

Bloomfield Township Public

Library

**Bloomfield Township Public Library
Board of Trustees**

Library Board Meeting
Tuesday, May 16, 2023
7:00 p.m.

Board Room

Trustees:

libraryboard@btpl.org

Dani Gillman, President
Judy Lindstrom, Vice President
Joan Luksik, Secretary
Keith Carduner
Joy Murray
Shane Spradlin

Director:

Tera Moon

moontera@btpl.org

All meetings are open to the public.

1099 Lone Pine Road, Bloomfield Township, MI 48302 248.642.5800

THE PLACE TO

DISCOVER

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
LIBRARY BOARD INFORMATION PACKETS**

List of Contents

Items included in pre-board delivery for the REGULAR BOARD MEETING SCHEDULED
Tuesday, May 16, 2023 7:00 p.m.

#	<u>NUMBERED ITEMS</u>	<u>DATE DELIVERED</u>
1	Agenda	05/12/2023
2a	Request to remove items from the Consent Agenda for Discussion	05/12/2023
2b	Motion to approve the order of items for the regular and consent agendas	05/12/2023
5	Motion to approve remaining Consent Agenda items 6-8d	05/12/2023
6	Regular Board Meeting Minutes of April 25, 2023	05/12/2023
7a	Cash Disbursements	05/12/2023
7b	Revenues/Expenditures Budget Report	05/12/2023
7c	Energy Report	05/12/2023
8a	President's Report– no report	
8b	Director's Report	05/12/2023
8c	Art Committee –no report	
8c	Advocacy Committee – no report	
8c	Ambassadors Group – 05/02/2023	05/12/2023
8c	Building and Grounds Committee – no report	
8c	Cranbrook –no report	
8c	Development Committee – no report	
8c	Finance Committee– no report	
8c	Friends of the Library Liaison – no report	
8c	Jeanette P. Myers Scholarship Committee – no report	
8c	Investment Committee – no report	
8c	Personnel Committee – 04/24/2023	05/12/2023
8c	Policy Committee – no report	
11a	Summer Reading Showcase	05/12/2023
11b	Board Meeting Discussion	05/12/2023
11c	Roof Repair Project Expenditure	05/12/2023
13	Motion to approve any items removed from the Consent Agenda	05/12/2023
	<u>UNNUMBERED ITEMS</u>	<u>DATE DELIVERED</u>
	Press Mentions	05/12/2023
	Strategic Plan Update	05/12/2023
	Marketing Report	05/12/2023
	Youth Services Events Calendar	05/12/2023
	Adult Services Events Calendar	05/12/2023
	Dates for Library Board of Trustees	05/12/2023

AGENDA
BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, May 16, 2023
Regular Board Meeting
7:00 P.M.

REGULAR AGENDA ITEMS #1-5

1. Call to order of regular meeting
- 2a. Request to remove items from the Consent Agenda for Discussion
- 2b. MOTION to approve the order of items for the Regular and Consent Agendas
3. President's Verbal Report
4. Director's Verbal Report
5. MOTION to approve the remaining Consent Agenda items 6-8d

CONSENT AGENDA ITEMS #6-8d
Items removed will be discussed under Item #12

6. Regular Board meeting minutes of April 25, 2023
7. Budget
 - a. Cash Disbursements
 - b. Monthly Revenues & Expenditures
 - c. Energy Report
8. Written Reports:
 - a. President: *Dani Gillman
 - b. Director: *Tera Moon
 - c. Committee:
 - *Art Committee *Ad Hoc*
 - *Bloomfield Township Liaison
 - *Building and Grounds
 - *Cranbrook
 - *Development
 - *Finance
 - *Friends of the Library Liaison
 - *Investment
 - *Jeanette P. Myers Scholarship Selection
 - *Personnel
 - *Policy

REGULAR AGENDA ITEMS

9. Call to the public, communications
10. Unfinished Business
11. New Business
 - a. Summer Reading Showcase
 - b. Board Meeting Discussion
 - c. Roof Repair Project Expenditure
12. Discussion of items removed from the Consent Agenda
13. MOTION to approve any items removed from the Consent Agenda
14. Other
15. Next scheduled meeting: Tuesday, June 20, 2023
16. Adjournment

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

**REQUEST TO REMOVE ITEMS FROM THE CONSENT AGENDA
FOR DISCUSSION**

I REQUEST THAT ITEM (S):

**BE REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION
DURING REGULAR AGENDA ITEM 12.**

If amended, CONSENT AGENDA items will be moved to REGULAR AGENDA ITEM #12 for discussion and REGULAR AGENDA ITEM #13 for approval.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

**MOTION TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR
AND CONSENT AGENDAS**

OPTION - NO AMENDMENT NEEDED:

I move to approve the order of items as listed on the REGULAR and CONSENT AGENDAS as presented.

OPTION - AMENDMENT TO AGENDA:

I move to approve the order of items as listed on the AGENDAS, with the following items to be moved from

the **REGULAR AGENDA** as follows:

the **CONSENT AGENDA** as follows:

If amended, CONSENT AGENDA items will be moved to REGULAR AGENDA ITEM #12 for discussion and REGULAR AGENDA ITEM #13 for approval.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

CONSENT AGENDA ITEMS MOTION

I move to approve the remaining items on the consent agenda.

**PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, April 25, 2023, 7:00 p.m.
Library Board Room

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Dani Gillman.

Trustees Present: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, and Joy Murray

Trustees Absent: Shane Spradlin

Administration: Director Tera Moon, Assistant Director Katherine Bryant, and Administrative Assistant Linden Godlove

Guests: Laura Norman, Circulation Clerk and Staff Organization Committee (SOC) representative

Upon discussion, a motion was made by Judy Lindstrom seconded by Keith Carduner **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Gillman announced this is National Library Week, April 23 – April 29. This year's theme is "There is More to the Story" which emphasizes that libraries are more than just books, but spaces for entertainment, connection, outreach, and more. Different days of the week highlight different services. The day of the board meeting, Tuesday, April 25, is national library worker's day. On April 14th, there was a retirement party for Maintenance Assistant Jerry Ashley.

Joy Murray read the resolution:

WHEREAS, Jerry Ashley has served the Bloomfield Township Public Library and community as Facility Services Maintenance Assistant since November 24, 1997; and WHEREAS, He has remained committed to providing excellence in public library service and dedicated to a high standard of care for the support and maintenance of the library building and grounds; and

WHEREAS, Jerry Ashley has consistently supported the Library through its ups (roofing repairs and lighting upgrades) and downs (lower level flooding and renovations) with patience and fastidious attention to detail; and

WHEREAS, He has performed his duties forever striving to improve the Library as well as his own knowledge of the nuanced requirements of the space; each year honing into another aspect of the building's needs and learning more; and

WHEREAS, Jerry performed his many responsibilities with exceptional loyalty and

reliability especially when responding to many frantic after-hours phone calls, evening power failures, midday floods, and early morning snowstorms; therefore, let it be RESOLVED, The Bloomfield Township Public Library Board of Trustees commends Jerry Ashley on his retirement. Heartfelt thanks to him for his twenty-five years of service to the community as a dedicated steward and valued colleague.

President Gillman shared the card from Jerry Ashley thanking the board.

DIRECTOR'S VERBAL REPORT:

Director Moon declared that the Star Reader Program is being celebrated at the Library, as part of National Library Week. The photo contest reception will be held Saturday, April 29 at 2pm., during National Library Week as well. Director Moon shared several other program updates.

Director Moon stated that several trees on the library property will be removed and the new vending company, Perfection Vending, is now implementing services.

She shared announcements about staffing. A new Early Childhood Specialist position is being created for Youth Services, which was transitioned from the vacant Youth Services Intern position. There is a huge demand for early child and literacy development. Tom Corliss has been promoted to full-time maintenance assistant. She shared other postings.

REGULAR AGENDA:

Call to the public.

Laura Norman reported on the Staff Organization Committee's latest activities.

UNFINISHED BUSINESS:

No unfinished business.

NEW BUSINESS:

11a. Cleaning Services Bid

Assistant Director Bryant recapped the cleaning services bid process and all the reasons why Administration and Facility Services is recommending Augies Building Services as a new cleaning service company.

Upon discussion, a motion was made by Joan Luksik seconded by Joy Murray **THAT AUGIES BUILDING SERVICES, 4147 DARLING COURT, WATERFORD, MICHIGAN, 48329 BE AWARDED THE CONTRACT TO PROVIDE CLEANING SERVICES FOR BLOOMFIELD TOWNSHIP PUBLIC LIBRARY COMMENCING ON JUNE 1, 2023.**

A vote was taken for approval of the motion.

Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

OTHER:

Joan Luksik expressed concern about the comments. Someone thought there should be an off-duty police officer at the Library. There was discussion about this. Director Moon shared about the many emergency procedures in place at the Library. There were inquiries about what the Library is required to do, from a safety and standard practice.

Joy Murray reported on the Friends of Bloomfield Township Public Library. The Friends had big sales in March, \$10,500, and a big month for the Library Shop. 17 new members joined at the sale. The Friends are working on their slate of officers. The Friends of the Library Annual Meeting is Wednesday, May 3.

Dani Gillman reported the Volunteer Reception was well attended and Volunteer Coordinator Marty McGee did a great job.

The next Library Board Meeting will be Tuesday, May 16 at 7:00 p.m. The topic will be board development.

At 7:39 p.m. President Dani Gillman adjourned the meeting.

Submitted by:

A handwritten signature in cursive script that reads "Judy Lindstrom".

Judy Lindstrom, Vice President

PROPOSED

Bloomfield Township Public Library**Cash Disbursements Comments
April 2023****New Vendors:**

- Playaway Products
- Progressive Sweeping Contractors

General Fund – Advance Checks:

- Check # 23007 made payable to Patricia Ballard in the amount of \$177.29 was reimbursement for program supplies.
- Check #23008 made payable to Lauren Catoni-Ellis in the amount of \$67.73 payment for mileage for conference attendance.
- Check #23010 made payable to Consumers Energy in the amount of \$6,437.40 was payment for natural gas service for the period 3/8-4/5.
- Check #23011 made payable to DTE Energy in the amount of \$25,322.27 was payment for electricity services for the period 3/9-4/10.
- Check #23013 made payable to Jamie Jasper in the amount of \$127.16 was reimbursement for program supplies.
- Check #23018 made payable to Terryberry in the amount of \$241.33 was payment for service awards for staff.
- Check #23020 made payable to Zoobean, Inc. in the amount of \$1,595.00 was payment for reading challenge software.
- Check #23022 made payable to Patricia Ballard in the amount of \$27.46 was reimbursement for program supplies.
- Check #23023 made payable to Elizabeth May in the amount of \$42.51 was reimbursement for program supplies.

Regular Checks:

- Check #23026 made payable to Assa Abloy Entrance Solutions in the amount of \$1,008.82 was payment for quarterly maintenance contract.
- Check #23027 made payable to Aunalytics, Inc. in the amount of \$5,689.50 licensing for various software and cyber services.
- Check #23030 made payable to Bloomfield Township in the amount of \$367,673.20 was payment for two payrolls including FICA, health insurance, pension, etc plus the Library's portion of general building and liability insurance.
- Check #23031 made payable to Bloomfield Township in the amount of \$209,098.11 was payment for the Library's portion of the pension bond obligations.
- Check #23033 made payable to Bloomfield Township in the amount of \$905.74 was payment for water services for the period 3/21-4/20.
- Check #23034 made payable to Bloomfield Township Fire Department in the amount of \$140.00 was payment for CPR training and instruction for library staff.
- Check #23036 made payable to Butzel Long in the amount of \$78.00 was payment for legal services.
- Check #23045 made payable to Du All Cleaning, Inc in the amount of \$9,439.00 was regular monthly payment for cleaning services plus carpet cleaning.
- Check #23048 made payable to Farmington Community Library in the amount of \$4,338.33 was payment for Gale eBook Hosting fee and OverDrive Magazine renewal through MetroNet.
- Check #23049 made payable to Foundry in the amount of \$50.00 was payment for two months' of schedule software hosting.
- Check #23053 made payable to Midwest Collaborative For Lib. Svcs in the amount of \$24,091.98 was payment for SkyRiver Cataloging Services and MeLCat delivery service.
- Check #23061 made payable to Presidio Network Solutions Group, Llc in the amount of \$23,549.02 was payment for hardware and consulting to update the Library's wireless controller.
- Check #23062 made payable to Progressive Sweeping Contractors, Inc. in the amount of \$1,500.00 was payment for sweeping the parking lot of winter debris.

Advance Checks:

- Check #5400 made payable to Katherine Bryant in the amount of \$60.00 was reimbursement for purchase of photo contest prizes.
- Check #5401 made payable to Lauren Catoni-Ellis in the amount of \$100.00 was payment for receiving the Carol Mueller Leadership Award.
- Check #5403 made payable to Patricia Ballard in the amount of \$269.97 was reimbursement for program supplies.

Regular Checks:

- Check #5404 made payable to 4imprint in the amount of \$415.28 was payment for program supplies.
- Check #5409 made payable to Laurie Tennent Studio in the amount of \$920.00 was payment for printing the winning photos for the photo contest.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

CHECK REGISTERS

FOR THE MONTH OF APRIL 2023

Check #	Date	Payee	Cash Account	Amount
General Fund				
ADVANCE CHECKS:				
23004	4/25/23	AMAZON.COM	016.01	1,901.80
23005	4/25/23	APPLIED INNOVATION	016.01	1,338.98
23006	4/25/23	AT&T	016.01	727.15
23007	4/25/23	Patricia Ballard	016.01	177.29
23008	4/25/23	Lauren Catoni-Ellis	016.01	67.73
23009	4/25/23	XFINITY	016.01	85.83
23010	4/25/23	CONSUMERS ENERGY	016.01	6,437.40
23011	4/25/23	DTE ENERGY	016.01	25,322.27
23012	4/25/23	FLAGSTAR BANK	016.01	9,074.04
23013	4/25/23	Jamie Jasper	016.01	127.16
23014	4/25/23	LOWE'S	016.01	455.03
23015	4/25/23	PITNEY BOWES RESERVE ACCOUNT	016.01	1,500.00
23016	4/25/23	PRINCIPAL LIFE INSURANCE COMPANY	016.01	831.98
23017	4/25/23	PTS Communications	016.01	93.60
23018	4/25/23	TERRYBERRY	016.01	241.33
23019	4/25/23	VIGILANTE SECURITY	016.01	1,950.00
23020	4/25/23	ZOOBEAN, INC.	016.01	1,595.00
23021	5/2/23	AMAZON.COM	016.01	1,171.57
23022	5/2/23	Patricia Ballard	016.01	27.46
23023	5/2/23	Elizabeth May	016.01	42.51
23024	5/2/23	TERMINIX PROCESSING CTR.	016.01	160.00
Total				<u>53328.13</u>
REGULAR CHECKS:				
23025	5/8/23	AMERICAN PEST CONTROL	016.01	1,324.00
23026	5/8/23	ASSA ABLOY ENTRANCE SOLUTIONS	016.01	1,008.82
23027	5/8/23	AUNALYTICS, INC.	016.01	5,689.50
23028	5/8/23	BAKER & TAYLOR, INC.	016.01	9,377.05
23029	5/8/23	BLACKSTONE PUBLISHING	016.01	41.60
23030	5/8/23	BLOOMFIELD TOWNSHIP	016.01	367,673.20
23031	5/8/23	BLOOMFIELD TOWNSHIP	016.01	209,098.11
23033	5/8/23	BLOOMFIELD TOWNSHIP	016.01	905.74
23034	5/8/23	Bloomfield Township Fire Department	016.01	140.00
23035	5/8/23	BOOKS GALORE INC.	016.01	27.49
23036	5/8/23	BUTZEL LONG	016.01	78.00
23037	5/8/23	CAR TRUCKING, INC.	016.01	425.10
23038	5/8/23	CBM LLC CHERRY LAKE PUBLISHING	016.01	559.25
23039	5/8/23	CDW GOVERNMENT, INC.	016.01	50.85
23040	5/8/23	CENGAGE LEARNING/GALE	016.01	515.86
23041	5/8/23	CENTER POINT PUBLISHING	016.01	164.84
23042	5/8/23	CENTRAL BUSINESS SYSTEMS, INC.	016.01	787.90
23043	5/8/23	CINTAS CORPORATION	016.01	176.11
23044	5/8/23	DEMCO, INC.	016.01	182.65
23045	5/8/23	DU ALL CLEANING, INC	016.01	9,439.00
23046	5/8/23	EAST WEST BOOKS	016.01	448.42
23047	5/8/23	ENCYCLOPAEDIA BRITANNICA, INC.	016.01	1,570.00
23048	5/8/23	FARMINGTON COMMUNITY LIBRARY	016.01	4,338.33
23049	5/8/23	FOUNDRY	016.01	50.00
23050	5/8/23	GREAT OAKS MAINTENANCE	016.01	4,382.84
23051	5/8/23	INGRAM LIBRARY SERVICES	016.01	72.88
23052	5/8/23	LJ ROLLS REFRIGERATION CO., INC	016.01	851.50
23053	5/8/23	MIDWEST COLLABORATIVE for LIB. SVCS	016.01	24,091.98
23054	5/8/23	MICROMARKETING LLC	016.01	958.09
23055	5/8/23	MICROMARKETING LLC	016.01	548.98
23056	5/8/23	MIDWEST TAPE	016.01	1,955.60
23057	5/8/23	NICHOLS/NETWORK SERVICES CO	016.01	1,881.98
23058	5/8/23	OVERDRIVE	016.01	7,280.54

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

CHECK REGISTERS

FOR THE MONTH OF APRIL 2023

Check #	Date	Payee	Cash Account	Amount
23059	5/8/23	OXFORD UNIVERSITY PRESS USA	016.01	2,581.18
23060	5/8/23	PLAYAWAY PRODUCTS LLC	016.01	1,939.65
23061	5/8/23	PRESIDIO NETWORK SOLUTIONS GROUP, LLC	016.01	23,549.02
23062	5/8/23	PROGRESSIVE SWEEPING CONTRACTORS, INC.	016.01	1,500.00
23063	5/8/23	THE ROWMAN & LITTLEFIELD PUBLISHING GRP	016.01	108.71
23064	5/8/23	SCHOLASTIC LIBRARY PUBLISHING	016.01	1,210.00
23065	5/8/23	SENTINEL TECHNOLOGIES, INC.	016.01	225.00
23066	5/8/23	SHOWCASES	016.01	1,196.37
23067	5/8/23	SMART APPLE MEDIA	016.01	225.45
23068	5/8/23	THE LIBRARY STORE, INC.	016.01	538.21
23069	5/8/23	THOMSON REUTERS- WEST	016.01	142.88
23070	5/8/23	TK ELEVATOR CORPORATION	016.01	992.45
23071	5/8/23	UNIQUE MANAGEMENT SERVICES, INC.	016.01	167.45
23072	5/8/23	WT COX INFORMATION SERVICES	016.01	31.98
Total				<u><u>690504.56</u></u>

ADVANCE CHECKS:

5398	4/24/23	AMAZON.COM	012.03	99.60
5399	4/24/23	FLAGSTAR BANK	012.03	1,137.28
5400	4/24/23	Katherine Bryant	012.03	60.00
5401	4/24/23	Lauren Catoni-Ellis	012.03	100.00
5402	5/2/23	AMAZON.COM	012.03	320.44

**Bloomfield Township Public Library
FY 2023-2024 General Fund Budget**

PRESENTED: MAY 16, 2023 FOR THE MONTH OF: APRIL, 2023

ACCOUNT NAME	2023-2024	2023-2024	REVENUE/EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	One Month 8%
	ADOPTED BUDGET AS OF MARCH 21, 2023	AMENDED BUDGET AS OF MARCH 21, 2023				VARIANCE
<u>Revenues</u>						
Taxes	\$8,578,936	\$8,578,936	\$0	\$0	0.00%	(\$8,578,936)
Penal Fines	\$71,695	\$71,695	\$0	\$0	0.00%	(\$71,695)
State Aid	\$40,800	\$40,800	\$0	\$0	0.00%	(\$40,800)
Circulation Fines & Fees	\$25,500	\$25,500	\$1,667	\$1,667	6.54%	(\$23,833)
Charges for Services	\$14,866	\$14,866	\$659	\$659	4.43%	(\$14,207)
Investment earnings	\$50,000	\$50,000	\$36,964	\$36,964	73.93%	(\$13,036)
Miscellaneous	\$34,566	\$34,566	\$258	\$258	0.75%	(\$34,308)
Total Revenues	\$8,816,363	\$8,816,363	\$39,548	\$39,548	0.45%	(\$8,776,815)
<u>Expenditures</u>						
Personnel	\$4,977,239	\$4,977,239	\$518,979	\$518,979	10.43%	(\$4,458,260)
Library Services	\$823,309	\$823,309	\$64,627	\$64,627	7.85%	(\$758,683)
Facilities & Equipment	\$1,058,879	\$1,058,879	\$128,032	\$128,032	12.09%	(\$930,847)
Other Operating Expenditures	\$3,769,582	\$3,769,582	\$41,194	\$41,194	1.09%	(\$3,728,388)
Total Expenditures	\$10,629,009	\$10,629,009	\$752,832	\$752,832	7.08%	(\$9,876,177)
Fund Balance - Beginning	\$13,833,927	\$13,833,927		\$13,833,927		
Net revenue (expenditure)	(\$1,812,646)	(\$1,812,646)		(\$713,284)		
Fund Balance - Ending	\$12,021,281	\$12,021,281		\$13,120,643		

Fund Balance Designations

Nonspendable-Prepaid Expense	\$18,791	\$18,791
Committed Fund Balance (is 8-months of operational expenditures amount)	\$4,740,729	\$4,740,729
Assigned Fund Balance (is \$482,971 the 3/31/23 compensated absences accrual, plus \$1,726,920 the OPEB obligation plus \$3,517,916 for capital improvements)	\$7,161,761	\$7,161,761
Unassigned Fund Balance (is the unplanned emergency amount)	\$100,000	\$100,000

Bloomfield Township Public Library
FY 2023-2024 Gift Fund Budget

PRESENTED: MAY 16, 2023 FOR THE MONTH OF: APRIL, 2023

One Month 8%

ACCOUNT NAME	2023-2024 ADOPTED BUDGET AS OF MAR 21, 2023	2023-2024 AMENDED BUDGET AS OF MAY 16, 2023	REVENUE/ EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	VARIANCE
<u>Revenues</u>						
Gift Income	\$500	\$2,100	\$0	\$1,600	76.19%	(\$500)
Gift Revenue	\$0	\$1,600	\$0	\$1,600	100.00%	\$0
Friends of the Library	\$0	\$0	\$0	\$0	#DIV/0!	\$0
Atkinson Trust	\$0	\$0	\$0	\$0	#DIV/0!	\$0
BTPL Endowment Fund/Amber Trust	\$0	\$0	\$0	\$0	0.00%	\$0
Myers Scholarship	\$500	\$500	\$0	\$0	0.00%	(\$500)
Smith Challenge Grant	\$0	\$0	\$0	\$0	#DIV/0!	\$0
Fair Radom Garden's Endowment	\$0	\$0	\$0	\$0	#DIV/0!	\$0
Library Director's Legacy Fund	\$0	\$0	\$0	\$0	0.00%	\$0
Investment Earnings	\$200	\$200	\$24	\$24	11.94%	(\$176)
Miscellaneous Revenue	\$0	\$0	\$0	\$0	0.00%	\$0
Total Revenues	\$700	\$2,300	\$24	\$1,624	70.60%	(\$676)
<u>Expenditures</u>						
Library Services	\$75,589	\$75,589	\$4,540	\$4,540	6.01%	(\$71,049)
Facilities & Equipment	\$34,382	\$34,382	\$3,815	\$3,815	11.10%	(\$30,567)
Other Operating Expenditures	\$52,224	\$53,824	(\$1,529)	(\$1,529)	-2.84%	(\$55,353)
Total Expenditures	\$162,195	\$163,795	\$6,826	\$6,826	4.17%	(\$156,969)
Fund Balance - Beginning	\$161,695	\$161,695		\$161,695		
Net revenue (expenditures)	(\$161,495)	(\$161,495)		(\$5,202)		
Fund Balance - Ending	\$200	\$200		\$156,493		

Bloomfield Township Public Library
Asset Allocation Summary
APRIL 2023

Fund	Type	Annual Yield	Date	Amount on Hand
General Fund				
	5th 3rd Checking (Ecommerce)	0.00%	4/30/2023	\$118,960.13
	Flagstar Public Funds Savings	3.82%	4/30/2023	\$205,040.32
	Flagstar Premier Public Entities Checking	0.95%	4/30/2023	\$187,141.30
	RBC Capital Cash/Money Market	0.20%	4/30/2023	\$12,396.50
	RBC Capital - Investments	1.31%	4/30/2023	\$13,561,995.99
	Total General Fund			<u>\$14,085,534.24</u>
	Please see General Fund budget for notes on how this amount is earmarked			
Gift Fund				
	Huntington Public Fund Business Interest Checking	0.30%	4/30/2023	\$96,541.74
	Huntington CD (Charnov gift) - matures 02/05/2024	0.03%	4/30/2023	\$50,000.00
	Fifth Third Bank Business Standard Checking	0.00%	4/30/2023	\$15,272.77
	Total Gift Fund			<u>\$161,814.51</u>

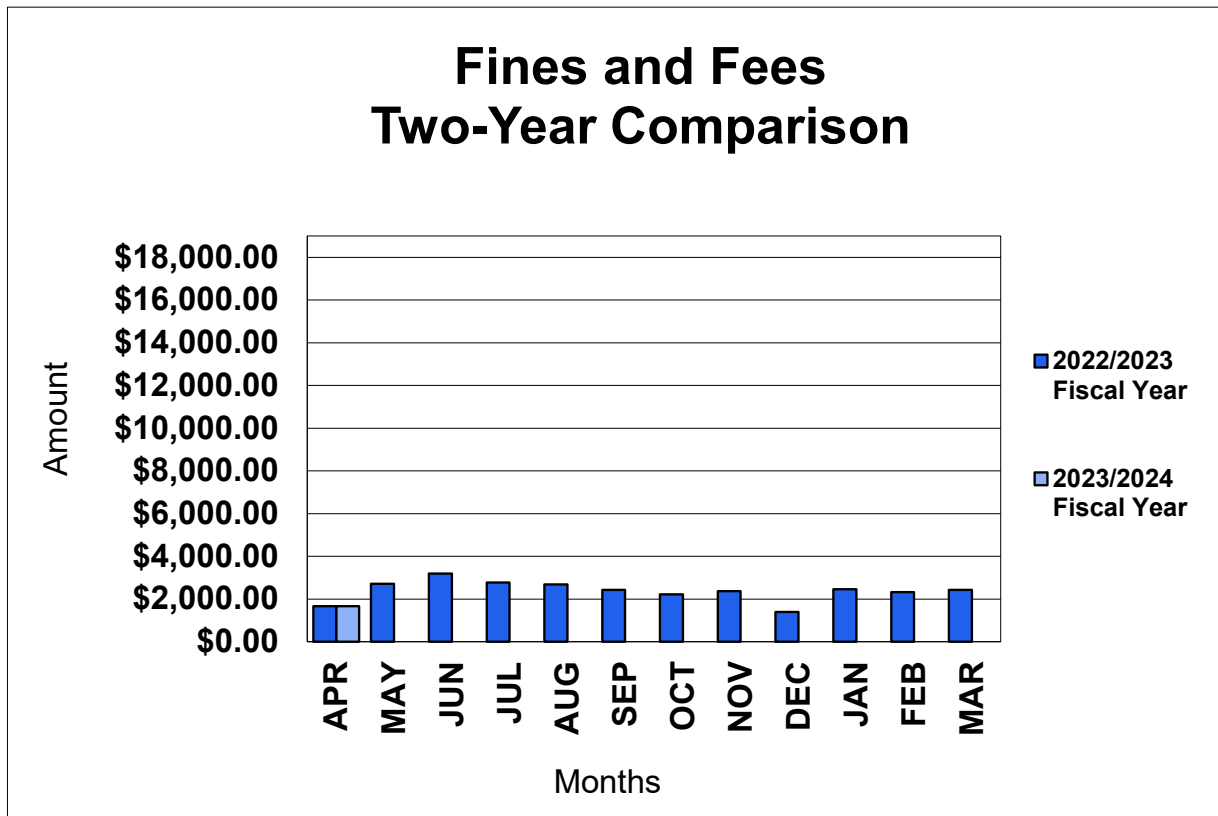
CFSEM

The following endowment funds are administered by the Community Foundation for Southeast Michigan (CFSEM). CFSEM maintains unilateral variance power and legal ownership of the endowment funds, and therefore, principal is not available to BTPL. Earnings are available for distribution to the Library for its operations at the discretion of CFSEM.

	<i>Updated 4/2023</i>	
Jeanette P. Myers Memorial Scholarship Fund	12/31/2022	\$15,283.00
Yvonne T. Atkinson Fund	12/31/2022	\$32,882.00
Lawrence Smith and Isabel Francis Smith Challenge Grant Fund	12/31/2022	\$35,695.35
BTPL Endowment Fund	12/31/2022	\$46,623.65
Fair Radom Garden Endowment Fund	12/31/2022	\$17,911.00
BTPL Director's Legacy Fund	12/31/2022	\$20,629.00
Total CFSEM holdings		<u>\$169,024.00</u>

FINES AND FEES - TWO-YEAR COMPARISON

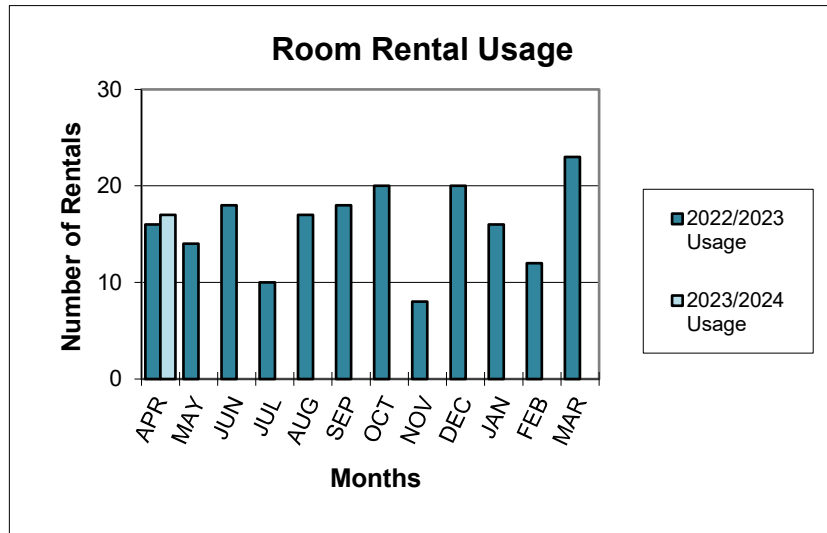
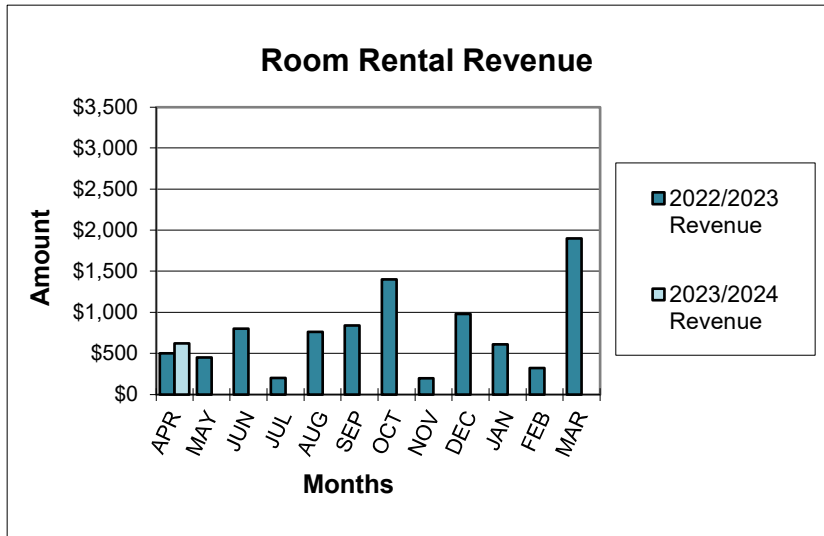
Month	2022/2023 Fiscal Year	2023/2024 Fiscal Year	Difference
APR	\$1,665.40	\$1,666.99	\$1.59
MAY	\$2,708.60		(\$2,708.60)
JUN	\$3,197.89		(\$3,197.89)
JUL	\$2,774.98		(\$2,774.98)
AUG	\$2,682.32		(\$2,682.32)
SEP	\$2,434.58		(\$2,434.58)
OCT	\$2,215.79		(\$2,215.79)
NOV	\$2,366.59		(\$2,366.59)
DEC	\$1,400.35		(\$1,400.35)
JAN	\$2,464.37		(\$2,464.37)
FEB	\$2,322.64		(\$2,322.64)
MAR	\$2,429.08		(\$2,429.08)
			YTD Difference
TOTAL	\$28,662.59	\$1,666.99	(\$26,995.60)



ROOM RENTAL - TWO-YEAR COMPARISON

7b

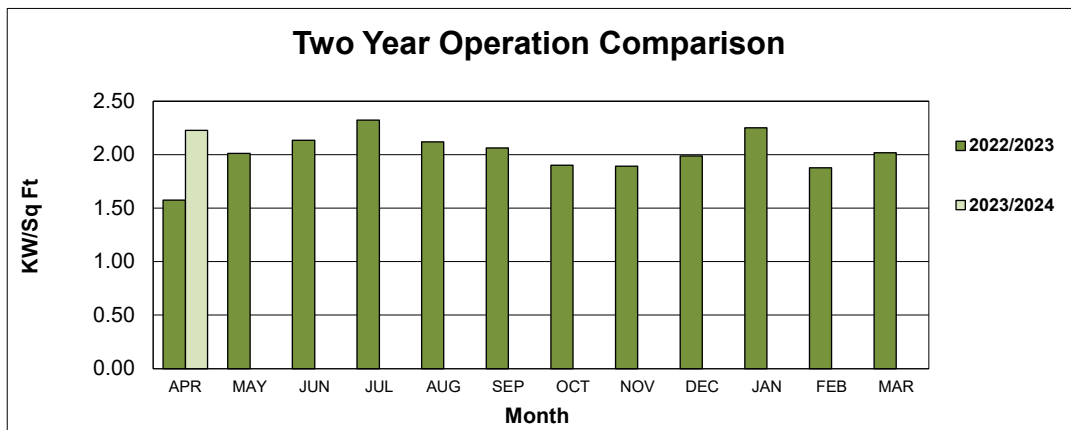
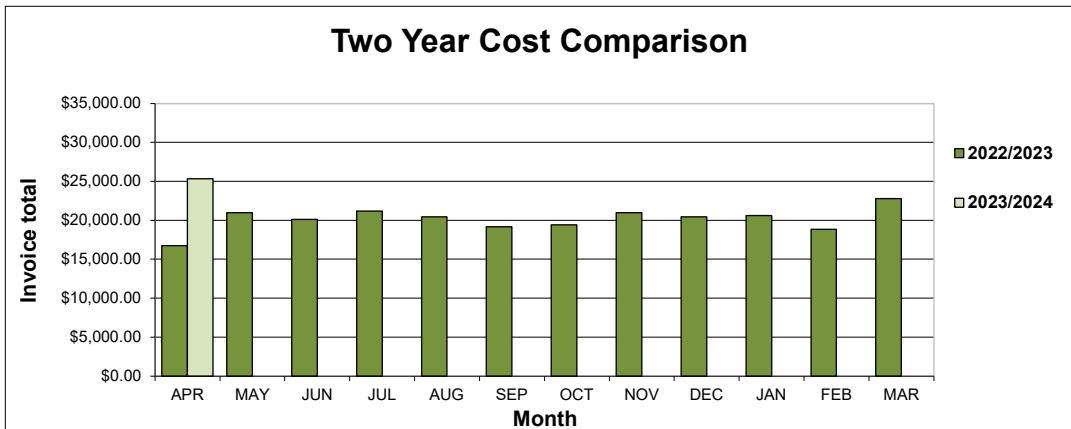
<u>Month</u>	<u>2022/2023</u> <u>Revenue</u>	<u>2023/2024</u> <u>Revenue</u>	<u>Difference</u>	<u>2022/2023</u> <u>Usage</u>	<u>2023/2024</u> <u>Usage</u>	<u>Month</u>
APR	\$500.00	\$620.00	\$120.00	16	17	APR
MAY	\$450.00		(\$450.00)	14		MAY
JUN	\$800.00		(\$800.00)	18		JUN
JUL	\$200.00		(\$200.00)	10		JUL
AUG	\$760.00		(\$760.00)	17		AUG
SEP	\$840.00		(\$840.00)	18		SEP
OCT	\$1,400.00		(\$1,400.00)	20		OCT
NOV	\$197.00		(\$197.00)	8		NOV
DEC	\$980.00		(\$980.00)	20		DEC
JAN	\$610.00		(\$610.00)	16		JAN
FEB	\$320.00		(\$320.00)	12		FEB
MAR	\$1,900.00		(\$1,900.00)	23		MAR
TOTAL	\$8,957.00	\$620.00	(\$8,337.00)	192	17	



Bloomfield Township Public Library Electricity Analysis

Building Area = 101,023 Sq ft.

TWO YEAR COST COMPARISON				CURRENT YEAR OPERATION					
Month	2022/2023	2023/2024	Difference	TOTAL	COST/KWH	KWH/HR (24 x no.days per month)	KWH/SQ FT 101,023	COST/HR (24 x no. days per month)	COST/SQ FT. 101,023
				KWH					
APR	\$16,757.01	\$25,322.27	\$8,565.26	225,134	\$0.11	312.69	2.23	\$35.17	\$0.25
MAY	\$20,983.27		(\$20,983.27)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
JUN	\$20,099.70		(\$20,099.70)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
JUL	\$21,165.46		(\$21,165.46)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
AUG	\$20,421.44		(\$20,421.44)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
SEP	\$19,149.28		(\$19,149.28)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
OCT	\$19,397.88		(\$19,397.88)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
NOV	\$20,955.05		(\$20,955.05)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
DEC	\$20,428.62		(\$20,428.62)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
JAN	\$20,598.15		(\$20,598.15)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
FEB	\$18,822.06		(\$18,822.06)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
MAR	\$22,798.37		(\$22,798.37)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
			YTD Difference						
TOTAL	\$241,576.29	\$25,322.27	(\$216,254.02)						

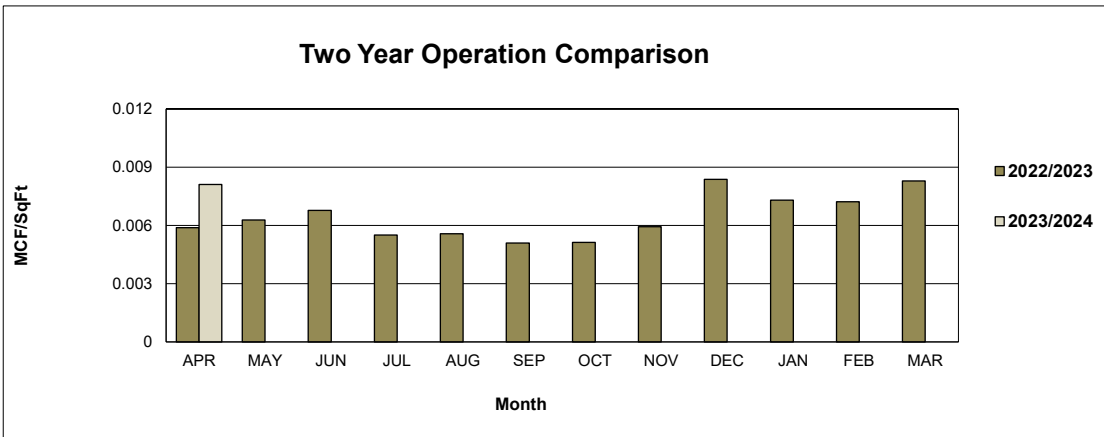
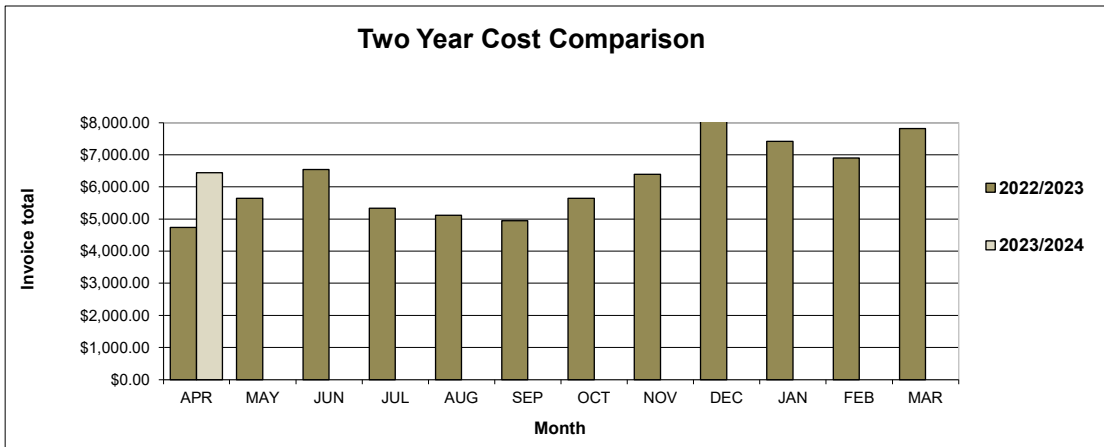


Bloomfield Township Public Library Natural Gas Analysis

Building Area = 101,023

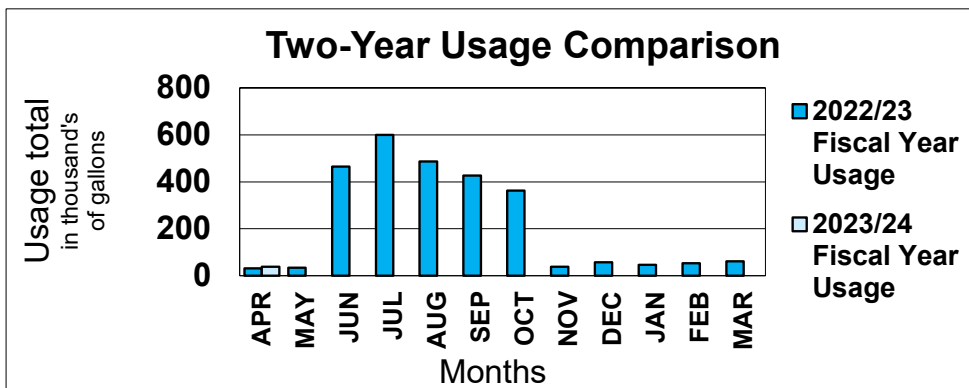
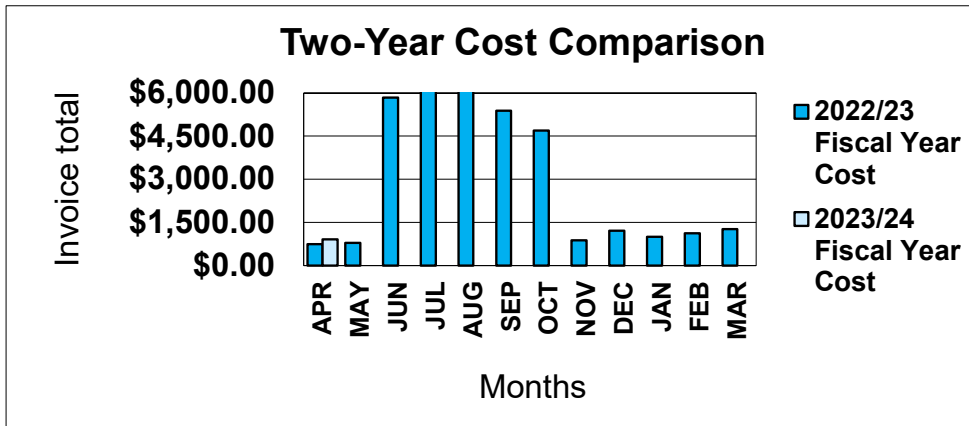
1 Cu. Ft. = 1000 BTU

TWO YEAR COST COMPARISON				OPERATION						
Month	2022/2023	2023/2024	Difference	MCF	COST/MCF	HOURS (24 x no. days per month)	MCF/HR	MCF/SqFt	\$/HR	\$/SqFt
APR	\$4,734.95	\$6,437.40	\$1,702.45	819.4	\$7.86	720	1.14	0.008	8.94	0.063
MAY	\$5,648.12	(\$5,648.12)	(\$5,648.12)		#DIV/0!	744	0.00	0.000	0.00	0.000
JUN	\$6,540.98	(\$6,540.98)	(\$6,540.98)		#DIV/0!	720	0.00	0.000	0.00	0.000
JUL	\$5,339.99	(\$5,339.99)	(\$5,339.99)		#DIV/0!	744	0.00	0.000	0.00	0.000
AUG	\$5,112.10	(\$5,112.10)	(\$5,112.10)		#DIV/0!	744	0.00	0.000	0.00	0.000
SEP	\$4,944.69	(\$4,944.69)	(\$4,944.69)		#DIV/0!	720	0.00	0.000	0.00	0.000
OCT	\$5,643.43	(\$5,643.43)	(\$5,643.43)		#DIV/0!	744	0.00	0.000	0.00	0.000
NOV	\$6,389.93	(\$6,389.93)	(\$6,389.93)		#DIV/0!	720	0.00	0.000	0.00	0.000
DEC	\$8,675.57	(\$8,675.57)	(\$8,675.57)		#DIV/0!	744	0.00	0.000	0.00	0.000
JAN	\$7,423.04	(\$7,423.04)	(\$7,423.04)		#DIV/0!	744	0.00	0.000	0.00	0.000
FEB	\$6,900.13	(\$6,900.13)	(\$6,900.13)		#DIV/0!	696	0.00	0.000	0.00	0.000
MAR	\$7,814.38	(\$7,814.38)	(\$7,814.38)		#DIV/0!	744	0.00	0.000	0.00	0.000
YTD Difference										
TOTAL	\$75,167.31	\$6,437.40	(\$68,729.91)							



Bloomfield Township Public Library Water Analysis

Month	2022/23 Fiscal Year Cost	2023/24 Fiscal Year Cost	Difference	2022/23 Fiscal Year Usage	2023/24 Fiscal Year Usage	Difference
APR	\$738.86	\$905.74	\$166.88	31	39	8
MAY	\$791.54		(\$791.54)	34		(34)
JUN	\$5,842.47		(\$5,842.47)	465		(465)
JUL	\$7,436.77		(\$7,436.77)	600		(600)
AUG	\$6,106.80		(\$6,106.80)	487		(487)
SEP	\$5,385.90		(\$5,385.90)	427		(427)
OCT	\$4,694.57		(\$4,694.57)	363		(363)
NOV	\$879.34		(\$879.34)	39		(39)
DEC	\$1,212.98		(\$1,212.98)	58		(58)
JAN	\$1,002.26		(\$1,002.26)	46		(46)
FEB	\$1,125.18		(\$1,125.18)	53		(53)
MAR	\$1,265.66		(\$1,265.66)	61		(61)
			YTD Difference			YTD Difference
TOTAL	\$36,482.33	\$905.74	(\$35,576.59)	2,664	39	(2,625)



**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES
MONTHLY DIRECTOR'S REPORT**

May 2023

I am pleased that the Bloomfield Hills Schools student art exhibition, Art from the Hills, will be held at the Library from May 16 through May 27. The opening reception will be Tuesday, May 16 starting at 4:30pm – the same evening as the board meeting! I encourage you to enjoy the art throughout the Library. It is always a joyous moment to share with the school community.

The Library is still accepting applications for the Jeanette P. Myers Scholarship. Applications for this annual scholarship are available at the Library's Welcome Desk as well as on the Library's website at www.btpl.org. The due date for all applications is Wednesday, June 1. Award(s) will be presented prior to the August 22, 2023 board meeting. Please share this information with anyone who may have an interest and be eligible.

The Friends annual meeting on Wednesday, May 3 was well-attended, and all enjoyed hearing Michigan Notable Book Winner Jeffrey Morrison talk about his books *Guardians of Detroit: Architectural Sculpture in the Motor City* and *Guardians of Michigan: Architectural Sculpture of the Pleasant Peninsulas*. This was an interesting lecture about architectural sculpture in Michigan, focusing on the gargoyles and grotesques hidden high on epic buildings. Friends board member elections were held at this meeting and officers were elected for 2023/2024. Friends Board members are:

Kathy Connor, President	Nick Altwerger
Linda Saukkonen, Vice President	Glenda Bard
Nancy Lambert, Secretary	Russ Conner
Kim Hoke, Treasurer	Dick Lambert
	Ann Pohl
	Cathy Ranke
	Sikander Rashid
	Linda Speck

On Monday, May 22, State Representative Samantha Steckloff will be visiting the library for a tour from 11:00 am to 12:30 pm. If you are able to, please do join us. Katherine and I will show her and her staff around the Library and highlight all the great things we do for the community. Let me know if you plan to attend.

Carolyn Noble is a new Trustee on the Bloomfield Hills Schools Board of Education.

She visited the Library a couple of weeks ago to introduce herself as the liaison to the Library Board of Trustees. I was not able to talk with her at that time but reached out via email and invited her to attend our May meeting. She said she would be in attendance.

This is a reminder that the Library will be closed on Sunday, May 28 and Monday, May 29, for Memorial Day Weekend. The Library will reopen as scheduled on Tuesday, May 30 at 9:30am.

*Respectfully Submitted,
Tera Moon
Library Director*

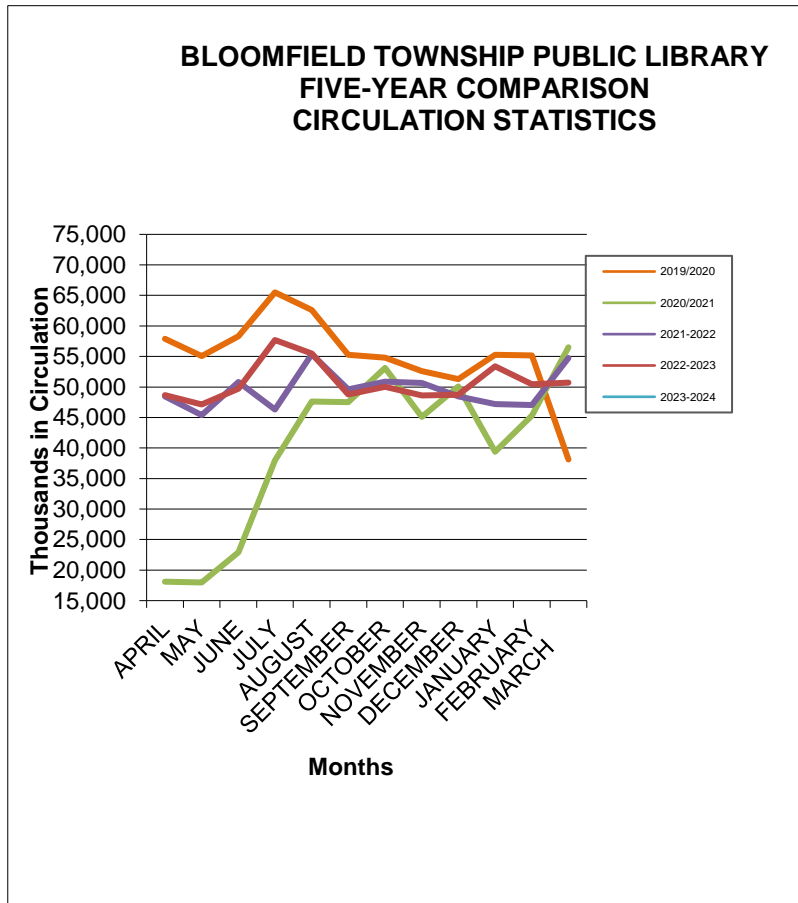
**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT
APRIL
2023**

	2022		2023	
OUTREACH & PROGRAMS				
<i>New Patrons and Accounts</i>				
Township:	160		132	
Cranbrook:	4		6	
Total new patrons:	179		180	
<i>Adult Program Attendance</i>				
Staff-led:	10 events	60 attended	11 events	60 attended
Speaker-led:	0 events	0 attended	4 events	179 attended
Book clubs:	8 events	63 attended	5 events	50 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	1 event	25 attended	2 events	26 attended
Chamber Music Concert:	n/a	n/a	1 event	141 attended
Bloomfield Historical Society:	n/a	n/a	0 events	0 attended
BTPL Photo Contest Reception	1 event	40 attended	1 event	45 attended
<i>Systems Program Attendance</i>				
Staff-led:	3 events	21 attended	3 events	16 attended
<i>Teen Program Attendance</i>				
Staff-led:	1 event	0 attended	1 event	50 attended
<i>Youth Program Attendance</i>				
Staff-led:	19 events	459 attended	31 events	849 attended
Speaker-led:	0 events	0 attended	2 events	203 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	2 events	103 attended	4 events	85 attended
TOTAL:	44 events	731 attended	65 events	1704 attended
<i>Volunteers (total for the month)</i>				
Shop volunteers	8 people	91.00 hours	9 people	59 hours
Court appointed volunteers	0 people	0 hours	1 people	6.5 hours
Student volunteers	1 person	8.00 hours	0 people	0 hours
Department volunteers	2 people	14.75 hours	1 person	9 hours
<i>Patron Remarks</i>				
Patron comments:	2		0	
Ask BTPL:	7		4	
DISPLAYS				
Lobby	<i>Photo Contest</i>			
Local History	<i>Poetry Month</i>			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
FIVE YEAR CIRCULATION**

5/9/2023

	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
APRIL	57,900	18,087	48,463	48,665	50,983
MAY	55,056	17,974	45,393	47,140	
JUNE	58,301	22,933	50,843	49,706	
JULY	65,499	37,962	46,304	57,694	
AUGUST	62,633	47,629	55,372	55,485	
SEPTEMBER	55,270	47,507	49,604	48,792	
OCTOBER	54,813	53,114	50,855	50,032	
NOVEMBER	52,623	45,117	50,656	48,595	
DECEMBER	51,267	50,080	48,439	48,737	
JANUARY	55,277	39,378	47,195	53,373	
FEBRUARY	55,172	45,329	47,023	50,469	
MARCH	38,121	56,504	54,732	50,705	
TOTAL	661,932	481,614	594,879	609,393	50,983



Decrease due to Library being closed March 14-31, 2020 (Covid-19 Pandemic)
 Decrease due to Library being closed April 1-30, 2020 (Covid 19 Pandemic)
 Decrease due to Library being closed May 1-31, 2020 (Covid 19 Pandemic)

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
LIBRARY AMBASSADORS GROUP**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, May 2, 2023
Meeting Room 1
7:00 p.m.

Trustees Present: Dani Gillman, Joan Luksik, Joy Murray

Trustees Absent: Keith Carduner, Judy Lindstrom, and Shane Spradlin

Administration: Director Tera Moon; Assistant Director Katherine Bryant; Administrative Assistant Linden Godlove

Guests: Bloomfield Township Residents: Suzanne Anderson, Laura Berg, Madeline Harris, Lawrence Irwin, Jane Kahan, Judy Kudla, Jim Labes, Andy Saxe, Connie Silver, and Friends the of the Library representative Russ Conner; Adult Services Department Head Laura Kraly; Youth Services Department Head Jen Taggart

President Dani Gillman announced that this is the spring Ambassadors meeting, despite the chilly weather. There was discussion on the book selection process at previous meetings, so the Adult Services and Youth Services Department Heads were present at the meeting to review this with the Ambassadors.

Director Tera Moon clarified how membership in the Ambassadors Group works. If someone does not attend at least one meeting per year, they will be removed from the roster and no longer be notified about meetings. They can rejoin later if they choose.

President Gillman said there is now an official strategic plan, after many meetings with committees, interested groups, and more. This is being reviewed with the staff at their upcoming staff development day to review roles.

All the Ambassadors introduced themselves.

Director Moon provided some updates around the strategic plan. This was adopted in December. This has been reviewed among the Department Heads and Assistant Department Heads. They had a conversation in March on where to begin enacting the strategic plan. The first three goals to begin with were selected: Reimagine use of library spaces for increased usability, update human resources practices, and create a collaborative culture. This Friday is Staff Development Day, when the Library is

closed to the public, and staff will be working together on the strategic plan. The three goals will be reviewed with all staff, and they will see how staff wish to work towards them. Every staff person has a different perspective of the Library that is valuable towards the process.

The fiscal year recently ended and at the March board meeting the new budget was adopted. The millage will soon be reviewed. Building projects will be coming up, including boosting cell signal throughout the Library, particularly in the lower level. There will be technology related updates, like a mobile app and the online catalog. The Ambassadors might be approached as a test group.

Meeting Room usage was reviewed with the Ambassadors. Bloomfield Township residents may book the meeting rooms and the Library does not limit or deny a group based on the content of the meeting. Any group is permitted to meet at the Library because it is a First Amendment right. On Sunday, April 30, a group called Jewish Voice for Peace arranged to have a meeting in the Community Room with a controversial speaker. This was an outside group, and not something the Library arranged.

Selection Process

Adult Services Department Head Laura J. Kraly discussed collection development, which is how an item becomes a part of the Library. Selection is a portion of this—choosing and adding—versus removing items that no longer serve a purpose. This is a large portion of what a librarian does in a week. She shared a stack of journals that staff professionally review to aid in selection. Films, audiobooks, and all the varieties of materials are selected by eleven staff members, each holding a degree in library science. Bloomfield Township Public Library has a broad collection, so materials are purchased on every subject. They are equally responsive to what people are looking for. Professional journals are referred to for selection, but many outside factors are considered, including books chosen in popular celebrity reading lists, and what is trending on social media. Selections should meet the needs of the community. Librarians are given a budget, and this is parsed down to select materials in all levels of interest. Libraries buy through vendors, which provide a discount as well. This community is highly educated, and they want the most current materials, the “new hot things in the discourse.” Youth Services Department Head Jen Taggart said the children are very diverse in their reading interests as well. The children are up to date with the latest series, interested in what their teacher just read, and what their friends are reading. The Youth Services book clubs fill up within minutes of registration opening. There have not been as many challenges of adult books, some of the teen materials have been addressed for concern. There is a process if someone wishes to challenge or reconsider a book. Books are chosen, regardless of whether anyone has specifically requested them for the collection. Materials in other languages are selected, largely based on what those speakers request. Some digital copies are curated by staff, but the materials available through databases like Kanopy and hoopla are not curated by staff. The Libby collection is curated, just like the materials on the shelves. The digital copies are very expensive. About half the patrons prefer print to digital. There are more accessibility options in eformats.

Jen Taggart said she follows the same guidelines. There are eight degreed Youth Services Librarians. They need to meet additional core competencies set in place by the ALA, including knowledge of early childhood development and literacy. When they are reviewing materials for purchase in the Youth Room, reading ability, intellectual, and social emotional development are all considered. There are five

different levels of fiction in this department: board books, the beginning to read collection for emerging readers, intermediate fiction for second and third graders, junior fiction for third to fifth grade, and youth fiction for fifth to seventh grade, as well as picture books for all ages and non-fiction for preschool to 8th grade. They also have an accessibility support collection, a STEAM kit collection for youth to learn about science, tech, math etc. There is a “concept collection” (alphabet, emotion, reading time, seasons), other special collections, including posters, graphic novels, holidays, world languages, and a separate folk and fairy tale collection. They receive requests, have standing orders for popular titles, and are always reviewing when they should acquire additional copies, like when a book is being made into a film. Non-fiction resources should have a global perspective, factual content, artistic merit, and cultural authenticity of the material. They include authors and illustrators with lived experiences.

There was an inquiry about programming and how topics are selected. Youth programming is initiated by the collection. They increased baby and toddler programming, in response to the increase in response to the demands in the community. In Adult Services, people have wanted to gather and interact since the pandemic and the Library is one of the few community spaces in the area.

There were inquiries about popular titles, holds, and the former “Hits” collection.

Jen Taggart spoke about outreach to schools to promote library services.

Future meeting dates and times in July, October, January, and May. The next Library Ambassadors meeting will be Tuesday, July 25, 7:00pm – 8:30pm.

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
PERSONNEL COMMITTEE**

The meeting of the Bloomfield Township Public Library Board of Trustees Personnel Committee was held in the Library on Monday, April 24, 2023, at 3:30 p.m.

Trustees Present: Trustees Judy Lindstrom and Joan Luksik

Administration: Library Director Tera Moon and Assistant Director Katherine Bryant

Early Childhood Specialist Position

Youth Services positions at this Library, and other libraries in the area, have been difficult to fill in recent months. Most recently, the posting for the Youth Services Intern position received no applications. Jen Taggart, Youth Services Department Head, proposed eliminating one of the two Youth Services Intern positions and creating a new position, Early Childhood Specialist. This could attract a highly qualified person to specialize in working with young children and early literacy, a growing need in Bloomfield Township. This position would not require a Master's degree in library and information science, but instead a Bachelor's degree in education or equivalent experience. The position would appeal to early childhood professionals seeking part-time work.

Judy asked questions about various aspects of the job posting. Joan asked why this might be easier to fill than the intern position. Judy inquired about where the position would be advertised. Joan and Judy enthusiastically supported this idea. Tera will share the position at the Tuesday, April 25 board meeting and will bring copies of the posting to that meeting.

Various Personnel Updates

Other personnel matters were also discussed.

No future meeting date is scheduled at this time.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM**

TO: Library Board of Trustees

FROM: Tera Moon, Library Director

DATE: May 10, 2023

SUBJECT: Summer Reading Showcase

One of a public library's most basic functions is to support literacy throughout the community. A highly tangible way that happens is through summer reading programs. Reading throughout the summer helps mitigate that infamous "summer slide". Summer slide refers to the loss of knowledge in reading and math during the summer break. To encourage kids to keep reading while they are not in school library staff plan creative programs, games, and other incentives. They also help readers choose new books to read through book talks, reading lists by grade, and personalized recommendations.

For the May 16 Board meeting, Killian Weston, Youth Services Librarian, and Shayna Connolly, Adult Services Librarian, will be present to share what they and their colleagues have planned to engage readers of all ages to engage with books and reading through the summer months using the theme "All Together Now."

Board members are encouraged to up for summer reading and aim towards reading goals through the warm months.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM**

TO: Library Board of Trustees

FROM: Tera Moon, Library Director

DATE: May 10, 2023

SUBJECT: Board Meeting Discussion Topic

Just as Staff Development Day is held every May, the agenda item for the board meeting in May is traditionally around board development. I suggest two topics to discuss. Both topics ask you to think about what's most important to you in your role of examining library operations from the 30,000-foot view. I look forward to hearing what that might be during our May 16, 2023 regular monthly board meeting.

A goal or goals for the Board as a whole.

Because we have been talking about goals around the strategic plan, I am curious about whether you want to set a specific goal for you as a body (or even you as individuals). I have included the one-page strategic plan for reference and for you to see if any of these goals speak to something you want to accomplish as a board.

Your thoughts on how you want to evaluate library operations, specifically around usage statistics or other outcome measurements.

Every month, the packet of information you receive contains three pages devoted to library use statistics. The statistics include circulation, door counts, program attendance, collection size, library cards, to name a few. We have collected these same stats in essentially the same way for at least 10 years without discussing their usefulness. In my mind, statistics are provided to you for evaluation purposes. Are these statistics the "right" way to evaluate library operations? Are there other statistics you wonder about? Is there room for qualitative data (perhaps using the patron comments or collecting stories from staff)? We often talk about the importance of the building to our residents – should we measure that use in a different way? Could we do more about reporting statistics around electronic materials?

Bloomfield Township Public Library **STRATEGIC PLAN** 2023-2025

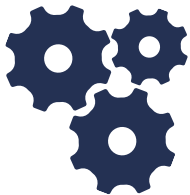


Vision

The place to discover.

Mission

We spark curiosity and imagination by connecting the community to resources, technology, and support.



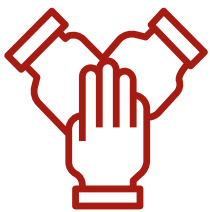
Enhance Our Core

...to create responsive collections, functional and comfortable spaces, and seamless digital experiences.

Anticipate and develop collections in response to community needs that inform, entertain, and expand world view.

Reimagine use of library spaces for increased inclusion and flexibility.

Offer access to innovative technology resources, support, and education to provide robust digital experiences at all stages of life.



Connect the Community

...with each other, with opportunities to be creative, and with new experiences.

Bring people together around diverse interests and thought-provoking topics.

Expand opportunities for people and groups to create and explore.

Deepen engagement with all community members by listening to and learning about needs.



Build Organizational Capacity

...for strong operations, satisfying employment, and a collaborative culture.

Practice learning organization principles.

Update recruiting, hiring, on-boarding, and retention practices using a diversity, equity, and inclusion lens.

Cultivate a collaborative culture by focusing how we work together.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM**

TO: Trustees

FROM: Tera Moon

DATE: May 10, 2023

SUBJECT: Library Roof Repair, Skylight Replacement, and Cedar Fascia Repair

At the April 13, 2023 Building and Grounds Committee meeting, I reported that I had received a quote from Quinn Evans for \$41,000 for assistance with repair of the roof edge, replacement of the leaking skylights in the Magazine Room, and the rehabilitation of the cedar fascia.

That cost includes the complex and time-consuming work of researching products, creating architectural drawings and bid specifications, running the bid process, and overseeing the construction for all three of these important repairs.

The Library's purchasing guidelines specify that projects over \$25,000 go through a formal bid process, however there is space for exceptions and I am asking for one to be made here. The guidelines stipulate that when seeking the employment of professional services, including engineering and architectural, the Library Board of Trustees, by resolution, can authorize the execution of a contract without competitive bidding or competitive quotes. Additionally, Quinn Evans' involvement with the previous roofing project would provide continuity and knowledge that will benefit the Library.

Richard Renaud of Quinn Evans was part of the team that coordinated the 2019 roof restoration and knows our roof and its quirks very well. I trust his recommendations and his ability to coordinate this project.

Quinn Evans' quote is included here in the packet for your review.

Facility Services Department Head Hugo Cardenas has reviewed this quote. He recommends moving forward with Quinn Evans to get the roof repairs completed.

Funding for this part of the process would come out of the Capital Improvements Program.

If you approve, a motion is required. A detailed recap of how these problems developed is included here after the suggested motion.

ACTION: I move to approve hiring Quinn Evans 219 ½ N. Main St., Ann Arbor, MI to provide professional consulting services to assist in the repair of the roof edge, skylights, and cedar fascia for \$41,000.

To briefly recap our process to date:

In 2019 the Library's roof was completely restored. Since that time, the EPDM membrane covering the flat part of the roof has been pulling away from the edge in places, allowing water in, which is damaging the soffit and fascia. This is out of warranty. The recommended correction is to redo the edge and add aluminum flashing to fully seal the edges. This would be redone throughout the entire roof to avoid future issues with the EPDM membrane.

The skylights in Magazine Reading Room leak when it rains. This happened before and after the roof was redone in 2019. Replacing the skylights was not part of that project. The caulk around the metal frame is not sufficient to keep water out. Richard Renaud of Quinn Evans said the skylights usually only last around 10 years, and these are older. The recommendation is to replace these three skylights.

The cedar fascia requires maintenance due to moisture from rain run-off plus a cycle of insects boring into the wood to lay eggs and woodpeckers trying to get to those insects. The condition of the fascia has been worsened by the problems with the faulty membrane.



31 March 2023

Tera Moon, Library Director
Bloomfield Township Public Library
1099 Lone Pine Road
Bloomfield Hills, Michigan 48302

Re: Bloomfield Township Public Library Roof and Skylights

Subject: Proposal for Repair of Roof Edge, Eave Facias, and Installation of New Skylight

Dear Ms. Moon:

This letter is a proposal (“Agreement”) for Quinn Evans (QE) to provide professional consulting services to assist you in the repair of your roof edge, replacement of the fascia boards around the library, and the installation of a new skylight to replace the three acrylic dome skylights that have been leaking.

For ease of reference, “QE” refers to Quinn Evans; “Owner” refers to Bloomfield Township Public Library, and “The Building” or “Library” refers to the Bloomfield Township Public Library building.

UNDERSTANDING OF THE PROJECT

The proposal is involved in three separate conditions related to the roof and eaves: The existing cluster of three acrylic dome skylights, the roof edge condition, and the wood fascia around the roof perimeter. All though all three of these are related to the roof and/or roof work, the conditions are individual and will be broken out separately in this proposal.

The three acrylic skylights, clustered together, that were original to the library have leaked or condensated, dripping down onto the areas below for a long time. Although these skylights are insulated, the nature of the acrylic material they are made of has resulted in excessive expansion and contraction of the skylights during weather extremes and have broken the original seals. Once the seals were broken, the insulating quality of the skylights was greatly reduced allowing condensation to occur on the underside during periods of cold weather. Additionally, the expansion had worn the seals around the perimeter of the skylights allowing water to enter during certain rain events. This is not unusual for this type of skylights and the large size has likely exacerbated the resulting condition.

The BTPL had gone through a roof renewal project in 2019-2020. During this work the existing EPDM roofing was cleaned, repaired, and some of the roofing insulation was replaced in a few areas where leaking had occurred in the flat roof. Once this work was complete, the roof was completely recoated with a fluid applied roofing. Shortly after completion, the existing EPDM roofing started to pull away from the existing roof edge aluminum flashing. Although it could not be seen at the time, it appeared the EPDM was not sufficiently bonded to the flashing, nor was the flashing sufficient height to prevent wind-driven rain from going over the flashing and onto the wood fascia boards below. Additionally, the overflow scuppers around the perimeter of the building were not projecting far enough out from the roof edge to prevent the water being blown onto the fascia below during periods of high winds.

31 March 2023

The wood fascia constructed of a lapping-stained clear red cedar board is attractive but has resulted in several conditions. The nature of red cedar is a very soft wood that is prone to come under attack by various boring insects including, beetles, wood wasps, and carpenter ants. Once the insects bore into the wood, the siding can come under further attack by woodpeckers and other birds that attack the wood to consume the insects. This has resulted in holes and discoloration around the areas where the insects have bored. Additionally, because of the water coming off the roof and onto the fascia boards, there is further staining and deterioration of the boards.

APPROACH TO THE PROJECT

Quinn Evans proposes to perform this project in two phases consisting of a Documentation and a Construction phase. The Documentation phase will consist of two separate tasks: Schematic Design Task and a Construction Documentation Tasks. QE will kick-off the project with the Owners Representatives, research any existing documentation for the Library building pertinent to the construction of the roof eave fascias on all the different portions of the building. Additionally, QE will perform field investigation, and start to research the possible replacement wood & finish for the exterior wood fascias. Finally, QE will start to assemble the Construction documentation that will be completed during the second Task. QE will enlist the assistance of Sika, CEI, and Frank Rewold & Sons. At the end of this period QE will present the design documents and an initial option for the new eave fascia material.

During the Construction Documentation Task, QE will complete the Construction Documents and assist the Library with the final selection of new eave fascia material. We will finalize the selection of the skylight and glazing and issue the documents to the Owner selected bidding Contractors. We will submit our progress with the Library for comment when the documentation is approximately 70% complete to solidify our direction and selections. When complete with this Task, we will submit the Construction Documents to the Library ready for bidding.

The second phase of the project will consist of two tasks: a Bidding and Negotiation Task, and a Construction Observation task. QE will oversee a Pre-bid of the construction documents by working with the Library to select potential bidding contractors, submit bid documents to them, review their qualifications, perform a pre-bid walk through of the project, and collect all submitted bids for the work. QE will also collect and answer all the pre-bid questions the bidders have and issue any Addendums to the documents as required.

During the Construction Observation Task, QE will assist with the awarded contractor with the interpretation of the construction documents, receive and answer any question they may have, receive, and review all submitted products and finish samples they plan on using in the project. Additionally, we will perform a monthly site observation of the construction and report back to the Library on the observed progress. Finally, QE will receive and review all contractor pay applications and will submit those to the Library for payment on a monthly schedule. We have based this proposal on a 4-5 month construction period.

SCOPE OF SERVICES / DELIVERABLES

Quinn Evans will work to gather, document, and analyze information, prepare, and coordinate documents to facilitate the timely completion of the project. The work contemplated by this proposal includes the following tasks:

31 March 2023

I. Schematic Design (Time Frame: 4 weeks)

QE will prepare Design drawings to describe the scope and character of the project. This task includes the following services and deliverables:

- Attendance at team kick-off meeting to confirm project goals, objectives, schedule, and budget.
- Perform a Limited Field Survey to confirm existing conditions.
- Do a drawing search to find all pertinent details.
- Coordinate the roof repair with Sika, roof renewal product manufacturer.
- Preparation of base drawings, including roof plans, and pertinent details.
- Research wood and finish options for the replacement fascia boards.
- Preparation of final design drawings.
- Research products for the skylight and glazing and provide professional recommendations.
- Attendance at 1 client review meeting.

DELIVERABLE: *Progress Design Package, including design recommendations, skylight, glazing, and replacement fascia product samples.*

II. Construction Documentation (Time Frame: 4 weeks)

Based upon the approved Final Design, QE will prepare construction drawings and specifications to describe the scope and character of the proposed project that are sufficient in detail for pricing and construction. This task includes the following services and deliverables:

- Provide final recommendations on proposed products and materials.
- Preparation of electronic files and documents, including drawings and specifications.
- Attend a 70% Owner Review Progress Meeting with Library Representatives.
- Issue documents to selected contractors for pricing.

DELIVERABLES: *Contract Document Package, including final drawings & specifications for bidding, construction and permits.*

III. Bidding and Negotiation (Time Frame: 3 weeks)

This optional task includes the following services and deliverables:

- Participation in a pre-bid meeting
- Respond to inquiries from contractors.
- Issue clarifications or addenda as required.
- Review and assist in analyzing bid pricing from contractors.
- Issue final Construction Documents to awarded Bidding Contractor.

III. Construction Observation (Time Frame: 20 weeks)

This optional task includes the following services and deliverables:

- Issue drawings and specifications for construction.
- Attend 1 pre-construction meeting.
- Review of shop drawings and submittals.
- Visit the site up to five times to observe progress of the work.
- Prepare construction progress reports for each site visit.



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- Review and respond to contractor requests for information (RFI).
- Review one contractor prepared punch list.

DELIVERABLES: *Construction progress reports.*

The following assumptions have been made in preparing this proposal:

- A project budget has not been set.
- A cost estimate is not included.
- The Owner will provide required available background information for use in preparing the design documents, including documentation of the existing Library.
- QE has not included time for public presentations, reviews, or approvals.
- This proposal specifically excludes any costs associated with environmental assessment and remediation.
- QE will conduct a general field survey of the existing building and take basic measurements to confirm the accuracy of existing building drawings.
- Significant changes for cost reduction purposes after completing design or documentation will be treated as additional services.
- This proposal is valid for 60 days.
- The building is to be continuously occupied during the Construction process.
- All normal expenses will be included in the project cost by phase and will not be submitted to the Owner for reimbursement. Any special expenses will be discussed with the library for approval prior to proceeding on the expense and will be submitted to the library at the next billing.

PROPOSED FEE FOR PROFESSIONAL SERVICES

BASIC SERVICES

Quinn Evans estimated fee for completing the base project scope, as described is \$ 41,000. The breakdown by task is as follows:

TASK I: Schematic Design	\$11,200	
TASK II: Construction Documents	<u>\$17,500</u>	
	<i>SUB-TOTAL</i>	\$28,700
TASK III: Bidding and Negotiations	\$3,900	
TASK IV: Construction Observation	<u>\$8,400</u>	
	<i>SUB-TOTAL</i>	\$12,300
	<i>TOTAL</i>	<u>\$41,000</u>

OPTIONAL SERVICES

Cost Estimate: A detailed construction cost estimate can be prepared at the design and/or documentation phases. Our fee for this service is \$3,500 for the anticipated work to be performed.

ADDITIONAL SERVICES

Unless noted otherwise, requested changes from previously approved design or scope of services shall be performed on an hourly basis, including expenses. Current hourly rates are as shown on the attached Quinn Evans Billing Rates. Rates will be updated yearly, according to the standard procedures of QE.



31 March 2023

ADDITIONAL EXPENSES

Additional Out-of-pocket expenses not anticipated in the base scope such as printing, postage and freight, and travel are in addition to the Fee and will be billed as reimbursable expenses payable to Quinn Evans Architects at 1.1 times the amount of the incurred expense.

CONDITIONS

The Terms and Conditions attached are hereby incorporated into this Agreement.

If you agree with the scope of services and terms outlined above, please sign the attached copy of this letter and it will serve as an Agreement for professional services and authorize us to begin work. QE will start our services within thirty days from date of the agreement.

If you have any questions, please call.

Cordially,

Quinn Evans,

Richard JP Renaud, AIA
Senior Associate

Accepted By:

SIGNATURE

DATE

CC: Richard Hess, QE

31 March 2023

TERMS and CONDITIONS

The Architect in these Terms and Conditions refers to Quinn Evans Architects.

The Architect shall perform the services outlined in this Agreement for the stated fee arrangement.

1. *Access to Site.* Unless otherwise stated, the Architect will have access to the site for activities necessary for the performance of the services. The Architect will take reasonable precautions to minimize damage due to these activities but have not included in the fee the cost of restoration of any resulting damage.
2. *Hidden Conditions.* The Architect shall not be responsible for verifying the condition of an existing structure, equipment, or appliance as part of Basic Services unless such verification can be made by simple visual observation. Any further investigation, if authorized or requested by the Owner, shall be provided as an Additional Service. If, after the Contract Documents are prepared, it appears from uncovering parts or portions of an existing structure that the plans and/or specifications must be altered to conform to previously hidden conditions, all such work shall be performed by the Architect as an Additional Service.
3. *Dispute Resolution:*
 - a. *Mediation.* To resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Client and the Architect agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Client and the Architect further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

- b. *Arbitration.* In the event the parties to this Agreement are unable to reach a settlement of any dispute arising out of this Agreement or related to the services under this Agreement, in accordance with Dispute Resolution stated above, then such disputes may, with the consent of both parties, be settled by binding arbitration in accordance with the rules of Construction Industry Rules of the American Arbitration Association current as of the date of this Agreement then pertaining.
4. *Payments:*
 - a. *Billings/Payments.* Invoices for the Architect's services shall be submitted, at the Architect's option, either upon completion of such services or monthly. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, the Architect may, without waiving any claim of right against Client, and without liability whatsoever to the Client suspend or terminate the performance of the service. Retainers shall be credited on the final invoice.
 - b. *Late Payments.* Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate, whichever is higher) on the then unpaid

31 March 2023

balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including attorney's fees.

5. *Certification, Guarantees and Warranties.* The Architect shall not be required to execute any document that would result in their certifying, guaranteeing, or warranting the existence of conditions whose existence the Architect cannot ascertain.
6. *Liability:*
 - a. *Limitation of Liability.* In recognition of the relative risks, rewards and benefits of the project to both the Client and the Architect, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Architect's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement from any cause or causes, shall not exceed the Architect's Professional Services Fee. Such causes include, but are not limited to, the Architect's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.
 - b. *Claims for Consequential Damage.* The Architect and Owner waive consequential damage for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Term 7.
 - c. *Indemnification.* The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Architect, his or her officers, directors, employees, agents and sub consultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect.
7. *Termination of Services.* This Agreement may be terminated by the Client or the Architect by giving the other party 30 (thirty) days' notice. In the event of termination, the Client shall pay the Architect for all services, reimbursable expenses, and reimbursable termination expenses rendered to the date of termination.
8. *Betterment.* If, due to the Architect's error, any required item or component of the project is omitted from the Architect's construction document, the Architect shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise adds value or betterment to the project.
9. *Standard of Care.* In providing services under this Agreement, the Architect will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstance.
10. *Instrument of Service.* The report prepared by the Architect for this project is an instrument of the Architect's service for use solely with respect to this project and the Architect shall be deemed the author of the report. The report will belong to the Owner and the Owner can, if elected; copyright the report so long as the Architect is credited as the author. The Architect retains the right to refer to the project and discuss in general the Architect's involvement in the project with potential clients. The Architect shall also be able to refer to the project and describe the Architect's involvement in the project

in news releases, office brochures and other marketing material used to describe the type of services the Architect can provide to potential clients.

11. *Hazardous Materials*

- a. *Definition of Hazardous Materials.* As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.
- b. *Hazardous Materials. Suspension of Services.* Both parties acknowledge that the Architect's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the Architect or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to the Architect that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the Architect's services, the Architect may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Owner retains appropriate qualified Architects and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.
- c. *Hazardous Materials Indemnity.* The Owner agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, partners, employees and subconsultants (collectively, Architect) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of the Architect.
- d. *Waiver of claims for Hazardous Materials.* In consideration of the substantial risks to the Architect in rendering its services in connection with the Project due to the presence or suspected presence of hazardous materials (as defined in this Agreement) at or near the jobsite, the Owner agrees to make no claim and hereby waives, to the fullest extent permitted by law, any claim or cause or causes of action of any kind, including but not limited to negligence, breach of contract or warranty, either express or implied, strict liability or any other causes, against the Architect, its officers, directors, partners, employees and subconsultants (collectively, Architect), which may arise out of or may in any way be connected to the presence of such hazardous materials. The Owner acknowledges that the Architect is not and shall not be required to be in any way an arranger, generator, operator, or transporter of hazardous materials present at or near the Project site (as these terms are defined in applicable federal or state statutes and all related regulations).

12. *Jobsite Safety.* Neither the professional activities of the Architect, nor the presence of the Architect or its employees and subconsultants at a construction/project site, shall impose any duty on the Architect, nor relieve the General Contractor of its obligations, duties and responsibilities including, but not limited

31 March 2023

to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The Architect and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Owner agrees that the General Contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the Owner's contract with the General Contractor. The Owner also agrees that the General Contractor shall defend and indemnify the Owner, the Architect and the Architect's subconsultants. The Owner also agrees that the Owner, the Architect and the Architect's subconsultants shall be made additional insured under the General Contractor's policies of general liability insurance.

13. Other Terms:

- a. This Agreement shall be governed by the law of the State Michigan.
- b. This Agreement shall not be assigned by either party without prior written consent of the other.
- c. These terms and conditions shall survive the termination or completion of the Contract.
- d. Client agrees to give Architect recognition as the Architect and/or Designer of the Project on any construction signs and in any published materials. The client further agrees to permit Architect to photograph the Project upon completion and to use Project photographs in the marketing of its services to other clients.

14. Discrimination in employment is prohibited under Title VII of the Civil Rights Act of 1974. Recognizing its legal as well as social obligations to afford equal opportunities, Architect employs an affirmative action program in furtherance of the company's policy. It is the policy of Architect to afford equal opportunity for employment to individuals without regard to race, religion, color, national origin and ancestry, disability, medical condition, veteran status, marital status, sexual orientation, gender or age.

31 March 2023



QUINN EVANS BILLING RATES

Classification	2022-2023 Billing Rate
Senior Principal	225.00
Principal	210.00
Senior Preservation Architect	175.00
Senior Interior Designer	145.00
Design Technology Director	180.00
Senior Landscape Architect	145.00
Project Manager/Senior Architect	160.00
Senior Designer	120.00
Architect/Landscape	135.00
Historian/Interior Designer	125.00
Designer	100.00
Administrative Support	70.00

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

MOTION TO APPROVE ANY ITEMS REMOVED FROM THE CONSENT AGENDA

I move to approve the items previously removed from the consent agenda for discussion.

Bloomfield Township eNews 4/27/2023



Bloomfield Township < cable_dept+bloomfieldtwp.c
To Katherine Bryant

☺ Reply Reply All Forward 📧 ⋮

Thu 4/27/2023 5:22 P

BCTV Spotlight: Discover Your Library



Bloomfield Township Public Library
Director Tera Moon joins Chuck Moss
on a new Eye on Oakland!

To watch more BCTV, visit the [Video on Demand](#) page and learn more about [producing your own program!](#)

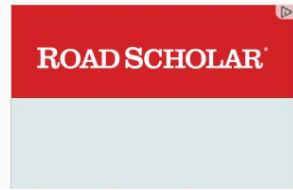




LOCAL NEWS

Speaker in controversial Bloomfield diversity discussion receives support

Some Jewish groups support Huwaida Arraf



Palestinian activist Huwaida Arraf spoke at a diversity assembly at Bloomfield Hills High School. Photo courtesy of Jewish Voice for Peace.

By **ANNE RUNKLE** | arunkle@medianewsgroup.com | Royal Oak Tribune
PUBLISHED: April 29, 2023 at 5:44 a.m. | UPDATED: April 29, 2023 at 5:44 a.m.

A Jewish group is holding a forum on Sunday, April 30, in support of Huwaida Arraf, the Palestinian activist whose comments at a diversity assembly last month have created division in the Bloomfield Hills Schools.

The forum organized by Jewish Voice for Peace-Detroit will be held from 2-4 p.m. at the Bloomfield Township Public Library, 1099 Lone Pine Road at Telegraph.

About 1,300 people have signed a petition in support of Arraf.

“We, the undersigned, are extremely concerned about the recent attacks on Huwaida Arraf, a highly respected Palestinian-American civil rights attorney and longtime human rights activist,” the petition said.

“It is clear that these attacks are politically motivated attempts to discredit Huwaida’s message and silence all advocates of Palestinian rights. It is dangerous and we must not tolerate it. Smears and lies have been widely hurled at Huwaida, and death threats to Arab and Muslim students.”

Community leaders who will speak at the forum include:

- Rabbi Alana Alpert of T'Chiyah Congregation in Ferndale,
- Arraf, co-founder of the Palestinian rights organization, International Solidarity Movement,

- Civil rights and union reform lawyer Barbara Harvey,
- Educator, peace activist and Birmingham Public Schools Board of Education member Lori-Kamleh Aljouney.

About 130 nations recognize Palestine as a country with limited self-rule in the areas known as the Israeli-occupied West Bank and Gaza Strip.

RELATED ARTICLES

Oakland County community calendar April 30 and beyond

Barbara Weinberg Barefield, a founding member of the Detroit chapter of the national organization Jewish Voice for Peace, said the long-running Israel-Palestine conflict is often misunderstood.

Faith services for Oakland County area churches and synagogues

She said speaking up for the rights of Palestinians is not antisemitism.

Dream home: Newly listed Bloomfield Twp. lakefront mansion is designed for luxury lifestyle

Rather, she said antisemitism is hatred or violence against Jews because of their religion.

Royal Oak police: Police catch suspected car thief driving drunk; woman with 2 pounds of pot in car arrested after falsely claiming to be a caregiver

Troy hit by string of vehicle break-ins

She said the diversity forum at the high school, which was organized by students, “was an opportunity for people to learn from one another.”

She said a growing number of Jews are supporting Palestinians, as Israelis are pushing them into smaller areas of land.

Jewish groups described Arraf’s comments at the assembly at Bloomfield Hills High School as antisemitic. Jewish groups said that Jewish students in attendance felt threatened by her remarks that indicated Israel was the aggressor in the conflict.

The Bloomfield Hills Schools said in a statement that Arraf’s comments became political and deviated from the agreed-upon parameters of the event. Speakers at the assembly were to talk about personal experiences with discrimination.

Arraf said she did speak from personal experience while living in Israeli-occupied Palestine.

She said her remarks about Israel are accepted as fact by human rights organizations.

Parents – Arab-American, Muslim and Jewish – said administrators did not have proper oversight of the event, which was organized by students.

Parents called for the termination of Superintendent Pat Watson, high school Principal Lawrence Stroughter and others. Watson and Stroughter have resigned.

Weinberg Barefield said the principal and superintendent are “scapegoats” for what should have been an opportunity to learn about oppression and racism.

In the aftermath of the assembly, Jewish, Arab-American and Muslim students said they were harassed and intimidated by fellow students and administrators.

Sunday, April 30, 2023

Public News Service



Daily
Newscast

PNS Daily Newscast - April 28, 2023

Iowa lawmakers table ethics complaint over CO2 pipeline bill; former VP Pence testifies for 5 hours plus before Grand Jury; GOP Lawmakers Question Teachers' Union Choices in Pandemic



2023 Talks
Public News Service - Pacifica Network
Trump holds a campaign event in New Hampshire and criticizes Biden's handling of the economy. The Biden administration announces new immigration measures as Title 42 is set to expire in days. Pence appears in federal court to testify before the Jan. 6 grand jury.

2023 Talks - April 28, 2023

Trump holds a campaign event in New Hampshire and criticizes Biden's handling of the economy. The Biden administration announces new immigration measures as Title 42 is set to expire in days. Pence appears in federal court to testify before the Jan. 6 grand jury.



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Community Groups Encourage Open Dialogue After Controversy at Michigan High School





Nadia Ramlagan, Producer



Contact



Why you can trust Public News Service

Friday, April 28, 2023

After controversy erupted over Palestinian American activist and lawyer Huiwada Arraf's speech at a Michigan high school, community groups are calling for open and respectful dialogue.

Arraf said she was invited to speak at a Bloomfield Hills High School on March 14, along with other speakers, about her experiences dealing with racism. She said the goal of the assembly was to promote diversity and raise awareness of the dangers of racism and discrimination.

"These students thought it important to have a Palestinian voice," she said. "This is the second year of their diversity assembly. Last year, they had the two rabbis. And it's important to emphasize that it's wonderful they had rabbis last year."

The Bloomfield Hills High School Board of Education posted a [Healing and Response Plan](#) on its website, and said actions include restorative conversations in the form of listening circles, small group discussions and meetings with students and teachers, working with teachers to identify opportunities within course curriculum for students to participate in civil discourse and productive debate, and provide resources to staff on identifying anti-Semitism and Islamophobia.

Barbara Weinberg Barefield, a member of the group [Jewish Voice for Peace's](#) Detroit chapter, said students should feel comfortable going to their teachers and their administrators if they feel targeted for their views or beliefs.

"I think schools need to do everything that they can -- parents, administrators and students -- to stand up for the rights for students to have free dialogue, free speech and be who they are," she said, "without being bullied, without being silenced and without being discriminated against."

Barefield said her organization will host a [town-hall dialogue and Q&A](#) with panelists from Jewish Voice for Peace-Detroit, the Palestinian community, Jewish leaders, students, legal experts, educators and others on the issue, this Sunday at the Bloomfield Township Public Library.

Disclosure: Jewish Voice for Peace Action contributes to our fund for reporting on Civic Engagement, Human Rights/Racial Justice, International Relief, Social Justice. If you would like to help support news in the public interest, [click here](#).

This post was contributed by a community member. The views expressed here are the author's own.

Birmingham | Local Event

League of Women Voters Oakland Area Presents Dark Money in Politics

 L F, Neighbor



Event Details

 Mon, May 8, 2023 at 7:00 PM [Add to calendar](#) 

 Bloomfield Township Public Library, 1099 Lone Pine Rd, Bloomfield Twp, MI, 48302

 [More info here](#)

League of Women Voters Oakland Area

Presents

Dark Money in Politics

Featuring

Nick Pigeon, Executive Director, Michigan Campaign Finance Network, and

Hank Mayers, Rise Up MI! Michiganders for Fair & Transparent Elections

Both Speakers are committed to increasing public awareness of the impact money has on politics

Zoom option available by emailing LWVOAMI@gmail.com

Space is limited, please pre-register at <https://forms.gle/qPycFs9gxTSf4uVL7>

Light refreshments served

Contact Geri Rinschler at LWVOAMI@gmail.com for more information

 Interested  Reply  Share





Katherine Bryant <katherine.a.bryant@gmail.com>

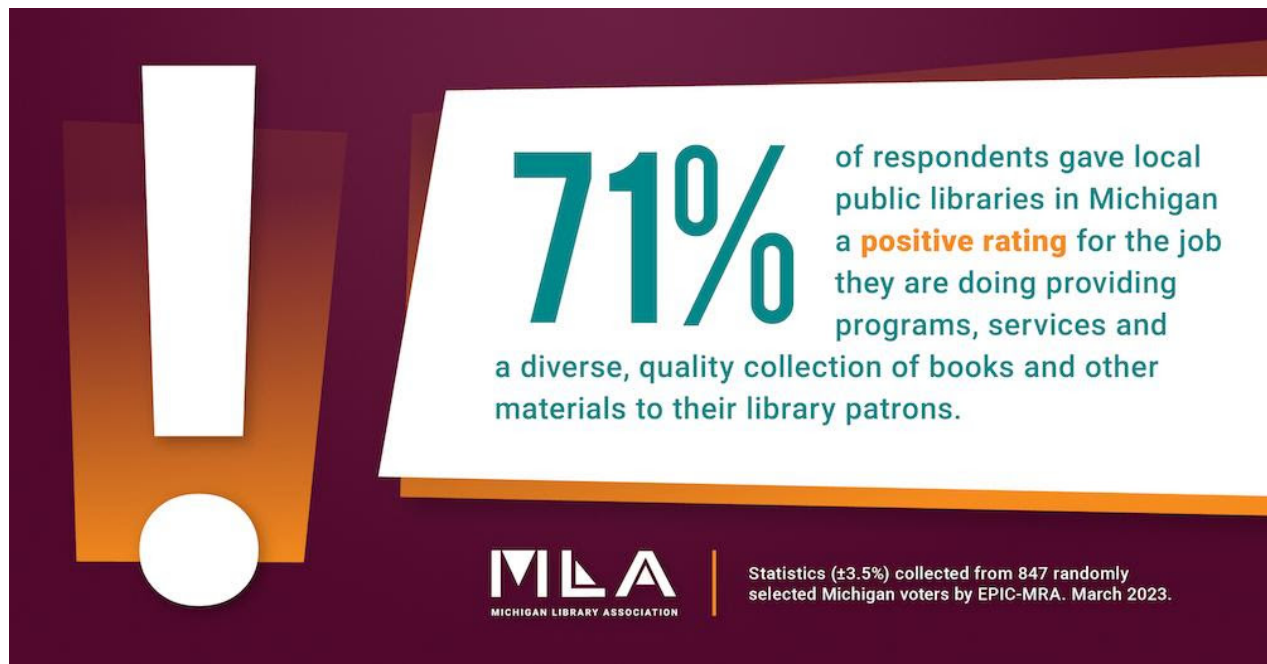
What do Michiganders really think about banning books in public libraries?

Michigan Library Association <mila@milibraries.org>
Reply-To: mila@milibraries.org
To: katherine.a.bryant@gmail.com

Wed, May 3, 2023 at 8:35 AM



What Do Michiganders Really Think? MLA Public Opinion Survey on Public Libraries And Book Banning



In March 2023, the Michigan Library Association contracted with EPIC-MRA, a full-service survey research firm with expertise in Public Opinion Surveys and Market Research Studies to conduct a statewide survey on library issues. While we have

been using national studies to prove that book banning and censorship issues are not tolerated by the majority of voters in the country, we now have solid Michigan data to back this up.

Our work with EPIC-MRA has produced a statistically valid, stratified survey of 800 voters in Michigan regarding awareness of, and attitudes toward, the increasingly intense and coordinated efforts to dictate the collection content of local public libraries. We produced a statewide summary as well as 11 regional summaries based on the Michigan Cooperative Library regions. Read more about the results below. [Visit MLA's website to view details including the full survey results, Frequency Report, and cross tabs.](#)

In the newly released poll of Michigan voters by EPIC-MRA commissioned by the Michigan Library Association (MLA), 800 voters responded regarding awareness of, and attitudes toward, the increasingly intense and coordinated efforts to dictate the collection content of local public libraries. EPIC-MRA produced a statewide summary as well as 11 regional summaries based on the Michigan Cooperative Library regions. Overall findings: Groups and organizations that favor banning books in Michigan are *clearly* going against an overwhelming majority of public opinion that opposes book banning.

Bernie Porn, President of EPIC-MRA, said that “a small minority who are trying to ban books are cynically attempting to limit as much as possible the teaching of history, especially books discussing slavery, race, political ideas they disagree with, criticisms of people and events in U.S. history, and discussions about sex, gender identity or sexual orientation. About 9-in-10 voters say books on these topics should never be banned, with 2-in-3 saying the same thing about books dealing with sexual content.”

“We have always known that most voters and parents hold librarians in high regard, have confidence in their public libraries to make good decisions about what books to include in their collections, and agree that libraries in their communities do a good job offering books that represent a variety of viewpoints,” said Scott Duimstra, MLA’s Board President and director at the Capital Area District Libraries in Lansing. “We now have specific Michigan data to back this up.”

“The results of this public opinion poll further validate our position to protect Michiganders’ First Amendment rights and the right to read,” stated Deborah E. Mikula, MLA’s Executive Director. “This study provides factual information as well as confirms the significance that MLA is morally and justly on the right side of upholding the constitutional promise to protect intellectual freedom.”

Here in Michigan, the findings show:

A 71% solid majority of all respondents gave local public libraries in Michigan – including their local public library – a positive rating for the job they are doing providing programs, services and a diverse, quality collection of books and other materials to their library patrons (34% excellent), with only 8% giving libraries a negative rating (3% poor), and 21% “undecided.” A 79% majority of Democrats, 68% of Independents and 65% of Republicans offer a positive job rating.

An 83% majority of all respondents would support state legislation that would protect the right of the public to read what they wish to read in local public libraries and not have books banned. This includes 95% of Democrats, 89% of Independents and 70% of Republicans.

A 70% majority of all respondents said that librarians are very capable (33%) or mostly capable (37%) and trustworthy to decide which books and reading materials should be included in your local library collections. Another 18% said librarians are only a little capable (12%) or not really capable at all (6%) in deciding what books and reading materials should comprise the collection, with 12% undecided. This includes 85% of Democrats, 67% of Independents and 57% of Republicans.

A 42% plurality of all respondents agreed that “there is absolutely no time when a book should be banned from local public libraries,” 45% said “there are rare times when it may be appropriate to ban books from local public libraries,” with 9% saying “there are many inappropriate books that should be banned from local public libraries.” A 57% majority of Democrats, a 46% plurality of Independents and 27% of Republicans say books should never be banned, with another 40% of Democrats, 47% of Independents and 49% of Republicans saying books should rarely be banned.

67% of all respondents said that “books with discussions about sex, gender identity or sexual orientation” should never be banned, with 21% saying they should sometimes be banned and 9% saying they should always be banned. An 86% majority of Democrats, 76% of Independents and 46% of Republicans said these books should never be banned.

A 75% solid majority of all respondents said they agree the most that “we need to protect the ability of young people to have access to books from which they can learn about and understand different perspectives and help them grow into adults who can think for themselves,” while only 17% agreed that “we need to protect young people from books that they might find upsetting or that reflect ideologies

and lifestyles that are outside of the mainstream.” A 93% majority of Democrats, 81% of Independents and 56% of Republicans agree.

An 80% overwhelming majority of all respondents agreed with the statement that “individual parents can set rules for their own children, but they do not have the right to decide for other parents what books are available to their children,” with 15% agreeing that “parents have a right NOT to have their children exposed to objectional books at the library and should be able to join with other parents to have those books removed from the library.” This includes 94% of Democrats, 86% of Independents and 64% of Republicans.

A 77% solid majority of all respondents agreed that “local public libraries should have a diverse collection of books and reading materials that represents the community and the world around us,” while only 15% agree that “anyone who opposes objectional material is just pushing a woke ideology that is trying to indoctrinate our children with ideas about LGBTQ, transgender youth and promoting lifestyles that they should not be exposed to.” This includes 92% of Democrats, 83% of Independents and 60% of Republicans.

Finally, a 57% majority of voters said that they are less likely to vote for their member of Congress, State Senator or State Representative in the next election if they support legislation that would allow or require books to be banned from their local public library (38% would be much less likely). This includes 81% majority of Democrats, 58% of Independents and 36% of Republicans.



Michigan Library Association | [3410 Belle Chase Way, Suite 100, Lansing, MI 48911](#)

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Comparing Region 9 to Statewide Library Survey Results

Region 9 is an area in Southeast Michigan covering Wayne County (minus Detroit), and Oakland, Livingston, Washtenaw and St. Clair Counties, with an N=251 sample points represented in the statewide survey.

A 71% majority of all respondents in the statewide poll offered a positive rating for the job being done by local public libraries providing programs, services and a diverse, quality collection of books and other materials for their library patrons. In Region 9, a 70% to 5% majority of respondents offered the same response.

An 83% majority of all respondents statewide would support state legislation that would protect the right of the public to read what they wish to read in local public libraries and not have books banned. In Region 9, an 86% to 9% majority of respondents offered the same response.

A 90% majority of all respondents statewide said that “descriptions and depictions of slavery should never be banned.” In Region 9, a 92% majority of respondents agreed.

An 89% majority of all respondents statewide said that “discussions about race” should never be banned. In Region 9, 90% of respondents agreed.

An 88% majority of all respondents statewide said “criticisms of people and events in U.S. history” should never be banned. In Region 9, 90% of respondents agreed.

An 87% majority of all respondents statewide said “political ideas you disagree with” should never be banned. In Region 9, 88% of respondents agreed.

Opposition to book banning about “books with discussions about sex, gender identity or sexual orientation” was not as strong, but it was still opposed by two-thirds of Michigan voters. A 67% majority of all respondents statewide said that “books with discussions about sex, gender identity or sexual orientation” should never be banned, with 21% saying they should “sometimes be banned” and only 9% saying they should “always be banned.” In Region 9, a 70% majority of respondents agreed that such books should never be banned.

Groups and elected leaders and candidates who claim that “anyone who opposes removing objectionable material is just pushing a woke ideology that is trying to indoctrinate our children with ideas about LGBTQ, transgender youth and promoting lifestyles that they should not be exposed to,” were only supported by 15% of the statewide electorate (12% in Region 9).

A 77% solid majority of all respondents statewide said that they instead support a statement saying that “local public libraries should have a diverse collection of books and

reading materials that represents the community and the world around them.” In Region 9, 78% of respondents agreed.

An 80% majority of all respondents statewide said they agree more with the statement that said, “individual parents can set rules for their own children, but they do not have the right to decide for other parents what books are available to their children.” Only 15% agreed with the statement that “parents have a right NOT to have their children exposed to objectionable books at the library and should be able to join with other parents to have those books removed from the library.” In Region 9, 83% of respondents agreed that a few parents should not be able to decide for all parents and everyone else.

A 75% majority of all respondents statewide agreed with a statement saying that “we need to protect the ability of young people to have access to books from which they can learn about and understand different perspectives and help them grow into adults who can think for themselves.” Only 17% agreed with the statement that “we need to protect young people from books that they might find upsetting or that reflect ideologies and lifestyles that are outside of the mainstream.” In Region 9, 76% of respondents agreed with the first statement, with 17% agreeing with the second.

A 74% majority of all respondents statewide agreed the most with the statement that “books that contain sexual content or discuss issues like gender identity and sexual orientation are tools for understanding complex issues, and young people should have access to them, but at an age-appropriate level.” Another 21% said they agreed more with the statement that “books that contain sexual content or discuss issues like gender identity and sexual orientation should NOT be in local public libraries where young people can access them against their parents’ wishes.” In Region 9, 76% of respondents agreed more with the first statement, while 18% agreed with the second.

A 71% majority of all respondents statewide said, “book banning is un-American, infringes on our freedoms, and harms our democracy.” Another 21% said they most agree with the statement that says “books that are anti-American, anti-police, or hostile to basic family values do not belong on the shelves of our local public libraries. In Region 9, 73% of respondents said book banning is un-American, with only 20% saying that books critical of American ways should be removed.

If members of Congress, State Senators or State Representatives vote in favor of book banning legislation, a 57% majority of all respondents statewide said they would be less likely to vote for that person (38% much less likely), 29% said it would not influence them one way or the other, with only 9% saying they would be more likely to vote for that person. In Region 9, a 62% majority of respondents said they would be less likely to vote for a legislator who supports book banning (43% much less likely), with only 7% saying they would be more likely to vote for that legislator.

A 60% majority of all respondents statewide said that “local library boards” (33%) or “librarians” (27%) should be making the decisions about which books and other reading materials should be included in public library collections. Another 9% said members of the local community should make the decisions, 7% said state legislators and other elected officials should decide, with 10% undecided and 14% citing other groups. In Region 9, 61% of respondents said, “local library boards” (30%) or “librarians” (31%) should make decisions about books to keep or ban.

A 70% majority of all respondents statewide said librarians are very capable (33%) or mostly capable (37%) of deciding which books and reading materials should be included in library collections. In Region 9, an identical 70% of respondents said librarians are very capable (31%) or mostly capable (39%) of deciding which books to keep or ban.

A 70% majority of all respondents statewide said they had seen, heard or read “a lot” (38%) or “some” (32%) about book banning efforts, with 29% saying they heard “only a little” (16%) or “nothing at all” (13%). In Region 9, 71% of respondents said they had seen, heard or read “a lot” (38%) or “some” (33%) about book banning efforts, with 28% saying they heard “only a little” (14%) or “nothing at all” (14%).

A 42% plurality of all respondents statewide said that there is “absolutely no time when a book should be banned from local public libraries,” with another 45% plurality saying, “there are rare times when it may be appropriate to ban books from public libraries,” and only 9% saying “there are many inappropriate books that should be banned from local public libraries.” In Region 9, 45% of respondents said there is no time when books should be banned, 46% said there are rare times, with 5% saying there are many inappropriate books that should be removed.

Statewide, 39% of all respondents said they use programs or services a few times a month or more often, while in Region 9, an identical 39% of respondents offered a similar response.

In other survey results, a 46% plurality of all respondents statewide said Michigan is “headed in the right direction,” 37% said things have “pretty seriously gotten off on the wrong track,” with 17% “undecided.” In Region 9, 50% of respondents said Michigan is headed in the right direction with 34% saying it was off on the wrong track.

A 51% to 39% narrow majority of all respondents statewide said they had an unfavorable opinion of Joe Biden, while a 63% to 33% solid majority gave Biden a negative job rating as President. In Region 9, a 47% to 41% plurality had an unfavorable opinion of Joe Biden, and a 62% to 34% majority offered a negative job rating for Biden.

A 54% to 37% majority of all respondents statewide had a favorable opinion of Gretchen Whitmer, with a 52% to 44% majority offering a positive job rating for her. In Region 9, a 59% to 33% solid majority had a favorable opinion of her, and a 54% to 41% majority offered a positive rating for Whitmer.

A 58% to 32% solid majority of all respondents statewide had an unfavorable opinion of Donald Trump, including 49% very unfavorable. In Region 9, a 60% to 30% majority of respondents had an unfavorable opinion of Trump.

A 42% to 33% plurality of all respondents statewide had an unfavorable opinion of State Legislative Republicans, while a 42% to 36% plurality had a favorable opinion of State legislative Democrats. In Region 9, a 41% to 32% plurality had an unfavorable opinion of State Legislative Republicans, while a 45% to 33% plurality had a favorable opinion of State Legislative Democrats.

Finally, a 33% to 19% plurality of all respondents statewide had a favorable opinion of community activist groups in general, with 42% undecided. In Region 9, a 33% to 17% plurality of respondents had a favorable opinion of Community Activist Groups, with 43% undecided.

Statewide, 41% of all respondents identified as Democrats, 39% as Republicans, with 20% Independents or other parties. In Region 9, 42% of respondents identified as Democrats, 35% as Republicans, with 23% Independents or other parties.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM**

TO: Library Board of Trustees

FROM: Katherine Bryant, Assistant Library Director

DATE: May 10, 2023

SUBJECT: Strategic Plan

At Staff Development Day on Friday, May 5, Cindy Fesemyer of Fast Forward Libraries led staff through several activities to brainstorm ideas to achieve the three goals we are focusing on this year (below). First, Tera and Katherine spoke about the importance of strategic planning and shared the details of the Library's new strategic plan. This helped make sure all staff, including newcomers, started with the same knowledge of the plan.

Next, working in departmental groups of 4-8, staff generated ideas on each of the three goals. They discussed why each goal is important, what is working well now, what else the Library can do, and how to measure success. Each group made notes for each goal on large sheets of paper, which were hung on the walls of the Community Room.

Later, staff conducted a "gallery walk" in which they reviewed the notes from each group. They placed stickers on the ideas they found most relevant and pressing, creating a concrete sense of how we can begin working toward these goals. Finally, staff were asked to volunteer for a committee of their choice if they were interested in doing so. Each of the three committees had 6-10 volunteers. Staff Development Day feedback indicated that staff enjoyed the strategic plan work and were glad to have their ideas solicited.

By the end of May, the committee co-chairs will have finalized their committees, set up meetings, and formed groups in Microsoft Teams to keep notes and communication in a central location. They will also record the ideas generated at Staff Development Day. We're off to an excellent start.

- **Update recruiting, hiring, on-boarding, and retention practices using a diversity, equity, and inclusion lens.** Committee led by Adult Services Department Head Laura Kraly and Youth Services Department Head Jen Taggart.
- **Cultivate a collaborative culture by focusing on how we work together.** Committee led by Systems Department Head Paul Zink and Technical Services Assistant Department Head Deb Smith.
- **Reimagine use of library spaces for increased inclusion and flexibility.** Committee led by Adult Services Assistant Department Head Brooke Hoskins and Youth Services Assistant Department Head Lauren Catoni-Ellis.

MARKETING REPORT

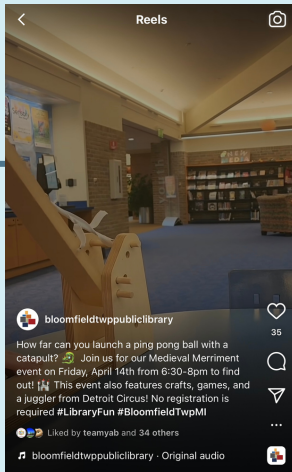
APRIL 2023

INSTAGRAM



FOLLOWERS:
1529 (↑141 from Mar.)

TOTAL REACH:
1229
(↓6% from Mar.)



FACEBOOK



FOLLOWERS:
2818 (↑29 from Mar.)

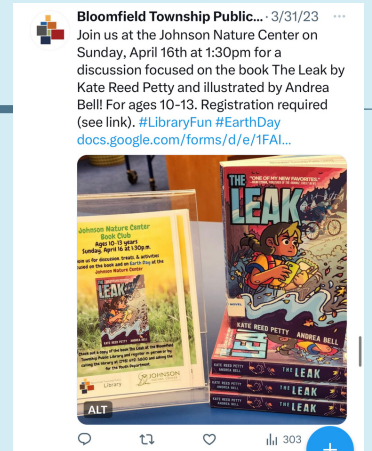
TOTAL REACH:
7858
(↑24% from Mar.)

TWITTER



FOLLOWERS:
289 (↑14 from Mar.)

IMPRESSIONS:
1883 with 46 tweets



NEWSLETTERS



- **Books and More** (new books, personalized reading recommendation) - 1455 messages
- **Discover** (Photo Contest Reception, Star Reader, Sensory Story Time, Medieval Merriment, Johnson Nature Center Book Discussion, Toddler Dance Party, Book Sale) - 20,354 messages
- **Chamber Music Concert** - 237 messages
- **Digital News** (new ebook and eaudiobook titles from Libby and hoopla) - 1877 messages

PRESS RELEASES



- Chamber Music and Detroit Country Day Concerts
- Myers Scholarship
- Michigan Lion Dance Team
- Be a Star Reader
- Adult Spelling Bee
- Fraud & Identity Theft Prevention Program
- May Book Sale

May 2023 Adult and Teen Programs

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		2	3	4	5	6
<p>*Register by emailing AskTeen@btpl.org or with Adult Services, (248) 642-5800, ext. 171.</p> <p>**Register by emailing AskAdult@btpl.org or with Adult Services, (248) 642-5800, ext. 171.</p> <p>***Register by emailing AskTech@btpl.org or with Systems, (248) 642-5800, ext. 121.</p> <p>OR register online at www.btpl.org/events</p>		<p>Fiber Arts Club 10 a.m. – Noon</p> 		<p>**Movie Discussion Club 7 p.m.</p>	<p>LIBRARY CLOSED FOR STAFF DEVELOPMENT DAY</p> 	<p>Free Comic Book Day Starting at 10 a.m. <i>(while supplies last)</i></p> <p>Take Home Kit Available: Comic Book Magnets <i>(while supplies last)</i></p>
7	8	9	10	11	12	13
	<p>Sensory Story Time for Adults and Teens 11 a.m.</p> <p>Fiber Arts Club 6 p.m. – 8 p.m.</p>	<p>**Fraud and Identity Theft: Trends and Protection Session 7 p.m.</p> 	<p>***Intro to Social Media 5:30 p.m.</p> <p>**Writers' Rendezvous 6:30 p.m.</p> <p>**Adult Spelling Bee 7 p.m.</p> 		<p>English Language Conversation Group 10 a.m. – Noon</p>	<p>Friends of the Library Second Saturday Book Sale 10 a.m. – 3:30 p.m. <i>(First hour Friends members only)</i></p>
14	15	16	17	18	19	20
	<p>**Lunchtime Book Club 1 p.m.</p> 	<p>**Tuesday Book Club 10 a.m.</p> <p>**Classics Book Club 7 p.m.</p>	<p>**Mystery Book Club 1 p.m.</p>	<p>***Introduction to Scanning and Photo Editing 5:30 p.m.</p>	<p>English Language Conversation Group 10 a.m. – Noon</p>	
21	22	23	24	25	26	27
	<p>**Books in Bars Book Club 6 p.m.</p>	<p>Make a Tiny Terrarium A Crafting Conversations Program for Teens</p> 	<p>*Teen Crafting Conversations: Make a Tiny Terrarium 4 p.m.</p> <p>**Writers' Rendezvous 6:30 p.m.</p>	<p>**Thursday Book Club 10 a.m.</p>	<p>English Language Conversation Group 10 a.m. – Noon</p>	
28	29	30	31	<p>Follow Us on Social Media</p>  <p>Scan the QR code to easily follow.</p>		
<p>LIBRARY CLOSED SUNDAY FOR MEMORIAL WEEKEND</p> 	<p>LIBRARY CLOSED FOR MEMORIAL DAY</p>					

June 2023 Adult and Teen Programs

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
 <p>Great Lakes Chamber Music Festival Events @ the Library Artistic Encounters: Four master class style events with students from The Catherine Filene Shouse Chamber Music Institute. <i>Register at greatlakeschambermusic.org/artistic-encounters</i> 11 a.m. on: Monday, June 12 – Violinist Hsin-Yun Huang, Wednesday, June 14 - Pianist Gilles Vonsattel, Monday, June 19 – Pianist Shai Vosner, Wednesday, June 21 – Emerson String Quartet Classical Family: Little Red Riding Hood: Family concert featuring the Hesper Quartet, which will tell this classic tale through music. Saturday, June 17, 11 a.m. <i>Register at greatlakeschambermusic.org/performances</i></p>				<p>1 **Movie Discussion Club 7 p.m.</p> 	<p>2 English Language Conversation Group 10 a.m. – Noon</p>	<p>3</p>
<p>4</p> 	<p>5</p>	<p>6 Fiber Arts Club 10 a.m. – Noon ***Learn Canva 5:30 p.m. Pewabic: Detroit's Pottery 7:00 p.m.</p>	<p>7 ***Google Apps 5:30 p.m.</p> 	<p>8</p>	<p>9</p>	<p>10  Saturday Book Sale Friends of the Library Second Saturday Book Sale 10 a.m. – 3:30 p.m. <i>(First hour Friends members only)</i></p>
<p>11</p>	<p>12 **Great Lakes Chamber Music Festival Artistic Encounter 11 a.m. Sensory Story Time for Adults and Teens, 11 a.m. Fiber Arts Club, 6 p.m. – 8 p.m.</p>	<p>13 2023 Summer Reading Program All Together Now June 20 – August 11</p> 	<p>14 **Great Lakes Chamber Music Festival Artistic Encounter 11 a.m. **Writers' Rendezvous 6:30 p.m.</p>	<p>15</p>	<p>16 English Language Conversation Group 10 a.m. – Noon</p>	<p>17 **Great Lakes Chamber Music Festival Classical Family: Little Red Riding Hood 11 a.m.</p>
<p>18</p>	<p>19 **Great Lakes Chamber Music Festival Artistic Encounter 11 a.m. **Lunchtime Book Club 1 p.m.</p>	<p>20 Summer Reading Kickoff and Food Truck Rally 6:30 p.m. – 8 p.m. **Science Fiction / Fantasy Book Club, 7 p.m.</p> 	<p>21 **Great Lakes Chamber Music Festival Artistic Encounter 11 a.m. **Mystery Book Club 1 p.m.</p>	<p>22 **Thursday Book Club 10 a.m. ***Meet the Databases 6 p.m.</p>	<p>23 English Language Conversation Group 10 a.m. – Noon</p>	<p>24</p>
<p>25</p>	<p>26 **Books in Bars Book Club 6 p.m.</p>	<p>27</p>	<p>28 **Writers' Rendezvous 6:30 p.m.</p>	<p>29 ***PowerPoint Basics 5:30 p.m.</p> 	<p>30 **Speed Dating with a Book 7 p.m.</p>	<p>*Register by emailing AskTeen@btpl.org or with Adult Services, (248) 642-5800, ext. 171. **Register by emailing AskAdult@btpl.org or with Adult Services, (248) 642-5800, ext. 171. ***Register by emailing AskTech@btpl.org or with Systems, (248) 642-5800, ext. 121. OR register online at www.btpl.org/events</p>



May YOUTH Events Calendar

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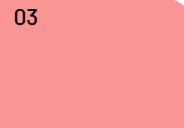
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01 Take and Make Kits:
Fork Stamped Tulips
Subscription Boxes
Sign up begins
Sewing Workshop
for Kids
6 - 8 p.m.

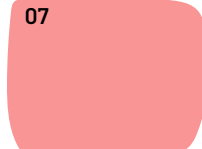
02 Preschool
STEAMtime: Story
Time and Discovery
10:30 - 11 a.m.



04 Wee Read
Baby and Toddler
Story Time
10 a.m. OR 11 a.m.
May the 4th
Be With You
1 - 8 p.m.

05 LIBRARY
CLOSED
FOR
STAFF
DEVELOPMENT
DAY

06 Wee Play
10 a.m. - Noon
Free Comic
Book Day

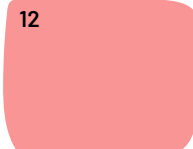


07
08 Art Lab Junior
6:30 - 7:30 p.m.

09 Preschool
STEAMtime: Story
Time and Discovery
10:30 - 11 a.m.
Brick Builders Club
6:30 - 7:30 p.m.

10 Paperbacks and
Snacks
6:30 - 7:30 p.m.

11 Wee Read
Baby and Toddler
Story Time
10 a.m. OR 11 a.m.



13 Sensory
Story Time
11 - 11:30 a.m.
Friends Book Sale
11 - 3:30 p.m.

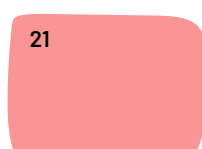
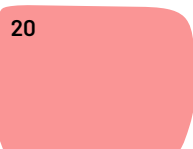
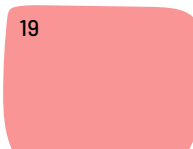


14
15 Take and Make Kits:
Bee Finger Puppet

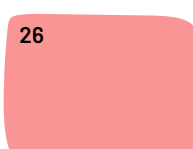
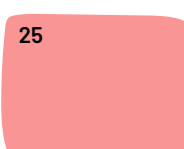
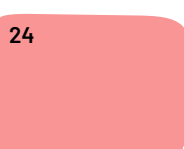
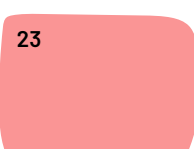
16 Book Worms
6:30 - 7:30 p.m.

17 Virtual Family PJ
Story Time
7 - 7:30 p.m.

18 Wee Read
Baby and Toddler
Story Time
10 a.m. OR 11 a.m.
Art Lab
4:30 - 5:30 p.m.



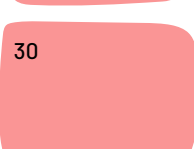
21
22 My First
Book Group
6:30-7:30 p.m.



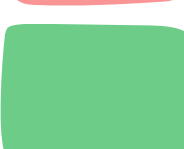
27 LIBRARY OPEN
9:30 - 5:30 p.m.

28 LIBRARY
CLOSED

29 LIBRARY
CLOSED
MEMORIAL DAY



31 Outdoor Family
Story Time
1 - 1:30 p.m.



VISIT WWW.BTPL.ORG/EVENTS FOR MORE INFO



FREE COMIC BOOK DAY

Saturday, May 6, 10 a.m.
until supplies run out

No registration is required.

Celebrate Free Comic Book Day with us! Kids can create their own comics using supplies in the Youth Room AND free comic books will be available at the Youth and Adult Information Desks. This event is made possible through a partnership with Comic City of Bloomfield Township.

SEWING WORKSHOP FOR KIDS

Monday, May 1, 6 p.m. - 8 p.m.

Registration is required.



Celebrate Children's Book Week by making your very own library tote bag at this sewing workshop for kids in grades 3-6.

MAY THE 4TH BE WITH YOU

Thursday, May 4, 1 p.m. - 8 p.m.

No registration is required.



Star Wars fun with crafts, activities, and screening of some of your favorite Star Wars movies in the Youth Story Room.

STORIES AND STUFF SUBSCRIPTION BOXES

Sign Up Begins

on Monday, May 1



A 3-month subscription book service for grades 3 - 8. Receive one highly recommended book based on your favorite topics and genres to check out and some cool book-related gifts to keep!

Book Discussion Groups

Participants will receive a copy of the book upon registration to read before we meet.

My First Book Group: Grades K-1

Monday, May 22, 6:30 p.m.

Registration is required.

For grades Kindergarten and 1st with an adult. Join us for your child's first book group where we discuss a book with fun crafts and activities based on the story.



Book Worms: Grades 2-3

Tuesday, May 16, 6:30 p.m.

Registration is required.

For 2nd and 3rd grades. This lively group will discuss, craft, and snack based on the title.

Paperbacks and Snacks:

Grades 4-6

Wednesday, May 10, 6:30 p.m.

Registration is required.

For 4th through 6th grades. Join us as we discuss a book and talk about what we liked or disliked about it while doing activities and crafts based on the title.

Art Lab

Thursday, May 18, 4:30 p.m.

Registration is required.

For ages 10 – 13. Explore different art mediums, some traditional and some not, at each unique program. Thank you to the Friends for sponsoring this program.

Art Lab Junior

Monday, May 8, 6:30 p.m.

Registration is required.

For ages 7 – 9. Experiment with arts and crafts using different materials focusing on the process of creativity!

Wee Play

Saturday, May 6, 10 a.m. – Noon

No registration is required.

Drop in for unstructured play and discovery. Caregivers and little ones ages birth – 36 months can interact with toys and books that support each child's learning and development. Adaptive toys will be available.

Brick Builders Club

Tuesday, May 9, 6:30 p.m.

No registration is required.

Junior architects, ages 6+, are invited to join us for building fun with LEGO bricks. The theme this month is Things that Go. Build whatever you want or use the theme.

Story Times

Outdoor Family Story Time

Wednesday, May 31, 1 p.m.

No registration is required. In the case of inclement weather, story time will be held inside.

Join us on the Youth Terrace once a month for stories, songs, and rhymes for the whole family. Please dress for the weather.

Virtual Family PJ Story Time (Live on Zoom!)

Wednesday, May 17, 7 p.m.

Registration is required.

Settle into a cozy space at home in your comfiest clothes or pajamas for this bedtime story time for all ages. Registered attendees will receive a Zoom link prior to the event. Closed captioning provided.

Preschool STEAMtime: Story Time and Discovery

Tuesdays, May 2 and May 9, 10:30 a.m.

Registration is required.

Preschoolers, ages 3 and up, can explore STEAM (science, technology, engineering, art, and math) through stories, rhymes, music, and discovery activities together with their grown-up.



Wee Read

Baby and Toddler Story Time

Thursdays, May 4 – May 18, 10 a.m. or 11 a.m.

Registration is required.

Simple stories, fingerplays, lap bounces, songs, and play for sitters, crawlers, and toddlers with grown-up.

Sensory Story Time

Saturday, May 13, 11 a.m.

Registration is required.

Sensory Story Time returns in person! This inclusive story time welcomes youth of all abilities, ages 3 and up, with their grown-up.

SAVE THE DATE

Summer Reading Kickoff

Tuesday, June 20, 6:30 p.m. - 8:00 p.m.

No registration is required.

Save the date for *All Together Now* - summer reading fun for children, teens, and adults. Our Summer Reading Program begins with a party that includes crafts, games, activities & food trucks for all ages!

Questions? Contact the Youth Department –
Call (248) 642-5800 or email AskYouth@btpl.org



DATES FOR LIBRARY BOARD OF TRUSTEES

Saturday, May 13 - 10 a.m.-3:30 p.m.– Friends Second Saturday Sale
(with the first hour, 10-11 a.m., open to Friends members only)

Tuesday, May 16, 7:00 p.m. – Library Board Meeting (all Trustees)

Wednesday, June 7, 11:00 a.m. – Friends Board Meeting

Thursday, June 8, 9:00 a.m. – Building & Grounds Committee (all Trustees)

Saturday, June 10 - 10 a.m.-3:30 p.m.– Friends Second Saturday Sale
(with the first hour, 10-11 a.m., open to Friends members only)

Tuesday, June 20, 7:00 p.m. – Library Board Meeting (all Trustees)