

**PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Thursday, August 4, 2022
Library Board Room

The special meeting of the Bloomfield Township Public Library Board of Trustees was held on Thursday, August 4, 2022 at the Library. The meeting was called to order by President Joan Luksik at 11:00 a.m. Attendance was taken.

Present: Trustees: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, (via zoom) Joy Murray, Shane Spradlin

Absent: None.

Administration: Library Director, Tera Moon; Assistant Director, Katherine Bryant; Administrative Assistant, Linden Godlove

Guests: Matt Whitty of Schwartz and Company

Upon discussion, a motion was made by Judy Lindstrom, seconded by Dani Gillman **TO APPROVE THE ORDER OF ITEMS FOR THE SPECIAL AGENDA.**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, Murray, Spradlin

Nays: None

MOTION CARRIED

CALL TO THE PUBLIC:

None present

UNFINISHED BUSINESS:

No discussion at this time.

NEW BUSINESS:

4a Library Investment Review

Schwartz & Co. provided an overview of the Library's investments. Matt Whitty presented up to date information on the Library's investments.

4b Budget Review – FY 2023/2024 Proposed Preliminary Budget

Tera Moon explained that this a work session to study and review the preliminary proposed budget. Director Moon gave an overview of the FY 2023/2024 Preliminary Budget, including amendments to the current FY 2022/2023 budget. She reviewed the General Fund, the Gift Fund, and the capital improvements program. She expressed thanks to the team of Administration and Department Heads for helping prepare and present this preliminary budget. She thanked the Trustees for their careful review and questions.

4c Proposed 2023 Calendar

The proposed 2023 calendar includes twelve total days closed to the public and one early closing. The one evening the Library closes early in 2023 is Thanksgiving Eve on Wednesday, November 22, when the Library closes at 5:30pm. It was proposed that the Library remain closed on Sunday, May 28, 2023 (Memorial Day Weekend), and Sunday, September 3, 2023 (Labor Day Weekend). It was also proposed the Library close on Sunday, December 31, 2023, for New Year's Eve. Previous years have shown that residents do not visit the Library in large numbers on these Sundays near holidays. Sunday hours are in addition to library staff regular hours during the week so the impact on staff pay and schedules would be minimal.

OTHER:

Shane Spradlin had inquiries and discussion regarding the November election where he and Dani Gillman will be on the slate.

There were updates of various personnel concerns.

With the storms last night, August 3, there was minor flooding on the lower level. The sump pump worked, but there were two flooding incidents. Director Moon reported that she just received a report from Spaulding DeDecker with analysis and proposals on the flooding problem. There will be a Building and Grounds meeting in the near future to discuss this issue.

The next Library Board Meeting will be Tuesday, August 16 at 7:00pm and the Myers Scholarship Awards will be presented at 6:30 p.m. The topic will be the preliminary proposed budget for FY 2023/2024.

Meeting adjourned at 12:44 p.m.

Submitted By:



Judy Lindstrom, Secretary