

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, March 21, 2023, 7:00 p.m.
Library Board Room

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Dani Gillman.

Trustees Present: Keith Carduner, Dani Gillman Judy Lindstrom, Joy Murray, and Shane Spradlin

Trustees Absent: Joan Luksik

Administration: Director Tera Moon, Assistant Director Katherine Bryant, and Administrative Assistant Linden Godlove

Guests: Deb Smith, Assistant Department Head and Staff Organization Committee (SOC) representative

Upon discussion, a motion was made by Keith Carduner seconded by Judy Lindstrom **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin

Nays: None

MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Gillman declared "Happy Spring!" and expressed excitement for the upcoming library programs.

DIRECTOR'S VERBAL REPORT:

Director Moon announced the Youth Services Librarians are busy celebrating reading during March is Reading Month. Tonight "Battle of the Books" takes place at the Library, with fifty-seven participants -- 5th and 6th graders at Bloomfield Hills Middle Schools-- forming eleven teams. This will culminate with a visit from author Kelly J. Baptiste. The librarians also have been occupied with Kindergarten Readers' Round-Ups with visits from eight kindergarten classes. They are supporting a One School, One Book event in conjunction with Way Elementary.

Adult Services is capping off March is Reading Month as well with a local author book fair, which is something the Library has never done before. It will be held on April 1 from 11am-3pm and will be a great chance for patrons to interact with local authors.

Director Moon shared an intellectual freedom update that included information about challenges in Lapeer County and an example of a library director's employment

contract being modified to require severance pay if the director is removed for refusing to censor library materials.

The Photo Contest is open for another few days, the deadline to enter is this Sunday, March 26. The reception is Saturday, April 29 at 2p.m.

The Library Building and Grounds Committee will be meeting on April 13 to review the lower-level water issues. A representative from Spaulding DeDecker will be present to address issues. This is tied to the parking lot renovation project. The roofing issues are being coordinated with the Quinn Evans architects to look at the skylights.

Jerry Ashley has been the full-time maintenance assistant for twenty-five years and will be retiring on April 14. Candidates are currently interviewing for this position.

The Library received a FOIA request regarding *the Eagle* article about the strategic plan recently.

REGULAR AGENDA:

Call to the public.

Deb Smith reported on the Staff Organization Committee's latest activities. She reported that Youth Services Librarian Amanda Carroll and Circulation Clerk Laura Norman are now on the committee.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a. FY 2022/2023 Amended Budget and FY 2023/2024 Proposed Budget

Director Moon presented the proposed balanced budget that includes the FY 2022-2023 amended budget and the FY 2023-2024 proposed budget for the Board's review.

Upon discussion, a motion was made by Shane Spradlin, seconded by Joy Murray **TO APPROVE ON A FUNCTIONAL AND TOTAL FUND BASIS THE PROPOSED GENERAL FUND BUDGET, AS ATTACHED, FOR FISCAL YEAR APRIL 1, 2023 - MARCH 31, 2024, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY:**

\$8,816,363 Revenues
\$10,629,009 Expenditures

- **FUND BALANCE RESERVES SHALL BE DECREASED BY: (\$1,812,646) NET REVENUE/EXPENDITURES.**

THERE IS A PLANNED USE OF FUND BALANCE FOR CAPITAL PROJECTS, INCLUDING THE PARKING LOT/STORM SEWER MITIGATION PROJECT.

TO APPROVE ON A FUNCTIONAL AND TOTAL FUND BASIS THE AMENDED GENERAL FUND BUDGET, AS ATTACHED, FOR THE CURRENT FISCAL YEAR APRIL 1, 2022 - MARCH 31, 2023, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY.

\$8,573,213 REVENUES
\$10,448,649 EXPENDITURES

- **FUND BALANCE RESERVES SHALL BE DECREASED BY: (\$1,875,436) NET REVENUE/(EXPENDITURES)**

THERE IS A PLANNED USE OF FUND BALANCE FOR CAPITAL PROJECTS, INCLUDING THE LED LIGHTING PROJECTS

A vote was taken for approval of the motion.

Ayes: Carduner, Lindstrom, Luksik, Murray, and Spradlin

Nays: None

MOTION CARRIED

Upon discussion, a motion was made by Keith Carduner, seconded by Joy Murray **TO APPROVE ON A TOTAL FUND BASIS THE PROPOSED GIFT FUND BUDGET, AS ATTACHED, FOR FISCAL YEAR APRIL 1, 2023 - MARCH 31, 2024, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY:**

<u>\$700</u>	<u>Revenues</u>
<u>\$162,195</u>	<u>Expenditures</u>

TO APPROVE ON A TOTAL FUND BASIS THE AMENDED GIFT FUND BUDGET, AS ATTACHED, FOR THE CURRENT FISCAL YEAR APRIL 1, 2022 - MARCH 31, 2023, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY.

<u>\$45,534</u>	<u>Revenues</u>
<u>\$207,029</u>	<u>Expenditures</u>

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin

Nays: None

OTHER:

Joy Murray reported that the Friends of Bloomfield Township Public Library had a very successful two-day sale on March 11 and 12. The sales totaled nearly \$8,000 and 18 new members joined. The Friends of the Library Annual Meeting is Wednesday, May 3. The Friends Annual Report is currently being compiled, which comes out ahead of the Annual Meeting.

Judy Lindstrom reported that she met with former trustee Eli Greenbaum and his wife Barbara Bloom. They sent their greetings. They are working towards creating a scholarship with the Library.

There will be a Building and Grounds meeting on April 13 at 9 a.m.

The next Library Board Meeting will be Tuesday, April 25 at 7:00 p.m.

At 7:32 p.m. President Dani Gillman adjourned the meeting.

Submitted by:



Judy Lindstrom, Vice President