowing Bloomfield Hills Schools staff plus Bloomfield Township law enforcement to inhabit the library for several hours to coordinate reunification. This would ensure that only students and staff would be in the library which would alleviate confusion in the reunification process. Library staff would be responsible for clearing patrons from the building and then assisting school and law enforcement staff with getting around the building and possibly providing some administrative support. Director Moon is working with a library attorney to write a memo of understanding which outlines the library's role in such an event. Other community organizations have agreed to serve in such a capacity, such as Kirk in the Hills.

In August a new online tool will be unveiled for program registration, meeting room reservation, and online program calendar. The software is called LocalHop and there is much enthusiasm about it among staff. Currently staff are using a patchwork of different software to accomplish these goals. The current meeting room reservation software is at least 15 years old and cannot take credit card payments. LocalHop is a local company in Pontiac. This change should be a positive one for our patrons.

Director Moon requested the board meet on Thursday, August 4 for the preliminary 2023-2024 budget workshop.

Upon discussion, a motion was made by Judy Lindstrom seconded by Grant Gerhart to **APPROVE THE REMAINING ITEMS ON THE CONSENT AGENDA.**

*A vote was taken for approval of the motion.
Ayes: Gerhart, Lindstrom, Luksik, and Spradlin
Nays: None*

MOTION CARRIED

REGULAR AGENDA:

Call to the Public:

Daniella Bryant reported that the Sunday, December 4 will be the Library Holiday Party, which has been confirmed.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a. Strategic Planning Consulting Services Bid

Assistant Director Katherine Bryant gave a review of the request for proposals process. On April 27, 2022, a request for proposals (RFP) strategic planning process consulting services for the Library was

released with a deadline of May 20, 2022. This request was posted on the Library's website, available at the Welcome Desk, and emailed to nine companies in Michigan and surrounding states. The RFP requested that bidders provide company information, references, strategic planning experience and approach, budget, and availability to meet the proposed timeline. Fast Forward Libraries, Midwest Collaborative for Library Services (MCLS), NEW, and ReThinking Libraries submitted bids by the deadline.

A thorough review of both bids was conducted by Library Director Tera Moon and Assistant Library Director Katherine Bryant. A bid analysis summary and the RFP document were made available for the Board's review and the four proposals received were available for their review at the Library Board meeting.

Fast Forward Libraries, led by Amanda Standerfer and supported by Cindy Fesemyer, also provided an impressive proposal, with extensive experience in public library strategic planning. They view libraries as learning organizations in a state of continuous improvement. They focus heavily on collecting surveys, data, community mapping, input sessions, and one-on-one interviews to inform the process. Library staff and trustees would be active participants of this process. Fast Forward Libraries has worked with libraries preparing for a millage campaign. They incorporate team building and change management into their work and were confident in working with a new Library Director and leadership team. The Fast Forward Libraries quote was the second lowest of all four bidders.

Therefore, Administration recommends that the bid for Bloomfield Township Public Library strategic planning consulting services be awarded to Fast Forward Libraries beginning on July 1, 2022.

Upon discussion, a motion was made by Judy Lindstrom and seconded by Shane Spradlin **TO APPROVE AWARDING THE 2022 STRATEGIC PLANNING CONSULTING SERVICES BID TO FAST FORWARD LIBRARIES LLC, 712 ARLINGTON CT., CHAMPAIGN, IL 61820 FOR \$27,625 PLUS EXPENSES.**

A vote was taken for approval of the motion.
Ayes: Gerhart, Lindstrom, Luksik, and Spradlin
Nays: None
MOTION CARRIED

11b. Meeting Room Guideline

At the May 17, 2022 Board Meeting, a patron complaint was discussed regarding non-profit organizations and the limitations of reservations. In this instance, it was the restriction on reserving a meeting room twice monthly, based on the Meeting Room Guidelines. These guidelines state "except for library and library-related programs, meeting rooms may not be reserved by a single group or individual more than six times in a year."

Based on considerations, including average use of the meeting rooms, the number of non-profits in the area, and the meeting room guidelines of other libraries, Administration recommends changing the meeting room reservation guidelines to permit up to 12 meetings per year for each group or individual, effective immediately. The current guidelines have been in place for 12 years and it was time to take a closer look at what is working and what could be improved. As Administration transitions to a new meeting room reservation system later this summer, guidelines will continue to be reviewed to ensure excellent customer service.

The board discussed this and supported the proposed change to the meeting room guidelines.

12. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

Shane Spradlin had inquiries about various companies receiving checks from the Library. These were: OrangeBoy, a firm that provides the email newsletter software with a product called Savannah; Flagstar Bank, through which some staff have credit cards for purchases; AeroFilter Inc., the HVAC service; Principal Life Insurance, which is a life insurance policy for part-time employees; Vigilante Security is the Burglar and Fire Alarm system; Aanalytics is a consulting firm that assists with IT Projects; Sentinel also assists with IT projects related to phone systems; Siemens is a contractor that supports the library's HVAC system. There were inquiries about the General Fund Budget and how the RBC Capital is invested in AAA bonds. The water analysis comparison was discussed, with mention of how last year in May the terraces were power washed, and it was a drier month, so the water bill was significantly higher. There are delays in billing from year to year, which can cause a variation. There was discussion of the self-checkout usage.

Upon discussion, a motion was made by Judy Lindstrom, seconded by Grant Gerhart **TO APPROVE THE ORDER OF ITEMS REMOVED FROM THE CONSENT AGENDAS.**

*A vote was taken for approval of the motion.
Ayes: Gerhart, Lindstrom, Luksik, and Spradlin
Nays: None*

MOTION CARRIED

OTHER:

Upon discussion, a motion was made by Judy Lindstrom, seconded by Shane Spradlin **TO ACCEPT THE RESIGNATION OF TOM DESKA.**

*A vote was taken for approval of the motion.
Ayes: Gerhart, Lindstrom, Luksik, and Spradlin
Nays: None*

MOTION CARRIED

The interview date with the Trustee applicants will be confirmed and all applicants will be alerted of this date after their application is received. The attendant pieces are lined up and ready to post with July 6 as the deadline. Director Moon confirmed with Township Clerk Martin Brook that the new trustee will be on the board through 2024 because the filing deadline for the November election has passed. It is planned to have the new trustee sworn in before the July 19 meeting.

Judy Lindstrom expressed appreciation for the entrance urn but was concerned that the other four urns look stressed. She expressed interest in the other gardens.

Parking lot repairs were completed. This was a challenge on Thursday of last week, but everything went well.

The Board of Trustees went into a closed session to discuss a personnel matter at 7:48 p.m. At 8:32 p.m. the Board returned to regular session.

The next Library Board Meeting will be Tuesday, July 19 at 7:00 p.m. The annual report will be approved, and a new trustee will be sworn in at 6:30 p.m.

At 8:34 p.m. President Joan Luksik adjourned the meeting.

Submitted by:

A handwritten signature in black ink that reads "Judy Lindstrom". The signature is written in a cursive style with a prominent loop at the end of the last name.

Judy Lindstrom, Secretary

PROPOSED

**PROPOSED MINUTES
OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, July 12, 2022

The special meeting of the Bloomfield Township Public Library Board of Trustees was held on Thursday, July 12 in the Library Board Room. The meeting was called to order by President Joan Luksik at 7:48am. (recessed at 7:50am) and reconvened at 8:00am. -5:37pm with breaks from 10:00am-10:15am, 10:45am - 11:15am, 11:45am - 12:30pm, and 2:30pm - 2:45pm (adjourned at 5:37pm). Attendance was taken.

Present: Trustees: Dani Gillman, Judy Lindstrom, Joan Luksik, Shane Spradlin

Members absent: None

Administration: Library Director, Tera Moon and Administrative Assistant Linden Godlove

Upon discussion, a motion was made by Judy Lindstrom seconded by Dani Gillman **TO APPROVE THE ORDER OF ITEMS FOR THE SPECIAL AGENDA.**

A vote was taken for approval of the motion.

Ayes: Gillman, Lindstrom, Luksik, Spradlin

Nays: None

MOTION CARRIED

REGULAR AGENDA:

Call to the Public:

None present

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a. The Resignation of Dr. Grant Gerhart from the Library Board of Trustees

Grant Gerhart's letter of resignation was reviewed. Dr. Gerhart chose to resign to travel more often.

Upon discussion, a motion was made by Judy Lindstrom seconded by Dani Gillman **TO APPROVE THE RESIGNATION OF GRANT GERHART.**

A vote was taken for approval of the motion.

Ayes: Gillman, Lindstrom, Luksik, Spradlin

Nays: None

MOTION CARRIED

The purpose of this meeting was to conduct interviews of candidates for the Library Board vacancy created by the resignations of Tom Deska and Grant Gerhart. The interview schedule was publicly posted indicating that all interviews and deliberations were open to the public. All interviews were held

in person at the Library except two during which the candidates joined via Zoom.

The Library Board received fifteen applications by the July 6, 2022 9:00PM application deadline for the vacant Trustee position. One applicant withdrew their application from consideration before the interviews took place. The Library Board interviewed fourteen candidates who submitted applications for consideration. Candidates interviewed were: Max Emmer, Suzanne Anderson, Wendy Bice, Keith Carduner, Anita Ehrenfried, Madeline Harris, Jack Haynes, Lawrence Irwin, Jane Kahan, Diane Komorn, James (Jim) Labes, Joy Murray, Ranjit Roy, and Andrew Saxe. On behalf of the Library Board, President Joan Luksik thanked all the candidates for their interest in serving the Bloomfield Township community.

A standard set of questions was asked of each candidate. Interviews were each kept to thirty minutes. Each trustee completed a rating sheet following each interview. After all interviews were completed, the Library Board members deliberated regarding individual qualities and strengths of the candidates.

Upon discussion, the Board selected Joy Murray and Keith Carduner.

Joy Murray brings experience in the library profession and the library market. She is dedicated and committed to the Library. Her board experience through her sorority work will be valuable and she has demonstrated commitment to Bloomfield Township Public Library as an Ambassador.

Keith Carduner brings technical expertise and demonstrated commitment to the Library through his service on the Ambassador Group. His education in physics as well as that he is a technical and organizational problem solver will be valuable assets to the Board.

President Joan Luksik will contact them and offer them appointment to the Bloomfield Township Public Library Board as a Trustee.

Ms. Murray and Mr. Carduner understand that their appointments on the Library Board last until November 2024 and that they will need to run in the November 2024 general election.

The meeting was adjourned at 5:37 PM.

Submitted by:

A handwritten signature in cursive script that reads "Judy Lindstrom".

Judy Lindstrom, Library Board Secretary

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**Cash Disbursements Comments
June 2022****General Fund – Advance Checks**

- Check #22273 payable to Nicole Gillies in the amount of \$27.50 was reimbursement for mileage for school visits to promote summer reading.
- Check #22274 payable to Martha McGee in the amount of \$35.91 was reimbursement for Library Shop inventory.
- Check #22282 payable to JRS Enterprises, Inc. in the amount of \$97.00 was payment for program materials for Free Comic Book Day.
- Check #22286 payable to Arifa Javed in the amount of \$80.00 was payment for a DVD.
- Check #22289 payable to Patricia Ballard in the amount of \$148.38 was reimbursement for mileage for school visits to promote summer reading plus program supplies.
- Check #22290 payable to Elizabeth Clauder in the amount of \$216.61 was reimbursement for program supplies.
- Check #22291 payable to Randy Kaplan in the amount of \$550.00 was for a program performer.
- Check #22292 payable to Tobias Shango in the amount of \$54.99 was reimbursement for mileage for trips to the Bloomfield Township offices between January – June 2022.

General Fund – Regular Checks

- Check #22299 payable to Bloomfield Township in the amount of \$258,728.93 was payment for two payrolls payment including FICA, health insurance, pension, etc (\$252,886.46) and water for the period 5/17-6/20 (\$5,842.47).

- Check #22310 payable to Doeren Mayhew & Co., P.C. in the amount of \$24,650.00 was payment for temporary accounting services.
- Check #22312 payable to Federal Paving, Inc. in the amount of \$39,825.00 was payment for parking lot repairs, resealing of black top, and restriping.
- Check #22314 payable to Frank Rewold & Son in the amount of \$24,193.53 was payment for the LED lighting project.
- Check #22319 payable to LinkedIn Corporation in the amount of \$6,300.00 was payment for LinkedIn Learning online learning resource.
- Check #22328 payable to Saginaw Valley State University in the amount of \$11.25 was payment for a damaged MeLCat item.
- Check #22332 payable to State of Michigan in the amount of \$370.00 was payment for inspection of HVAC boilers.
- Check #22334 payable to The Library Network in the amount of \$4,552.53 was payment for internet service and the Employee Assistance Program benefit.
- Check #22340 payable to Yeo & Yeo in the amount of \$19,000.00 was payment for the library's annual audit.

Gift Fund – Advance Checks:

- Check #5313 payable to Adam Southard in the amount of \$400.00 was payment for professional photography services for headshots for Department Heads for website.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

CHECK REGISTERS

FOR THE MONTH OF JUNE 2022

Check #	Date	Payee	Cash Account	Amount
General Fund				
ADVANCE CHECKS:				
22272	6/15/22	CONSUMERS ENERGY	016.01	6,540.98
22273	6/15/22	Nicole Gillies	016.01	27.50
22274	6/15/22	Martha McGee	016.01	35.91
22275	6/20/22	AMAZON.COM	016.01	2,098.07
22276	6/20/22	DTE ENERGY	016.01	20,099.70
22277	6/20/22	FLAGSTAR BANK	016.01	5,898.44
22278	6/20/22	LOWE'S	016.01	120.45
22279	6/20/22	VIGILANTE SECURITY	016.01	1,950.00
22280	6/28/22	APPLIED IMAGING	016.01	1,209.75
22281	6/28/22	AT&T	016.01	283.63
22282	6/28/22	JRS Enterprises, Inc.	016.01	97.00
22283	6/28/22	PRINCIPAL LIFE INS CO-SBD GRANDE ISLAND	016.01	846.65
22284	6/28/22	VERIZON WIRELESS	016.01	196.52
22285	7/11/22	AMAZON.COM	016.01	1,008.82
22286	7/11/22	Arifa Javed	016.01	80.00
22287	7/11/22	AT&T	016.01	154.45
22288	7/11/22	AT&T	016.01	322.78
22289	7/11/22	Patricia Ballard	016.01	148.38
22290	7/11/22	Elizabeth Clauder	016.01	216.61
22291	7/11/22	Randy Kaplan	016.01	550.00
22292	7/11/22	Tobias Shango	016.01	54.99
22293	7/11/22	T MOBILE	016.01	59.96
Total				42,000.59
REGULAR CHECKS:				
22294	7/12/22	AUNALYTICS, INC.	016.01	2,339.25
22295	7/12/22	BAKER & TAYLOR, INC.	016.01	11,175.60
22296	7/12/22	BAYSCAN TECHNOLOGIES	016.01	2,251.20
22297	7/12/22	BELIGHTFUL YOGA, LLC	016.01	675.00
22298	7/12/22	BLACKSTONE PUBLISHING	016.01	41.60
22299	7/12/22	BLOOMFIELD TOWNSHIP	016.01	258,728.93
22300	7/12/22	BOOK FARM LLC	016.01	134.07
22301	7/12/22	BUTZEL LONG	016.01	253.50
22302	7/12/22	CAR TRUCKING, INC.	016.01	212.55
22303	7/12/22	CDW GOVERNMENT, INC.	016.01	467.36
22304	7/12/22	CENGAGE LEARNING/GALE	016.01	1,145.61
22305	7/12/22	CENTER POINT PUBLISHING	016.01	59.92
22306	7/12/22	CENTRAL BUSINESS SYSTEMS, INC.	016.01	1,000.00
22307	7/12/22	CINTAS CORPORATION	016.01	112.58
22308	7/12/22	DEMCO, INC.	016.01	577.54
22309	7/12/22	DISCOUNT SCHOOL SUPPLY	016.01	498.41
22310	7/12/22	DOEREN MAYHEW & CO., P.C.	016.01	24,650.00
22311	7/12/22	DU ALL CLEANING, INC	016.01	5,560.00
22312	7/12/22	FEDERAL PAVING, INC.	016.01	39,825.00
22313	7/12/22	FINANCIAL TIMES LTD	016.01	1,764.00
22314	7/12/22	FRANK REWOLD AND SON, INC.	016.01	24,193.53
22315	7/12/22	GOLDNER WALSH NURSERY, INC.	016.01	275.99
22316	7/12/22	GRAINGER, INC	016.01	409.35
22317	7/12/22	INGRAM LIBRARY SERVICES	016.01	479.81
22318	7/12/22	LJ ROLLS REFRIGERATION CO., INC	016.01	5,240.48
22319	7/12/22	LINKEDIN CORPORATION	016.01	6,300.00
22320	7/12/22	MIDWEST COLLABORATIVE for LIB. SVCS	016.01	4,635.00
22321	7/12/22	MICROMARKETING LLC	016.01	770.81
22322	7/12/22	MIDWEST TAPE	016.01	3,082.39

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
CHECK REGISTERS
FOR THE MONTH OF JUNE 2022**

Check #	Date	Payee	Cash Account	Amount
22323	7/12/22	MICHIGAN LIBRARY ASSOCIATION	016.01	325.85
22324	7/12/22	NICHOLS/NETWORK SERVICES CO	016.01	1,419.22
22325	7/12/22	OVERDRIVE	016.01	15,542.93
22326	7/12/22	PTS Communications	016.01	78.00
22327	7/12/22	ROCKET ENTERPRISE INC.	016.01	796.00
22328	7/12/22	SAGINAW VALLEY STATE UNIVERSITY	016.01	11.25
22329	7/12/22	SENTIMENTAL PRODUCTIONS	016.01	160.00
22330	7/12/22	SENTINEL TECHNOLOGIES, INC.	016.01	900.00
22331	7/12/22	SHOWCASES	016.01	235.98
22332	7/12/22	STATE OF MICHIGAN	016.01	370.00
22333	7/12/22	TERMINIX PROCESSING CTR.	016.01	160.00
22334	7/12/22	THE LIBRARY NETWORK	016.01	4,552.53
22335	7/12/22	THOMSON REUTERS/THOMSON WEST	016.01	264.60
22336	7/12/22	TK ELEVATOR CORPORATION	016.01	958.89
22337	7/12/22	ULINE	016.01	186.19
22338	7/12/22	UNIQUE MANAGEMENT SERVICES, INC.	016.01	443.25
22339	7/12/22	WT. COX INFORMATION SERVICES	016.01	155.53
22340	7/12/22	YEO & YEO	016.01	19,000.00
22341	7/12/22	THE ROWMAN & LITTLEFIELD PUBLISHING GRP	016.01	88.61
22342	7/12/22	INSTITUTE OF CONT. LEGAL EDUCATION	016.01	138.50
22343	7/12/22	BELIGHTFUL YOGA, LLC	016.01	450.00

Total 443,096.81

Gift Fund

ADVANCE CHECKS:

5313	6/15/22	Adam Southard	012.03	400.00
5314	6/20/22	AMAZON.COM	012.03	708.38
5315	6/20/22	FLAGSTAR BANK	012.03	1,635.09
5316	7/11/22	AMAZON.COM	012.03	306.50

Total 3,049.97

REGULAR CHECKS:

5317	7/12/22	BAKER & TAYLOR	012.03	2,855.13
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Total 2,855.13

**Bloomfield Township Public Library
FY 2022-2023 General Fund Budget**

PRESENTED: JULY 19, 2022 FOR THE MONTH OF: JUNE, 2022

ACCOUNT NAME	2022-2023	2022-2023	REVENUE/EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	Three Months 25.0%		
	ADOPTED BUDGET AS OF MARCH 16, 2022	AMENDED BUDGET AS OF MARCH 16, 2022			% OF BUDGET YTD	VARIANCE	
<u>Revenues</u>							
Taxes	\$8,141,617	\$8,141,617	\$0	\$0	0.00%	(\$8,141,617)	
Penal Fines	\$87,600	\$87,600	\$0	\$0	0.00%	(\$87,600)	
State Aid	\$32,800	\$32,800	\$0	\$21,595	65.84%	(\$11,205)	
Circulation Fines & Fees	\$25,500	\$25,500	\$3,198	\$7,572	29.69%	(\$17,928)	
Charges for Services	\$14,866	\$14,866	\$799	\$1,750	11.77%	(\$13,116)	
Investment earnings	\$50,000	\$50,000	(\$35,237)	(\$33,926)	-67.85%	(\$83,926)	
Miscellaneous	\$34,566	\$34,566	\$6,551	\$7,060	20.42%	(\$27,506)	
Total Revenues	\$8,386,949	\$8,386,949	(\$24,689)	\$4,050	0.05%	(\$8,382,899)	
<u>Expenditures</u>							
Personnel	\$4,777,521	\$4,777,521	\$259,340	\$1,223,419	25.61%	(\$3,554,102)	
Library Services	\$817,933	\$817,933	\$48,285	\$226,705	27.72%	(\$591,228)	
Facilities & Equipment	\$1,036,779	\$1,036,779	\$68,467	\$246,849	23.81%	(\$789,930)	
Other Operating Expenditures	\$3,619,429	\$3,619,429	\$114,482	\$218,667	6.04%	(\$3,400,762)	
Total Expenditures	\$10,251,662	\$10,251,662	\$490,574	\$1,915,640	18.69%	(\$8,336,022)	
Fund Balance - Beginning	\$12,237,654	\$12,237,654		\$12,237,654			
Net revenue (expenditure)	(\$1,864,713)	(\$1,864,713)		(\$1,911,590)			
Fund Balance - Ending	\$10,372,941	\$10,372,941		\$10,326,064			

Fund Balance Designations

Nonspendable-Prepaid Expense	\$18,791	\$18,791
Committed Fund Balance (is 8-months of operational expenditures amount)	\$4,588,431	\$4,588,431
Assigned Fund Balance (is \$466,224 the 3/31/22 compensated absences accrual, plus \$1,683,764 the OPEB obligation plus \$3,834,226 for capital improvements)	\$5,665,719	\$5,665,719
Unassigned Fund Balance (is the unplanned emergency amount)	\$100,000	\$100,000

**Bloomfield Township Public Library
FY 2022-2023 Gift Fund Budget**

PRESENTED: JULY 19, 2022 FOR THE MONTH OF: JUNE, 2022

Three Months 25.0%

ACCOUNT NAME	2022-2023 ADOPTED BUDGET AS OF MAR 16, 2022	2022-2023 AMENDED BUDGET AS OF JULY 19, 2022	REVENUE/ EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	VARIANCE
<u>Revenues</u>						
Gift Income	\$500	\$26,882	\$2,847	\$30,179	112.26%	\$3,297
Gift Revenue	\$0	\$225	\$50	\$3,522	1565.33%	\$3,297
Friends of the Library	\$0	\$25,105	\$1,800	\$25,105	100.00%	\$0
Atkinson Trust	\$0	\$0	\$0	\$0	#DIV/0!	\$0
BTPL Endowment Fund/Amber Trust	\$0	\$55	\$0	\$55	0.00%	\$0
Myers Scholarship	\$500	\$1,497	\$997	\$1,497	100.00%	\$0
Smith Challenge Grant	\$0	\$0	\$0	\$0	#DIV/0!	\$0
Fair Radom Garden's Endowment	\$0	\$0	\$0	\$0	#DIV/0!	\$0
Library Director's Legacy Fund	\$0	\$0	\$0	\$0	0.00%	\$0
Investment Earnings	\$200	\$200	(\$2)	(\$0)	-0.19%	(\$200)
Miscellaneous Revenue	\$0	\$0	\$0	\$0	0.00%	\$0
Total Revenues	\$700	\$27,082	\$2,845	\$30,179	111.43%	\$3,097
<u>Expenditures</u>						
Library Services	\$75,589	\$98,386	\$5,905	\$10,486	10.66%	(\$87,900)
Facilities & Equipment	\$34,382	\$37,812	\$0	\$2,641	6.99%	(\$35,171)
Other Operating Expenditures	\$52,224	\$52,379	\$0	\$486	0.93%	(\$51,893)
Total Expenditures	\$162,195	\$188,577	\$5,905	\$13,613	7.22%	(\$174,964)
Fund Balance - Beginning	\$161,695	\$161,695		\$161,695		
Net revenue (expenditures)	(\$161,495)	(\$161,495)		\$16,566		
Fund Balance - Ending	\$200	\$200		\$178,261		

Bloomfield Township Public Library
Asset Allocation Summary
JUNE 2022

7b

Fund	Type	Annual Yield	Date	Amount on Hand
General Fund				
	5th 3rd Checking (Ecommerce)	0.00%	6/30/2022	\$97,650.14
	Flagstar Public Funds Savings	1.13%	6/30/2022	\$200,568.30
	Flagstar Premier Public Entities Checking	0.15%	6/30/2022	\$33,271.89
	RBC Capital Cash/Money Market	0.20%	6/30/2022	\$18,931.55
	RBC Capital - Investments	1.31%	6/30/2022	\$10,609,477.78
	Total General Fund			<u>\$10,862,249.52</u>
<i>Please see General Fund budget for notes on how this amount is earmarked</i>				
Gift Fund				
	Huntington Public Fund Business Interest Checking	0.01%	6/30/2022	\$111,627.17
	Huntington CD (Charnov gift) - matures 02/05/2024	0.03%	6/30/2022	\$50,000.00
	Fifth Third Bank Business Standard Checking	0.00%	6/30/2022	\$14,802.78
	Total Gift Fund			<u>\$176,429.95</u>

CFSEM The following endowment funds are administered by the Community Foundation for Southeast Michigan (CFSEM). CFSEM maintains unilateral variance power and legal ownership of the endowment funds, and therefore, principal is not available to BTPL. Earnings are available for distribution to the Library for its operations at the discretion of CFSEM.

	<i>Updated 3/2022</i>	
Jeanette P. Myers Memorial Scholarship Fund	12/31/2021	\$18,088.00
Yvonne T. Atkinson Fund	12/31/2021	\$37,241.00
Lawrence Smith and Isabel Francis Smith Challenge Grant Fund	12/31/2021	\$40,435.28
BTPL Endowment Fund	12/31/2021	\$52,814.72
Fair Radom Garden Endowment Fund	12/31/2021	\$20,285.00
BTPL Director's Legacy Fund	12/31/2021	\$23,382.00
Total CFSEM holdings		<u>\$192,246.00</u>

Bloomfield Township Public Library
Investment Portfolio

Investment Vehicle	Portfolio %	Original Cost	6/30/2022 Market Value	Estimated Annual Inc	Current Yield
Money Market Funds	0.2%	\$18,932	\$18,932	\$37	0.20%
U.S. Treasury Note - July 2022	4.7%	\$500,279	\$500,105	\$8,750	0.30%
U.S. Treasury Note - August 2022	4.7%	\$500,770	\$500,110	\$8,125	0.38%
U.S. Treasury Note - September 2022	4.7%	\$501,227	\$499,825	\$7,500	0.31%
U.S. Treasury Note - October 2022	4.7%	\$501,438	\$498,985	\$6,875	0.38%
U.S. Treasury Note - November 2022	4.7%	\$502,256	\$498,750	\$8,125	0.41%
U.S. Treasury Note - December 2022	4.7%	\$502,697	\$498,225	\$8,125	0.44%
U.S. Treasury Note - March 2023	4.6%	\$495,805	\$492,245	\$2,500	1.36%
U.S. Treasury Note - April 2023	4.6%	\$493,672	\$489,865	\$1,250	1.45%
U.S. Treasury Note - May 2023	4.7%	\$500,310	\$495,115	\$8,750	1.68%
U.S. Treasury Note - June 2023	4.6%	\$490,273	\$487,480	\$1,250	1.87%
U.S. Treasury Note - July 2023	4.6%	\$488,203	\$485,780	\$625	1.97%
U.S. Treasury Note - August 2023	4.7%	\$502,539	\$497,385	\$12,500	2.04%
U.S. Treasury Note - September 2023	4.5%	\$485,953	\$483,515	\$625	2.08%
U.S. Treasury Note - October 2023	4.5%	\$484,688	\$482,325	\$625	2.15%
Eaton Vance Short Duration Government Income	15.2%	1,607,989	1,616,443	29,521	1.83%
Loomis Sayles Limited Term U.S. Gov't & Agency	7.8%	788,026	826,056	7,111	0.86%
Eaton Vance Government Opportunities	11.8%	1,274,680	1,257,269	27,190	2.16%
Total Portfolio	100.0%	\$10,639,735	\$10,628,409	\$139,484	1.31%

2nd Quarter Activity - March 31, 2022 - June 30, 2022

Cash Activity

Beginning Balance	\$938,189.79
Deposits & Sales Proceeds	\$1,085,000.00
Withdrawals	(\$2,025,000.00)
Interest & Dividends	\$46,089.68
Capital Gains	\$0.00
Investment Advisory Fees	(\$8,081.17)
Net funds to purchase securities	(\$17,266.75)
Ending Balance	\$18,931.55

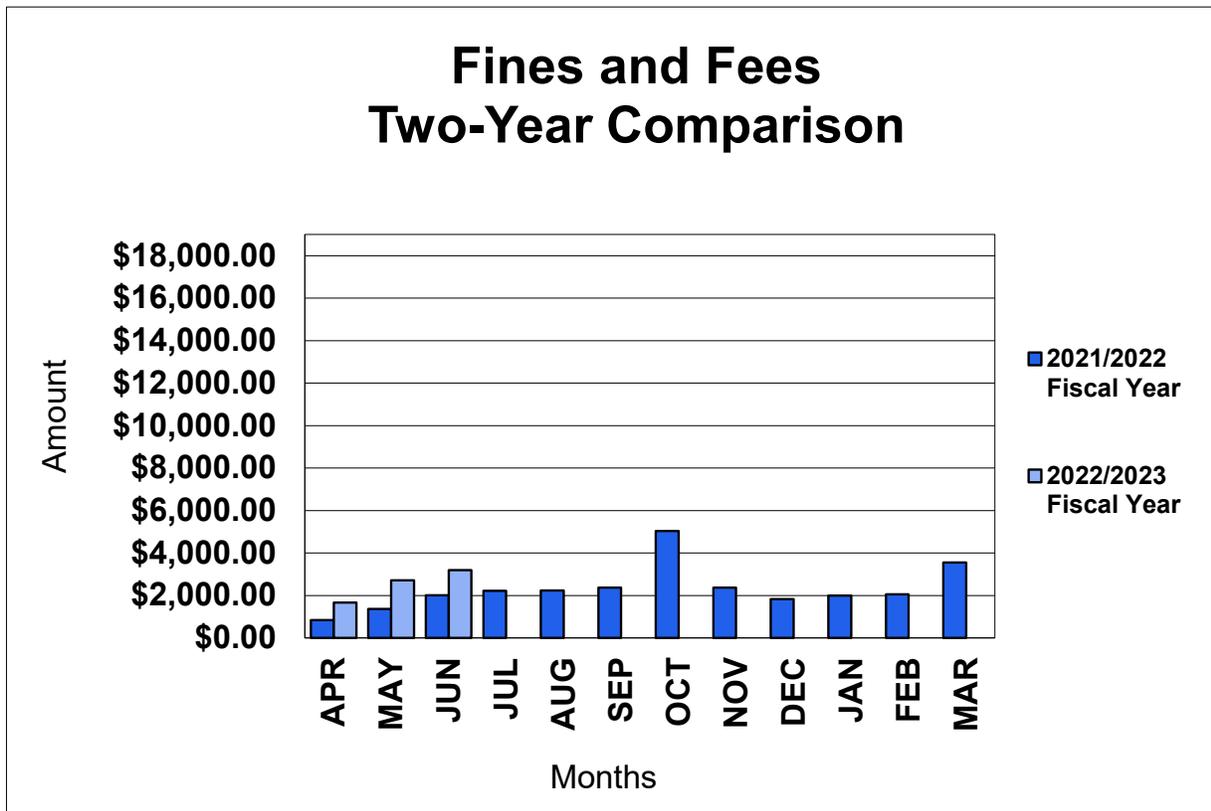
Change in Security Value

Beginning value of securities	\$11,757,523.75
Securities purchased	\$17,266.75
Securities sold	(\$1,085,000.00)
Change in value of priced securities	(\$80,312.72)
Ending Value of priced securities	\$10,609,477.78

Estimated Accrued Interest**\$19,390.56****Total account value as of June 30, 2022****\$10,647,799.89**

FINES AND FEES - TWO-YEAR COMPARISON

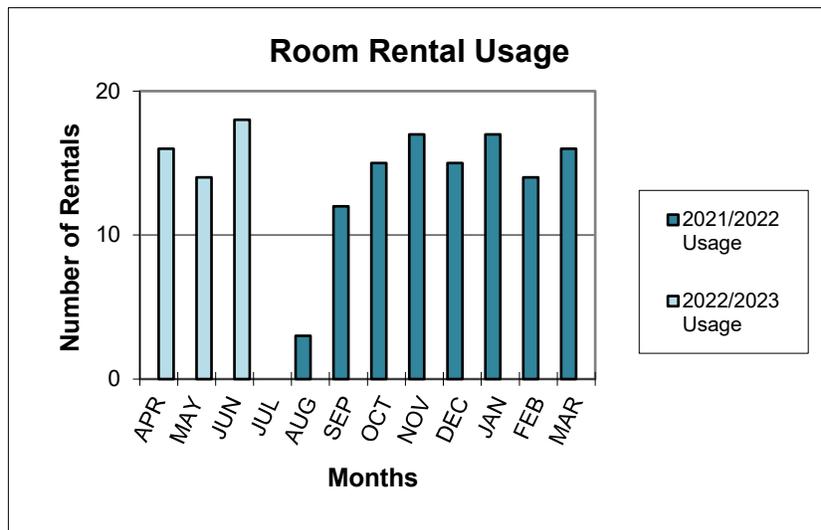
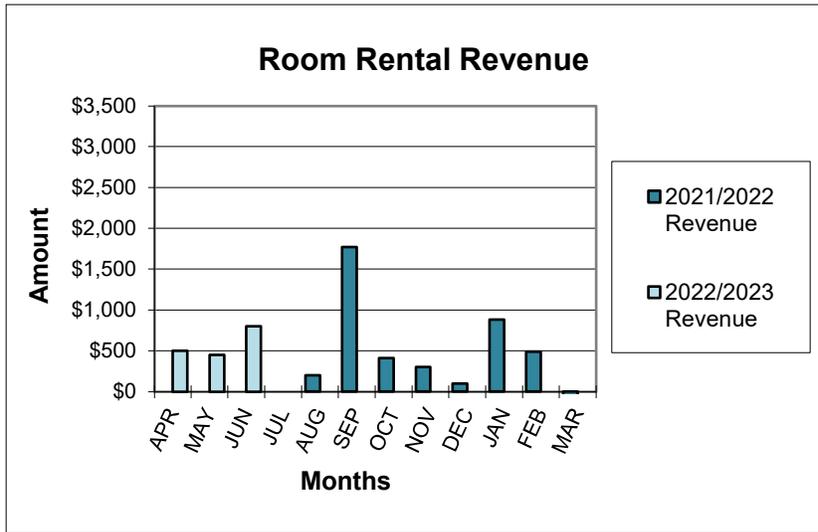
Month	2021/2022 Fiscal Year	2022/2023 Fiscal Year	Difference
APR	\$838.45	\$1,665.40	\$826.95
MAY	\$1,373.25	\$2,708.60	\$1,335.35
JUN	\$2,008.55	\$3,197.89	\$1,189.34
JUL	\$2,218.95		(\$2,218.95)
AUG	\$2,228.30		(\$2,228.30)
SEP	\$2,376.65		(\$2,376.65)
OCT	\$5,029.51		(\$5,029.51)
NOV	\$2,371.50		(\$2,371.50)
DEC	\$1,828.00		(\$1,828.00)
JAN	\$2,000.60		(\$2,000.60)
FEB	\$2,056.98		(\$2,056.98)
MAR	\$3,557.26		(\$3,557.26)
			YTD Difference
TOTAL	\$27,888.00	\$7,571.89	(\$20,316.11)



ROOM RENTAL - TWO-YEAR COMPARISON

7b

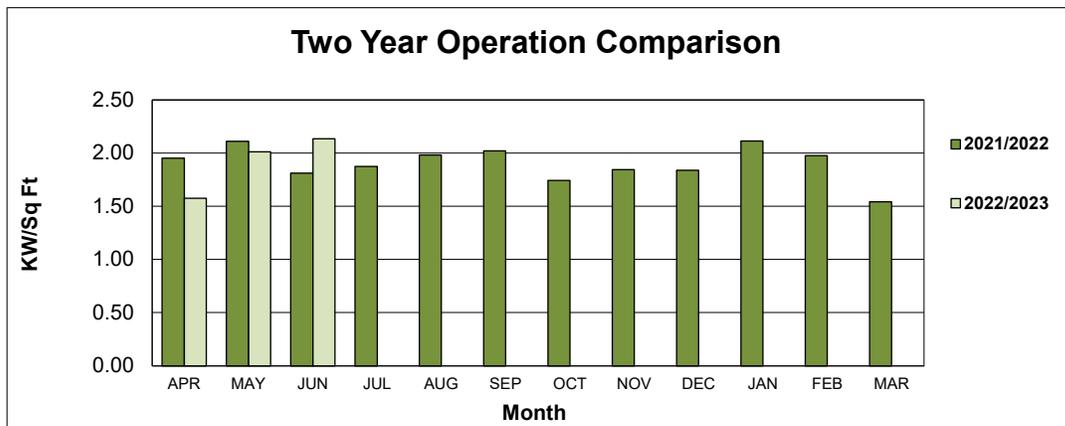
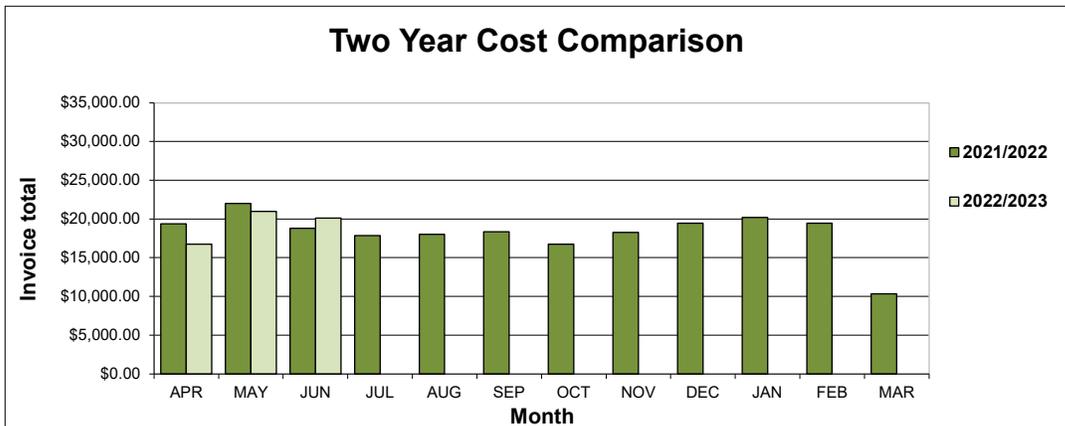
<u>Month</u>	<u>2021/2022</u> <u>Revenue</u>	<u>2022/2023</u> <u>Revenue</u>	<u>Difference</u>	<u>2021/2022</u> <u>Usage</u>	<u>2022/2023</u> <u>Usage</u>	<u>Month</u>
APR	\$0.00	\$500.00	\$500.00	0	16	APR
MAY	\$0.00	\$450.00	\$450.00	0	14	MAY
JUN	\$0.00	\$800.00	\$800.00	0	18	JUN
JUL	\$0.00		\$0.00	0		JUL
AUG	\$200.00		(\$200.00)	3		AUG
SEP	\$1,770.00		(\$1,770.00)	12		SEP
OCT	\$410.00		(\$410.00)	15		OCT
NOV	\$300.00		(\$300.00)	17		NOV
DEC	\$100.00		(\$100.00)	15		DEC
JAN	\$880.00		(\$880.00)	17		JAN
FEB	\$490.00		(\$490.00)	14		FEB
MAR	(\$480.00)		\$480.00	16		MAR
TOTAL	\$3,670.00	\$1,750.00	YTD Difference (\$1,920.00)	109	48	



Bloomfield Township Public Library Electricity Analysis

Building Area = 101,023 Sq ft.

TWO YEAR COST COMPARISON				CURRENT YEAR OPERATION					
Month	2021/2022	2022/2023	Difference	TOTAL	COST/KWH	KWH/HR (24 x no.days per month)	KWH/SQ FT 101,023	COST/HR (24 x no. days per month)	COST/SQ FT. 101,023
				KWH					
APR	\$19,353.70	\$16,757.01	(\$2,596.69)	159,180	\$0.11	221.08	1.58	\$23.27	\$0.17
MAY	\$22,004.56	\$20,983.27	(\$1,021.29)	203,280	\$0.10	273.23	2.01	\$28.20	\$0.21
JUN	\$18,782.78	\$20,099.70	\$1,316.92	215,600	\$0.09	299.44	2.13	\$27.92	\$0.20
JUL	\$17,838.49		(\$17,838.49)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
AUG	\$18,004.84		(\$18,004.84)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
SEP	\$18,350.49		(\$18,350.49)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
OCT	\$16,723.27		(\$16,723.27)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
NOV	\$18,252.35		(\$18,252.35)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
DEC	\$19,445.48		(\$19,445.48)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
JAN	\$20,200.83		(\$20,200.83)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
FEB	\$19,441.46		(\$19,441.46)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
MAR	\$10,316.61		(\$10,316.61)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
			YTD Difference						
TOTAL	\$218,714.86	\$57,839.98	(\$160,874.88)						

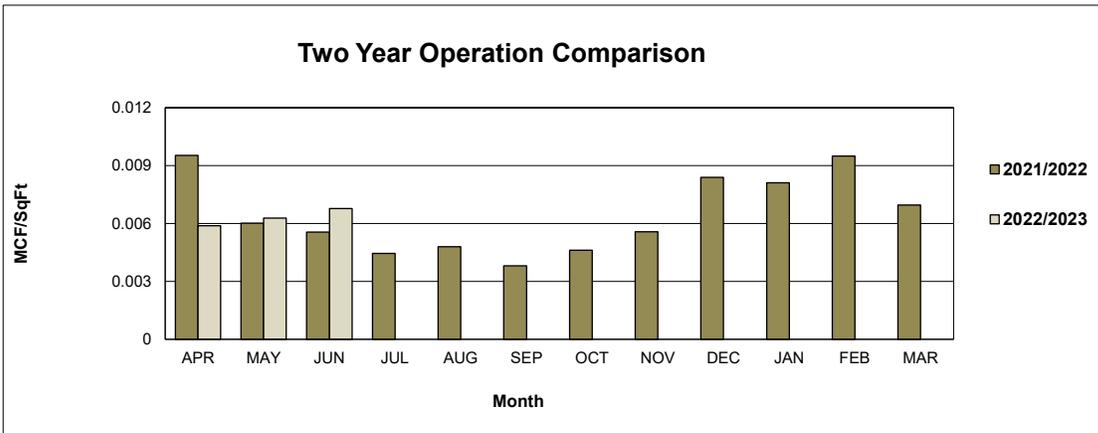
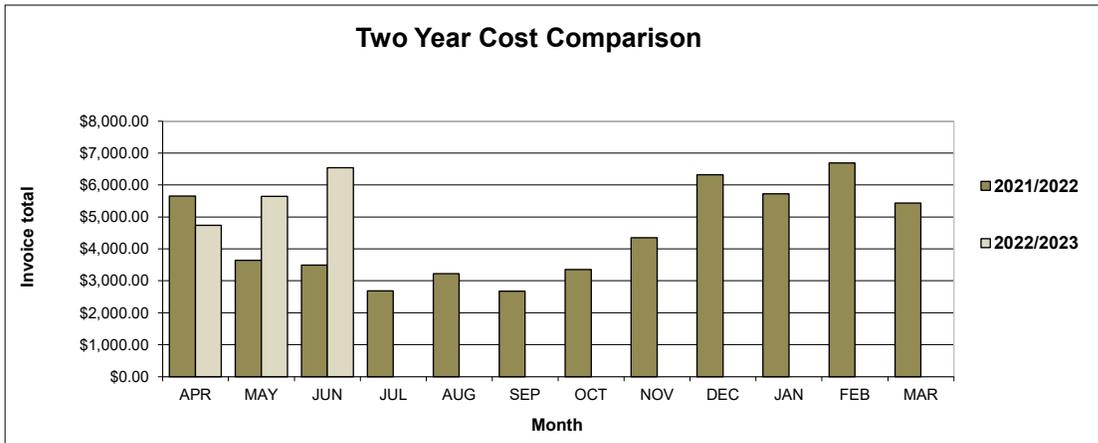


Bloomfield Township Public Library Natural Gas Analysis

Building Area = 101,023

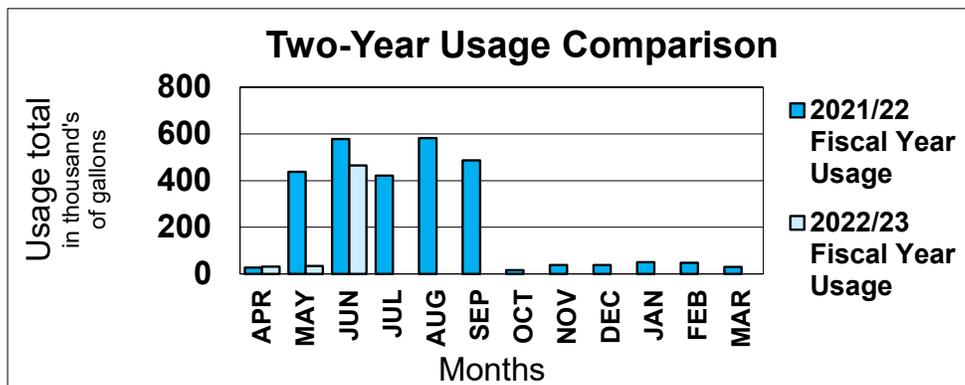
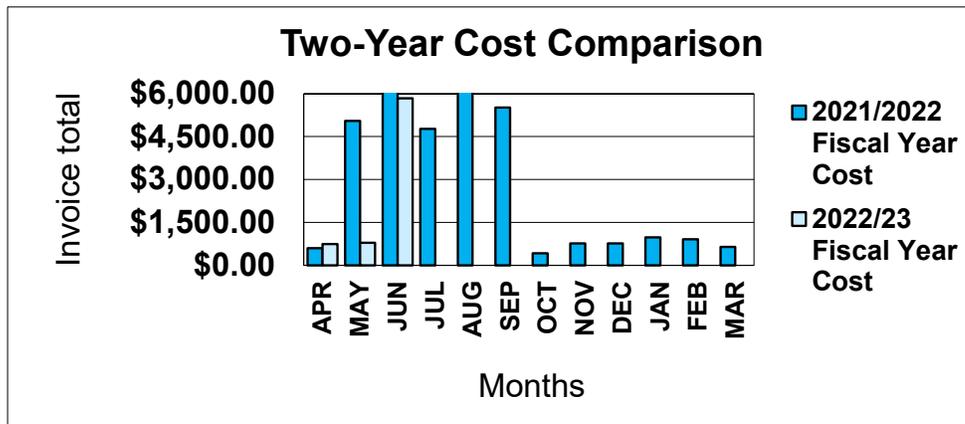
1 Cu. Ft. = 1000 BTU

TWO YEAR COST COMPARISON				OPERATION						
Month	2021/2022	2022/2023	Difference	MCF	COST/MCF	HOURS (24 x no. days per month)	MCF/HR	MCF/SqFt	\$/HR	\$/SqFt
APR	\$5,654.64	\$4,734.95	(\$919.69)	593.7	\$7.98	720	0.82	0.006	6.58	0.046
MAY	\$3,636.56	\$5,648.12	\$2,011.56	633.4	\$8.92	744	0.85	0.006	7.59	0.055
JUN	\$3,492.51	\$6,540.98	\$3,048.47	683.6	\$9.57	720	0.95	0.007	9.08	0.064
JUL	\$2,686.18		(\$2,686.18)		#DIV/0!	744	0.00	0.000	0.00	0.000
AUG	\$3,225.84		(\$3,225.84)		#DIV/0!	744	0.00	0.000	0.00	0.000
SEP	\$2,673.07		(\$2,673.07)		#DIV/0!	720	0.00	0.000	0.00	0.000
OCT	\$3,347.66		(\$3,347.66)		#DIV/0!	744	0.00	0.000	0.00	0.000
NOV	\$4,347.53		(\$4,347.53)		#DIV/0!	720	0.00	0.000	0.00	0.000
DEC	\$6,325.88		(\$6,325.88)		#DIV/0!	744	0.00	0.000	0.00	0.000
JAN	\$5,721.34		(\$5,721.34)		#DIV/0!	744	0.00	0.000	0.00	0.000
FEB	\$6,688.96		(\$6,688.96)		#DIV/0!	696	0.00	0.000	0.00	0.000
MAR	\$5,433.41		(\$5,433.41)		#DIV/0!	744	0.00	0.000	0.00	0.000
TOTAL	\$53,233.58	\$16,924.05	(\$36,309.53)							



Bloomfield Township Public Library Water Analysis

Month	2021/2022 Fiscal Year Cost	2022/23 Fiscal Year Cost	Difference	2021/22 Fiscal Year Usage	2022/23 Fiscal Year Usage	Difference
APR	\$592.16	\$738.86	\$146.70	27	31	4
MAY	\$5,053.36	\$791.54	(\$4,261.82)	438	34	(404)
JUN	\$6,504.64	\$5,842.47	(\$662.17)	578	465	(113)
JUL	\$4,772.00		(\$4,772.00)	421		(421)
AUG	\$6,548.40		(\$6,548.40)	582		(582)
SEP	\$5,514.12		(\$5,514.12)	487		(487)
OCT	\$416.60		(\$416.60)	16		(16)
NOV	\$767.72		(\$767.72)	38		(38)
DEC	\$767.72		(\$767.72)	38		(38)
JAN	\$975.20		(\$975.20)	51		(51)
FEB	\$911.36		(\$911.36)	48		(48)
MAR	\$640.04		(\$640.04)	30		(30)
			YTD Difference			YTD Difference
TOTAL	\$33,463.32	\$7,372.87	(\$26,090.45)	2,754	530	(2,224)



BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**LIBRARY BOARD OF TRUSTEES
MONTHLY DIRECTOR'S REPORT****July 2022**

The new chairs for the Community Room are scheduled to arrive Wednesday, July 20. The new chairs will not have arms and will have more cushion. The old chairs will be delivered to a new women's shelter in Toledo, OH. The new chair model was selected last fall with the assistance of interior designer Geraldine Drake, and the public had an opportunity to test and vote on the samples.

Summer reading is going swimmingly. 470 participants of all ages are engaged with logging their reading, working toward the fun prizes staff have selected, and achieving their personal reading goals. This is about the same number of participants as last summer. Almost all programs have been held in person and have been well attended and appreciated.

After a two-year hiatus, the Library's annual holiday party is back. Save the date of Sunday, December 4, 2022. The Staff Organization Committee (SOC) has planned a festive evening with dinner at the Iroquois Club and a murder mystery acting troupe for entertainment.

Pandemic Service
Phase 3: 1/25/21 - 6/30/21
Phase 4: 7/1/21 - 9/6/21
Phase 5: 9/7/21-present

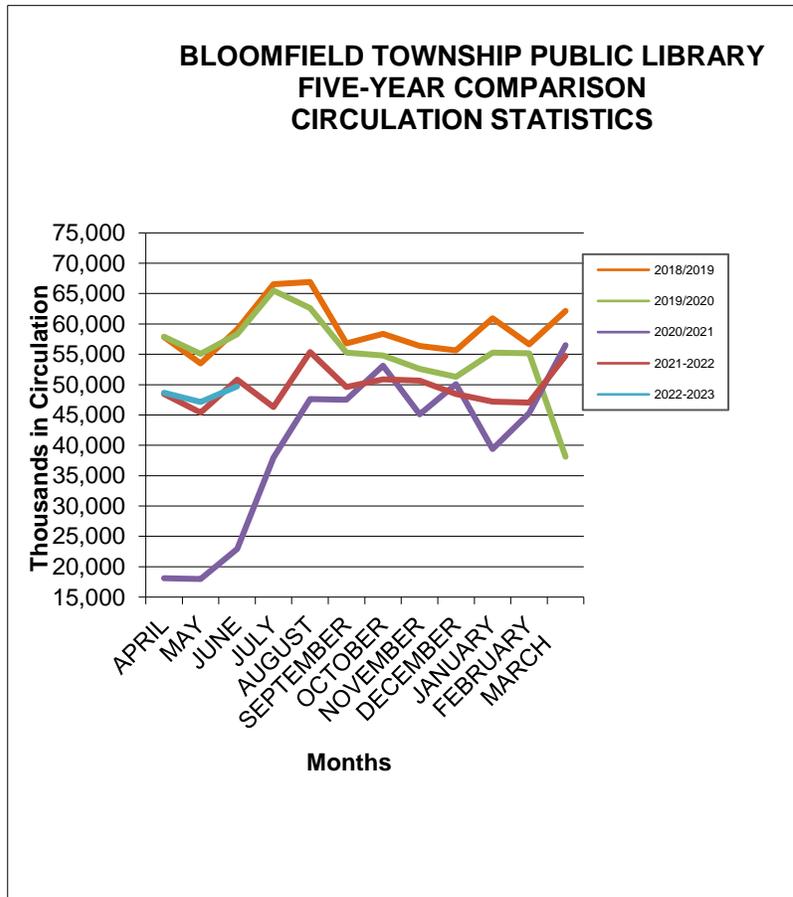
BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT
June 2022

OUTREACH & PROGRAMS	2021		2022	
<i>New Patrons and Accounts</i>				
Township:	101		220	
Cranbrook:	1		9	
Total new patrons:	107		285	
<i>Adult Program Attendance</i>				
Staff-led:	5 events	58 attended	9 events	108 attended
Speaker-led:	0	0	3 events	121 attended
Book clubs:	3 events	26 attended	7 events	54 attended
Tours/visits on-site:	0	0	2 events	22 attended
Tours/visits off-site:	6 events	116 attended	2 events	67 attended
Chamber Music Concert	n/a		n/a	
Bloomfield Historical Society	n/a		n/a	
<i>Systems Program Attendance</i>				
Staff-led:	4 events	0 attended	4 events	11 attended
<i>Teen Program Attendance</i>				
Staff-led:	1 event	3 attended	1 event	2 attended
<i>Youth Program Attendance</i>				
Staff-led:	8 events	1,004 attended	12 events	491 attended
Speaker-led:	0	0	0 events	0 attended
Tours/visits on-site:	0	0	0 events	0 attended
Tours/visits off-site:	3 events	251 attended	11 events	1,271 attended
TOTAL:	30 events	1,458 attended	51 events	2,147 attended
<i>Volunteers</i>				
Shop	2 people	28 hours	10 people	93.75 hours
Court	1 person	1 hour	9 people	88.25 hours
Students	1 person	27 hours	0 people	0 hours
Department volunteer	0 people	0 hours	0 people	0 hours
	0 people	0 hours	1 person	5.50 hours
<i>Patron Remarks</i>				
Patron Comments:	4		6	
Ask BTPL:	5		3	
Ask Us:	58		74	
DISPLAYS				
Lobby	<i>Oceans of Possibilities</i>			
Local History	<i>Oceans of Possibilities</i>			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
FIVE YEAR CIRCULATION**

7/12/2022

	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
APRIL	57,829	57,900	18,087	48,463	48,665
MAY	53,493	55,056	17,974	45,393	47,140
JUNE	59,101	58,301	22,933	50,843	49,706
JULY	66,539	65,499	37,962	46,304	
AUGUST	66,907	62,633	47,629	55,372	
SEPTEMBER	56,817	55,270	47,507	49,604	
OCTOBER	58,359	54,813	53,114	50,855	
NOVEMBER	56,357	52,623	45,117	50,656	
DECEMBER	55,615	51,267	50,080	48,439	
JANUARY	60,945	55,277	39,378	47,195	
FEBRUARY	56,645	55,172	45,329	47,023	
MARCH	62,128	38,121	56,504	54,732	
TOTAL	710,735	661,932	481,614	594,879	145,511



Decrease due to Library being closed March 14-31, 2020 (Covid-19 Pandemic)
 Decrease due to Library being closed April 1-30, 2020 (Covid 19 Pandemic)
 Decrease due to Library being closed May 1-31, 2020 (Covid 19 Pandemic)

MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

MYERS SCHOLARSHIP COMMITTEE

The meeting of the Bloomfield Township Public Library Board of Trustees Myers Scholarship Committee was via Zoom on Tuesday, June 28, 2022 at 10:00 a.m.

Present: Trustees Joan Luksik and Shane Spradlin

Administration: Tera Moon, Library Director

The Myers Scholarship Committee met via Zoom to review the eleven applications received for this scholarship. Director Moon thanked the Committee for their thoughtful review of all the applications. The Library received \$719.00 from the Community Foundation for Southeast Michigan (CFSEM) this year for disbursement. The Library also received two anonymous donations totaling \$781.00 bringing the whole amount the Committee has available to award to \$1,500.00 this year.

After discussion, the Committee unanimously agreed to give an award to three applicants: Stephanie Knight, Catherine Nava, and Stephanie Vettese. Administration will inform the recipients of their award. Stephanie Knight is a patron and currently enrolled in an accelerated Master's program American College of Education with the goal of becoming an elementary school teacher. Catherine Nava is also a patron of the Library and working on completing an Associate's degree in Library Services and Technology from Oakland Community College. Stephanie Vettese was, until very recently, a library employee working in Circulation, and will be starting her Master's in Information Science at the University of Michigan.

Administration contacted Rod Myers Jr. to confirm his family's attendance at the annual Myers Scholarship award presentation on Tuesday, August 16. The Committee will receive a presentation outline. Joan Luksik and Shane Spradlin will present the award certificates to the scholarship recipients that evening just prior to the regular Library Board meeting.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM**

TO: Trustees

FROM: Tera Moon

DATE: July 14, 2022

SUBJECT: FY 2021/2022 Annual Report

Our Library's Annual Report for FY 2021/2022 is attached for your review. This was a year of transition and change, in many ways. Like the rest of the world, the Library worked to transition to a "new normal" as the COVID-19 pandemic affected every aspect of our operations, including programming, collections, services, and facilities. The Library leadership team saw big changes, with new staff in the roles of Library Director, Assistant Director, and three Department Heads, as well as a new Trustee. Through it all, Library staff kept a focus on serving the Bloomfield Township community in new and innovative ways.

I've included just a few highlights of our events, programs, and accomplishments of this past year.

- Tera Moon, previously Assistant Library Director, took the helm as Library Director in May 2021. She was unanimously selected by the Trustees to step into this role.
- New Assistant Library Director Katherine Bryant started in September, returning to her native Metro Detroit after ten years at Nashville (TN) Public Library.
- Lori Smith-Hoogasian was named Technical Services Department Head after the retirement of Marianne Abdoo.
- Jen Taggart was named Youth Services Department Head after the retirement of Marian Rafal.
- Paul Zink was named Systems Department Head after the retirement of Joan Wu.
- Shane Spradlin was appointed as Library Trustee after the resignation of Sandra Edwards.

- The Library moved through Phases 3, 4, and 5 of its pandemic reopening plan, based on guidance from the state of Michigan and CDC recommendations.
- Librarians creatively provided virtual, outdoor, take-home, asynchronous, and in-person/hybrid programming, following the waxing and waning of the pandemic.
- Youth Services debuted new programs and collections, including the Stories & Stuff subscription box and STEAM multimedia kits.
- Community members shared their personal “Incredible Journey” through the 5th Annual Photo Contest and the Community Quilt.
- The Library neared completion of an LED lighting project in which every light fixture throughout the building and grounds (over 5,000 total) was replaced with energy and cost-efficient LED fixtures.

These examples are just a few of the accomplishments of this past year. I remain ever so grateful to the Library Board for your unwavering support, to the Friends for their generosity that helps this Library be so great, and to our amazing library staff who make it all happen!

The Annual Investment Report also is included for your review and as required. This report compares our investment returns with the standard national average to reassure the Trustees that the Library is investing under relatively standard circumstances. This report requirement came about from PA 20 and is also cited in the Library Investment Policy.

The Library FY 2021/2022 Annual Report will be posted on the Library website, printed for the public to take, and distributed to the Friends Board. At the July 19, 2022 board meeting, a large notebook containing reports from each department, newsletters, samples of flyers and brochures, and more will be available for you to enjoy. It is a wonderful snapshot of a year in the life of Bloomfield Township Public Library and will be permanently kept in the Library Archives.

Many thanks to all Library Department Heads for submitting their summaries of the year’s activities in their respective departments. I received a lot of help from Administration Clerks Jane Bersche and Laura Moore as well. I hope you enjoy reviewing the past year as much as I did!

ACTION: I move to accept the Library Annual Report and Annual Investment Report for Fiscal Year 2021/2022.



Library Wide 2021/2022 Annual Report

Highlights of the Year

This year saw several major changes to Bloomfield Township Public Library's administration, leadership team, and Board of Trustees. It can be difficult to say goodbye to valued team members and to lose their wisdom and experience. However, as Larry McMurtry writes in *Lonesome Dove*, "yesterday's gone on down the river and you can't get it back." The Library filled many of the vacated positions with internal promotions, a testament to the mentoring and guidance provided by those who retired this year.



Left to right: Youth Services Dept. Head Jen Taggart, Systems Dept. Head Paul Zink, Technical Services Dept. Head Lori Smith-Hoogasian, Adult Services Dept. Head Laura Kraly, Library Director Tera Moon, Assistant Library Director Katherine Bryant, Circulation Dept. Head Anna Pelepchuk

In Administration, former Library Director Carol Mueller retired at the end of April 2021 after 12 years of service, closing out 43 years total in the library field. New Library Director Tera Moon, previously Assistant Library Director, officially took the lead at the beginning of May. She was unanimously selected by the Trustees to step into this role. Library Board President Judy Lindstrom said, "The Trustees have every confidence that Tera will maintain the integrity of the Library and bring it to new levels of excellence. We could not be happier about this decision." New Assistant Library Director Katherine Bryant started in September, returning to her native Metro Detroit after ten years at Nashville (TN) Public Library.

Technical Services Department Head Marianne Abdo retired in July after 22 years of service. Lori Smith-Hoogasian was selected to fill this position. Lori has worked at the Library for 34 years, most recently as the Assistant Department Head for Technical Services. That vacancy was then filled by Deb Smith, who has worked at the library for 18 years, mostly in Circulation.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
2021/2022 ANNUAL REPORT

Youth Services Department Head Marian Rafal retired in January after 41 years of service. Jen Taggart was selected to fill this position. Jen has worked at the Library for 21 years, most recently as the Assistant Department Head for Youth Services.

Systems Department Head Joan Wu also retired in January after 17 years of service. Paul Zink was selected to fill this position. Paul has worked at the Library for over four years and was promoted from Systems Specialist.

The Library Board of Trustees accepted Trustee Sandra Edwards' resignation in January. Twelve candidates applied for this vacancy and were interviewed by the Trustees in March. Shane Spradlin was appointed as the new Trustee and sworn in at the March board meeting.



Library Trustee Shane Spradlin

Pandemic Response

As the world adjusted to the new reality of the COVID-19 pandemic, so did the Library. Many initiatives that began in 2020 to provide excellent, safe customer service continued this year and will likely continue as alternative, accessible options for using the Library.

Staff continued engaging patrons through the Virtual Branch with live and on-demand video programs including Read-Alouds with Emily Benoit, KidLITCast with Nicole Gillies, book clubs and book talks for all ages, science and art programming for youth, and more. Libby, hoopla, and Kanopy remain core resources for patrons seeking digital eBooks, audiobooks, music, periodicals, and movies. Collections on these platforms have been expanded accordingly.



Librarian Nicole Gillies,
Bowers School Farm Fall Festival

At the start of the year, programs and outreach services were fully virtual. Adult and Youth Services also offered hands-on take-and-make craft kits, science-at-home kits, and other DIY activities. Outdoor programming for children took place at Cranbrook, Johnson Nature Center, and Bowers School Farm, as well as at the Library with outdoor family story times. In June, indoor in-person programming for adults resumed with a little help from The Meeting Owl, a device with a 360° camera, microphone, and speaker which allows for a hybrid virtual and in-person experience.

The Library moved through Phases 3, 4, and 5 of its reopening plan through the course of this year, going from short visits to browse for materials, talk with staff, and use computers to “cautious full service” with study spaces and meeting rooms available with no time limits. The Circulation Department continued curbside delivery service, preparing and running 1,780 deliveries. Many curbside service users are seniors or parents with children, and they are thankful for this service.

New Programs and Major Accomplishments

Summer and Winter Reading Challenges were a great success in encouraging people of all ages to read. 570 excited readers registered for the Summer Reading Program, “Tails and Tales,” and tracked their time spent reading and participating in a variety of creative events and activities. Over 250 readers registered for the Winter Reading Challenge, held in December and January. Seven children received prizes, either a bag of books or a Toyology gift card. One patron said, “I would like to thank the Youth Services Department for their great programs since COVID hit. The reading challenge was more than wonderful. It was a great source of encouragement to my daughter (9 years old) to get to discover her reading hobby. Today, we got her reward of the Winter Reading Challenge, which we never [expected] to be that much.”

Youth Services created a Stories & Stuff subscription book box service for readers in grades 3-8. Each month, participants receive one book based on their favorite topics, along with special literary treats to keep. They launched a new circulating STEAM (Science, Technology, Engineering, Art, Math) multimedia kit collection. In October, they also held the first in-person large-scale event since 2019: Trick or Treat at the Library, welcoming over 200 kids and 350 caregivers to visit stations representing each department throughout Library. Each department handed out treats, crafts, stickers, or games/activities to happy trick or treaters.



Happy Atoms STEAM Kit



Trick or Treat at the Library, October 2021



Less noticeable, but no less impactful, Library staff worked behind the scenes to improve the patron experience. The Systems Department received and configured new self-check machines, which provide updated connectivity and allow patrons to pay fines using a credit card right at the machine. They also implemented PINs on patron accounts and the “remember me” feature on the online patron account login page, for increased security and ease of access. The Technical Services Department, in their unending quest to improve access to library collections, made several improvements and changes, including processing and cataloging new STEAM and STEM kits, repairing adult mysteries and J/Y fiction, and updating bibliographic records. They also streamlined Amazon ordering and receiving for improved efficiency and organization.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
2021/2022 ANNUAL REPORT

The Library's 5th Annual Photo Contest came to a close in April 2021 with the announcement of the winners via social media and the library website. This year's theme was "The Incredible Journey," in which Township residents were invited to enter photographs that captured part of a significant passage in their life. 58 participants submitted 91 photos. Winning photos below:



Best in Show: "Press On: Graduation 2020" by Laura Teste

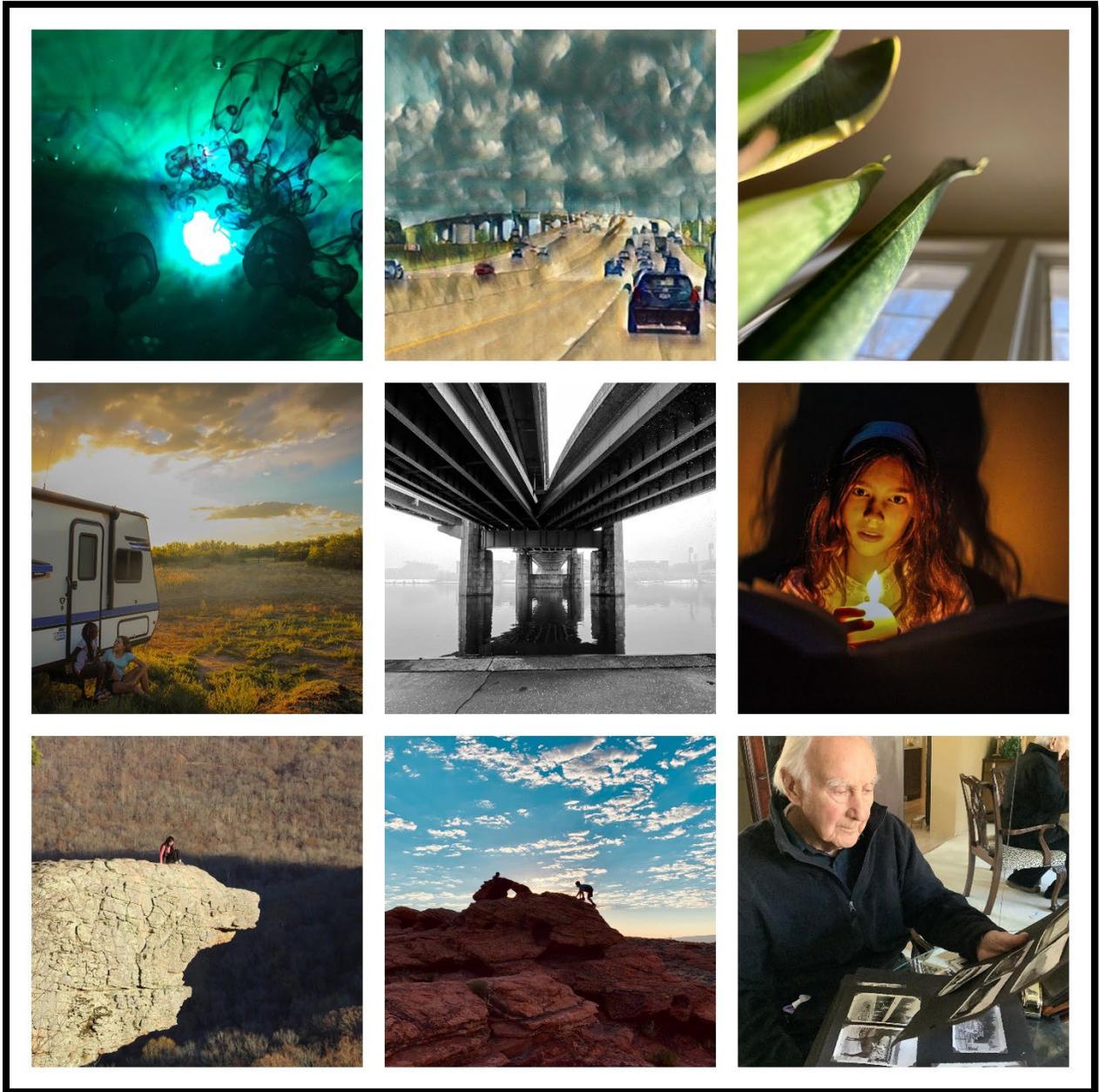
The judges remarked on the many different textures, the great use of black and white, and how the bare feet in the corner of the frame and on the graduate really capture what 2020 was like.



People's Choice: "Stop and Think!" by Matthew Sanders

This photo won 176 votes out of 661 total votes cast.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
2021/2022 ANNUAL REPORT



Youth Category (Top Row, left to right)

First Place: "Into the Light" by Tyler Shrader

Second Place: "Over the Zilwaukee Bridge" by Hayley Sadeghi

Third Place: "The Journey Up" by Olivia Jenney

Teen Category (Middle Row, left to right)

First Place: "Dream Chasers" by Isabella Cook

Second Place: "Convergent" by Kosta Sergakis

Third Place: "Storyteller" by Isabella Cook

Adult Category (Bottom Row, left to right)

First Place: "On the Edge" by Melanie Meinhart

Second Place: "Each Finding Their Own Way" by Hugo DeCampos

Third Place: "Louis Braun's Journey" by Kathleen Lanciault

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
2021/2022 ANNUAL REPORT

A Community Quilt Reception was held in December to unveil a handmade quilt. Patrons designed and created panels for the quilt that depicted “The Incredible Journey” of their unique story. Hot cocoa, cookies, and live music contributed to the cozy atmosphere of the event. The quilt has been preserved in our Local History Archive.



Library patrons of all ages contributed to the community quilt.



T.A.B. logo

The Teen Advisory Board (T.A.B.) held a logo contest, which received five unique submissions. Avani N.’s logo, *Where Books Come to Life*, was selected as the winning entry thanks to its strong use of details and image of characters rising out of an open book. Avani’s logo best represented what the T.A.B. is about: providing teens with support and resources, to help prepare them to rise up and into their own stories towards a successful and fulfilling life!

Gifts and Donations

The Friends of the Library remained steadfast in their support of the Library, while also ensuring the safety of their volunteers and customers during the pandemic. They held a special two-day book sale in mid-July to clear out old stock, then resumed accepting donations of gently used books and DVDs in August. Our community responded with a flurry of donations that has yet to slow down. Second Saturday Book Sales resumed in August, with the November sale earning a record high of \$5390. Even though the Friends were only able to hold six sales instead of the usual twelve, they generously provided \$15,950 in gifts to the Library. These gifts were used to fund the Adaptive Umbrella Workshop, TV on DVD replacement sets, an outreach kit, and more.



Book Sale Volunteer Kim Hoke

Community Collaborations

Over the summer, Youth Services collaborated with Cranbrook and Bowers School Farm to offer outdoor community scavenger hunts to over 200 adventurers. Fall brought increasing requests for outreach visits, starting with the Bloomfield Hills Schools' PTO Council Welcome Back Celebration for families. The Library also made an appearance at the Birmingham Covington Reading Rally, BHS International Family Connections, Fall Festival at the Bowers School Farm, and Wild About Books outdoor story times at the E.L. Johnson Nature Center.



Eastover Elementary School First Graders

For March is Reading Month, Youth Services staff offered school media specialists a choice of two safe methods to reach new first-grade readers: a live Zoom session and/or a 20-minute recording to share with their students, including a welcome to new readers, a youth room tour, new book recommendations, and other great resources available at the Library. The Friends of the Library also sponsored the purchase of beginning reader books to go in 352 First Grade Readers' Rally packs that also contained bookmarks and a recommended reading list for first graders. After a First Grade Readers Rally facilitated by Librarian Patricia Ballard, a teacher from Eastover Elementary School remarked: "The kids were so surprised and thrilled to be given a book from the public library and I heard many public library stories of students going there and how great you are. Thanks for partnering with us to help kids. Now more than ever it is needed and a great goal for everyone in the community: get kids reading and get books in their growing hands."

In December, Bay Area Panthers offensive lineman Jeremy Hickey partnered with Youth Services to supply children's books to a special education classroom at Lone Pine Elementary School. Mr. Hickey, a Bloomfield Hills resident, sponsored the classroom for his 2021 holiday charitable giveback.

Facility Improvements

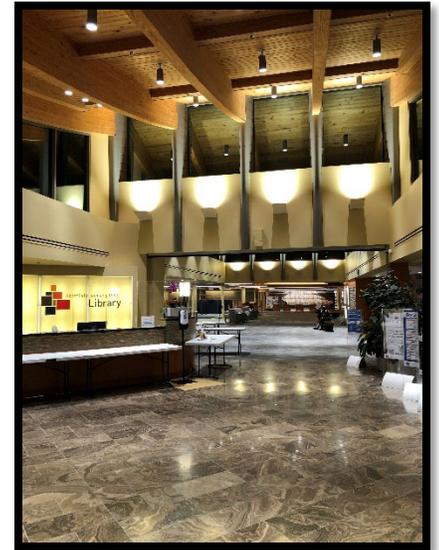
In April, the Library began converting every light fixture (over 5,000 total) throughout the building and grounds to energy and cost-efficient LED fixtures. By the end of the year, the project was 98% complete, coming in ahead of schedule and under budget. LED light bulbs last longer, are more durable, and offer comparable or better light quality than other types of lighting. The Library has seen financial savings in energy use and lower maintenance costs. Additionally, the Library received a rebate through DTE's Energy Efficiency Program. All removed fixtures were disassembled and recycled, along with the new fixture packaging. Remaining fixtures and control panels are still arriving, although some have been delayed due to the global supply chain disruption. The project is anticipated to wrap up in 2022.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
2021/2022 ANNUAL REPORT

The Library also installed a needlepoint bipolar ionization system to improve air quality and support a healthy environment within the Library. Bipolar ionization cleans the air by releasing hundreds of millions of positive and negative ions through the building's HVAC system, which then target airborne and surface pathogens, viruses (including SARS-CoV-2), certain bacteria, VOCs, and mold. Bipolar ionization is a safe, effective, and sustainable solution to cleaner indoor air.

Staff Development

The annual Staff Development Day was held on Friday, May 7. Training was done via Zoom, with half the staff attending from in the building and half attending from home. Staff were allowed the choice of venue, and many appreciated that. Staff learned about using Office 365, plus attended some breakout sessions with more focused topics and department meetings.



LED Lights at Night



Staff Development Day: In-person attendees

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
2021/2022 ANNUAL REPORT



Shayna Connolly and Patricia Ballard
at PLA 2022

Finally, staff continued attending conferences and webinars, serving on committees and work groups, and contributing to the library profession in many ways. Library Director Tera Moon participated in the Michigan Library Association's (MLA) Think Space cohort for library directors across the state. Assistant Library Director Katherine Bryant attended the Library Marketing & Communications Conference and the virtual MLA Annual Conference. Adult Services Librarian Shayna Connolly and Youth Services Librarian Patricia Ballard attended the Public Library Association Annual Conference in Portland, OR.

Youth Services staff kept busy with professional work in many ways. Librarian Liz Clauder served on the Library of Michigan Youth Services Advisory Council. Librarian Killian Weston was a member of the Metronet Electronic Services Committee. Department Head Jen Taggart finished her term as Vice Chair of the Michigan

Alliance for Cultural Accessibility, accepted an appointment to serve as Inclusion Committee Chair for the Collaborative Summer Library Program, and joined the Metronet Youth Services Technology and Information Committee.

As Adult Services Department Head Laura J. Kraly wrote, "with the continuing elasticity of pandemic time, it was very satisfying to look back over the previous twelve months and see how much the [Library] managed to accomplish during another uncertain year." We found new ways to serve the Bloomfield Township community, through expanded access to digital materials, virtual and outdoor programs and events, creative partnerships, and improved facilities. We found new ways to come together as a cohesive group as the Library leadership team underwent multiple changes. We shared our expertise with and learned from other library professionals.

Bloomfield Township Public Library
Annual Investment Report
Fiscal Year 2021/2022

The past fiscal year saw interest rates remained constant from a high of 0.25% and a low of 0.01% in April 2021 to 0.25% and 0.01% respectively in March 2022. The following graphic is from the Bankrate.com web site and shows the various rates used with explanations of what they are used for.

Updated 6/27/22
Prime rate, federal funds rate, COFI

	This week	Month ago	Year ago
WSJ Prime Rate	4.75	4.00	3.25
Federal Discount Rate	1.75	1.00	0.25
Fed Funds Rate (Current target rate 0.00-0.25)	1.75	.1.00	0.25
11th District Cost of Funds	.22	.22	0.34

Read more: <http://www.bankrate.com/rates/interest-rates/prime-rate.aspx#ixzz4CmtRIE4E>
Follow us: @Bankrate on Twitter | Bankrate on Facebook

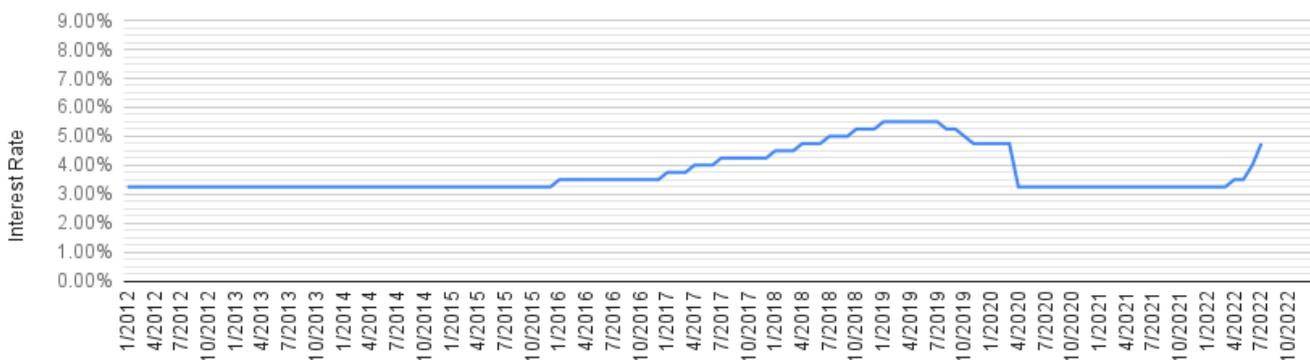
Ratings methodology

What's included? The federal funds rate is the primary tool that the Federal Open Market Committee uses to influence interest rates and the economy. Changes in the federal funds rate have far-reaching effects by influencing the borrowing cost of banks in the overnight lending market, and subsequently the returns offered on bank deposit products such as certificates of deposit, savings accounts and money market accounts. Changes in the federal funds rate and the discount rate also dictate changes in The Wall Street Journal prime rate, which is of interest to borrowers. The prime rate is the underlying index for most credit cards, home equity loans and lines of credit, auto loans, and personal loans. Many small business loans are also indexed to the Prime rate. The 11th District Cost of Funds is often used as an index for adjustable-rate mortgages.

<http://www.bankrate.com/rates/interest-rates/prime-rate.aspx>

The following graphic is from the MoneyCafe.com web site. Since 2010, Prime Interest Rates have continued to stay level through the beginning of 2016 and then began to slightly increase in 2017, 2018 and 2019, until 2020 through 2022 when COVID-19 impacted the financial markets.

Prime Rate



© 2022 MoneyCafe.com

<http://www.moneycafe.com/personal-finance/prime-rate/>

The interest-bearing Public Funds Banking investment portfolio began and ended the fiscal year with an average interest rate of 0.13%. This investment totaled \$333,918 as of March 31, 2022.

The Library’s Certificate of Deposit investment portfolio ended the fiscal year with an average interest rate of 0.03%. Funds from the Gift Fund have been invested in CDs only to take advantage of exceptionally higher interest rate earnings for money that is not expected to be spent for a number of years. We held one CD at Huntington Bank as of March 31, 2022. The Certificate of Deposit investment portfolio was valued at \$50,000 with a 0.03% interest rate. This CD will mature in February 2024 and it will be decided then whether to roll it over or not depending on the rates offered at that time.

The Library Board, as a part of their due diligence, issued a RFP for investment services in July 2015. This was awarded to Gregory J. Schwartz & Co., Inc. at the September 2015 Board meeting. The Library continued to diversify the investments in government obligation funds using a “matching” investment strategy. This strategy is one which we give Schwartz & Co. a holding period (or time frame) for our investments and they select a bond portfolio with a duration that equals the holding period. A matching strategy is a more aggressive type of investing because it uses a longer time frame for the whole investment which could be affected with how the market acts during that time frame. With the matching strategy, these funds are invested for one to five years. All investments made with Schwartz & Co. follow the Library’s investment policy. At a special meeting of the trustees in July 2017, they approved the reallocation of approximately \$5,000,000 of our investments from the diversified mutual fund allocation into short-term laddered treasuries. This will allow Schwartz & Co. to more conservatively manage the short-term distribution needs for us and reduce their investment consulting fees by approximately 0.27%.

All dividends from the investments with Schwartz & Co. have been reinvested in the funds. Throughout the course of the year, investments are sold to cover the Library’s monthly expenditures. As of March 31, 2022 the market value of the Investment Portfolio was \$12,695,714 with an average yield of 1.17% which is slightly lower than the rate from a year ago.

The total 2021/2022 investment return for all Library funds was \$94,029. This amount was decreased by the change in asset value which totaled (\$292,919) due to unrealized market losses at the end of the fiscal year. The funds were invested in Governmental Securities, short term CDs, Money Markets, and Business Savings accounts at banks approved by the Library Board of Trustees, consistent with the BTPL’s Investment Policy. The CDs, Money Markets, and Business Savings accounts are FDIC insured up to \$250,000 in each bank. The governmental securities are fully backed by the United States of America and are insured through the Securities Investor Protection Corporation (SIPC) to \$500,000.

The following chart shows our banks ratings. The chart shows ratings from the Weiss Financial Ratings database that can be found on the Bloomfield Township Public Library website (<http://financialratingsseries.com/search/banks>).

<u>Bank Name</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Bank of America – Charlotte, NC	B	B+	B+	B
Comerica – Dallas, TX	B+	B+	A-	A-
Flagstar Bank – Troy, MI	B+	B+	B+	B+
J.P. Morgan Chase – Columbus, OH	B+	B	B+	B+

A Excellent

The institution offers excellent financial security. It has maintained a conservative stance in its business operations as evidenced by its strong equity base, top-notch asset quality, steady earnings, and high liquidity. While the financial position of any institution is subject to change, we believe that this institution has the resources necessary to deal with severe economic conditions.

B Good

The institution offers good financial security and has the resources to deal with a variety of adverse economic conditions. It comfortably exceeds the minimum levels for all of our rating criteria and is likely to remain healthy for the near future. Nevertheless, in the event of a severe recession or major financial crisis, we feel that this assessment should be reviewed to make sure that the institution is still maintaining adequate financial strength.

C Fair

The institution offers fair financial security, is currently stable, and will likely remain relatively healthy as long as the economic environment avoids the extremes of inflation or deflation. In a prolonged period of adverse economic or financial conditions, however, we feel this institution may encounter difficulties in maintaining its financial stability.

D Weak

The institution currently demonstrates what we consider to be significant weaknesses which could negatively impact depositors or creditors. In an unfavorable economic environment, these weaknesses could be magnified.

E Very Weak

The institution currently demonstrates what we consider to be significant weaknesses and has also failed some of the basic tests that we use to identify fiscal stability. Therefore, even in a favorable economic environment, it is our opinion that depositors or creditors could incur significant risks.

F Failed

The institution has been placed under the custodianship of regulatory authorities. This implies that it will be either liquidated or taken over by another financial institution.

+ The plus sign

An indication that the institution is at the upper end of the letter grade rating.

- The minus sign

An indication that the institution is at the lower end of the letter grade rating.

U Unrated Companies

The institution is unrated due to insufficient data at the time its rating was updated.

Memo

To: Tera Moon
From: Doeren Mayhew; Tobias Shango
Date: 3/29/2022
Subject: BTPL Endowment Funds

The following is a report on endowment funds for which the BTPL Board of Trustees has oversight responsibility. All funds are held by and administered by The Community Foundation of Southeastern Michigan (CFSEM). A similar report will be furnished each year when fiscal year-end (December 31) fund balances are available.

1. Bloomfield Township Public Library (BTPL) Endowment Fund & Lawrence and Isabel Francis Smith Challenge Grant Fund

- a. **BTPL Endowment Fund** established November 22, 1996 from a donation of George & Elizabeth Frost.
Smith Challenge Grant Fund established November 24, 1998 (\$2,000/yr. for five years, to be matched by other donations).
- b. Purpose of Funds: provide support in furtherance of the general charitable purposes of BTPL.
- c. Please note: CFSEM combines Endowment Fund and Smith Challenge Funds together in their reports. The breakdown below is BTPL's best guess of the actual percentages in each fund based on CFSEM's grant distributions to each fund.

1/1/21 Market Value of Endowment Fund	\$ 45,632.25
Contributions Received for Endowment Fund	\$ 1,658.00
Income (Loss) for Endowment Fund (56.64%)	\$ 5,524.45
Grant received from Endowment Fund (0%)	\$ (0.00)
12/31/21 Market Value for Endowment Fund (56.64%) of total provide by CFSEM)	\$ 52,814.72

2021 **Endowment Fund** grant available from 12/31/21 combined funds' balance is \$1,762.50. (Distribution was declined.)

1/1/21 Market Value for Smith Challenge Grant Fund	\$ 37,855.75
Contributions Received for Smith Challenge Grant Fund	\$ 0.00
Income (Loss) for Smith Challenge Grant Fund (43.36%)	\$ 4,229.55
Grant received from Smith Challenge Grant Fund (100.00%)	\$ (1,605.50)
12/31/21 Market Value for Smith Challenge Grant Fund (43.36%) of total provided by CFSEM)	\$ 40,435.28

2021 **Smith Challenge Grant Fund** grant available from 12/31/21 combined funds' balance is \$1,762.50. (Distribution was declined.)

- d. Responsibility for decisions regarding use of Endowment Fund grant: Library Director/Board of Trustees
Responsibility for decisions regarding use of Smith Challenge Fund grant: Committee of Library's Department Heads.

2. Jeanette P. Myers Memorial Scholarship Fund

- a. Established March 24, 1998 from donations by Rodman N. Myers family.
- b. Purpose of fund: Provide funds to encourage and support the post-secondary education of past or present employees of BTPL or persons who have some relationship with the Library, as the Selection Committee shall determine.

c. 1/1/21 Market Value	\$ 16,819.00
Contributions Received	\$ 0.00
Income (Loss)	\$ 1,940.00
Grant received	\$ (671.00)
12/31/21 Market Value	\$ 18,088.00

2021 Grant available from 12/31/21 balance is \$716.00 (Distribution will be taken in June 2022.)

- d. Responsibility for decisions regarding use of grant: Selection Committee comprised of Library Director and two members of the Library Board of Trustees.

3. Yvonne T. Atkinson Fund

- a. Established December 4, 2001 from a donation from the Yvonne T. Atkinson Trust.
- b. Purpose of fund: support the general charitable purposes of BTPL with a preference for programs encouraging and supporting book discussions.

c. 1/1/21 Market Value	\$ 33,370.00
Contributions Received	\$ 0.00
Income (Loss)	\$ 3,871.00
Grant received	\$ (0.00)
12/31/21 Market Value	\$ 37,241.00

2021 Grant available from 12/31/21 balance is \$1,427.00. (Distribution was declined.)

- d. Responsibility for decisions regarding use of grant: Library Director/Board of Trustees.

4. Fair Radom Garden Endowment Fund

- a. Established February 12, 2010 from donations by the Fair Radom family.
- b. Purpose of fund: Provide support for the improvement and preservation of the public garden(s) of the Bloomfield Township Public Library as an educational and outreach resource to the public on proper land use and landscaping, and the development and implementation of educational and research programs and activities relating to such public garden(s).

c. 1/1/21 Market Value	\$ 18,175.00
Contributions Received	\$ 0.00
Income (Loss)	\$ 2,823.00
Grant received	\$ (713.00)
12/31/21 Market Value	\$ 20,285.00

2021 Grant available from 12/31/21 balance is \$773.00. (Distribution was declined.)

- d. Responsibility for decisions regarding use of grant: Library Director/Board of Trustees.

5. Library Director's Legacy Endowment Fund

- a. Established June 28, 2013 from donations from various persons.
- b. Purpose of fund: Provide funds to provide staff development opportunities and staff training that improves or enhances service to the public.

c. 1/1/21 Market Value	\$20,765.00
Contributions Received	\$ 174.00
Income (Loss)	\$ 2,443.00
Grant received	\$ (0.00)
12/31/21 Market Value	\$23,282.00

2021 Grant available from 12/31/21 balance is \$0. (Distribution was declined until further notified.)

d. Responsibility for decisions regarding use of grant: Library Director/Board of Trustees.

NOTES:

1. Monies paid into endowment funds are invested by CFSEM in stocks and bonds. All earnings from these investments are credited to the individual endowment fund.
2. Administrative Fees and Bank Fees are charged to each individual endowment fund by CFSEM. These amounts vary but are usually less than 1% per fund each year. In 2007 CFSEM no longer provides the breakdown for each individual fund, claiming it is a money savings not to do so.
3. When the balance in an endowment is more than \$10,000, a grant of up to 5% is offered to BTPL by CFSEM. The grant may be taken whole, in part, or not at all. Grants are made in June and December. When the balance in an endowment fund is less than \$10,000, no grant is offered by CFSEM. Any net increase in value is credited to the endowment.
4. In the event that the investments return less than 5% or incur a loss for any given year, a distribution of 5% is still offered from each endowment. However, in this type of situation, the CFSEM advises the reinvestment of that distribution rather than the pay out of it to increase the long term value of the fund.
5. The principal amount of money in an endowment may never be withdrawn.
6. In addition to administering endowments, CFSEM makes grants to local charitable and community organizations from money donated to CFSEM. BTPL is eligible to apply for such a grant. Monies in the grant and endowment funds are completely separate accounts.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

MOTION TO APPROVE ANY ITEMS REMOVED FROM THE CONSENT AGENDA

I move to approve the items previously removed from the consent agenda for discussion.

: 7 days ago

Book bans: Fighting for the minds of the children



By Lisa Brody

When I was in junior high, Judy Blume's young adult book, *Are You There God? It's Me, Margaret*, seemed to speak directly to me. I felt seen. In the novel, an 11-year-old girl searched for the meaning of religion in life while dealing with common pre-teen female issues like confronting puberty, buying her first bra, having her first period, and coping with her first romantic and sexual attraction.

Judy Blume wrote as if she was an 11-year-old, and while my life didn't precisely mirror Margaret's, having access to the book, and being able to read it and discuss it with my mother and girlfriends was a freedom I did not know was noteworthy, as it turns out the book has been frequently challenged since its publication in 1970 for its frank discussion of sexual and religious topics. As a matter of fact, according to the American Library Association (ALA), *Are You There God? It's Me, Margaret*, is one of the most frequently challenged books of the 21st century, along with 1984, *To Kill a Mockingbird*, *Catcher In the Rye*, *The Adventures of Huckleberry Finn*, *On the Origin of Species*, *The Lord of the Rings*, *Of Mice and Men*, *The Lord of the Flies*, and *Slaughterhouse-Five*.

A disparate yet widely well-respected selection of literature, what do all of these titles have in common? According to R. Wolf Baldassaro of Banned Books Awareness, “The reasons behind these challenges may seem innocent and well-intentioned, but the truth is that at the center of the issue it isn’t these topics themselves that worry parents, it’s that we don’t want to acknowledge them for one very selfish reason: they make us uncomfortable. We simply don’t want to talk about it – especially with our children. Therefore, we hide in a bubble and force our children to search for the answers on their own and then get angry when they find them.

“But if they read about it, they’ll know more than we do and start to question the world around them.’ That’s the rationale. So, logically it means that the books must be destroyed lest the truth get out that their world is changing, sociologically and physically,” Baldassaro asserts.

Today’s list of 10 most challenged books of 2021, according to the ALA Office for Intellectual Freedom, which tracked 729 challenges of 1,597 books to library, school and university materials and services in 2021, place a spotlight on two controversial subjects today: gender, sex and books which deal with race. The most challenged books in 2021 were Gender Queer by Maia Kobabe; Lawn Boy by Jonathan Evison; Out of Darkness by Ashley Hope Perez; The Hate U Give by Angie Thomas; The Absolutely True Diary of a Part-Time Indian by Sherman Alexie; Me and Earl and the Dying Girl by Jesse Andrews; The Bluest Eye by Toni Morrison; This Book is Gay by Juno Dawson; and Beyond Magenta by Susan Kulin.

The reason many of these books were banned and challenged are for LGBTQIA+ content, they are considered sexually explicit or for sexual references, profanity, derogatory terms and depictions of abuse.

“It’s important to look at the books being attacked most – books about LGBTQIA+ people, race, people being oppressed,” said Nora Pelizzari, director of communications, National Coalition Against Censorship. “The political climate is causing this ‘fear of other.’ It’s a symptom of the larger culture war the country is experiencing.”

Pelizzari said attempts to ban and remove books that some people “do not like are nothing new. The National Council Against Censorship has been around for 50 years and seen challenges for all 50 years.”

That said, Pelizzari said, “What we’re seeing is unprecedented. It’s a coordinated attack against libraries and public schools. We’re a non-partisan organization so it takes a lot for us to say something is politically motivated. We’re very balanced because we’ve seen attempts at banning from both sides. She said, however, book challenges and attacks from the left “are very minimal compared to what we are seeing on the right.” She noted parents on the left have tended to be very “politically correct,” looking to challenge and ban books like Huckleberry Finn and To Kill a Mockingbird because of some of its authentic-to-its-time language, “and because the depictions of race and racism and racist language are out of date.”

She said most of these “politically correct” challenges tend to be hyperlocal. “They tend to be about a book, or a syllabus. What we’re seeing on the right dwarfs that many times over. What we’re seeing on the right is a coordinated attack on whole lists of books – not just on school curricula but school libraries.”

PEN America Director of Free Expression and Education Jonathan Friedman concurred. “We have called the national movement the ‘Ed Scare’ – the effort to institute fear around schools. First it was around critical race

theory, then around gender, then it focused around materials in schools. Parents who want to be activists are finding this is a way to be proactive. It's supposed to be very local and they're supposed to go directly to schools or to their local school boards. But often, it's happening through back channels, in some cases through lists of emails and the spread of social media – 'Did you hear about this book?' It's all gossip and rumor mills. It's not about people actually reading the books."

There were 377 challenges to library, school and university materials in 2019, of 566 books, according to the ALA Office for Intellectual Freedom, the first recent year in which there was a significant uptick in appeals for censorship and book banning. The number one challenged book was *George*, by Alex Gino, due to LGBTQIA+ content and a transgender character. The second most challenged book was *Beyond Magenta: Transgender Teens Speak Out* by Susan Kuklin, along with *A Day in the Life of Marlon Bundo* by Jill Twiss, *Sex is a Funny Word* by Cory Silverberg. Also on the list is *Prince & Knight* by Daniel Haack and *I am Jazz* by Jessica Herthel and Jazz Jennings. Each of these books were challenged for LGBTQIA+ content and political viewpoints.

Also on 2019's list was *The Handmaid's Tale* by Margaret Atwood, Drama, written and illustrated by Raina Telgemeier, the Harry Potter series by J.K. Rowling, along with *And Tango Makes Three*, a children's book by Peter Parnell and Justin Richardson which is based on the true story of two male penguins who appear to love each other and nurture an egg.

The ALA tracked 156 challenges in 2020, with 273 books targeted, with *George* by Alex Gino at number one, followed by *Stamped: Racism, AntiRacism and You* by Ibram X. Kendi and Jason Reynolds the second most challenged book nationwide, followed by *All American Boys* by Jason Reynolds and Brendan Kiely, for "profanity, drug use and alcoholism and promotion of anti-police views." *Biased* by Laurie Halse Anderson, was banned and challenged because it was claimed to be "biased against male students, and its inclusion of rape and profanity." Also on the 2020 list is *The Absolutely True Diary of a Part-Time Indian* by Sherman Alexie; *Something Happened in Our Town: A Child's Story About Racial Justice* by Marianne Celano, Marietta Collins and Ann Hazard; *To Kill a Mockingbird* by Harper Lee; *Of Mice and Men* by John Steinbeck; *The Bluest Eye* by Toni Morrison; and *The Hate U Give* by Angie Thomas.

Book challenges and book bans have existed since Gutenberg invented the printing press around 1436, beginning the printing revolution and opening up literacy to a wider latitude of citizens than just those in the church. There were likely book bans before this time, Polly Boruff-Jones, dean of university libraries at Oakland University, said that when the printing press developed and more people had access to the written word as well as greater literacy, "The Church had less of an interpretation of their control and they sought to create bans. There was an attempt to maintain control of religious doctrine. The time of the Reformation was a time of (Martin) Luther publishing documents challenging Catholic doctrines – challenging the status quo. Whatever that is, is often what is being challenged."

In the early American colonies, one of the first books banned was *New English Canaan*, which Boruff-Jones said attacked Puritanism and Puritan customs. Later, the Confederacy banned *Uncle Tom's Cabin* by Harriet Beecher Stowe.

"There's never been a time when there wasn't censorship," asserted Dr. Lisa Maruca, associate professor of English at Wayne State University, whose area of expertise is in the history of books, including censorship. She

explained that 18th century novels written in England – which today are very popular for film and television adaptations, especially by Jane Austen – “were considered enticing and might contain romantic plots, or where the hero or heroine could overthrow social norms.”

Maruca said there were concerns they would influence young minds – especially women – because of what they considered salacious content, that a young woman might consider her suitor rather than her parents’ choosing for her.

“Whenever I teach this it reminds me of panics around video games or the internet,” she said. “This kind of concern has been going on 300 years, at least.

“It’s really about control. Censorship is about who has access to young minds, who is allowed the access to media,” Maruca pointed out. “Since the beginning of the printing press, that has been an urgent question.”

Deborah Caldwell-Stone, director of American Library Association’s (ALA) Office for Intellectual Freedom, agrees.

“What we’re seeing right now is an unprecedented campaign to ban books from school libraries and public libraries – to remove the voices of marginalized communities, which have found a place in society and on the shelves across the country in libraries,” Caldwell-Stone said, noting the most challenged books over the last few years include “Lived experiences of LGBTQIA+ teens, Black, Indigenous and people of color and their lived experiences, or by Black authors. We’re finding the effort to stigmatize these works as ‘critical race theory’ an unfounded theory – it’s a scare tactic.

“But it’s motivating people to go to their school boards with these banned books lists and demand they be removed. For children’s books, simply because they’re written by a Black author, they’re about Black lives or the impact of police violence on Black lives, they don’t want them to exist or be available,” Caldwell-Stone pointed out of national online groups spearheaded by Moms For Liberty and No Left Turn in Education.

The Moms for Liberty Oakland County Twitter page states “We welcome all who have a desire to stand up for parental rights at all levels of government. Dedicated to fighting 4 our kids, educating & empowering parents.” The group, launched in Florida to support “parental rights” in public schools, has chapters that have spread across the country, and now counts eight chapters in Michigan. Among their issues in 2021 was forced masking of students and teaching of critical race theory.

The mission of No Left Turn in Education states “Parents from all walks of life are waking up to this troubling reality, but until now did not know where to turn to and what to do. They are afraid to speak up and push back. In No Left Turn in Education we believe in restoring the intended relationship between parents and the public education.”

Maruca of Wayne State University said that throughout the history of education, what has been chosen for children to study has always been chosen under the auspice of politics, “Whether you’re talking about the 18th century in England or 19th century in America, there was always a social rationale or moralistic purpose.”

She said that even the reason Shakespeare, the great bard, was elevated, had another purpose.

“We think of Shakespeare as great literature, but he was not taught in schools until the late 18th century/early 19th century in England, to promote Englishness in England, as they spread their colonial mission, this ‘pure English mission,’ and then the Americans imported this,” Maruca said.

The popular use of the McGuffey readers in mid-19th century and early 20th century American schools, a collection of British stories and poems, “made sure everyone would have the same accent and promoted whiteness at a time when the U.S. was a nation of immigrants and African Americans were starting to have access to education after emancipation,” Maruca said. “These popular textbooks were representing literary heritage as very proper, white, British, monolithic language that is meant to be pronounced in a certain way, with an upper class, midwestern pronunciation – that everyone must sound the same and there is only one way to speak, and that all immigrants had to assimilate.”

Pelizzari and Friedman both said that while there have been significant increases over the last three to four years in efforts to challenge books, “This crisis began at the beginning of this school year,” Pelizzari said. “In recent months it grew from book challenges in schools and libraries to legislative attempts to determine what teachers can teach and what materials libraries can stock.”

“Starting in the late summer and fall, there were more bans on individual books that then spread to lists of books that parents’ challenged to remove from school libraries through school boards, lists that spread around social media,” Friedman of PEN America said.

He said beginning in September, there have been numerous reports of parents “going and reading excerpts of books and attempting to shame school board members – elected officials who are not necessarily familiar with individual books. What do the typical school board members know about student constitutional rights?

“Some originally meant to appease parents by removing the books in question, and it spread, and then it became a national movement,” Friedman said.

Caldwell-Stone said there have always been parents with concerns, as there were about Judy Blume’s books during the 1970s and 1980s.

Boruff-Jones of Oakland University said there have been other cycles of book challenges. “In the late 1970s and early 1980s, there was a huge spike in book banning and challenges due to the Moral Majority, which led an intentional campaign to challenge books that challenged traditional America, and what that group considered the ‘American Morality.’ There was a big spike at that time. It was a little more thoughtful challenge at that time because the books were read and considered.”

She said in certain areas of the country right now, “books are being pulled and challenged without having read the books.”

Friedman said recent challenges have been galvanized by internet lists being traded – many without parents actually knowing the content of the books they are objecting to, including the groups Moms For Liberty and No Left Turn in Education, among others.

“Whole lists are being traded by email and across the internet, ramping up interest, and they’re sharing on social media lists of books with excerpts,” he said.

“We believe the reason these groups are succeeding is because they’re the loudest group in the room – not the most popular,” said Caldwell-Stone.

In Walton County, Florida, he said, a list of 58 books was presented to the school superintendent – “a list that had been compiled randomly by a right wing church group they claimed contained pornography and LGBT content. Some of the list had been compiled just by random people. The superintendent took one look at the list and banned all 58 books.

“However, only 24 were even in the school library,” Friedman said.

“It’s a misleading report because it’s written as if it’s a legal report, but it’s absolutely not – it’s a random report.”

He asked how a superintendent, with no knowledge of the books he banned, could consider that a rational response. “No one in the school district had even complained about the books,” Friedman said. “It speaks to the frenzy and miscommunication that is going on when no one is acting authoritatively.”

Caldwell-Stone said in the 1990s there was a rise in secular humanism, a rejection of religious dogma and supernaturalism, instead relying on reason and logic. Then, in the 2000s, as the Harry Potter books rode a wave of international popularity, some sought to ban them “because there was a concern children were learning witchcraft and to defy authority.”

While it may sound silly to some parents today, especially those who came of age reading Harry Potter, but concerns about what their child is reading is not unreasonable, say local librarians. It’s a parent’s job to oversee their own child’s reading.

What gets tricky, or becomes an issue of censorship, is when a parent wants to determine or dictate what all the other children in the community can or should read.

“I think it’s the job of parents to censor what their children see, and that’s definitely the stance we take here,” said Bloomfield Township Public Library Director Tera Moon. “Parents making decisions for other people’s children – I think every parent should be able to make that decision for their own children.”

“If my choices drove the collection, it would be limited to mysteries and books about the British Royal Family,” Cathy Russ, director of the West Bloomfield Township Public Library, said tongue-in-cheek. “But it’s not the Cathy Russ Library, it’s the West Bloomfield Public Library. The word ‘library’ in the name – the key word is public. It serves the West Bloomfield community. The needs of the West Bloomfield community drives the collection. We provide the materials but our assumptions are the parents are setting the expectations with their child. It’s not for the librarian to say it for them, nor for them to say it for every other parent’s child. You make decisions for your family, and let every other family make decisions for their family.

“The public library is a place you can go and make up your mind,” Russ said. “I don’t know another place that is not an echo chamber. The library has something for everybody – all issues are represented. The pro side or the

con side – the library is the place you can go and read about both sides and educate yourself so you are making the decision for yourself. The library is the only place that has that mission. With the internet, there is no credibility. You can google something and the top responses can be there because they're paid to be at the top of the list.”

Locally, there have been some book challenges, although Birmingham Public Schools and Bloomfield Hills Schools reported they have not had any issues either at the school library or school board level. According to local librarians, some have seen a few challenges, with Troy and Rochester Hills libraries seeing spikes this past fall. While Rochester Hills Public Library Director Juliane Morian declined to be interviewed, Moon of Bloomfield Township said Rochester Hills has had about 10 books challenged, “primarily LGBTQ+ books and critical race theory-related books. Those challenging the books want them censored and removed from the library.”

“We’re starting to see it in Michigan,” said state Senator Mallory McMorrow (D-Royal Oak, Birmingham, Bloomfield, Troy, Rochester, Rochester Hills). She is very concerned as fellow legislator, state Senator Lana Theis (R-Brighton) has introduced legislation to ban teaching of the 1619 Project.

“She has gone on the MIRS podcast, talking about banning Toni Morrison books, LGBT books, books with religion,” McMorrow said. “It’s terrifying – the person who is the chair of the (Michigan) Senate education committee talking about banning books. I’ve been talking with parents and teachers and they have been expressing frustration, that schools should be preparing students for the world... Books are how we prepare and grapple with the world. The idea we can soften real ideas and events and keep them from kids, it’s not real. It’s not really protecting kids – it’s trying to block the rest of the world, which is impossible. Otherwise we’re stuck in a bubble in our own lived experience.”

“We’re truly disturbed legislators are jumping on this bandwagon,” agreed ALA’s Deborah Caldwell-Stone. “Parents know their children best – but no one should dictate what the whole community should read or dictate what they can consume.

“It’s the antithesis of our democracy – to put it into a law. We’re violating the spirit as well as the law of the First Amendment.”

The book seeing the greatest challenge in Troy in fall 2021, was also a book Troy high school libraries saw challenged was a 2006 graphic memoir, *Fun Home*, by Alison Bechdel, focusing on the author’s complex relationship with her father while dealing with issues of sexual orientation, gender roles, suicide, emotional abuse and dysfunctional family. It was also made into a Tony-award winning Broadway musical. Librarians reported they were blindsided by the challenges, which were due to the LGBTQ issues and sexual scenes.

“Sometimes it has the opposite effect, because then people check it out to see what it’s all about,” said one librarian, who asked not to be named.

“There are definitely pockets that are seeing challenges,” said Deborah Mikulah, executive director, Michigan Library Association, who is watching all of the other states, and is anticipating a big push before the 2022 election.

“We’re looking at political disagreements. There are cultural wars going on nationally. It’s part of the library’s responsibility to facilitate access to all expressions of knowledge and intellectual activity, and that everyone can find themselves within the library’s shelves,” Mikulah said. “Libraries are working very hard to develop their collections that reflect their communities and the wider world.”

Mikulah pointed out they’re particularly qualified to do that because librarians have masters of library and information services and receive ongoing training.

“Libraries continue to uphold the rights contained in our First Amendment. It’s central to any functioning democracy – the rights of our citizens to read, to seek information, to speak freely,” she said.

Russ worked at the Troy Library for 13 years before becoming West Bloomfield Township Public Library’s director about 18 months ago, and said there were about three challenges over that period, one for a French foreign film which had some nudity, “and we noted it had been labeled and the person was warned,” another for a children’s book which a person thought should be in the teen section. “We reviewed it and agreed. Another was for a children’s book which the person thought was promoting gay parenthood, and we explained the processes we had. In those days, the challenges were definitely not political, they were about a particular piece of material, and they wanted to express their concerns, which is their right.

“In 2020, through today, there have been more politically-motivated challenges. It reflects the polarizations we see in so many ways in our culture,” Russ noted.

“In some cases, it’s voicing a concern. In the past, it’s been a concern about where a work belongs rather than ‘take it out.’ That’s what’s changed, the sentiment all across the country that people want to have works removed from libraries rather than moved,” said Emily Dumas, director, Troy Public Library. She said it hasn’t yet happened in Troy, “but in other parts of the country, libraries are having to lock things up or get rid of them.”

Rebekah Craft, director of Birmingham’s Baldwin Public Library, said they generally have three or four challenges a decade. “Our most recent request was in 2018, for a picture book on the Palestinian/Israel situation which was written in favor of the Palestinians,” she said. “We chose to keep it on the shelves because we also have books in favor of Israelis on the shelves.”

Craft said she believes it helps Baldwin that when there is a request, “We have a balanced collection. We’re able to say we have a book on this side of the issue and that side of issues.”

However, she recognizes the situation increasingly occurring across the country, noting that in Montana, “some libraries are having 200-plus books being requested to be banned.

“I think it matches the political climate right now. There is a lot of division, with a lot of politicians latching onto certain issues around election time. People are passionate about their beliefs and are passionate about what their children are exposed to, and how their tax dollars are spent.”

Baldwin, like all of the other local libraries, has a collection development policy which outlines the types of materials they purchase, how they make their selections, and intellectual freedom. “That’s the basis of everything we do,” Craft said.

“I think of libraries as the last bastions of free speech,” said Troy library’s Dumas. “If people looked at it along those grounds, there’d be more common grounds. The government isn’t going to tell you what to read. No one is going to influence what you are going to read, what you are going to think. It’s one of the last bastions that influence curiosity because you have thousands and thousands of books at your fingertips, and even more online.”

“Books allow kids to think, books challenge kids, what they know and believe and expand their world without leaving home,” said National Coalition Against Censorship’s Pelizzari. “They feel seen and less alone.”

Library summer reading program offers 'Oceans of Possibilities'

BY MARY BETH ALMOND
malmond@candgnews.com

BLOOMFIELD TOWNSHIP — As the school year comes to a close, the Bloomfield Township Public Library is hoping to keep books open for people of all ages.

The library's summer reading program kicks off June 21, giving kids, teens and adults a chance to participate in summer reading challenges and activities online for a chance to win prizes through July 31.

The library planned to host a summer reading kickoff June 21. The theme for this year's summer reading program is "Oceans of Possibilities." Kids could pick up a treasure map at the youth services desk and follow the map to each "island" around the youth room and outside on the youth terrace to get a stamp or sticker on their map and pick up crafts, play a game, enter the Star Reader photo booth, and sign up for the online reading program. Adults and teens could sign up for the reading challenge at the adult services desk and then test their knowledge in the Walk-

ing Track Trivia or participate in a teen scavenger hunt for prizes.

Following the kickoff, patrons are encouraged to read every day and track their progress online to earn virtual reading badges for the chance to win prizes. Partici-

pants can earn badges for every hour of reading — and each activity — they complete, and each badge they earn gets them a ticket in grand prize drawings.

"We offer the summer reading program as a way to encourage the

love of reading," said Jen Taggart, youth services department head. "Our summer reading programs at the Bloomfield Township Public Library are for all ages, but we especially encourage youth and teens

See **READING** on page 37A

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Reading

from page 26A

to rediscover and enjoy the love of reading throughout the summer."

One of the biggest goals of the summer reading program, Taggart said, is to help youth maintain their reading skills.

"It is a pretty well known fact that there is summer reading slide, or summer learning loss, but with the summer reading program, the more you read, the better you get at reading," she said. "Just like a sport, to get better, you need to keep practicing at it. And it's the same way with reading."

"Reading during the summer is so important for students to keep up their reading skills," said Brooke Hoskins, adult services assistant department head. "We also think that summer is a great time for students to explore different books. During the school year, they are required to read certain books, and often the youth and teens don't

have much say in what they are reading, so the summer is a great time to read what you want."

Taggart said the summer reading program is a fun way for everyone to enjoy books of their choice, at their own pace.

"What we love about our summer reading program is that it is inclusive and it is accessible for everyone. You set your own goal," she said.

"We encourage adults and teens to read anything — it can be books, magazines, newspapers graphic novels, comics — it all counts," added Hoskins.

Upon signing up for the program, participants receive a free book, and when they earn their first badge, patrons receive a "Love My Library" lawn sign.

The Bloomfield Township Public Library is located at 1099 Lone Pine Road in Bloomfield Township. For more information, call (248) 642-5800, visit www.btpl.org/summer.

Call Staff Writer Mary Beth Almond at (586) 498-1060.

Bloomfield Township eNews 6/27/2022



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To Katherine Bryant

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Mon 6/27/2022 5:28 PM

Vacancy on BTPL Board of Trustees



Bloomfield Township Public Library has announced a vacancy on its Library Board of Trustees. Applications for the position of Trustee can be obtained from the Library's website, www.btpl.org.

Completed applications must be received by 9:00 p.m. Wednesday, July 6, 2022. The applicant must be a Bloomfield Township resident. The Library Board of Trustees is working to have this vacancy on the Board filled before the July 19, 2022 Library Board meeting.

Trustees attend monthly meetings generally held on the third Tuesday of each month at 7:00 p.m. Each Trustee serves on several committees and is encouraged to be an active participant in Library activities. The role of a Library Trustee is both challenging and rewarding.

For more information about this position and the application procedure, please contact Library Director Tera Moon at (248) 642-5800 or moontera@btpl.org.

Bloomfield Township eNews 7/7/2022



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Book Sale This Saturday at BTPL



The Friends of Bloomfield Township Public Library will hold their Second Saturday book sale on Saturday, July 9, from 11a.m. to 3:30p.m. Friends members may shop the sale early from 10a.m. to 11a.m., and memberships can be purchased at the door on the day of the sale.

The sale takes place on the lower level of the Library and includes thousands of books and audiovisual materials for all ages and interests, conveniently sorted into more than 50 categories. Visa, MasterCard, and debit cards are accepted with a \$15 minimum purchase. For the safety of visitors and volunteers, masks and social distancing are strongly encouraged. Visit the Friends of the Library [webpage](#) for more information.

For more information, please call the Library at (248) 642-5800 or visit their website at www.btpl.org.

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: • 4 days ago

Friends of Library Sale this Saturday

Looking for some fresh summer reading? The Friends of Bloomfield Township Public Library will hold their Second Saturday book sale on Saturday, July 9, from 11 a.m. to 3:30 p.m.

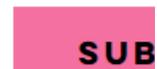
Friends members are invited to shop the sale one hour earlier, from 10-11 a.m., and memberships are available for purchase at the door on the day of the sale.

The sale takes place on the lower level of the library and includes thousands of books and audiovisual materials for people of all ages and interests, and they are conveniently sorted into more than 50 categories. Visa, MasterCard and debit cards are accepted with a \$15 minimum purchase.

The Library Shop, which is located just inside Bloomfield Township Public Library, remains open during regular library hours and offers a selection of gently used books, movies, music, along with cards and gifts. The Friends of the Library are also accepting donations of books and media in good condition.

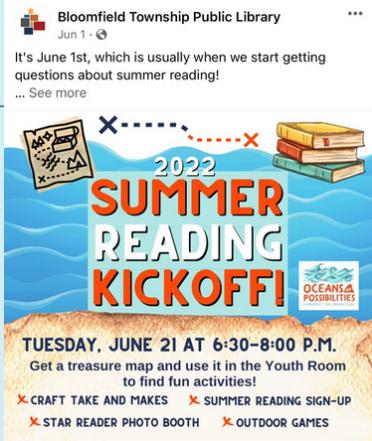
For the safety of all, masks and social distancing are strongly encouraged.

For more information, please call the library at 248.642.5800 or visit our website at btpl.org.



JUNE 2022

MARKETING REPORT



FACEBOOK



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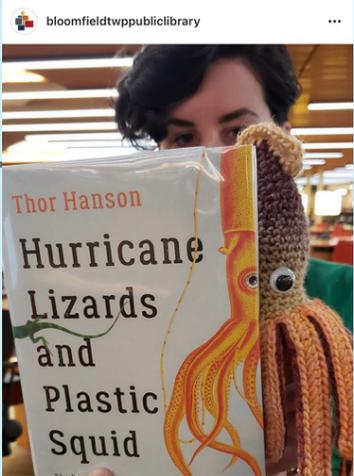
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4752 with 60 tweets

Bloomfield Township Public... · 6/8/22

The Youth Services Department would like your feedback! Families with children, ages 0 – 13, are invited to fill out this quick survey. Entries will be entered into a drawing for a \$25 gift certificate to the Library Shop! forms.gle/tmDR4ryiT8iDtw... #BloomfieldTownshipMI



Library DISCOVER

NEWSLETTERS



- Discover (Summer Reading, Pop-Up Stress Relief for Finals Week, Matthew Ball Concert) - 19,530 messages
- Books and More (new adult titles, Richard Powers event) - 1307 messages
- Digital News (new adult digital titles) - 1569 messages
- Movies and More (new movies, Bob Seger book event) - 77 messages
- Youth Services Survey - 1107 messages
- Youth Services Summer Reading - 1423 messages

PRESS RELEASES



- June Friends Book Sale
- Summer Reading Program
- Library Board of Trustees Vacancy

INDOOR PROGRAMS



LUCA

Tuesday, July 12, 6:30p.m.

Join us on for an INTERACTIVE movie experience! Registration is required and start on June 20. Props will be provided. For families, Ages 5 and Up.

Book Discussions

Registered participants will receive their own copy of the book to read before their program.

My First Book Group

Ages 5-6 with an adult. Monday, July 11 at 5 p.m.

Registration begins on June 13.

Book Worms

Ages 7-8, Wednesday, June 29 at 5 p.m.

Registration begins on May 31.

Paperbacks & Snacks

Ages 9-10, Wednesday, July 6 at 7 p.m.

Registration begins on June 6.

Book Chat

Ages 11-13, Thursday, June 30 at 7p.m.

Registration begins on May 31.

Thursday, July 21 at 7p.m.

Registration begins on June 20.

Contact Us

1099 Lone Pine Road

Bloomfield Township, MI 48302

(248) 642-5800 | www.btpl.org

askyouth@btpl.org



Summer Reading Kickoff!

Tuesday, June 21, 6:30-8:00p.m.

Pick up a treasure map at the Youth Services desk and follow it to each "island" around the Youth Room and Terrace. Get a stamp on our map for each station and pick up crafts, play games, take a Star Readers photo, sign up for our online Oceans of Possibilities Summer Reading Program and pick up your FREE BOOK!

BEACH AND WATER PLAY

ON THE YOUTH TERRACE

Tuesday, July 19, 1-3 p.m.



If the weather doesn't cooperate we will reschedule for another date!

"Shell-a-bration" of Summer Reading Fun!

Friday, July 29, 2:00-4:00p.m.

Drop in the Youth Room and the Youth Terrace to "shell-a-brate" with us! Music will be provided by children's musician Randy Kaplan, crafts, games & activities for young readers & listeners of all ages!

THE PLACE TO

DISCOVER

OCEANS OF POSSIBILITIES

Summer Reading Youth Programs

June-August

2022



Bloomfield Township Public
Library

OUTDOOR PROGRAMS

Space is limited. Please dress for the weather.

Programs will be cancelled or moved indoors if there is bad weather.

FAMILY STORY TIME

Join us outside for story time this summer with your family and friends. No registration required.

Friday, June 24, 11 a.m.

Monday, June 27, 3 p.m.

Friday, July 15, 11 a.m.

Wednesday, July 20, 11 a.m.

Tuesday, July 26, 7 p.m.

Thursday, August 18 (a special "Back-to-School" Story Time!) 11 a.m.



Outdoor Brick Club:
Make an Ocean Animal
Thursday, June 23 at 2 p.m.

Drop in for some LEGO building fun. No registration required. For ages 5 & Up.

Thursday, July 7, 1 p.m.

Registration begins June 16.

For ages 5-12 with an adult. **CIRQUE AMONGUS**

Learn how to balance your body and objects while joining in on the circus fun!

STORYBOOK STEM

The Rainbow Fish

Thursday, July 14, 2 p.m., Ages 5-10

Registration begins June 20.



OUTDOOR YOGA ON THE YOUTH TERRACE

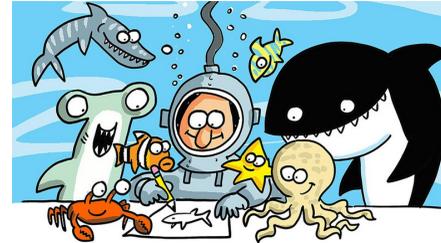
a 3 week series for ages 5-12

Tuesday, August 2, 9 & 16 at 6:30p.m.

Registration begins July 11.



INTERACTIVE VIRTUAL EVENTS



Let's Draw Ocean Creature Cartoons with Rick Stromoski

Tuesday, June 28, 5:30 p.m.

Ages 8-12

Registration begins June 6.



Wednesday, July 27, 7 p.m.

Ages 8-12

Registration begins July 6.

We'll be mixing up a variety of concoctions designed to delight your senses & relax your mind. Material kits will be available for registered participants

SENSORY GARDEN ON THE YOUTH TERRACE

Take a walk outside and discover our sensory garden on the Youth Terrace. See, smell, and touch this garden of flowers and herbs for the senses.

June 2022

*Register for these events at btpl.org/events

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		May 31 Registration begins for Book Worms 6/29 & Book Chat 6/30	1 KidLITCast - a weekly podcast of classic children's stories - this summer, tune in to listen to us read a chapter of <i>Winnie the Pooh</i> by A.A. Milne each week, starting June 3. Check out each episode on btpl.org/youth-on-demand	2	3	4
5	6 Registration begins for Let's Draw Ocean Creatures 6/28 & Paperbacks & Snacks 7/6	7	8	9	10	11
12	13 Registration begins for My First Book Club 7/11	14	15	16 Registration begins for Cirque Amongus 7/7	17	18
19	20 Registration begins for Luca: Interactive Movie 7/12, Storybook STEM 7/14 & Book Chat 7/21	21 Oceans of Possibility Summer Reading Kick-Off 6:30-8:00pm	22	23 Outdoor Brick Club: Make an Ocean Animal with our LEGOs! 2pm	24 Outdoor Family Story Time 11am	25
26	27 Outdoor Family Story Time 3pm	28 Let's Draw Ocean Creature Cartoons 5:30pm*	29 Book Worms 5pm*	30 Book Chat 7pm*		

July 2022

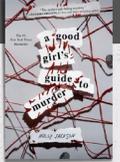
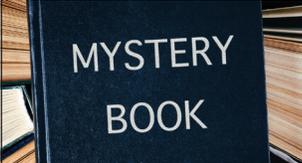
*Register for these events at btpl.org/events

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
SENSORY GARDEN ON THE YOUTH TERRACE: Take a walk outside and discover our sensory garden on the Youth Terrace. See, smell, and touch this garden of flowers and herbs for the senses.					1	2
	Library is Closed July 3 & 4 in Observance of Independence Day!	5	6 Paperbacks & Snacks 7pm* Registration begins for Spa Science 7/27	7 Cirque Amongus 1pm*	8	9
10	11 My First Book Club 5pm* Registration begins for Outdoor Yoga 8/2, 8/9, 8/16	12 Luca: Interactive Movie 6:30pm*	13	14 Storybook STEM 2pm	15 Outdoor Family Story Time 11am	16
17	18	19 Beach & Water Play 1-3pm	20 Outdoor Family Story Time 11am	21 Book Chat 7pm*	22	23
24	25	26 Outdoor Family Story Time 7pm	27 Spa Science 7pm*	28	29 Shell-Ab-ration of Summer Reading 2-4pm	30
31 Last Day to Log Your Summer Reading!	TREASURE SCAVENGER HUNT IN THE YOUTH ROOM July 1 - 31 See if you can find all our secret treasure hiding spots in the Youth Room and choose a prize when you're done!					

VIRTUAL PROGRAMS ON DEMAND

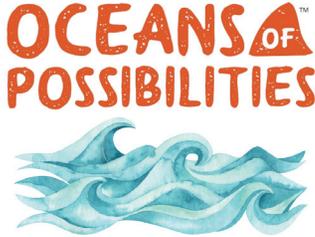
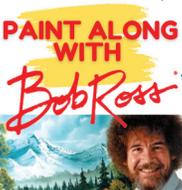
In addition to live programs, check out the On-demand paint-a-longs, foodies fun, book talks, and more...to enjoy any time on our youth channel on btpl.org/youth-on-demand.

August 2022 Adult and Teen Programs

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 Knitting Plus Club 10 a.m. 	3	4	5 English Language Conversation Group 10 a.m.	6
7	8	9 **Memoir Writers' Group 1 p.m.	10 *Teen Summer Read Book Club 4 p.m. **Writers' Rendezvous 6:30 p.m.	11 Wednesday, August 10 4:00 p.m.  TEEN SUMMER READ BOOK CLUB Borrow ebooks & audiobooks Libby. The Library Book by App BOOK CLUB A Good Girl's Guide to Murder by Holly Jackson.	12 English Language Conversation Group 10 a.m.	13 Friends of the Library Second Saturday Book Sale 10 a.m. – 3:30 p.m. <i>(First hour Friends members only)</i> ***Intro to Excel 1:30 p.m.
14	15 **30 Minute Lunchtime Book Club 1 p.m.	16	17 **Mystery Book Club 1 p.m. 	18	19 English Language Conversation Group 10 a.m.	20
21	22 **BYOB (Bring Your Own Book) Club at the Rusty Bucket 6 p.m.	23 **Memoir Writers' Group 1 p.m.	24 ***Intro to Social Media 5:30 p.m. **Writers' Rendezvous 6:30 p.m.	25 **Thursday Book Club 10 a.m.	26 English Language Conversation Group 10 a.m.	27 ***Introduction to Scanning and Photo Editing 1:30 p.m. 
28	29	30	31	 Tech Classes and Assistance @ the Library Join Systems staff for expert-led, subject specific tech classes each month. Township residents may register at the Computer Help Desk or online at www.btpl.org/events . Basic computer skills are all that is required to participate. Or if you are in need of general technical assistance, ask away at the Computer Help Desk anytime. All tech topics are welcome!		

***Register by emailing AskTeen@btpl.org or with Adult Services, (248) 642-5800, ext. 171.**
****Register by emailing AskAdult@btpl.org or with Adult Services, (248) 642-5800, ext. 171.**
*****Register by emailing AskTech@btpl.org or with Systems, (248) 642-5800, ext. 121.**

July 2022 Adult and Teen Programs

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
 <p>OCEANS OF POSSIBILITIES</p>		<p>Summer Program June 21 – July 31 Adults and teens of all ages are invited to participate in our summer online reading program. Log your reading progress and complete activities to win badges and enter prize drawings. To sign up, visit the Adult Services Desk or www.btpl.org/summer.</p>		<p>*Register by emailing AskTeen@btpl.org or with Adult Services, (248) 642-5800, ext. 171. **Register by emailing AskAdult@btpl.org or with Adult Services, (248) 642-5800, ext. 171. ***Register by emailing AskTech@btpl.org or with Systems, (248) 642-5800, ext. 121.</p>		<p>1 English Language Conversation Group 10 a.m.</p>	<p>2</p>
<p>3 LIBRARY CLOSED SUNDAY FOR JULY 4TH WEEKEND</p>	<p>4 LIBRARY CLOSED FOR JULY 4TH </p>	<p>5 Knitting Plus Club 10 a.m. Adult and Teen Craft Kit Release: The Art of Ice-Dyeing! <i>Kits available at the Adult Services Desk while supplies last. Bloomfield Township residents only.</i></p>	<p>6</p>	<p>7</p>	<p>8 English Language Conversation Group 10 a.m.</p>	<p>9 Friends of the Library Second Saturday Book Sale 10 a.m. – 3:30 p.m. <i>(First hour Friends members only)</i> ***Scanning and Photo Editing 1:30 p.m.</p>	
<p>10</p>	<p>11</p>	<p>12 **Memoir Writers' Group 1 p.m.</p>	<p>13 **Writers' Rendezvous 6:30 p.m.</p>	<p>14 *Teen Advisory Board (TAB) 3 p.m. </p>	<p>15 English Language Conversation Group 10 a.m. **Speed Dating With a Book 7 p.m.</p>	<p>16</p>	
<p>17</p>	<p>18 **30 Minute Lunchtime Book Club 1 p.m.</p>	<p>19 **Classics Book Club 7 p.m. </p>	<p>20 **Mystery Book Club 1 p.m. ***Google Apps 5:30 p.m.</p>	<p>21</p>	<p>22 English Language Conversation Group 10 a.m.</p>	<p>23 ***PowerPoint Basics 1:30 p.m. </p>	
<p>24 / 31  **Paint Along with Bob Ross 7 p.m. Last Chance Craft Kit Release</p>	<p>25 **BYOB (Bring Your Own Book) Club at the Rusty Bucket 6 p.m.</p>	<p>26 **Memoir Writers' Group 1 p.m.</p>	<p>27 **Writers' Rendezvous 6:30 p.m.</p>	<p>28 **Thursday Book Club 10 a.m.</p>	<p>29 English Language Conversation Group 10 a.m.</p>	<p>30</p>	

DATES FOR LIBRARY BOARD OF TRUSTEES

Tuesday, July 19, 6:30 p.m. – Swearing in of New Trustees

Tuesday, July 19, 7:00 p.m. – Library Board Meeting

Tuesday, July 26, 7:00 p.m. – Ambassadors Group

Wednesday, August 3, 11:00 a.m. – Friends Board Meeting

Thursday, August 4, 11:00 a.m. – Work Session for Preliminary Proposed
2023/2024 Budget

Saturday, August 13, 10:00 a.m. – 3:30 p.m. – Friends Saturday Sale

Tuesday, August 16, 6:30 p.m. – Myers Scholarship Awards

Tuesday, August 16, 7:00 p.m. – Library Board Meeting