

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, April 25, 2023, 7:00 p.m.
Library Board Room

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Dani Gillman.

Trustees Present: Keith Carduner, Dani Gillman Judy Lindstrom, Joan Luksik, and Joy Murray

Trustees Absent: Shane Spradlin

Administration: Director Tera Moon, Assistant Director Katherine Bryant, and Administrative Assistant Linden Godlove

Guests: Laura Norman, Circulation Clerk and Staff Organization Committee (SOC) representative

Upon discussion, a motion was made by Judy Lindstrom seconded by Keith Carduner **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Gillman announced this is National Library Week, April 23 – April 29. This year's theme is "There is More to the Story" which emphasizes that libraries are more than just books, but spaces for entertainment, connection, outreach, and more. Different days of the week highlight different services. The day of the board meeting, Tuesday, April 25, is national library worker's day. On April 14th, there was a retirement party for Maintenance Assistant Jerry Ashley.

Joy Murray read the resolution:

WHEREAS, Jerry Ashley has served the Bloomfield Township Public Library and community as Facility Services Maintenance Assistant since November 24, 1997; and WHEREAS, He has remained committed to providing excellence in public library service and dedicated to a high standard of care for the support and maintenance of the library building and grounds; and

WHEREAS, Jerry Ashley has consistently supported the Library through its ups (roofing repairs and lighting upgrades) and downs (lower level flooding and renovations) with patience and fastidious attention to detail; and

WHEREAS, He has performed his duties forever striving to improve the Library as well as his own knowledge of the nuanced requirements of the space; each year honing into another aspect of the building's needs and learning more; and

WHEREAS, Jerry performed his many responsibilities with exceptional loyalty and reliability especially when responding to many frantic after-hours phone calls, evening power failures, midday floods, and early morning snowstorms; therefore, let it be RESOLVED, The Bloomfield Township Public Library Board of Trustees commends Jerry Ashley on his retirement. Heartfelt thanks to him for his twenty-five years of service to the community as a dedicated steward and valued colleague.

President Gillman shared the card from Jerry Ashley thanking the board.

DIRECTOR'S VERBAL REPORT:

Director Moon declared that the Star Reader Program is being celebrated at the Library, as part of National Library Week. The photo contest reception will be held Saturday, April 29 at 2pm., during National Library Week as well. Director Moon shared several other program updates.

Director Moon stated that several trees on the library property will be removed and the new vending company, Perfection Vending, is now implementing services.

She shared announcements about staffing. A new Early Childhood Specialist position is being created for Youth Services, which was transitioned from the vacant Youth Services Intern position. There is a huge demand for early child and literacy development. Tom Corliss has been promoted to full-time maintenance assistant. She shared other postings.

REGULAR AGENDA:

Call to the public.

Laura Norman reported on the Staff Organization Committee's latest activities.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a. Cleaning Services Bid

Assistant Director Bryant recapped the cleaning services bid process and all the reasons why Administration and Facility Services is recommending Augies Building Services as a new cleaning service company.

Upon discussion, a motion was made by Joan Luksik seconded by Joy Murray **THAT AUGIES BUILDING SERVICES, 4147 DARLING COURT, WATERFORD, MICHIGAN, 48329 BE AWARDED THE CONTRACT TO PROVIDE CLEANING SERVICES FOR BLOOMFIELD TOWNSHIP PUBLIC LIBRARY COMMENCING ON JUNE 1, 2023.**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

OTHER:

Joan Luksik expressed concern about the comments. Someone thought there should be an off-duty police officer at the Library. There was discussion about this. Director Moon shared about the many emergency procedures in place at the Library. There were inquiries about what the Library is required to do, from a safety and standard practice.

Joy Murray reported on the Friends of Bloomfield Township Public Library. The Friends had big sales in March, \$10,500, and a big month for the Library Shop. 17 new members joined at the sale. The Friends are working on their slate of officers. The Friends of the Library Annual Meeting is Wednesday, May 3.

Dani Gillman reported the Volunteer Reception was well attended and Volunteer Coordinator Marty McGee did a great job.

The next Library Board Meeting will be Tuesday, May 16 at 7:00 p.m. The topic will be board development.

At 7:39 p.m. President Dani Gillman adjourned the meeting.

Submitted by:

A handwritten signature in cursive script that reads "Judy Lindstrom". The signature is written in black ink and is positioned to the right of the "Submitted by:" text.

Judy Lindstrom, Vice President