

Bloomfield Township Public

Library

**Bloomfield Township Public Library
Board of Trustees**

Library Board Meeting
Tuesday, February 21, 2023
7:00 p.m.

Board Room

Trustees:

libraryboard@btpl.org

Dani Gillman, President
Judy Lindstrom, Vice President
Joan Luksik, Secretary
Keith Carduner
Joy Murray
Shane Spradlin

Director:

Tera Moon

moontera@btpl.org

All meetings are open to the public.

1099 Lone Pine Road, Bloomfield Township, MI 48302 248.642.5800

THE PLACE TO

DISCOVER

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
LIBRARY BOARD INFORMATION PACKETS

List of Contents

Items included in pre-board delivery for the REGULAR BOARD MEETING scheduled
Tuesday, February 21, 2023, 7:00 p.m.

#	<u>NUMBERED ITEMS</u>	<u>DATE DELIVERED</u>
1	Agenda	02/17/2023
2a	Request to remove items from the Consent Agenda for Discussion	02/17/2023
2b	Motion to approve the order of items for the regular and consent agendas	02/17/2023
5	Motion to approve remaining Consent Agenda items 6-8d	02/17/2023
6	Regular Board Meeting Minutes of January 17, 2023	02/17/2023
7a	Cash Disbursements	02/17/2023
7b	Revenues/Expenditures Budget Report	02/17/2023
7c	Energy Report	02/17/2023
8a	President's Report– no report	
8b	Director's Report	02/17/2023
8c	Art Committee – no report	
8c	Advocacy Committee – Ambassadors Group – 01/24/2023	02/17/2023
8c	Building and Grounds Committee – 02/02/2023	02/17/2023
8c	Cranbrook, DPL, and TPL– no report	
8c	Development Committee – 02/02/2023	02/17/2023
8c	Finance Committee– no report	
8c	Friends of the Library Liaison – no report	
8c	Jeanette P. Myers Scholarship Committee – no report	
8c	Investment Committee – no report	
8c	Personnel Committee – 01/31/2023	02/17/2023
8c	Policy Committee – no report	
11a	Vending services Bid Award	02/17/2023
13	Motion to approve any items removed from the Consent Agenda	02/17/2023

<u>UNNUMBERED ITEMS</u>	<u>DATE DELIVERED</u>
FY 2023/2024 Board Meeting Dates	02/17/2023
Strategic Plan Update	02/17/2023
Press Mentions	02/17/2023
Marketing Report	02/17/2023
Adult and Youth Services Events Calendars	02/17/2023
Dates for Library Board of Trustees	02/17/2023

AGENDA
BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, February 21, 2023
Regular Board Meeting
7:00 P.M.

REGULAR AGENDA ITEMS #1-5

1. Call to order of regular meeting
- 2a. Request to remove items from the Consent Agenda for Discussion
- 2b. MOTION to approve the order of items for the Regular and Consent Agendas
3. President's Verbal Report
4. Director's Verbal Report
5. MOTION to approve the remaining Consent Agenda items 6-8d

CONSENT AGENDA ITEMS #6-8d
Items removed will be discussed under Item #12

6. Regular Board meeting minutes of January 17, 2023
7. Budget
 - a. Cash Disbursements
 - b. Monthly Revenues & Expenditures
 - c. Energy Report
8. Written Reports:
 - a. President: *Dani Gillman
 - b. Director: *Tera Moon
 - c. Committee:
 - *Art Committee *Ad Hoc*
 - *Bloomfield Township Liaison
 - *Building and Grounds
 - *Cranbrook
 - *Development
 - *Finance
 - *Friends of the Library Liaison
 - *Investment
 - *Jeanette P. Myers Scholarship Selection
 - *Personnel
 - *Policy

REGULAR AGENDA ITEMS

9. Call to the public, communications
10. Unfinished Business
11. New Business
 - a. Vending Services Bid Award
12. Discussion of items removed from the Consent Agenda
13. MOTION to approve any items removed from the Consent Agenda
14. Other
15. Next scheduled meeting: Tuesday, March 21, 2023
16. Executive Session regarding Library Director Performance Review and Contract
17. Adjournment

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

**REQUEST TO REMOVE ITEMS FROM THE CONSENT AGENDA
FOR DISCUSSION**

I REQUEST THAT ITEM (S):

**BE REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION
DURING REGULAR AGENDA ITEM 12.**

If amended, CONSENT AGENDA items will be moved to REGULAR AGENDA ITEM #12 for discussion and REGULAR AGENDA ITEM #13 for approval.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

**MOTION TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR
AND CONSENT AGENDAS**

OPTION - NO AMENDMENT NEEDED:

I move to approve the order of items as listed on the REGULAR and CONSENT AGENDAS as presented.

OPTION - AMENDMENT TO AGENDA:

I move to approve the order of items as listed on the AGENDAS, with the following items to be moved from

the **REGULAR AGENDA** as follows:

the **CONSENT AGENDA** as follows:

If amended, CONSENT AGENDA items will be moved to REGULAR AGENDA ITEM #12 for discussion and REGULAR AGENDA ITEM #13 for approval.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

CONSENT AGENDA ITEMS MOTION

I move to approve the remaining items on the consent agenda.

PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BOARD OF TRUSTEES

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, January 17, 2023, 7:00 p.m.
Library Board Room

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Dani Gillman.

Trustees Present: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, and Joy Murray

Trustees Absent: Shane Spradlin

Administration: Director Tera Moon, Assistant Director Katherine Bryant, Finance Coordinator Monica Gower, and Administrative Assistant Linden Godlove

Guests: Laura Kraly, Adult Services Department Head and Staff Organization Committee (SOC) representative; Joyce Sherman, Bloomfield Township Resident

Joy Murray requested 7A and Joan Luksik requested 7C be removed from the consent agenda for regular discussion.

Upon discussion, a motion was made by Joan Luksik and seconded by Keith Carduner **TO APPROVE THE ORDER OF ITEMS AS LISTED ON THE AGENDAS WITH THE FOLLOWING ITEMS REMOVED FROM CONSENT AGENDA AS FOLLOWS: 7A and 7C**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Dani Gillman welcomed all to 2023. The Strategic plan has been kicked off, the planning process is ahead, and it is exciting to move forward. She expressed enthusiasm about many upcoming programs, including a flamenco performance, chamber music concerts, and more.

DIRECTOR'S VERBAL REPORT:

Director Moon wished the group a Happy New Year. She's glad to have leadership in place and a new strategic plan, for which the MAC (Management Advisory Committee) will decide the framework soon.

Adult Services is holding a Shredding Day event next Saturday, January 21, from 10am – 1pm. Patrons can drive-up with up to four boxes of paper to be shredded and ShredCorp will do the rest.

Intellectual Freedom has been discussed frequently. The MLA and ALA are following this very closely. They are preparing for any challenges that might arise. More can be learned through MLA Connect Advocacy Hour: An Update from ALA on the Right to Read in America.

The Library is releasing a request for proposals (RFP) for cleaning services on Monday, February 6. This is reviewed every three years. A recommendation will be made at the April board meeting.

The Ambassadors group is meeting next week, Tuesday, January 24 at 7pm.

The Library purchased a plaque in honor of the Library Journal Star Library status.

Upon discussion, a motion was made by Judy Lindstrom, seconded by Keith Carduner **TO APPROVE THE REMAINING ITEMS ON THE CONSENT AGENDA.**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

REGULAR AGENDA:

Call to the public.

Laura Kraly reported on the Staff Organization Committee's latest activities.

Bloomfield Township Resident Joyce Sherman commented that she is listening as a resident and wishes to get more involved in the Library.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a. Fines and Fees FY 2023/2024

The Department Heads and Administration conducted the annual review of the Library's Fines and Fees schedule in preparation for completing the FY 2023/2024 library budget. This schedule is the summary table of the restrictions and costs associated with borrowing library materials and use of library services at Bloomfield Township Public Library. Staff carefully reviewed all items on this schedule for relevant changes to recommend. The changes presented are mostly edits for clarity, consistency, and streamlining.

If the proposed FY 2023/2024 Fines and Fees schedule is approved, all proposed changes would be effective on April 1, 2023.

Upon discussion, a motion was made by Joy Murray, seconded by Judy Lindstrom, **TO APPROVE THE FY 2023-2024 SCHEDULE OF FINES & FEES AS PRESENTED WITH**

IMPLEMENTATION TO BEGIN ON APRIL 1, 2023.

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

12. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

Joy Murray inquired about the check to Shred Corp. She asked if the Township offered a shredding event and if this is redundant. The Library plans to complement the times the Township is offering this service.

Aunalytics is a firm that the Library uses for IT consulting and assisted with the two-factor authentication implementation.

Joan Luksik inquired about 7C, wanting to know about the water bill this year compared to last year. The cost went up to \$1,200. Director Moon will investigate this matter further.

Upon discussion, a motion was made by Keith Carduner, seconded by Joan Luksik **TO APPROVE THE ORDER OF ITEMS REMOVED FROM THE CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

OTHER:

The next board meeting is on Tuesday, February 21. The vending machine bid and director's evaluation will take place.

Joy Murray attended the Friends of the Library meeting on January 4 in her role as liaison for the first time. She also attended the Second Saturday Sale. The Library looked spectacular. People were everywhere. The Friends reported earning \$5,400 in sales, their highest January ever.

Joy Murray wishes to invite a former colleague to attend the Library Ambassador group.

At 7:38 p.m. President Gillman adjourned the meeting.

Submitted by:



Joan Luksik, Secretary

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**Cash Disbursements Comments
January 2023****General Fund - Advance**

- Check #22801 made payable to Consumers Energy in the amount of \$16,272.12 was for natural gas service for the period 11/6-12/5 AND 12/6-1/6. Due to timing of receipt of the invoices, the December and January invoices were paid at one time.
- Check #22803 made payable to Patricia Ballard in the amount of \$64.68 was reimbursement for snacks for Family Fort Night.
- Check #22805 made payable to DTE Energy in the amount of \$20,598.15 was for electricity service for the period 12/7-1/9.
- Check #22806 made payable to Greater Detroit Dental Hygienist's Association in the amount of \$100.00 was payment for a meeting room refund.
- Check #22810 made payable to Detroit Historical Society in the amount of \$250.00 was payment for a history lecture fee.
- Check #22816 made payable to Applied Innovation in the amount of \$1,016.18 was payment for photocopier maintenance.
- Check #22822 made payable to Marcia Preston in the amount of \$75.00 was payment for a program speaker.

General Fund - Regular

- Check #22824 made payable to American Library Association in the amount of \$650.00 was payment for the library's organization membership.
- Check #22825 made payable to Assa Abloy Entrance Solutions in the amount of \$960.78 was payment for door hardware maintenance.

- Check #22826 made payable to Aunalytics, Inc. in the amount of \$12,191.22 was payment for IT consulting on two-factor authentication and IT support services.
- Check # 22829 made payable to Bloomfield Township in the amount of \$1,002.26 was payment for water service for the period 12/19-1/19.
- Check #22830 made payable to Bloomfield Township in the amount of \$318,697.90 was payment for two payrolls including FICA, health insurance, pension, etc.
- Check #22833 made payable to Butzel Long in the amount of \$78.75 was payment for legal services.
- Check #22841 made payable to Eastman Fire Protection, Inc. in the amount of \$974.64 was payment for maintenance on the library's fire suppression system.
- Check #22842 made payable to Envisionware, Inc. in the amount of \$12,193.72 was payment for renewal of the service contract on the library's self-checks, RFID gate and readers, and other equipment.
- Check #22843 made payable to Farmington Community Library in the amount of \$13,943.65 was payment for several databases purchased through Metro Net.
- Check #22844 made payable to Fast Forward Libraries in the amount of \$13,935.00 was payment for strategic planning consulting services.
- Check #22847 made payable to Goldner Walsh Nursery, Inc. in the amount of \$17,000.00 was payment for prepaid garden services certificate.
- Check #22851 made payable to LJ Rolls Refrigeration Co., Inc in the amount of \$9,135.36 was payment for HVAC maintenance and repair.
- Check #22852 made payable to Midwest Collaborative For Library Services in the amount of \$5,535.17 was payment for Value Line database subscription.
- Check #22859 made payable to Presidio Network Solutions Group in the amount of \$5,546.00 was payment for firewall updates support.
- Check #22860 made payable to ProQuest in the amount of \$12,907.55 was payment for two newspaper databases.
- Check #22868 made payable to TKE in the amount of \$1,700.00 was payment for elevator repairs.

Gift Fund - Advance

- Check #5369 made payable to Laura Alionte in the amount of \$200.00 was payment for program performance.
- Check #5371 made payable to Elizabeth May in the amount of \$49.74 was reimbursement for supplies for a program.
- Check #5372 made payable to Ritsuko McCarthy in the amount of \$200.00 was payment for program performance.
- Check #5373 made payable to Michelle Millman in the amount of \$400.00 was payment for program performance.
- Check #5374 made payable to Kuniko Nakamura in the amount of \$200.00 was payment for program performance.
- Check #5375 made payable to Robert Nasir in the amount of \$200.00 was payment for program performance.
- Check #5376 made payable to Lalita Subramanian in the amount of \$200.00 was payment for program performance.
- Check #5378 made payable to Cooking With Que in the amount of \$750.00 was payment for a program performance.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

CHECK REGISTERS

FOR THE MONTH OF JANUARY 2023

Check #	Date	Payee	Cash Account	Amount
General Fund				
ADVANCE CHECKS:				
22801	1/11/23	CONSUMERS ENERGY	016.01	16,272.12
22802	1/18/23	AMAZON.COM	016.01	1,653.70
22803	1/18/23	Patricia Ballard	016.01	64.68
22804	1/18/23	XFINITY	016.01	85.83
22805	1/18/23	DTE ENERGY	016.01	20,598.15
22806	1/18/23	GREATER DETROIT DENTAL HYGIENIST'S ASSO	016.01	100.00
22807	1/18/23	PTS Communications	016.01	78.00
22808	1/18/23	VIGILANTE SECURITY	016.01	1,950.00
22809	2/1/23	AMAZON.COM	016.01	2,088.69
22810	2/1/23	DETROIT HISTORICAL SOCIETY	016.01	250.00
22811	2/1/23	FLAGSTAR BANK	016.01	2,709.21
22812	2/1/23	METRO/ANCHOR SAFE CO., INC.	016.01	495.00
22813	2/1/23	PRINCIPAL LIFE INS CO-SBD GRANDE ISLAND	016.01	350.11
22816	2/6/23	APPLIED INNOVATION	016.01	1,016.18
22817	2/6/23	AT&T	016.01	1,307.97
22818	2/6/23	AT&T	016.01	378.69
22819	2/6/23	AT&T	016.01	338.91
22820	2/6/23	CINTAS CORPORATION	016.01	34.73
22821	2/6/23	NICHOLS/NETWORK SERVICES CO	016.01	1,078.02
22822	2/6/23	Marcia Preston	016.01	75.00
22823	2/6/23	PTS Communications	016.01	78.00
Total				<u>51002.99</u>
REGULAR CHECKS:				
22824	2/10/23	AMERICAN LIBRARY ASSOCIATION	016.01	650.00
22825	2/10/23	ASSA ABLOY ENTRANCE SOLUTIONS	016.01	960.78
22826	2/10/23	AUNALYTICS, INC.	016.01	12,191.22
22827	2/10/23	BAKER & TAYLOR, INC.	016.01	20,861.10
22828	2/10/23	BLACKSTONE PUBLISHING	016.01	41.60
22829	2/10/23	BLOOMFIELD TOWNSHIP	016.01	1,002.26
22830	2/10/23	BLOOMFIELD TOWNSHIP	016.01	318,697.90
22831	2/10/23	BOOK BEAT	016.01	963.45
22832	2/10/23	BOOKS GALORE INC.	016.01	302.47
22833	2/10/23	BUTZEL LONG	016.01	78.75
22834	2/10/23	CAR TRUCKING, INC.	016.01	212.55
22835	2/10/23	CENGAGE LEARNING/GALE	016.01	2,632.64
22836	2/10/23	CENTRAL BUSINESS SYSTEMS, INC.	016.01	30.50
22837	2/10/23	CINTAS CORPORATION	016.01	147.31
22838	2/10/23	CRABTREE PUBLISHING COMPANY	016.01	99.80
22839	2/10/23	DEMCO, INC.	016.01	723.16
22840	2/10/23	DU ALL CLEANING, INC	016.01	5,560.00
22841	2/10/23	EASTMAN FIRE PROTECTION, INC.	016.01	974.64
22842	2/10/23	ENVISIONWARE, INC.	016.01	12,193.72
22843	2/10/23	FARMINGTON COMMUNITY LIBRARY	016.01	13,943.65
22844	2/10/23	FAST FORWARD LIBRARIES LLC	016.01	13,935.00
22845	2/10/23	FINANCIAL INFORMATION, INC.	016.01	3,850.00
22846	2/10/23	FOUNDRY	016.01	25.00
22847	2/10/23	GOLDNER WALSH NURSERY, INC.	016.01	17,000.00
22848	2/10/23	INFOBASE LEARNING	016.01	1,000.12
22849	2/10/23	INFORMATION TODAY, INC.	016.01	483.53
22850	2/10/23	INGRAM LIBRARY SERVICES	016.01	13.63
22851	2/10/23	LJ ROLLS REFRIGERATION CO., INC	016.01	9,135.36
22852	2/10/23	MIDWEST COLLABORATIVE for LIB. SVCS	016.01	5,535.17
22853	2/10/23	MERGENT, INC.	016.01	696.00
22854	2/10/23	MICROMARKETING LLC	016.01	71.50
22855	2/10/23	MIDWEST TAPE	016.01	5,127.76
22856	2/10/23	MORNINGSTAR, INC.	016.01	219.00

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**CHECK REGISTERS****FOR THE MONTH OF JANUARY 2023**

Check #	Date	Payee	Cash Account	Amount
22857	2/10/23	NICHOLS/NETWORK SERVICES CO	016.01	2,200.00
22858	2/10/23	OVERDRIVE	016.01	15,076.75
22859	2/10/23	PRESIDIO NETWORK SOLUTIONS GROUP, LLC	016.01	5,546.00
22860	2/10/23	PROQUEST-CSA LLC	016.01	12,907.55
22861	2/10/23	ROSEN PUBLISHING	016.01	122.45
22862	2/10/23	THE ROWMAN & LITTLEFIELD PUBLISHING GRP	016.01	227.09
22863	2/10/23	SALEM PRESS, INC.	016.01	998.75
22864	2/10/23	SCHOOL SPECIALTY LLC	016.01	80.97
22865	2/10/23	SHOWCASES	016.01	230.04
22866	2/10/23	TECH LOGIC CORP.	016.01	197.53
22867	2/10/23	THOMSON REUTERS- WEST	016.01	285.76
22868	2/10/23	THYSSENKRUPP ELEVATOR CORP	016.01	1,700.00
22869	2/10/23	UNIQUE MANAGEMENT SERVICES, INC.	016.01	246.25
22870	2/10/23	UNIVERSITY PRODUCTS, INC.	016.01	800.42
22871	2/10/23	WOLTERS KLUWER	016.01	203.23

Total

490182.36**Gift Fund****ADVANCE CHECKS:**

5369	1/18/23	LAURA ALIONTE	012.03	200.00
5370	1/18/23	AMAZON.COM	012.03	376.09
5371	1/18/23	Elizabeth May	012.03	49.74
5372	1/18/23	RITSUKO MCCARTHY	012.03	200.00
5373	1/18/23	MICHELLE MILLMAN	012.03	400.00
5374	1/18/23	KUNIKO NAKAMURA	012.03	200.00
5375	1/18/23	ROBERT NASIR	012.03	200.00
5376	1/18/23	LALITA SUBRAMANIAN	012.03	200.00
5377	2/1/23	AMAZON.COM	012.03	589.79
5378	2/1/23	COOKING WITH QUE	012.03	750.00
5379	2/1/23	FLAGSTAR BANK	012.03	1,399.72

Total

4565.34**REGULAR CHECKS:**

5382	2/10/23	INGRAM LIBRARY SERVICES	012.03	46.31
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Total

46.31

Bloomfield Township Public Library
FY 2022-2023 General Fund Budget

PRESENTED: FEBRUARY 21, 2023

FOR THE MONTH OF: JANUARY, 2023

ACCOUNT NAME	2022-2023 ADOPTED BUDGET AS OF MARCH 16, 2022	2022-2023 AMENDED BUDGET AS OF AUGUST 16, 2022	REVENUE/EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	Ten Months 83.3% VARIANCE
<u>Revenues</u>						
Taxes	\$8,141,617	\$8,248,977	\$3,642,152	\$4,892,452	59.31%	(\$3,356,525)
Penal Fines	\$87,600	\$87,600	\$0	\$66,126	75.49%	(\$21,474)
State Aid	\$32,800	\$32,800	\$0	\$43,493	132.60%	\$10,693
Circulation Fines & Fees	\$25,500	\$25,500	\$2,464	\$24,751	97.06%	(\$749)
Charges for Services	\$14,866	\$14,866	\$754	\$7,000	47.09%	(\$7,866)
Investment earnings	\$50,000	\$50,000	\$22,401	\$44,707	89.41%	(\$5,293)
Miscellaneous	\$34,566	\$34,566	\$397	\$25,392	73.46%	(\$9,174)
Total Revenues	\$8,386,949	\$8,494,309	\$3,668,168	\$5,103,921	60.09%	(\$3,390,388)
<u>Expenditures</u>						
Personnel	\$4,777,521	\$4,777,521	\$317,048	\$3,525,371	73.79%	(\$1,252,150)
Library Services	\$817,933	\$817,933	\$88,138	\$668,203	81.69%	(\$149,730)
Facilities & Equipment	\$1,036,779	\$1,036,779	\$107,420	\$921,639	88.89%	(\$115,140)
Other Operating Expenditures	\$3,619,429	\$3,683,429	\$34,363	\$706,994	19.19%	(\$2,976,435)
Total Expenditures	\$10,251,662	\$10,315,662	\$546,969	\$5,822,207	56.44%	(\$4,493,455)
Fund Balance - Beginning	\$12,237,654	\$12,237,654		\$12,237,654		
Net revenue (expenditure)	(\$1,864,713)	(\$1,821,353)		(\$718,286)		
Fund Balance - Ending	\$10,372,941	\$10,416,301		\$11,519,368		

Fund Balance Designations

Nonspendable-Prepaid Expense	\$18,791	\$18,791
Committed Fund Balance (is 8-months of operational expenditures amount)	\$4,588,431	\$4,631,097
Assigned Fund Balance (is \$466,224 the 3/31/22 compensated absences accrual, plus \$1,683,764 the OPEB obligation plus \$3,834,226 for capital improvements)	\$5,665,719	\$5,666,413
Unassigned Fund Balance (is the unplanned emergency amount)	\$100,000	\$100,000

Bloomfield Township Public Library
FY 2022-2023 Gift Fund Budget

PRESENTED: FEBRUARY 21, 2023 FOR THE MONTH OF: JANUARY, 2023

Ten Months 83.3%

ACCOUNT NAME	2022-2023 ADOPTED BUDGET AS OF MAR 16, 2022	2022-2023 AMENDED BUDGET AS OF FEB 21, 2023	REVENUE/ EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	VARIANCE
<u>Revenues</u>						
Gift Income	\$500	\$37,835	\$600	\$37,835	100.00%	\$0
Gift Revenue	\$0	\$4,528	\$600	\$4,528	100.00%	\$0
Friends of the Library	\$0	\$31,755	\$0	\$31,755	100.00%	\$0
Atkinson Trust	\$0	\$0	\$0	\$0	#DIV/0!	\$0
BTPL Endowment Fund/Amber Trust	\$0	\$55	\$0	\$55	0.00%	\$0
Myers Scholarship	\$500	\$1,497	\$0	\$1,497	100.00%	\$0
Smith Challenge Grant	\$0	\$0	\$0	\$0	#DIV/0!	\$0
Fair Radom Garden's Endowment	\$0	\$0	\$0	\$0	#DIV/0!	\$0
Library Director's Legacy Fund	\$0	\$0	\$0	\$0	0.00%	\$0
Investment Earnings	\$200	\$200	\$23	\$114	57.24%	(\$86)
Miscellaneous Revenue	\$0	\$0	\$0	\$0	0.00%	\$0
Total Revenues	\$700	\$38,035	\$623	\$37,949	99.78%	(\$86)
<u>Expenditures</u>						
Library Services	\$75,589	\$106,236	\$3,412	\$36,721	34.57%	(\$69,515)
Facilities & Equipment	\$34,382	\$39,787	\$1,200	\$8,593	21.60%	(\$31,194)
Other Operating Expenditures	\$52,224	\$53,507	\$5	\$3,319	6.20%	(\$50,187)
Total Expenditures	\$162,195	\$199,530	\$4,617	\$48,633	24.37%	(\$150,897)
Fund Balance - Beginning	\$161,695	\$161,695		\$161,695		
Net revenue (expenditures)	(\$161,495)	(\$161,495)		(\$10,684)		
Fund Balance - Ending	\$200	\$200		\$151,011		

Bloomfield Township Public Library
Asset Allocation Summary
JANUARY 2023

7b

Fund	Type	Annual Yield	Date	Amount on Hand
General Fund				
	5th 3rd Checking (Ecommerce)	0.00%	1/31/2023	\$112,835.11
	Flagstar Public Funds Savings	3.35%	1/31/2023	\$203,251.79
	Flagstar Premier Public Entities Checking	0.85%	1/31/2023	\$110,482.61
	RBC Capital Cash/Money Market	0.20%	1/31/2023	\$22,797.74
	RBC Capital - Investments	1.31%	1/31/2023	\$11,784,605.16
Total General Fund				\$12,233,972.41
Please see General Fund budget for notes on how this amount is earmarked				
Gift Fund				
	Huntington Public Fund Business Interest Checking	0.30%	1/31/2023	\$88,714.43
	Huntington CD (Charnov gift) - matures 02/05/2024	0.03%	1/31/2023	\$50,000.00
	Fifth Third Bank Business Standard Checking	0.00%	1/31/2023	\$15,030.49
Total Gift Fund				\$153,744.92

CFSEM

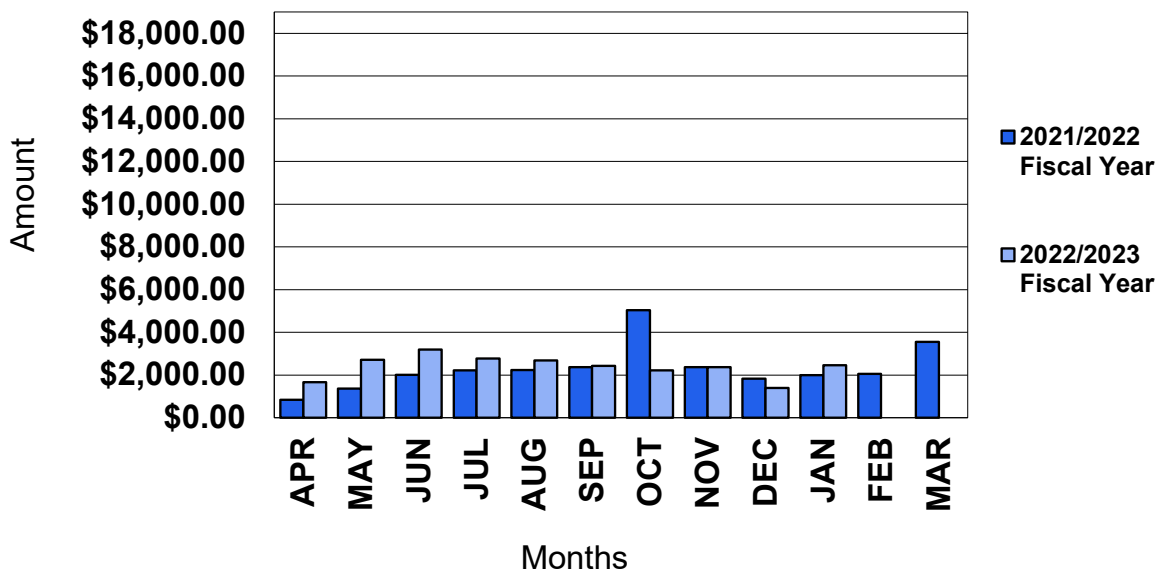
The following endowment funds are administered by the Community Foundation for Southeast Michigan (CFSEM). CFSEM maintains unilateral variance power and legal ownership of the endowment funds, and therefore, principal is not available to BTPL. Earnings are available for distribution to the Library for its operations at the discretion of CFSEM.

	<i>Updated 3/2022</i>	
Jeanette P. Myers Memorial Scholarship Fund	12/31/2021	\$18,088.00
Yvonne T. Atkinson Fund	12/31/2021	\$37,241.00
Lawrence Smith and Isabel Francis Smith Challenge Grant Fund	12/31/2021	\$40,435.28
BTPL Endowment Fund	12/31/2021	\$52,814.72
Fair Radom Garden Endowment Fund	12/31/2021	\$20,285.00
BTPL Director's Legacy Fund	12/31/2021	\$23,382.00
Total CFSEM holdings		\$192,246.00

FINES AND FEES - TWO-YEAR COMPARISON

Month	2021/2022 Fiscal Year	2022/2023 Fiscal Year	Difference
APR	\$838.45	\$1,665.40	\$826.95
MAY	\$1,373.25	\$2,708.60	\$1,335.35
JUN	\$2,008.55	\$3,197.89	\$1,189.34
JUL	\$2,218.95	\$2,774.98	\$556.03
AUG	\$2,228.30	\$2,682.32	\$454.02
SEP	\$2,376.65	\$2,434.58	\$57.93
OCT	\$5,029.51	\$2,215.79	(\$2,813.72)
NOV	\$2,371.50	\$2,366.59	(\$4.91)
DEC	\$1,828.00	\$1,400.35	(\$427.65)
JAN	\$2,000.60	\$2,464.37	\$463.77
FEB	\$2,056.98		(\$2,056.98)
MAR	\$3,557.26		(\$3,557.26)
			YTD Difference
TOTAL	\$27,888.00	\$23,910.87	(\$3,977.13)

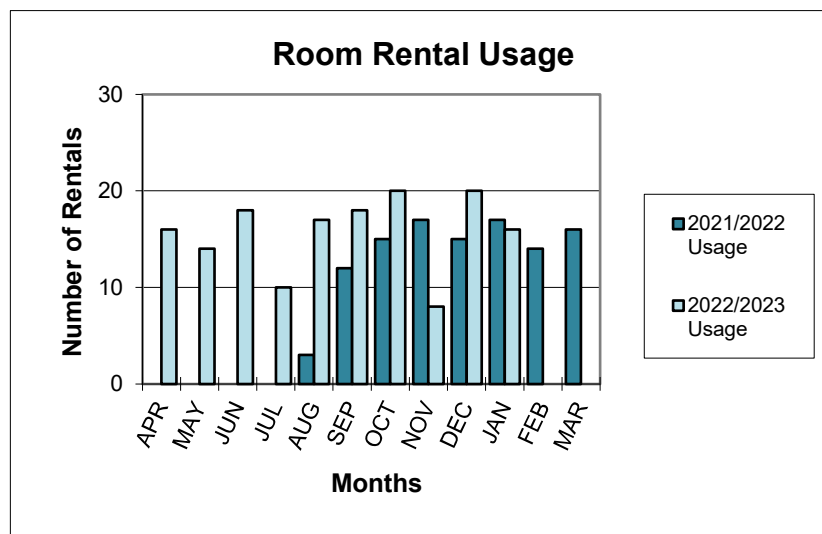
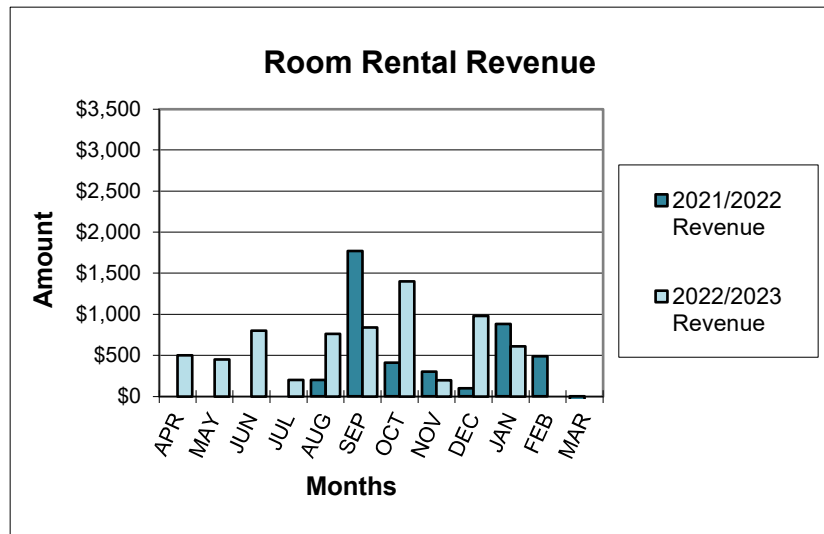
Fines and Fees Two-Year Comparison



ROOM RENTAL - TWO-YEAR COMPARISON

7b

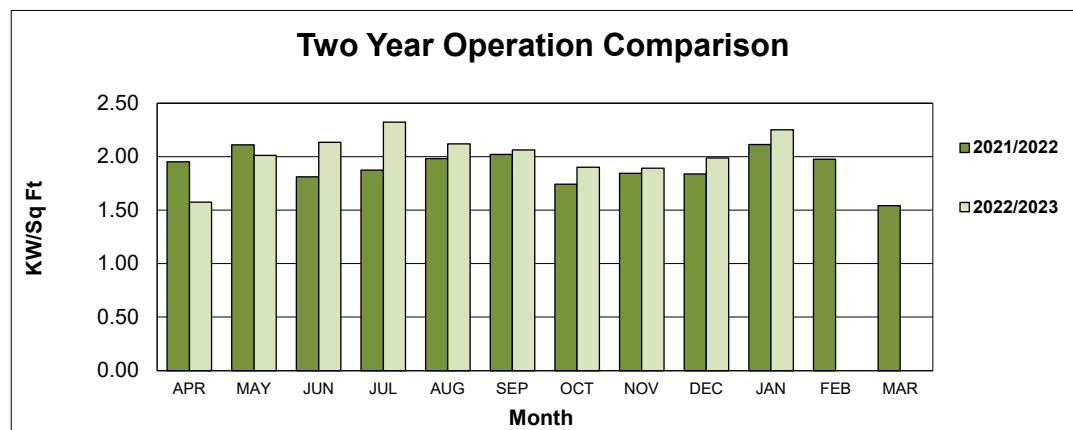
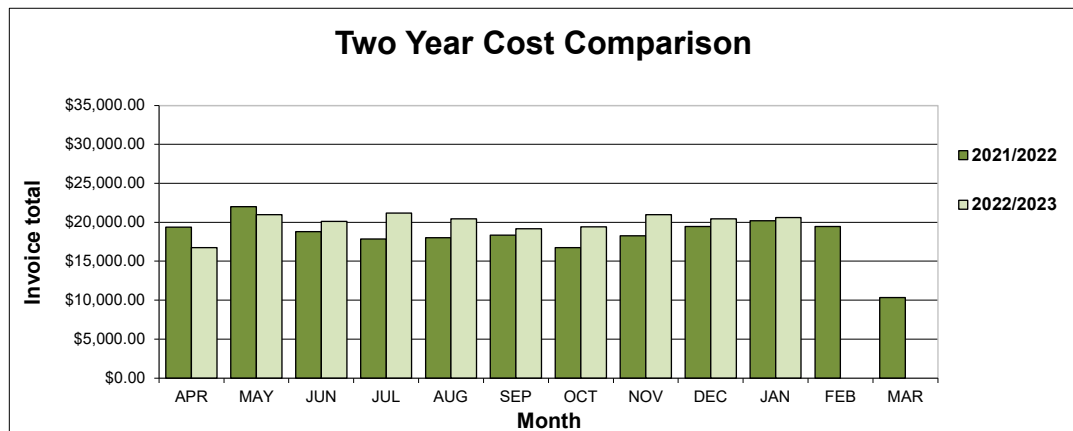
<u>Month</u>	<u>2021/2022</u> <u>Revenue</u>	<u>2022/2023</u> <u>Revenue</u>	<u>Difference</u>	<u>2021/2022</u> <u>Usage</u>	<u>2022/2023</u> <u>Usage</u>	<u>Month</u>
APR	\$0.00	\$500.00	\$500.00	0	16	APR
MAY	\$0.00	\$450.00	\$450.00	0	14	MAY
JUN	\$0.00	\$800.00	\$800.00	0	18	JUN
JUL	\$0.00	\$200.00	\$200.00	0	10	JUL
AUG	\$200.00	\$760.00	\$560.00	3	17	AUG
SEP	\$1,770.00	\$840.00	(\$930.00)	12	18	SEP
OCT	\$410.00	\$1,400.00	\$990.00	15	20	OCT
NOV	\$300.00	\$197.00	(\$103.00)	17	8	NOV
DEC	\$100.00	\$980.00	\$880.00	15	20	DEC
JAN	\$880.00	\$610.00	(\$270.00)	17	16	JAN
FEB	\$490.00		(\$490.00)	14		FEB
MAR	(\$480.00)		\$480.00	16		MAR
			YTD Difference			
TOTAL	\$3,670.00	\$6,737.00	\$3,067.00	109	157	



Bloomfield Township Public Library Electricity Analysis

Building Area = 101,023 Sq ft.

TWO YEAR COST COMPARISON				CURRENT YEAR OPERATION					
Month	2021/2022	2022/2023	Difference	TOTAL KWH	COST/KWH	KWH/HR (24 x no. days per month)	KWH/SQ FT 101,023	COST/HR (24 x no. days per month)	COST/SQ FT. 101,023
APR	\$19,353.70	\$16,757.01	(\$2,596.69)	159,180	\$0.11	221.08	1.58	\$23.27	\$0.17
MAY	\$22,004.56	\$20,983.27	(\$1,021.29)	203,280	\$0.10	273.23	2.01	\$28.20	\$0.21
JUN	\$18,782.78	\$20,099.70	\$1,316.92	215,600	\$0.09	299.44	2.13	\$27.92	\$0.20
JUL	\$17,838.49	\$21,165.46	\$3,326.97	234,640	\$0.09	315.38	2.32	\$28.45	\$0.21
AUG	\$18,004.84	\$20,421.44	\$2,416.60	214,060	\$0.10	287.72	2.12	\$27.45	\$0.20
SEP	\$18,350.49	\$19,149.28	\$798.79	208,250	\$0.09	289.24	2.06	\$26.60	\$0.19
OCT	\$16,723.27	\$19,397.88	\$2,674.61	192,073	\$0.10	258.16	1.90	\$26.07	\$0.19
NOV	\$18,252.35	\$20,955.05	\$2,702.70	191,296	\$0.11	265.69	1.89	\$29.10	\$0.21
DEC	\$19,445.48	\$20,428.62	\$983.14	200,886	\$0.10	270.01	1.99	\$27.46	\$0.20
JAN	\$20,200.83	\$20,598.15	\$397.32	227,549	\$0.09	305.85	2.25	\$27.69	\$0.20
FEB	\$19,441.46		(\$19,441.46)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
MAR	\$10,316.61		(\$10,316.61)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
YTD Difference									
TOTAL	\$218,714.86	\$199,955.86	(\$18,759.00)						



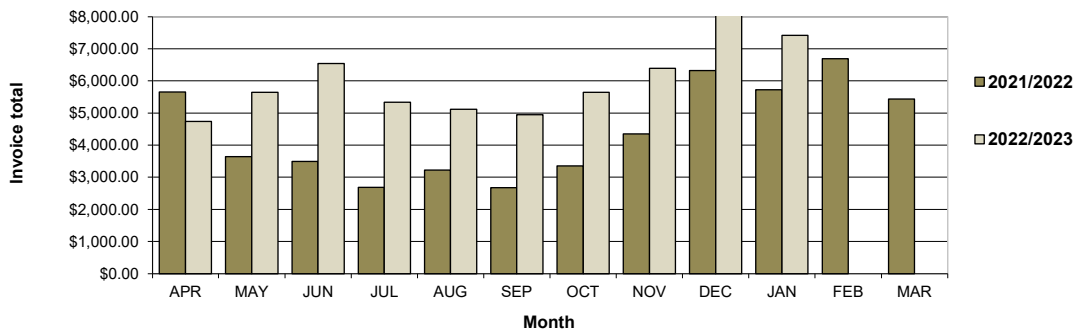
Bloomfield Township Public Library Natural Gas Analysis

Building Area = 101,023

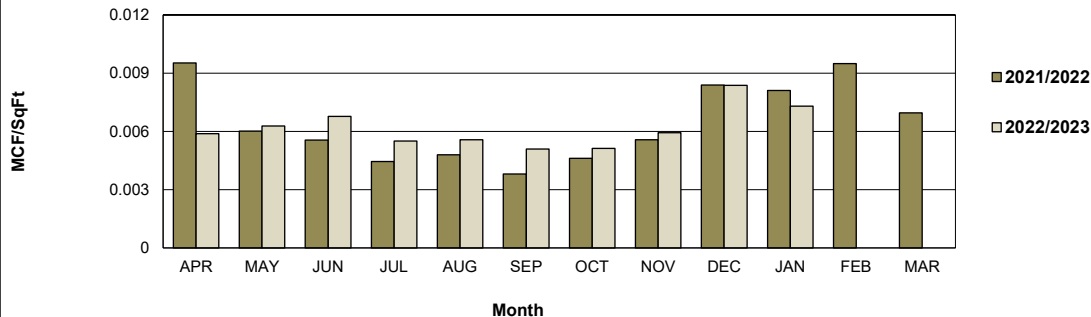
1 Cu. Ft. = 1000 BTU

TWO YEAR COST COMPARISON				OPERATION						
Month	2021/2022	2022/2023	Difference	MCF	COST/MCF	HOURS (24 x no.days per month)	MCF/HR	MCF/SqFt	\$/HR	\$/SqFt
APR	\$5,654.64	\$4,734.95	(\$919.69)	593.7	\$7.98	720	0.82	0.006	6.58	0.046
MAY	\$3,636.56	\$5,648.12	\$2,011.56	633.4	\$8.92	744	0.85	0.006	7.59	0.055
JUN	\$3,492.51	\$6,540.98	\$3,048.47	683.6	\$9.57	720	0.95	0.007	9.08	0.064
JUL	\$2,686.18	\$5,339.99	\$2,653.81	556.3	\$9.60	744	0.75	0.006	7.18	0.052
AUG	\$3,225.84	\$5,112.10	\$1,886.26	561.7	\$9.10	744	0.75	0.006	6.87	0.050
SEP	\$2,673.07	\$4,944.69	\$2,271.62	514.4	\$9.61	720	0.71	0.005	6.87	0.048
OCT	\$3,347.66	\$5,643.43	\$2,295.77	517.1	\$10.91	744	0.70	0.005	7.59	0.055
NOV	\$4,347.53	\$6,389.93	\$2,042.40	599.4	\$10.66	720	0.83	0.006	8.87	0.062
DEC	\$6,325.88	\$8,675.57	\$2,349.69	846.1	\$10.25	744	1.14	0.008	11.66	0.085
JAN	\$5,721.34	\$7,423.04	\$1,701.70	737.4	\$10.07	744	0.99	0.007	9.98	0.072
FEB	\$6,688.96		(\$6,688.96)		#DIV/0!	696	0.00	0.000	0.00	0.000
MAR	\$5,433.41		(\$5,433.41)		#DIV/0!	744	0.00	0.000	0.00	0.000
			YTD Difference							
TOTAL	\$53,233.58	\$60,452.80	\$7,219.22							

Two Year Cost Comparison

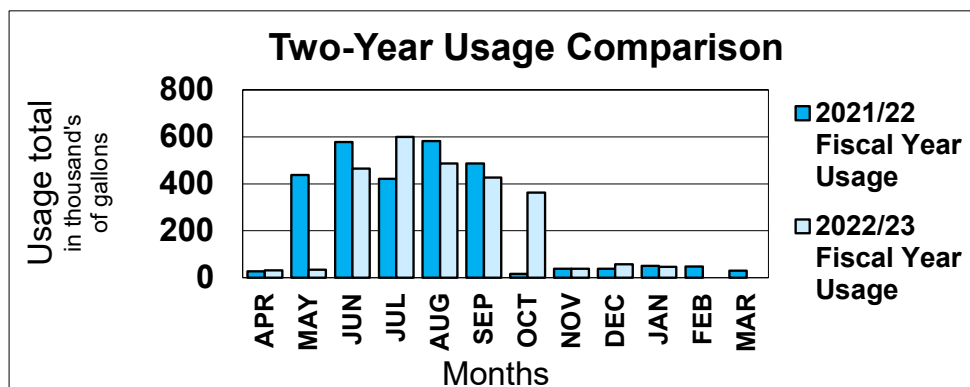
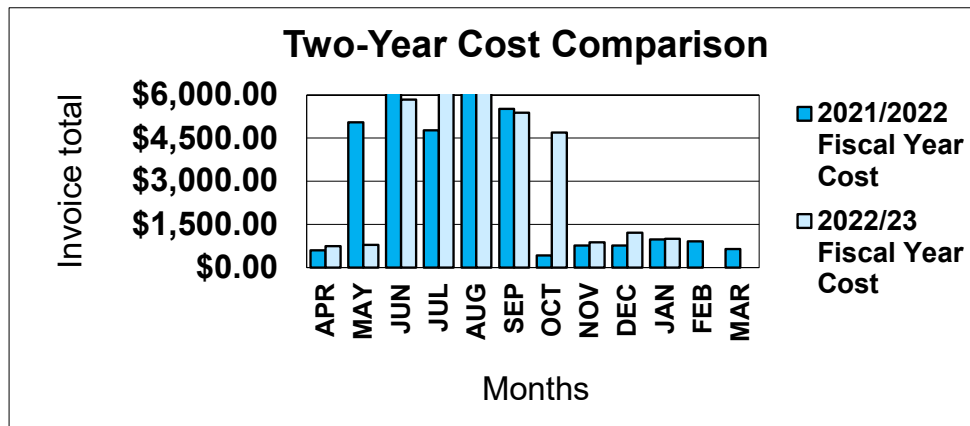


Two Year Operation Comparison



Bloomfield Township Public Library Water Analysis

Month	2021/2022 Fiscal Year Cost	2022/23 Fiscal Year Cost	Difference	2021/22 Fiscal Year Usage	2022/23 Fiscal Year Usage	Difference
APR	\$592.16	\$738.86	\$146.70	27	31	4
MAY	\$5,053.36	\$791.54	(\$4,261.82)	438	34	(404)
JUN	\$6,504.64	\$5,842.47	(\$662.17)	578	465	(113)
JUL	\$4,772.00	\$7,436.77	\$2,664.77	421	600	179
AUG	\$6,548.40	\$6,106.80	(\$441.60)	582	487	(95)
SEP	\$5,514.12	\$5,385.90	(\$128.22)	487	427	(60)
OCT	\$416.60	\$4,694.57	\$4,277.97	16	363	347
NOV	\$767.72	\$879.34	\$111.62	38	39	1
DEC	\$767.72	\$1,212.98	\$445.26	38	58	20
JAN	\$975.20	\$1,002.26	\$27.06	51	46	(5)
FEB	\$911.36		(\$911.36)	48		(48)
MAR	\$640.04		(\$640.04)	30		(30)
			YTD Difference			YTD Difference
TOTAL	<u>\$33,463.32</u>	<u>\$34,091.49</u>	<u>\$628.17</u>	<u>2,754</u>	<u>2,550</u>	<u>(204)</u>



BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**LIBRARY BOARD OF TRUSTEES
MONTHLY DIRECTOR'S REPORT****February 2023**

Last month, we discussed fluctuations in water usage. I talked with Hugo Cardenas about that and he reminded me that the HVAC system uses water to heat and cool the building and has a significant impact on water usage. That is not a factor I had considered when analyzing water usage.

This year the AARP Foundation Tax-Aide will return to the Library to offer free tax preparation. Tax preparers will be onsite Thursday, March 16 and Thursday, April 13, 2023. As before, interested patrons register by calling West Bloomfield Parks & Recreation to set up an appointment. AARP Tax-Aide offers their services for free. This is always a popular service that we are happy to provide.

On February 22 the annual All-Staff Meeting will be held. The main purpose of this meeting is for staff to vote on a new slate of officers for Staff Organization Committee (SOC). Assistant Director Katherine and I will provide an update on the strategic plan and the latest news on the intellectual freedom front.

I have successfully completed two modules of the Financial Management for Libraries course that I have been enrolled in since October 2022. The most recent module was governmental accounting. The other module completed was on budgeting. I'm about to start a new module on internal controls. I'm learning a lot and am grateful to the Library of Michigan for providing this opportunity.

Thank you to our generous and hard-working Friends who approved all the items on the latest wish list! This includes support for updating the Adult Services VITALITY Kits, funding a Battle of the Books for middle school students, and markerboards for some of the study rooms in the Computer Center.

Due to redistricting and the November 2022 election the Library has new representatives at the state and federal levels. We are represented by Jeremy Moss in the Michigan Senate; Samantha Steckloff in the Michigan House, and Haley Stevens in the US House. I recently sent an email introduction to Moss and Steckloff. It is a goal of mine to cultivate relationships with lawmakers at all levels in whatever way I can.

Respectfully Submitted,

*Tera Moon
Library Director*

Pandemic Service
Phase 3: 1/25/21 - 6/30/21
Phase 4: 7/1/21 - 9/6/21
Phase 5: 9/7/21 - present

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT
JANUARY 2023

	2022		2023	
COLLECTION				
Book Collection:	230,391		231,610	
Media Collection:	54,665		53,787	
Total e-books:	19,056		21,191	
Overdrive:	15,139		17,383	
Total downloadable audiobooks:	8,242		9,095	
Materials Total:	312,354		315,683	
CIRCULATION				
Circulation Total:	47,195		53,373	
Bloomfield Township Circulation:	44,763		50,230	
Virtual Circulation Total:	11,133		12,820	
Circulation of Youth Materials:	16,170		19,949	
Circulation of Media:	8,556		7,581	
Circulation of Cranbrook passes:	126		186	
Self-Checkout machine use:	10,924	23.1%	14,349	26.9%
Library By Mail:	119	37 patrons	51	42 patrons
Building & Equipment Usage				
Door Count:	11,186	*	17,261	**
Gate Count:	13,168		18,152	
Meeting rooms by public:	3		13	
Meeting rooms by staff:	31		61	
Virtual Use				
Home page hits:	29,952		33,946	
e-book access:	4,541		5,230	
Audiobook access: (Overdrive)	2,600		3,216	
Magazine download access:	982		1,074	
Hoopla access:	3,010		3,300	
Library Computer Use				
Resident Use	not available		399	
Guest Use	not available		227	
* Library closed 1/1/22 for New Year's Day and 1/3/22 @ 2 p.m. - 1/6/22 due to staff shortage due to Covid.				
** Library closed 1/1/23 for New Year's Day and 1/25/23 @ 1 p.m. due to inclement weather.				

Pandemic Service
Phase 3: 1/25/21 - 6/30/21
Phase 4: 7/1/21 - 9/6/21
Phase 5: 9/7/21 - present

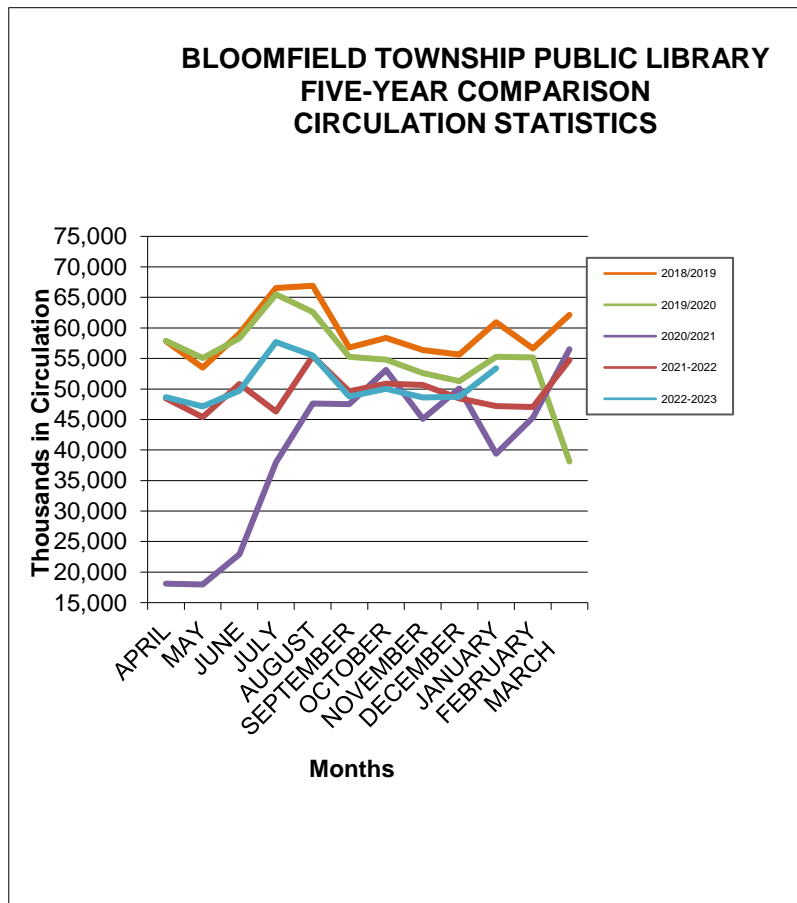
BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT
JANUARY 2023

	2022		2023	
OUTREACH & PROGRAMS				
<i>New Patrons and Accounts</i>				
Township:	145		223	
Cranbrook:	4		8	
Total new patrons:	183		297	
<i>Adult Program Attendance</i>				
Staff-led:	12 events	77 attended	13 events	170 attended
Speaker-led:	0 events	0 attended	3 events	214 attended
Book clubs:	8 events	55 attended	5 events	38 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	1 event	30 attended	4 events	121 attended
Chamber Music Concert:	n/a	n/a	0 events	0 attended
Bloomfield Historical Society:	0 events	0 attended	0 events	0 attended
<i>Systems Program Attendance</i>				
Staff-led:	2 events	16 attended	3 events	19 attended
<i>Teen Program Attendance</i>				
Staff-led:	1 event	2 attended	3 events	14 attended
<i>Youth Program Attendance</i>				
Staff-led:	14 events	463 attended	35 events	1006 attended
Speaker-led:	0 events	0 attended	0 events	0 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	0 events	0 attended	5 events	124 attended
TOTAL:	38 events	643 attended	71 events	1706 attended
<i>Volunteers (total for the month)</i>				
Shop volunteers	7 people	56.25 hours	7 people	60 hours
Court appointed volunteers	0 people	0 hours	0 people	0 hours
Student volunteers	0 people	0 hours	0 people	hours
Department volunteers	2 people	9.50 hours	1 person	16 hours
<i>Patron Remarks</i>				
Patron comments:	3		7	
Ask BTPL:	7		2	
Ask US:	65		n/a	
DISPLAYS				
Lobby	<i>Arts & Crafts made by Library Staff</i>			
Local History	<i>Winter Reading Challenge</i>			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY FIVE YEAR CIRCULATION

2/13/2023

	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
APRIL	57,829	57,900	18,087	48,463	48,665
MAY	53,493	55,056	17,974	45,393	47,140
JUNE	59,101	58,301	22,933	50,843	49,706
JULY	66,539	65,499	37,962	46,304	57,694
AUGUST	66,907	62,633	47,629	55,372	55,485
SEPTEMBER	56,817	55,270	47,507	49,604	48,792
OCTOBER	58,359	54,813	53,114	50,855	50,032
NOVEMBER	56,357	52,623	45,117	50,656	48,595
DECEMBER	55,615	51,267	50,080	48,439	48,737
JANUARY	60,945	55,277	39,378	47,195	53,373
FEBRUARY	56,645	55,172	45,329	47,023	
MARCH	62,128	38,121	56,504	54,732	
TOTAL	710,735	661,932	481,614	594,879	508,219



Decrease due to Library being closed March 14-31, 2020 (Covid-19 Pandemic)

Decrease due to Library being closed April 1-30, 2020 (Covid 19 Pandemic)

Decrease due to Library being closed May 1-31, 2020 (Covid 19 Pandemic)

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
LIBRARY AMBASSADORS GROUP**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, January 24, 2023
Meeting Room 1
7:00 p.m.

Trustees Present: Dani Gillman, Keith Carduner, Joy Murray

Trustees Absent: Judy Lindstrom, Joan Luksik, and Shane Spradlin

Administration: Director Tera Moon; Administrative Assistant Linden Godlove

Guests: Bloomfield Township Residents: Suzanne Anderson, Lyle Dahlberg
Madeline Harris, Lawrence Irwin, Jane Kahan, Judy Kudla (via Zoom), John
Owens, Joyce Sherman, Andrew Saxe, Connie Silver, and Friends of the Library
representative Russ Conner

President Dani Gillman welcomed everyone to the first ambassador group meeting of 2023. The sunshine was enjoyed today. The Library appreciates the input of this group, which helped to inform the strategic plan.

Director Tera Moon thanked everyone for being at the meeting. She began by reviewing the Ambassador Group guidelines. Two meetings per year are required to stay on the roster. If anyone is still interested and not able to attend at that time, they should contact the Library when they are able to attend again. Others can join by invitation of current members of the group, current Trustees, or the Library Director. If someone is invited by another member, pleasework with the Director first so preparations can be made. A fresh roster will be shared soon with names eliminated of those who have not participated in a while.

Intellectual Freedom

Supporting intellectual freedom is a way to support the Library. This is regarding book challenges and censorship across the country. Teachers and librarians have lost jobs, and experienced threats to their safety and well-being. It was very serious before the 2022 election, and people whose agenda was to increase challenges and censorship have since been elected. Legislation is pending about criminalizing books about gender identity and trying to criminalize teachers and librarians who purchase these books. The ALA and MLA both have resources on their website that give library workers and concerned constituents tools and resources to support. On these websites are letter templates, including "letter to editor" and "letter to lawmaker" to aid in voicing support. MIRighttoRead is another good resource.

Patmos Library in Michigan was defunded by its community because of a handful of books that concerned citizens.

Dani Gillman shared there is a process at Bloomfield Township Public Library where challenges can be shared or materials can be questioned. This process is transparent.

Director Moon reported there is a collection development policy and answered questions from the group about how the library chooses materials for its shelves. Factors include the publication date, which vendors are used, reputable publishers, and items reviewed by reputable journals. Librarians are trained to select materials. The adult and youth services department librarians make these selections. In the future, some librarians may come to the ambassador's group and discuss their selection process. This Library does contain books that have been challenged. There have been challenges in Oakland County.

A public library is considered a limited public forum. People can demonstrate or solicit signatures for petitions in front of the library without requesting permission. There are rules, such as people cannot be prevented from exiting or entering the library.

The Strategic Plan

Director Moon gave an update of the Strategic Plan. This is an important way for an organization to come together and organize their resources to plan forward.

The Library initiated a strategic planning process in the summer of 2022. Fast Forward Libraries LLC was engaged in July to facilitate the planning process in three phases: Learn, Dream, Do. Assistant Director Katherine Bryant has done an excellent job of directing this project. The Learn phase entailed a community survey completed by 514 members of the community, five community focus groups, 11 interviews, and a Board and staff survey. In the Dream phase, the Leadership Team and Trustees discussed possible future pathways for the Library. This strategic plan will guide the Bloomfield Township Public Library through the Do phase, as the Library executes its vision for the future. By implementing a new strategic plan, the Library will be able to focus resources on delivering programs, outreach, and collections for meaningful community connection while expanding innovative services for the community.

Director Moon thanked the Planning Committee, which guided this process from beginning to end. They created survey questions, reached out to community members for focus groups and interviews, and presented a draft of the strategic plan at the November Board Meeting. She expressed thanks to the library staff strategic planning team: Katherine Bryant, Lauren Catoni-Ellis, Dani Gillman, Joan Luksik, Ed Niemchak, Anna Pelepchuk, and Florence Schenk for their time and energy on this important project. She also thanked Amanda Standerfer, from Fast Forward Libraries.

During the review of the draft strategic plan in November, revisions to the vision and mission were discussed. Tera, Katherine, and Amanda Standerfer used this to revise the vision and mission. Director Moon reviewed the vision statement and the mission statement.

There are three strategic directions: Enhance the core, connect the community, and build organizational capacity. The strategic directions were reviewed and discussed, as well as how these

were flexible, regardless of changes directed by the millage.

Library staff are going to meet this week to determine how they would begin to achieve these goals. Amanda Standerfer from Fast Forward Libraries will assist the staff in prioritizing the strategic directions.

There were inquiries about the decreased use of library cards, which mirrors a trend across the country. The pandemic affected this.

There was a discussion of programs and services.

The millage process will begin early next year. There was discussion of how this process would go about.

Library Board President Gillman thanked everyone for attending and for their thoughts and ideas.

Future meeting dates and times in May, July, and October, and January. The next Library Ambassadors meeting will be Tuesday, May 2, 7:00pm – 8:30pm.

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
PERSONNEL COMMITTEE**

The meeting of the Bloomfield Township Public Library Board of Trustees Personnel Committee was held in the Library on Tuesday, January 31, 2023, at 10:00 a.m.

Trustees Present: Trustees Dani Gillman, Judy Lindstrom, and Joan Luksik

Administration: Library Director Tera Moon and Assistant Director Katherine Bryant

Personnel Budget

Tera reviewed the compensation survey and the library budget. Administration recommends a 3% salary increase, which is sustainable within the library budget and keeps the Library's salary ranges comparable with other area libraries. The Committee supported this recommendation. This will be included in the budget presented at the budget review on Thursday, March 9 at 10:00 a.m. The final FY 2023-2024 budget will be presented for approval at the regular monthly meeting of the Board of Trustees on March 21, 2023. If approved, benefit letters will be sent to each employee. The new wages would go into effect on April 1, 2023.

No future meeting date is scheduled at this time.

PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BUILDING AND GROUNDS COMMITTEE

The meeting of the Bloomfield Township Public Library Board of Trustees Building and Grounds Committee was held at 9:30am on Thursday, February 2, 2023.

Trustees Present: Trustees: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, Joy Murray, Shane Spradlin

Administration: Tera Moon, Library Director; Katherine Bryant, Assistant Library Director; Hugo Cardenas, Facility Services Department Head

Guests: none

Elevator

The elevator is currently out of order. The motherboard needs repair or replacement. Hugo is working with the vendor to repair this as quickly as possible, hopefully before the Friends Book Sale February 11. Tera will keep the Board updated.

Staffing Updates

Tera introduced Hugo Cardenas, Facility Services Department Head. Tera also announced that full-time Maintenance Assistant Jerry Ashley is retiring effective April 14, after over 25 years of service. The position has already been posted, in order to hire and train a new Maintenance Assistant before Jerry leaves.

LED Lighting Update

The project started off with a bang and most of it was completed well ahead of schedule. The table lamps in adult services are being worked on over the next few weeks. There are other punch list items that will be completed during this time also. There has not been a huge savings in electricity usage and costs so far, although we have seen savings in staff time. The savings will add up over time. Dani pointed out that energy costs have risen. Joan added that this project exemplifies the Library's commitment to environmental sustainability.

Lower-level water investigation recap & next steps

The committee reviewed the lower-level flooding issues and the report from Spaulding DeDecker. Tera discussed plans to include a larger retention basin while also redoing the parking lot. The group discussed the viability of installing a larger pipe to connect with the Township system. Judy would like to include the Township or County in potential solutions, as the Library has thus far spent a lot of time and money on this issue. Tera suggested bringing in the engineer that completed the report to answer additional questions. Keith recommended inviting the Township engineer to the meeting as well.

The committee recommended cleaning out the existing pipes in the near term, with which Tera and Hugo will move forward. Tera will invite the engineer from Spaulding DeDecker and the Township engineer to the next Building and Grounds Committee meeting, in order for the committee to ask more technical questions to inform their decisions.

Roof repairs needed

The EPDM membrane covering the flat part of the roof is pulling away from the edge in places, allowing water in, which is damaging the soffit and fascia. This is out of warranty. The recommended correction is to redo the edge and add aluminum flashing to fully seal the edges. This would be redone throughout the entire roof to avoid future issues with the EPDM membrane.

The skylights in Magazine Reading Room leak when it rains. This happened before and after the roof was redone in 2019, as replacing the skylights was not part of that project. Hugo explained that the caulk around the metal frame is not sufficient to keep water out. Richard Renaud of Quinn Evans said the skylights usually only last around 10 years, and these are older. The recommendation is to replace these three skylights.

Cedar fascia repairs will be happening soon, as part of our regular maintenance schedule. Tera and Hugo will move forward with these three roof repairs.

Projects being considered for 2023-2024

1. Replacing door access system. The current system, Keyscan, was installed in 2008 and is obsolete. Hugo identified a company, Johnson Controls, that can use the existing hardware and doors, while updating the software. Johnson Controls has toured the building and is working on a quote. Tera will keep the Board updated on this project.
2. Replacing security camera system. Many of the current cameras are broken and the video can only be accessed from the server room. This project depends on staff capacity, as Hugo and Paul Zink will need to work closely on this. Tera will keep the Board updated on this project.
3. Cellular signal booster. Several areas of the building do not have a cell phone signal, including the Administration hallway, lower level, and study rooms. Hugo is working to get a quote on this project.

Next meeting: Thursday, April 13 at 9:00 a.m. in the Board Room. Meetings will be held the second Thursday of each month at 9:00 a.m.

PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY DEVELOPMENT COMMITTEE

The meeting of the Bloomfield Township Public Library Board of Trustees Development Committee was held at 10:52 a.m. on Thursday, February 2, 2023, immediately following the Building and Grounds Committee meeting.

Trustees Present: Trustees: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, Joy Murray, Shane Spradlin

Administration: Tera Moon, Library Director; Katherine Bryant, Assistant Library Director

Guests: none

Scholarship Fund

Former Trustee Eli Greenbaum proposed a scholarship fund to financially assist college students seeking a career in library science. The committee discussed how this could be combined with the work of the Myers Scholarship committee. Tera and Judy will reach out to Eli to clarify a few points and determine how to move forward.

Next meeting: not scheduled at this time

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM**

TO: Library Board of Trustees

FROM: Tera Moon, Library Director

DATE: February 15, 2023

SUBJECT: Vending Bids

Corporate Dining Concepts has provided library vending services in the staff and public areas since April 2010 and was awarded the bid again in 2020. The three-year contract with Corporate Dining Concepts expires March 31, 2023.

A request for proposals for vending services was posted on the Library website, available at the Library's Welcome Desk, and mailed to nearly 60 Metro Detroit companies in December 2022, with a January 17, 2023 deadline. Proposals were opened at a public bid opening on January 17, 2023 at 4:01 PM. Two companies, Corporate Dining Concepts and Perfection Vending, submitted proposals.

Bids were reviewed against predetermined criteria such as company vending experience, service response time and schedule, equipment features, product variety, and commission offered to the Library. Each company was also interviewed to clarify aspects of their respective proposals.

Corporate Dining Concepts is offering a reduced commission rate, going from 20% on staff vending machines and 25% on public vending machines, to 0% on staff machines and 15% on public machines. Their vending machines are out of order 1-2 times per week, creating frustration for patrons and additional work for staff.

Perfection Vending is offering a 20% commission on all vending machines, paid monthly. Their service model for stocking, maintenance, and repair is comparable to or better than Corporate Dining Concepts. Perfection Vending provides national and local brands for beverages, snacks, and candy. Their machines take cash (\$1-\$20-dollar bills) and can read credit and debit cards and cell phone payments.

References for Perfection Vending were positive. One reference, at a public school system, described a complex set of requirements that Perfection Vending had no trouble meeting. They said that in 12 years of providing vending services, they've "never had a bad experience" and they like the company because "they're local and pretty darn responsive."

It is the recommendation of Administration to award the bid for library vending services

to Perfection Vending based on their commission rate, interview, and references.

ACTION: I move that Perfection Vending, 18750 Fort Street, Unit 18, Riverview, Michigan, be awarded the contract to provide vending services for Bloomfield Township Public Library.

Comparison of Proposals for Vending Services Contract – February 2023

	Perfection Vending James Thomas 18750 Fort St Unit # 18 Riverview, MI 48193 (734) 281-4354	Corporate Dining Concepts David Fella 1645 W. Hamlin Rd. Rochester Hills, MI 48309 (734) 660-0081
Description of Company Background	Short and simple. Family business since 1988; \$1 million in annual sales; based in Riverview	Extensive. Food service management company with HQ in Rochester Hills, MI and nationwide services
List of references	Livonia Public Schools Redford School District Allen Park School District	Dialog Direct ITC Holdings, Inc Rochester Hills Public Library Volkswagen Group of America
Commission	20%	0% in staff lounge 15% in Vending Café
Sample of monthly sales report	Provided	Not provided (have received sales reports previously, as this is our current vendor).
Schedule for commission payments	Monthly	Quarterly (based on our experience, the Library needs to request the commission each quarter)
Check or cash	Check	Check
Time line for any re-evaluation of revenue return	Immediately	Unclear
Manner and time frame in which requested changes in snack and beverage machine contents will be met	3 days; available Monday-Saturday for service	7 days
Schedule for turnover of product and stocking machines	Unclear	Unclear – based on sales volume and activity, from daily to 1/week
Number of communities/sites service by a single route	4-8 stops daily	4-8 locations daily, depending on number of machines, sales volume, drive time
Response time required to address product shortages	If notified before noon, same day service. If notified after noon, next day service.	24-48 hours
Response time for machine repair or replacements	If notified before noon, same day service. If notified after noon, next day service.	For service calls, 2 hours or less. For equipment replacement, 24-48 hours depending on availability.
Removal of empty beverage containers	Not mentioned.	Will pick up on a regular basis dictated by the location.
Procedure for reimbursement of funds lost in machines	Reimbursements will be made as dictated by assigned administrator at BTPL	Will provide the location with an on-site refund bank in order to speed refunds to our patrons.
Schedule for machine maintenance and cleaning	Cleaned and maintained every time the machines are serviced Monday-Saturday	Provided on a continual basis each time the route person and/or service tech makes a visit
Supplies provided (cups, lids, sleeves)	Cups and lids	Cups, lids, sleeves
List of available brands for beverages, snacks, and candy	Local and national brand items, included Coke, Pepsi, Faygo, 7-up, Frito Lay, Bettermade, Hostess, Interstate Distributors	Frito Lay, Snyder's, Uncle Ray's, Keebler, Mars, Hershey, Nestle, Coke, Pepsi, etc.
Availability of Coke and Pepsi in one machine	Unclear	Yes

Comparison of Proposals for Vending Services Contract (continued)

Suggestions for service improvements in number, configuration, and/or content of machines	Perfection Vending constantly evaluates the sales history of available products to better increase sales and enhance customer satisfaction. Perfection Vending remains open to suggestions for service/product improvement.	Our service department does have some equipment changes they would like to recommend. We would like to schedule a time to meet and make sure our suggestions and any requests the Library may have would be mutually agreed upon. We welcome additional thoughts, suggestions, and requests that are not defined in the original RFP guidelines.
Photo with dimensions of equipment and equipment electrical, plumbing, or other specifications	Photos of machines provided, but not specifications for electrical or plumbing.	Provided
Energy efficiencies of proposed machines	Energy efficient machines	Energy Star rated with LED lighting
Money changing capabilities of all machines and/or description of the type of change machine provided with vending machines	Each machine accepts 1's, 2's, 5's, 10's, and 20-dollar bills. Change will be paid back in singles.	Machines will accept denominations up to \$5 bill. Propose to add a bill recycler to the Café snack machine to accept 5's, 10's, and 20's and pay back 1's and 5's in change.
Availability of vending machines that accept RFID and/or magnetic strip and/or credit/debit cards	Machines have the capability to read credit/debit cards and cell phone purchases.	Machines will accept credit/debit cards.
References	See above	See above
Other	25% of each machine allocated to following USDA healthy choice guidelines.	

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

MOTION TO APPROVE ANY ITEMS REMOVED FROM THE CONSENT AGENDA

I move to approve the items previously removed from the consent agenda for discussion.



LIBRARY BOARD OF TRUSTEE MEETINGS 2023-2024 FISCAL YEAR

TUESDAY, APRIL 25, 2023

TUESDAY, MAY 16, 2023

TUESDAY, JUNE 20, 2023

TUESDAY, JULY 18, 2023

TUESDAY, AUGUST 15, 2023

TUESDAY, SEPTEMBER 19, 2023

TUESDAY, OCTOBER 17, 2023

TUESDAY, NOVEMBER 21, 2023

TUESDAY, DECEMBER 19, 2023

TUESDAY, JANUARY 16, 2024

TUESDAY, FEBRUARY 20, 2024

TUESDAY, MARCH 19, 2024

Bloomfield Township Public Library Board of Trustee meetings are held on the third Tuesday of each month at 7:00 p.m. in the Board Room

**April Board Meetings are held the fourth Tuesday*

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM

TO: Library Board of Trustees

FROM: Katherine Bryant, Assistant Library Director

DATE: February 15, 2023

SUBJECT: Strategic Plan

The Library management team met with Amanda Standerfer of Fast Forward Libraries on Wednesday, January 25 to discuss the implementation phase of the strategic plan. Amanda provided an activity plan template, as well as a draft evaluation framework that includes recommended metrics. The group discussed potential ways to move forward with prioritizing activities and maximizing staff participation.

Over the next several weeks, the Library management team will select three goals to focus on in the coming year. We will create committees to work on those goals, with two co-chairs for each committee at the Department Head or Assistant Department Head level.

We have also invited Cindy Fesemyer of Fast Forward Libraries to Staff Development Day on Friday, May 5. Cindy will work with the entire staff to brainstorm activity plan ideas through group discussions, prioritize those activities, and fill out the committees with people from all levels and departments of the Library.

The Library sent a press release about the strategic plan to local news outlets, which was picked up by the Bloomfield Township eNews and Downtown Newsmagazine. The plan will also be featured on the cover of the spring print newsletter. Patrons can find the full strategic plan and a one-page summary on our website at <https://btpl.org/bids-policies-and-reports/>.



The Bloomfield Township Public Library was recently named one of America's Star Libraries, an annual ranking of public libraries by the Library Journal.
Photo by Patricia O'Blenes

Bloomfield Township library named among top libraries in the country

By: Mary Beth Almond | Birmingham-Bloomfield Eagle | Published January 24, 2023

BLOOMFIELD TOWNSHIP — The Bloomfield Township Public Library has joined the ranks of America's Star Libraries for 2022, a designation recently announced by the Library Journal.

America's Star Libraries is an annual ranking of public libraries by trade publication Library Journal, which scores libraries based on per-capita circulation of physical and electronic materials, library visits, program attendance, computer and Wi-Fi sessions, library website visits, and more.



More than 5,300 public libraries were assessed for 2022, and the top 258 "Star Libraries" nationwide were assigned three, four or five stars. The Bloomfield Township Public Library earned four stars.

Library Director Tera Moon said the library is thrilled to be listed as a Star Library for the first time.

"I attribute it to the hard work and dedication of library staff, the support and the enthusiasm of the community that uses the library, and the excellent leadership and vision of our Library Board of Trustees," Moon said.

"It feels wonderful to be recognized for the work and dedication that our staff puts forth every day, and has for years," added Assistant Library Director Katherine Bryant. "The numbers are showing the heart and soul that we put into our library work each year."

The Library Journal reports Star Libraries each year based on data from the Institute of Museum and Library Services Public Library Survey. The 2022 scores and ratings are based on fiscal year 2020 data, a year that officials said brought unprecedented change to public library service due to the COVID-19 pandemic.

Bloomfield Township Public Library officials said they responded to the challenges of the pandemic by creating a virtual branch with live and on-demand programming and resources for residents of all ages, curbside service for safe delivery of materials, and access to thousands of e-books and e-audiobooks. The library has since returned to normal service levels and hours, although virtual programming and curbside service remain options for residents.

The full list of the 258 ranked libraries, detailed explanations of the index measurements, and information about trends are available in the December 2022 issue of Library Journal. Additional Michigan libraries honored include: the Ann Arbor District Library, the Benzie Shores District Library, the Capital Area District Libraries, the Kent District Library, the Leelanau Township Library, the Pentwater Township Library, the Pinckney Community Public Library, the Plymouth District Library, the New Buffalo Township Public Library, the Saugatuck-Douglas District Library and the West Bloomfield Township Public Library.

For more information, call the Bloomfield Township Public Library at (248) 642-5800 or visit our website at www.btpl.org

The Bloomfield Township Public Library offers a variety of programs for youth as well as teens and adults.

Photo by Patricia O'Brien

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Feb 4 – Flamenco Dancing at Bloomfield Township Public Library

Bloomfield Township, MI – Bloomfield Township Public Library is pleased to host a dance performance with Compañeros de Flamenco on Saturday, February 4 at 2:00 p.m. in the Community Room.

Enjoy the passionate music and dance of Spain: flamenco, a musical style with a rich and diverse history. Compañeros de Flamenco is a group of dancers that bring this vibrant art to life with colorful costumes and intricate footwork telling the story of Spain's multicultural heritage.

This local dance group brings a broad range of experience in different styles of music and dance from classical to folk dance. All are welcome to this free family-friendly event. No registration required. Thank you to the Friends of the Library for sponsoring this performance. For more information, please call the Library at (248) 642-5800 or visit our website at www.btpl.org.



For more things to do, visit the [Oakland County Times Event Page!](#)

To submit event info email editor@oc115.com.



Bloomfield Township < cable_dept+bloomfieldtwp.org@ccsen
To Katherine Bryant



3:39 PM

BTPL Photo Contest



Bloomfield Township Public Library invites Bloomfield Township residents of all ages to enter its seventh annual Photo Contest, which runs through March 26, 2023. This year's theme is "Celebrating the Past, Embracing the Future."

Find additional details, contest rules, and entry form at <https://btpl.org/photo-contest/>.

BCTV Spotlight: Lunch and Learn



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Township library hosts flamenco dance, book sale

The Bloomfield Township Public Library is hosting a flamenco dance performance at 2 p.m. Saturday, February 4, and its Second Saturday book sale on Saturday, February 11.

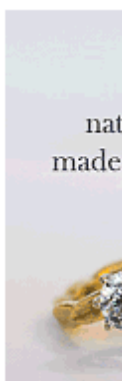
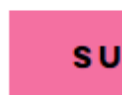
Compañeros de Flamenco will present a dance performance at the library's Community Room on Saturday, February 4 at 2 p.m. Compañeros de Flamenco is a group of dancers that bring the vibrant flamenco music of Spain to life with colorful costumes and intricate footwork telling the story of Spain's multicultural heritage. This local dance group brings a broad range of experience in different styles of music and dance from classical to folk dance.

All ages are welcome at a family-friendly performance, and no registration is required. It is sponsored by the Friends of the Library.

On Saturday, February 11, from 11 a.m. to 3:30 p.m., the Friends of the Library will hold their Second Saturday book sale. Friends members can shop the sale early, from 10-11 a.m., and memberships are available at the door.

The sale, which takes place on the lower level of the library, includes thousands of books and audiovisual materials for users of all ages and interests. There are more than 50 categories in materials. This sale features a large selection of knitting books, as well as foreign language fiction and nonfiction for adults and children.

Visa, MasterCard, and debit cards are accepted with a \$15 minimum purchase. For the safety of visitors and volunteers, masks and social distancing are strongly encouraged.





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To Katherine Bryant



Reply



Reply All



Forward



Thu 2/9/2023 4:53 PM

BTPL Introduces New Strategic Plan



Bloomfield Township Public Library is proud to announce the creation of a new strategic plan for the years 2023-2025.

The Library began the strategic planning process in the summer of 2022, hiring Fast Forward Libraries, LLC to engage in a three-phase process: Learn, Dream, Do. Library stakeholders were included in the process

through surveys, focus groups, and interviews.

The plan defined the Library's vision as "The Place to Discover." In addition, a new mission statement was also developed: "We spark curiosity and imagination by connecting the community to resources, technology, and support."

The plan includes three strategic directions: Enhance our Core, Connect the Community, and Build Organizational Capacity. Within each of the three strategic directions are respective tactical points and defined measurements of success.

"We are so proud of the work we have done on this plan," said Tera Moon, Library Director. "I am grateful to the planning team and Library board for creating a focused plan that aligns our resources with the priorities of our community," she added.

All plan information is available at btpl.org and include a [one page summary](#) as well as the entire [Bloomfield Township Public Library 2023-2025 Strategic Plan](#).

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Strategic plan created for township library

By Lisa Brody

Bloomfield Township Public Library announced the creation of a new strategic plan for 2023-2025, defining the library's vision that is "The Place to Discover," meaning to earn, dream, do.

According to library director Tera Moon, Bloomfield Township Public Library began the strategic planning process in the summer of 2022, hiring Fast Forward Libraries, LLC to engage in a three-phase process: Learn, Dream, Do. Library stakeholders were included in the process through surveys, focus groups, and interviews.

The stated mission of the strategic plan is to enhance the core, create responsive collections, functional and comfortable spaces and seamless digital experiences, as well as to connect the community with each other and provide opportunities to be creative through resources, technology and support. Within each of the strategic directions are respective tactical points and defined measurements of success.

"We are so proud of the work we have done on this plan," said Moon. "I am grateful to the planning team and library board for creating a focused plan that aligns our resources with the priorities of our community."

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Bloomfield Township Library Photo Contest "Celebrating the Past, Embracing the Future"

(Bloomfield Township Library, Feb. 5, 2023)

Bloomfield Township, MI – Bloomfield Township Public Library invites Bloomfield Township residents of all ages to enter its seventh annual Photo Contest, which runs from January 30 to March 26, 2023.

This year's theme is "Celebrating the Past, Embracing the Future." Is it possible to capture the past and the future in a single moment? This year's theme invites amateur photographers to honor and acknowledge where they've been, while also welcoming the inevitable changes to come. The Photo Contest coincides with the launch of the Library's new strategic plan, in which we build upon our strong foundation to serve the Bloomfield Township of the future.

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Photo submissions can be either color or black and white, digital or print. To be eligible, photos must be taken by Bloomfield Township residents between April 10, 2022 and March 26, 2023. Entries will be grouped into three age categories: 12 and under, 13 to 18, and 19 and older. The deadline to enter photos is March 26, 2023 at midnight. Winners will be announced and honored at a special reception at the Library on Saturday, April 29, 2023 at 2:00 p.m.

Find additional details, contest rules, and entry form at <https://btpl.org/photo-contest/>.

For more information, please call the Library at (248) 642-5800 or visit our website at www.btpl.org.

Library's annual photo contest accepting submissions

Amateur photographers to capture photos 'Celebrating the Past, Embracing the Future'

By: Mary Beth Almond | Birmingham-Bloomfield Eagle | Published February 8, 2023

BLOOMFIELD TOWNSHIP — Through March 26, Bloomfield Township residents can put their creative eye to the test for the library's annual photo contest.

The Bloomfield Township Public Library has hosted its amateur photo contest for seven years now.

Assistant Library Director Katherine Bryant said the photography challenge was created as a way to engage the community and make the library experience more participatory.

"A lot of times people think of the library as a place to come to and get materials from, but we're also a place that wants to support creativity, support imagination and support people being able to tell their own stories, not just the stories in the books on our shelves. The photo contest is one way we do that," she said.

This year's contest theme, "Celebrating the Past, Embracing the Future," encourages entrants to capture the past and the future in a single moment.

"We're thinking about the ways that we all build on those people and things and happenings that have come before us and look toward the future, keeping in mind everyone that has done things to get us where we are today," said Library Director Tera Moon. "It's really fun to see how people interpret the theme."

"We feel this is such a pivotal time, as we are, hopefully, coming out of the pandemic and looking at where we've been, celebrating and honoring that, and also looking at where we are going now," Bryant added.

People of all ages are eligible to compete, as long as the shutterbug is a township resident or a current Bloomfield Township library card holder and the image was shot between April 10, 2022, and March 26, 2023. Submissions to the contest can be in color or black and white, digital or print.



Mini Boden Jam Red
Flowerbed Hearts Tulle Dress

The photographs will be grouped into three age categories — 12 and younger, 13-18, and 19 and older — for judging. The deadline to enter photos is midnight March 26, and people can enter no more than two photos.

The contest is very popular, according to Moon, who said it usually draws around 100 entries.

"I love the photo contest because it's somewhat unexpected for a library and it affords people a different way of interacting with us. It also reaches a segment of the population that we might not attract otherwise," she said.

After the March 26 submission deadline, all the entries will be posted on the library's web page, where patrons can vote for their favorite photo to win the People's Choice Award.

Judges will also select winners in each category, which will be announced at a special reception at 2 p.m. Saturday, April 29. Their work will also be displayed in the library's lobby. Details about the seventh annual library photo contest can be found at btpl.org or by calling (248) 642-5800. The Bloomfield Township Public Library is located at 1099 Lone Pine Road in Bloomfield Township.

Embroidered hearts dance all over this tiered tulle dress. The effect? Love, love, love.

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President's Day Sale

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**Michigan's Queer Librarians Speak Out
on Book Bans, the Catholic-Led 'Hide the
Pride' Campaign and Providing Comfort
to LGBTQ+ Youth**

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TICKETS



When the professional becomes personal

By Ellen Shanna Knoppow | February 13th, 2023 | Michigan, News



Reciting prose from the pages of Penthouse magazine at a school board meeting is an unconventional way to make a point. But lately, caregivers and community members in Michigan are going to great lengths to express displeasure over queer content found in their kids' book bags or on the shelves of school and classroom libraries. To be sure, in Milan, Michigan, where the Penthouse reading occurred, no adult entertainment is available for check out.

Pride Source “booked” interviews with half a dozen LGBTQ+ librarians in Michigan who had a lot to say about censorship — as well as the support they afford to young LGBTQ+ library patrons at this moment in time. Tellingly, not all of our librarian contacts felt secure speaking out.

Kelly Boston is a librarian at a middle school in West Michigan as well as a Grand Rapids library board commissioner. Like others interviewed for this story, she sees the hysteria over book titles as old wine in new bottles.

“I don’t think it’s new by any means,” Boston said. “This is something librarians have been dealing with forever, to be honest with you. I do think that currently, this is something that’s been politicized and is being specifically used as a political scapegoat right now and a target. So that’s why we’re really seeing people emboldened or people circulating lists [of book titles] that they should be checking their libraries for.”

From [Dearborn](#) to [Williamston](#) to [Jamestown Township](#), public and school libraries across Michigan — and across the nation — are experiencing an onslaught of attempts to remove certain titles geared toward youth. In school libraries alone, PEN America's [Index of School Book Bans](#) lists 2,532 instances of individual books being banned, affecting 1,648 unique book titles for the 2021 to 2022 school year. Forty-one percent were banned for either LGBTQ+ content or LGBTQ+ protagonists or prominent secondary characters. Most commonly banned was ["Gender Queer: A Memoir"](#) by Maia Kobabe.



Kelly Boston, Grand Rapids library board commissioner.
Courtesy photo

Boston said it's not uncommon for a parent or guardian to approach her with a concern over a particular title. In those cases, Boston will tell them she understands their apprehension but the library will not remove a book over individual complaints. "You get to decide what's right for your family, but really, our library serves all the students in the school," Boston tells these patrons. It should be noted that generally speaking, kids are exposed to social media, television, movies, music and other content without much oversight.

In terms of a formal reconsideration of a book, “I have never — knock on wood — actually had it get to the formal point,” Boston said. “I know a lot of the librarians have.”

Patrick Taylor is another school librarian who said “I’m gonna knock on wood” to avoid jinxing the relative calm. Taylor is his district’s library director and ESL coordinator. He works in Macomb County’s relatively progressive community of Eastpointe.



Patrick Taylor, Eastpointe Community Schools. Courtesy photo

In Taylor's estimation, "There will be other reasons that people cite in terms of trying to justify their wanting to censor library materials," he said. "But I really think that it just kind of boils down to homophobia, transphobia, that sort of thing." As for those who would censor materials, "I would encourage them to ask themselves who they're doing this for," he continued. "Is it for themselves or is it really for the students? 'Cause most of the time I would argue that it's for themselves."

Sadly, school librarians are an endangered species due to technological advances and budget cuts. According to Michigan Department of Education numbers, in 2019, 92% of schools statewide didn't employ a full-time, certified librarian. Fifty-two percent had no librarian. And Michigan ranks 47th in the country in terms of its librarians-to-students ratio. Not only has the case been made that school librarians are needed to combat the literacy crisis, it can also be argued that by being open about their sexuality, LGBTQ+ school librarians like Boston and Taylor represent safe adults to queer and questioning students. And that's invaluable.

Boston said as an educator in West Michigan, coming out professionally was a difficult decision. "That meant not leaving out, at the beginning of the year when I do my introductions, like, 'Here's a picture of me and my wife,'" Boston said. "And I can't tell you how anxious I was the first time that I presented that to students, and I talked to my administrator first."

"There's an example of some straight privilege that straight people don't have to think about," she added. "And ever since I did that, you can always see a couple kids in each class, their eyes light up. And I've had kids approach me right away who are like, 'When did you come out?'"

In Eastpointe, Taylor's district received a Rainbow Library grant from GLSEN, who issued the grant based on an application inspired by a student who approached Taylor with questions about the gender binary. Not only that, Taylor reports the high school restored the LGBTQ club last year.

“For once, it’s a little bit of a beacon of hope in Macomb County,” Taylor said.

Still, according to the [2021 GLSEN school climate survey](#), only 43 percent of U.S. students said they have access to LGBTQ-related library resources at school.

Despite the differences between school libraries and public libraries, the manufactured controversy is much the same.

Lauren Catoni-Ellis, the youth services assistant department head of the Bloomfield Township Public Library, described the process of formally challenging a title. It begins by completing a request for reconsideration form, a list of questions asking why the book is inappropriate and does not belong in the library. The [American Library Association](#) (ALA) recommends each library have a collection development policy with a resource reconsideration process approved by its governing body.



Lauren Catoni-Ellis, Bloomfield Township Public Library.
Courtesy photo

“One of the most important parts of that form is asking whether or not the person has read the book,” Catoni-Ellis said, “because I think many times people object to a book that they haven’t read. So this sort of is hopefully a nudge for them to think, did I actually read this? Do I know what the content is?”

One local librarian, Simon, who currently works at the Ferndale Area District Library in adult services, is very familiar with book challenges. Simon asked that we not use his last name.

“The last place I worked, I got stuck with 15 title challenges in one day,” Simon recalled, “and I essentially had to write a book report on each title explaining why it was purchased, why it should be in the teen section, why we’re not taking it off the shelf.” It quickly became the bulk of his work.



Simon, Ferndale Area District Library. Courtesy photo

Lately, as Boston mentioned, lists of books with queer content are now circulated to “spam” libraries with formal complaints. Nationwide, coordinated attempts by conservative groups like Moms for Liberty justify book bans by drawing on harmful stereotypes of all LGBTQ+ content as inherently pornographic. Typically books that challenge racism are swept up in this too. Becca Russell, a librarian at the Royal Oak Public Library, knows of one formal challenge being presented there. She also referred to the so-called “Hide the Pride” campaign cooked up by CatholicVote, which encourages library patrons to check out all the LGBTQ-themed books featured in Pride Month displays.

The form letter reads in part: “To protect our children and the community, we have checked out the books in the pride display. We plan to keep these books checked out until the library agrees to remove the inappropriate content from the shelves.” Ironically, holding multiple copies of a book hostage only signals their popularity when it comes time to buy.

For readers shaking their heads at this nonsense, several of the librarians suggested easy ways to be a library advocate: Use the library. Check out books. Fill out comment cards. Library professionals respond to positive reinforcement as well as negative.

Today, Simon is comfortable being openly trans in his professional life. However, at his previous place of employment, he was “essentially shoved back in the closet” in response to the wave of censorship attempts. There were times, he said, he feared for his life if others found out about his true identity.

Now Simon wears Pride gear to work, like the trans Pride skeleton shirt he wore for this interview or his trans Pride Pokemon lanyard, “because you do occasionally get a kid or even an adult that’s like, ‘Hey, you seem friendly. Can I ask you these questions?’,” he said. He noted a recent interaction with a library patron printing paperwork for a gender-marker change who asked Simon if he knew of trans-friendly places to work.

For Catoni-Ellis, while she is sometimes worried that people might see her as an “unsafe” adult just because she’s married to a woman, she knows her work is worthwhile.

“I don’t know if they knew that I was queer at first,” Catoni-Ellis said, “but there was this 13-year-old boy who used to come talk to me regularly at the library and he came out to me. And I think I was the first person or one of the first people that he came out to. I think he appreciated just seeing somebody living a pretty average life who was queer, because that’s not really the narrative that we get a lot of times.”

Mary Grahame Hunter also works in youth services. Alongside Simon, she’s a librarian in Ferndale. Hunter said that what’s new with the current wave of book hysteria is “the weaponization of social media.” She referred to closed Facebook groups instructing members to challenge specific titles or target certain library professionals.



Mary Grahame Hunter, Ferndale Area District Library.
Courtesy photo

Openly bisexual, Hunter is tasked with purchasing youth nonfiction. “That’s all of our sex ed books,” she explained. “That’s all of our books about gender. I feel lucky that I’ve got more parents coming in and saying, ‘Where are your books about this? I want to talk to my 3-year-old about gender stereotypes.’”

According to the [ALA’s Library Bill of Rights](#), “Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.” To put a finer point on it, “Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.”

In Royal Oak, the librarians put their heads together and came up with a way to visibly show support in the face of censorship. Borrowing an idea from another community library, they sold “I’m With the Banned” t-shirts as a fundraiser.



Becca Russell, Royal Oak Public Library. Courtesy photo

“We wanted to sort of publicize that this is a thing we were concerned about,” said Russell, who designed the shirts. “And thankfully the whole administration here is supportive of what’s the opposite of censorship: freedom to read.”

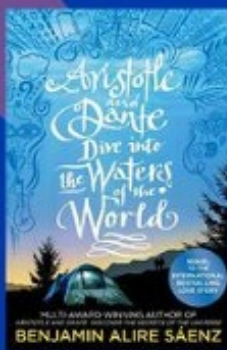
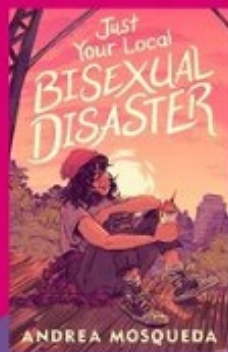
Russell and another queer librarian — the “bi-brarians” — run the library’s Instagram account, frequently used to demonstrate the library’s inclusivity. “I made a post with sort of the tongue-in-cheek ‘make the Yuletide gay’ [theme] with a bunch of queer romances that you could read for the holidays, and it was very popular,” Russell said. At this moment in time, she feels it’s important to be visibly queer.



royaloaklibrary
2,596 followers

[View profile](#)

BI VISIBILITY WEEK



[View more on Instagram](#)



24 likes

royaloaklibrary



In true visible solidarity, the bi-brarians that run the library social media accounts would love to remind you that it's Bi Visibility Week. Bonus shout out to This Is Why They Hate Us and Cool for the Summer for putting the bi flag right there on the cover 🏳️💜💙

Add a comment...



That's also important to Hunter, whose partner is a man and who presents very femme. She said she finds herself coming out frequently because it's an integral part of her identity. Hunter emphasized what she and other queer librarians are doing is nothing like "going rogue."

"It can be very easy to read all of this news and feel very scared and very hopeless," Hunter said. "And I don't want to downplay that fear. I feel scared too. But certainly, from the work that I am doing, and the colleagues that I have, the community support that I am seeing, there's a lot of very stubborn, very angry queer librarians who are going to keep these books on shelves."

About the Author: Ellen Shanna Knoppow



Ellen Knoppow is a writer who believes in second acts. She is the recipient of the 2022 award for Excellence in Transgender Coverage by NLGJA: The Association of LGBTQ Journalists.

DOWNTOWN

NEWS MAGAZINE
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• Jan 24

Mila Pershyna



Originally from Belarus, Bloomfield Hills-based Mila Pershyna, has many talents and titles – from businesswoman, fashion designer, educator and philanthropist to Mrs. USA 2022 – but there is a common thread among them.

"Being an educator relates to everything I do," said Pershyna, founder and CEO of MP Fashion Apparel Brand and MP Fashion School, as well as president of MP Global Foundation, her non-profit. "I expanded my fashion design and sewing program to the Bloomfield Hills Schools district and I also teach in Birmingham. For my after-school programs, I teach basic life skills to kids and adults, including refugees."

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Pershyna, who is married with two sons, ages 5 and 11, and two grown stepsons, has lived in Michigan for more than 20 years. "I enjoy the four seasons and I live in a great community with great people and great food," she said.

When her stepsons were younger, she taught them how to cook and do their own laundry. Now, when they come to visit, they want to cook certain dishes. "They have the skills they need to get through life," she said. "I taught them how to sew their own buttons and repair a rip that is an easy fix, so they don't throw away clothes. There is a need for these life skills.

"I consider learning how to sew and cook very important. Back when I was in school, we had those classes. Now they have all been taken away from schools. I see our children are not equipped for everyday life, so I don't see them being independent when they exit school."

The life skills program is offered at no cost through her non-profit, where students might also learn additional skills like yoga to help them deal with stress and other emotions.

"Not everybody can afford to take life skills classes," said Pershyna. "Not all parents have the patience or the time, or their kids don't listen to them. It's easier to send our kids to someone else to teach them."



On May 6, she will offer an all-day fashion camp for children called SEW WHAT: Kids Fashion Summit, at the Bloomfield Township Public Library. The event is free, but registration is required.

Pershyna also teaches fashion design and sewing through her MP Fashion School for a fee, and she has had her own women's wear fashion brand for years. When earning her master's degree in Fashion Design and Merchandising at Wayne State University, she did an internship with Diane Von Furstenberg in New York. Now Pershyna offers an internship to local students at her fashion studio in Waterford. "For the past few years, I have been focusing on education again," she said.

While pageants were not part of her original plan, a friend suggested she enter one and her husband told her to go for it.

"I took it very seriously. I found a trainer and materials on pageants," said Pershyna. "I had learned so much, like how to walk. I used to model, but you walk differently in a pageant."

Her first pageant was in 2020. "I didn't win, but it was an amazing and fun experience," she said.

When a friend recently encouraged her again, she became Mrs. USA 2022 and she will be competing for the Mrs. Worldwide title this summer.

"My goal was to have the experience to show my platform and my passion to educate people to have life skills," said Pershyna. "It's important for our children. I want them to be independent and sufficient. I am all about education."

Story: Jeanine Matlow

Photo: Christine Ward

Jan 24

Amberrose Hammond



Amberrose Hammond's journey to becoming a published author began like so many things do: with a simple Google search.

It was the fall in the early 2000's, and she was sitting at work, thinking that Michigan was a state with nothing haunted, no ghost stories. Then she found a local branch of ghost hunters and discovered that there was a lot more to explore than she originally thought.

"I ended up falling in love with the reason why something becomes haunted, or why local legends and folklore persist, and where they came from," Hammond said. "Then that kind of just triggered my whole love of local history and state history as a whole."

Since then, Hammond has published multiple books focused on ghost stories in Michigan, where she does a deep dive into researching the often unknown tales.

Her most recent novel – *Mysterious Michigan* – is a culmination of miscellaneous stories and research from the piles she had had for years. It's full of unfamiliar stories and some more familiar ones, but with an extra step of research.

"I got ghosts. I got true crime. I got folklore. It's kind of a little bit of everything that's weird in the state," Hammond said. "I wanted to look at how the supernatural has played a role in our state history and how often it influenced certain events, and people."

She loves being able to introduce people to stories they've never heard, in Michigan towns they may not have known of.

Those towns love when she tells their stories too.

Take for instance one of the stories on the cover of *Mysterious Michigan*, with Farmer Riley, who was from Marcellus, Michigan, a town with less than 2,000 people living in it. Their library has already reached out to Hammond to come speak there about her book.

Given that she's covering real people from real places in Michigan, Hammond has gotten to travel to libraries all over the state to talk about her books. It's right in her wheelhouse.

"I love speaking at libraries, because you always get a really curious crowd," said Hammond, who has worked at libraries since she was 18, and has spent the last six years working at the Bloomfield Township Public Library. "It's just fun to kind of experience that, and a nice way to drive around the state."

Writing and researching these stories isn't the only way Hammond spreads the word about the supernatural in Michigan. She also does true crime cemetery tours on the west side of the state, an idea that formed after her book, *Wicked Ottawa County*, was published.

She said often after doing a tour, people come up to her and tell her about their own family history.

Hammond's history of being interested in things that were a little spooky and weird and strange goes all the way back to her childhood. But that original story doesn't include something like a psychic aunt or growing up in a haunted house.

"There's nothing that every triggered it, there's no cool story," Hammond laughed. "I guess I was born interested."

Story: Dana Casadei

Photo: Laurie Tennent


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[Bond](#)
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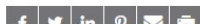

Winter Reading Challenge for Grades 4-8!

March is Reading Month, and students across Bloomfield Hills Schools are gearing up for reading challenges with March Madness book brackets. Akin to the March Madness brackets of the basketball world, students read the books - in stock thanks to collaborations with the Bloomfield Township and West Bloomfield Township Library systems - and vote on the winners.

To check out the Middle Grade and Young Adult Winter Reading Challenge books in Bloomfield Hills Middle School and East Hills Middle School, click on this [slideshow](#). For the West Hills brackets, check out this [slideshow](#). Middle Grade brackets are designed for students in grades 4 through 6; Young Adult brackets are for grades 7 and 8. Books move forward in their bracket based on how often they are checked out of the library and how many reviews they receive.

BHS Middle School Media Center Specialist Laura Amatulli created excitement about the book brackets by presenting the many book titles, describing them, and asking students to guess which books would win based on the descriptions.

Also of note: Kelly Baptist, author of *The Swag Is In The Socks*, will visit the Bloomfield Township Public Library on Thursday, April 27, 2023 as part of the culmination of the reading challenge. This Winter Reading Challenge is a wonderful way to engage the whole family in a shared book experience. The titles chosen include many story elements that make for great family discussions. Have fun reading, and vote on your favorites!





Recreation News Details



Trivia Week at the Hawks Walking Club - Date Change



Bloomfield Hills Schools invites the community to utilize the Bloomfield Hills High School indoor walking route every Saturday through May.

In partnership with the Bloomfield Township Public Library, general knowledge trivia questions will be posted along the walking route on February 18, 2023.

Saturdays from 10 a.m. to 2 p.m.

November to May

Indoors at Bloomfield Hills High School (4200 Andover Road in Bloomfield Hills)
(closed on 2/11, 4/1)

The Community Walking Program begins at the Athletic Entrance (off Long Lake Road). The indoor route is approximately 0.6 miles. While this program is free, registration is required. Call 248-433-0885 to register.

JANUARY 2023

MARKETING REPORT

INSTAGRAM



FOLLOWERS:
1453 (↑19 from Dec.)

TOTAL REACH:
1301
(↓18.4% from Dec.)



FACEBOOK



PAGE LIKES:
2757 (↑307 from Dec.)

TOTAL REACH:
8262
(↑93.3% from Dec.)

TWITTER



FOLLOWERS: 273

IMPRESSIONS:
1976 with 22 tweets



NEWSLETTERS



- **Movies and More** (new DVDs and CDs) - 70 messages
- **Books and More** (new books, Winter Reading Challenge) - 1409 messages
- **Discover** (Winter Reading, History Lecture, Flamenco Performance, Family Fort Night, Story Times, Tiny Art Exhibition) - 20,100 messages
- **Snow Day Closure** - 29,375 messages
- **Digital News** (new adult digital titles) - 1775 messages

PRESS RELEASES



- January Book Sale
- Star Libraries Award
- Flamenco Performance
- Photo Contest
- February Book Sale

February 2023 Adult and Teen Programs

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>*Register by emailing AskTeen@btpl.org or with Adult Services, (248) 642-5800, ext. 171.</p> <p>**Register by emailing AskAdult@btpl.org or with Adult Services, (248) 642-5800, ext. 171.</p> <p>***Register by emailing AskTech@btpl.org or with Systems, (248) 642-5800, ext. 121.</p> <p>OR register online at www.btpl.org/events</p>			1	2 **Movie Discussion Club 7 p.m. 	3 English Language Conversation Group 10 a.m. – Noon	4 ***Microsoft Excel 1:30 p.m. Dance Performance: Compañeros de Flamenco 2 p.m.
	5	6  Macrame Plant Hanger Craft Kit (<i>while supplies last</i>) Fiber Arts Club, 10 a.m. – Noon Lecture: The Negro Motorist Green Book with Kimmie Dobos Wolfe of the Detroit Historical Society, 7 p.m.	8 *Crafting Conversations: A Teen Book Club 4:30 p.m. – 5:30 p.m. **Writers' Rendezvous 6:30 p.m.	9 CRAFTING CONVERSATIONS: A TEEN BOOK CLUB 	10 English Language Conversation Group 10 a.m. – Noon	11 Friends of the Library Second Saturday Book Sale 10 a.m. – 3:30 p.m. (<i>First hour Friends members only</i>) Teens and Adults STEM Kit Open House 2 p.m. – 4 p.m.
12	13 Sensory Story Time for Adults and Teens 11 a.m. Fiber Arts Club 6 p.m. – 8 p.m.	14	15 **Mystery Book Club 1 p.m. ***Intro to Social Media 5:30 p.m.	16	17 English Language Conversation Group 10 a.m. – Noon AFTER HOURS CONCERT – University of Michigan Chamber Music Concert 7 p.m. 	18
19	20 **Lunchtime Book Club 1 p.m. 	21 **Tuesday Book Club 10 a.m. **Cooking Demo with Que 3 p.m. **Science Fiction / Fantasy Book Club, 7 p.m.	22 **Writers' Rendezvous 6:30 p.m.	23 **Thursday Book Club 10 a.m.	24 English Language Conversation Group 10 a.m. – Noon	25 ***Scanning and Photo Editing 1:30 p.m.
26	27 **Books in Bars Book Club 6 p.m.	28	 <p>SPECIAL FEBRUARY PERFORMANCES @ the Library</p> <p>Dance Performance: Compañeros de Flamenco, Saturday 4, 2 p.m. Enjoy the passionate music and dance of flamenco. Colorful costumes and intricate footwork combine to tell the story of Spain's multicultural heritage. All are welcome to this family-friendly event.</p> <p>Chamber Music Concert, Friday, February 17, 7 p.m. Stirring chamber music performances by student musicians from the University of Michigan School of Music, Theatre, and Dance.</p> 			

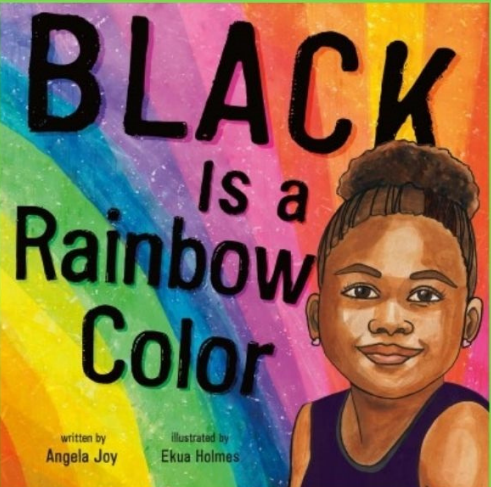
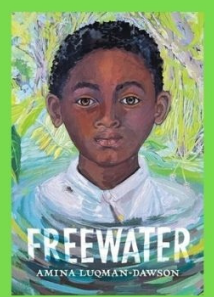
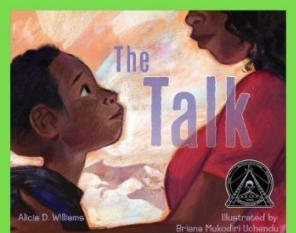
February YOUTH Events Calendar

s	m	t	w	t	f	s
ADHD Workshop with Bloomfield Child Counseling March 13, 7-8 p.m. Registration begins February 20.	Tiny Art Exhibition on display all month long!		01 Stories & Stuff Subscription Boxes for Grades 3-8.	02 Wee Read Baby & Toddler Story Time 10:30 - 11 a.m. OR 11:30 a.m. - Noon	03	04 Wee Play 10 a.m. - Noon
05	06 Take & Make Kit Paper Hearts Art Lab Junior 6:30 - 7:30 p.m.	07	08 Family Game Night 6:30 - 8:30 p.m.	09 Paperbacks and Snacks 6:30 - 7:30 p.m.	10 Stuffy Sleepover Drop Off 3:30-5 p.m.	11 Wee Play 10 - Noon Stuffy Sleepover Pick Up 10 a.m. - 5 p.m.
12	13	14 Preschool STEAMtime: Story Time and Discovery 10:30 - 11 a.m.	15 Virtual Family PJ Story Time 7 - 7:30 p.m.	16 Wee Read Baby & Toddler Story Time 10:30 - 11 a.m. OR 11:30 a.m. - Noon	17 Leftover Craft Day 1 - 4 p.m.	18 Wee Play 10 a.m. - Noon
19	20 Grama Science 10:30 - 11:30 a.m. Take & Make Kit Heart Gnome Greeting Cards	21 Preschool STEAMtime: Story Time and Discovery 10:30 - 11 a.m.	22	23 Wee Read 10:30 OR 11:30 a.m. Art Lab 4:30 - 5:30 p.m.	24 Outdoor Family Story Time 1 - 1:30 p.m.	25 Wee Play 10 a.m. - Noon
26	27 My First Book Group 6:30 - 7:30 p.m.	28 Preschool STEAMtime 10:30 - 11 a.m. Book Worms 6:30 - 7:30 p.m.				

CELEBRATE

BLACK HISTORY MONTH

WITH BOOKS!

February is Black History Month, an annual celebration of achievements by African Americans. Since 1976, every U.S. president has officially designated the month of February as Black History Month. Visit the library and check out our display of books by and about African Americans.



Family Game Night

G A M E
N i G H t

Wednesday, February 8
6:30 - 8:30 p.m.



Game on! Try a new game or challenge family and friends to a classic from our wide selection of board and card games.

Stuffy Sleepover



Do you ever wonder what happens at the library after it's closed? Guess what? Your stuffed friend can spend the night and find out for you! Bring your stuffed animal to the Youth Room on Friday afternoon, and pick them up, along with a special souvenir, the next day! Registration is Required!

- Drop off: February 10 from 3:30-5PM.
- Pick up: February 11th from 10AM-5PM.

Book Discussion Groups

Participants will receive a copy of the book upon registration to read before we meet.

My First Book Group

Monday, February 27, 6:30 p.m.

Registration is required.

Monday, March 20, 6:30 p.m.

Registration is required and begins February 27.

For grades Kindergarten and 1st with an adult. Join us for your child's first book group where we discuss a book with fun crafts and activities based on the story.

Book Worms

Tuesday, February 28, 6:30 p.m.

Registration is required.

Tuesday, March 14, 6:30 p.m.

Registration is required and begins February 28.

For 2nd and 3rd grades. This lively group will discuss, craft, and snack based on the title.

Paperbacks and Snacks

Thursday, February 9, 6:30 p.m.

Registration is required.

Wednesday, March 8, 6:30 p.m.

Registration is required and begins February 9.

For 4th through 6th grades. Join us as we discuss a book and talk about what we liked or disliked about it while doing activities and crafts based on the title.

Art Lab

Thursday, February 23, 4:30 p.m.

Registration is required.

Thursday, March 23, 4:30 p.m.

Registration is required and begins February 23.

For ages 10 – 13. Explore different art mediums, some traditional and some not, at each unique program. Thank you to the Friends for sponsoring this program.

Art Lab Junior

Monday, February 6, 6:30 p.m.

Registration is required.

Monday, March 6, 6:30 p.m.

Registration is required and begins February 6.

For ages 7 – 9. Experiment with arts and crafts using different materials focusing on the process of creativity!

Wee Play

**Saturdays, February 2, 4, 11, 18 & 25
10 a.m. – Noon**

Drop in for unstructured play and discovery. Caregivers and little ones ages birth – 36 months can interact with toys and books that support each child's learning and development. Adaptive toys will be available.

Story Times

Outdoor Family Story Time

Friday, February 24, 1 p.m.

No registration is required.

**In the case of inclement weather, story time will be held inside.*

Join us on the Youth Terrace on a Friday once a month for stories, songs and rhymes for the whole family. Please dress for the weather.

Preschool STEAMtime: Story Time and Discovery

Tuesdays, February 14 - 28

3-week session, 10:30 a.m.

Registration is required.

This story time is for ages 3 and up along with an adult. Children will explore STEAM (science, technology, engineering, art, and math) through stories, rhymes, music, and discovery activities.

Wee Read:

Baby and Toddler Story Time

Thursdays, February 16 – March 2

3-week session, 10:30 a.m. OR 11:30 a.m.

Registration is required.

This story time is for babies all the way up to toddlers along with their adult. We'll be sharing stories, lap bounce songs, and play!

Virtual Family PJ Story Time (Live on Zoom!)

Wednesday, February 15, 7 p.m.

Registration is required.

Settle into a cozy space at home in your comfiest clothes or pajamas for this bedtime story time for all ages. Registered attendees will receive a Zoom link prior to the event. Closed captioning provided.

In addition to live programs, check out on-demand programming and activities to enjoy any time on our youth channel at btpl.org/youth-on-demand.

Questions? Contact the Youth Department – call (248) 642-5800 or email AskYouth@btpl.org



March 2023 Adult and Teen Programs

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	MARCH IS READING MONTH! ~ Celebrate with Special Events @ the Library ~ Speed Dating With a Book – Friday, March 10, 7 p.m. Silent Book Club – Monday, March 20, 6:30 p.m. – 8:30 p.m. Piety Hill DAR Genealogy – Saturday, March 25, 1 p.m. – 3 p.m. Earth-Friendly Compost Lecture – Saturday, March 25, 1 p.m. Finding Your Next Read – Monday, March 27, 7 p.m. Local Author Fair – Saturday, April 1, 11 a.m. – 3 p.m.		1	2 **Movie Discussion Club 7 p.m. ***Powerpoint Basics 5:30 p.m.	3 English Language Conversation Group 10 a.m. – Noon	4
*Register by emailing AskTeen@btpl.org or with Adult Services, (248) 642-5800, ext. 171. **Register by emailing AskAdult@btpl.org or with Adult Services, (248) 642-5800, ext. 171. ***Register by emailing AskTech@btpl.org or with Systems, (248) 642-5800, ext. 121. OR register online at www.btpl.org/events		7 Fiber Arts Club 10 a.m. – Noon 	8 *Teen Advisory Board 4:30 p.m. – 5:30 p.m. **Writers' Rendezvous 6:30 p.m. ***Google Apps 5:30 p.m.	9 	10 English Language Conversation Group 10 a.m. – Noon **After Hours Event: Speed Dating With a Book 7 p.m.	11 Friends of the Library Second Saturday Book Sale 10 a.m. – 3:30 p.m. (First hour Friends members only)
12	13 Sensory Story Time for Adults and Teens, 11 a.m. Fiber Arts Club, 6 p.m. – 8 p.m. **Caregiver Workshop: All About ADHD, 7 p.m. (Register with Youth Services)	14	15 **Mystery Book Club 1 p.m. 	16 ***Microsoft Excel 5:30 p.m.	17 English Language Conversation Group 10 a.m. – Noon AFTER HOURS CONCERT – University of Michigan Chamber Music Concert 7 p.m.	18 
19	20 **Lunchtime Book Club 1 p.m. **Silent Book Club 6:30 p.m. – 8:30 p.m.	21 **Tuesday Book Club 10 a.m. **Classics Book Club 7 p.m.	22 **Writers' Rendezvous 6:30 p.m. ***Intro to Social Media 5:30 p.m. 	23 **Thursday Book Club 10 a.m.	24 English Language Conversation Group 10 a.m. – Noon	25 Genealogy Workshop with the Daughters of the American Revolution Piety Hill Chapter 1 p.m. – 3 p.m. **Earth-Friendly Compost... With a Sense of Humus 1 p.m.
26	27 **Books in Bars Book Club 6 p.m. **Finding Your Next Read 7 p.m.	28	29	30 ***Scanning and Photo Editing 5:30 p.m. 	31 English Language Conversation Group 10 a.m. – Noon	1 Local Author Fair 11 a.m. – 3 p.m.

DATES FOR LIBRARY BOARD OF TRUSTEES

Tuesday, February 21, 7:00 p.m. – Library Board Meeting (all Trustees)

Wednesday, March 8, 11:00 a.m. – Friends of the Library Meeting

Thursday, March 9, 10:00 a.m. – Budget Review Session (all Trustees)

Saturday, March 11, 10 a.m.-3:30 p.m., with the first hour (10-11 a.m.)
open to Friends members only – Second Saturday Sale

Tuesday, March 21, 7:00 p.m. – Library Board Meeting (all Trustees)

Thursday, April 13, 9:00 a.m. – Building & Grounds Committee (all
Trustees)

Wednesday, April 19, 2:00 p.m. – Volunteer Reception

Saturday, April 29, 2:00 p.m. – Photo Contest Reception

Tuesday, May 2, 7:00pm – Library Ambassadors meeting