

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

---

Bloomfield Township Public Library  
Oakland County, Michigan  
Tuesday, October 18, 2022, 7:00 p.m.  
Library Board Room

---

At 7:01 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Joan Luksik.

Trustees Present: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, and Joy Murray

Trustees Absent: Shane Spradlin

Administration: Director Tera Moon, Assistant Director Katherine Bryant, Administrative Assistant Linden Godlove

Guests: Laura J. Kraly, Adult Services Department Head and Staff Organization Committee (SOC) representative

---

Keith Carduner requested **7A** be removed from the consent agenda for regular discussion.

Upon discussion, a motion was made by Judy Lindstrom and seconded by Dani Gillman **TO APPROVE THE ORDER OF ITEMS AS LISTED ON THE AGENDAS WITH THE FOLLOWING ITEMS REMOVED FROM CONSENT AGENDA AS FOLLOWS: 7A**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

**PRESIDENT'S VERBAL REPORT:**

President Joan Luksik observed that the library's natural gas bill was significantly higher. The Library will likely anticipate paying higher utility bills like other Americans.

**DIRECTOR'S VERBAL REPORT:**

Director Moon acknowledged that this week – October 16-22 – is National Friends of the Library Week. Staff and Trustees will honor the work of the Friends. Director Moon provided staffing updates. The Strategic Planning team reviewed a draft outline of the plan. Amanda Standerfer and her team will incorporate the feedback given in a revised draft to share with the Board in November.

She provided a history of the development of the chamber music concert series at the Library.

Upon discussion, a motion was made by Keith Carduner, seconded by Judy Lindstrom **TO APPROVE THE REMAINING ITEMS ON THE CONSENT AGENDA.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

**REGULAR AGENDA:**

**Call to the public.**

Laura J. Kraly reported on the Staff Organization Committee's latest activities.

**UNFINISHED BUSINESS:**

No unfinished business.

**NEW BUSINESS:**

**11a. Policy Review**

Each year, the Policy Committee meets to review all fifteen Library Board approved policies. The Committee recommends the words "As permitted by law..." be added to the bylaws of the Board of Trustees to provide flexibility but ensure the Library is complying with the Open Meetings Act.

Upon discussion, a motion was made by Joy Murray, seconded by Keith Carduner **TO APPROVE REVISIONS TO THE BYLAWS OF THE LIBRARY BOARD OF TRUSTEES AS PRESENTED.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

**11b. Bank Signatories**

With the recent change in the Finance Coordinator position, a resolution to approve a change in bank signatories is needed.

Upon discussion, a motion was made by Judy Lindstrom, seconded by Dani Gillman **TO APPROVE THE RESOLUTION AUTHORIZING SIGNATURES, INCLUDING FACSIMILE SIGNATURES, FOR BANKING SERVICES ON BEHALF OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY AS PRESENTED, EFFECTIVE OCTOBER 18, 2022.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

**12. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

Keith Carduner made an inquiry regarding a check in section 7A. A check was made to LJ Rolls Refrigeration. This company handles any mechanical repairs to the library's HVAC system. This was for past invoices because the invoices had been going to the previous library director's email address.

Upon discussion, a motion was made by Keith Carduner seconded by Joy Murray **TO APPROVE THE ORDER OF ITEMS REMOVED FROM THE CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

**OTHER:**

Judy Lindstrom remarked that the Goldner Walsh entrance arrangements were beautiful. She expressed concern that vehicles block the drive-up return when making donations and inquired about signage. She also expressed a wish for signage on Lone Pine Road regarding the blocking of the Timberlake intersection, which would be an issue for Oakland Country Road Commission.

Keith Carduner had requested the comments from patrons be sent to the board ahead of time, rather than passed around the staff. There was discussion about having paper flyers for the board to review. The board wished to continue receiving paper copies of flyers and other library promotional materials.

Keith Carduner praised the ease of the print from phone assistance he received from the Systems staff.

There was discussion of the high utility bills where the board briefly expressed their concerns and potential options for the future.

The next board meeting is on Tuesday, November 15. On October 25 at 7:00 p.m. there will be an Ambassador's meeting.

At 7:46 p.m. President Luksik adjourned the meeting.

Submitted by:



Judy Lindstrom, Secretary