

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
Tuesday, May 16, 2023, 7:00 p.m.  
Library Board Room

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At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Dani Gillman.

Trustees Present: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, and Joy Murray

Trustees Absent: Shane Spradlin

Administration: Director Tera Moon, Assistant Director Katherine Bryant, and Administrative Assistant Linden Godlove

Guests: Shayna Connolly, Adult Services Librarian; Killian Weston, Youth Services Librarian; Carolyn Noble, Bloomfield Hills School Board Member

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Joan Luksik requested **Item 7a – Cash Disbursements** be removed from the consent agenda for regular discussion.

Upon discussion, a motion was made by Judy Lindstrom and seconded by Joy Murray **TO APPROVE THE ORDER OF ITEMS AS LISTED ON THE AGENDAS WITH THE FOLLOWING ITEMS REMOVED FROM CONSENT AGENDA AS FOLLOWS: 7A**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

**PRESIDENT’S VERBAL REPORT:**

President Gillman announced Art from the Hills is on display at the Library tonight through the end of the month. She remarked on how there is such talent in the district, with students exhibiting from developmental kindergarten through 12<sup>th</sup> grade. At the Library, there are many exciting upcoming programs, including summer reading. The librarians will tell the Board about summer reading later in the meeting.

**DIRECTOR’S VERBAL REPORT:**

Director Moon shared that Lauren Catoni-Ellis received the Carol Mueller Leadership Award at Staff Development Day.

John Marshall of the Bloomfield Historical Society is in the process of donating his collection of research on homes in Bloomfield Township and Bloomfield Hills. The Library is fortunate to receive this collection of John’s work in paper and electronic form.

The Intellectual Freedom Round Table (IFRT) of the American Library Association (ALA) announced that the Michigan Library Association (MLA) was selected as the recipient of the 2023 Gerald Hodges Intellectual Freedom Chapter Relations Award.

In Spring 2022, MLA's Intellectual Freedom Task Force launched MI Right to Read (pronounced "My Right to Read") to form a coalition of librarians and concerned citizens with a shared goal of protecting intellectual freedom and responding to censorship attempts. The MLA commissioned a poll of Michigan voters which found that the majority of people across the state are against censorship. The summary and some details are in the board packet press mentions.

The Library will be moving forward on a request for proposals for door access upgrade. A recommendation will be brought before the board in July.

Assistant Director Katherine announced that the Library will serve as one of many sites for the two-week Great Lakes Chamber Music Festival. The Library partnered with this group last year and it was quite successful. The Library will host four artistic encounters, like a masterclass, on Mondays, June 12 and 19 and Wednesdays, June 14 and 21, at 11 a.m. On Saturday, June 17, there will be a classical presentation of Little Red Riding Hood, which will include a score, narration, and interactive activities for children.

Upon discussion, a motion was made by Judy Lindstrom seconded by Keith Carduner to **APPROVE THE REMAINING ITEMS ON THE CONSENT AGENDA.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

## **REGULAR AGENDA:**

### **Call to the public.**

Carolyn Noble, a member of Bloomfield Hills School board, was in attendance. She expressed appreciation at the opportunity to see how the library board operates. She wishes to work as a liaison to the Library and share connections with the school board.

## **UNFINISHED BUSINESS:**

No unfinished business.

## **NEW BUSINESS:**

### **11 a. Summer Reading Showcase**

One of a public library's most basic functions is to support literacy throughout the community. A highly tangible way that happens is through summer reading programs. Reading throughout the summer helps mitigate that infamous "summer slide." Summer slide refers to the loss of knowledge in reading and math during the summer break. To encourage kids to keep reading while they are not in school, library staff plan creative programs, games, and other incentives. They also help readers choose new books to read through book talks, reading lists by grade, and personalized recommendations.

Killian Weston, Youth Services Librarian, and Shayna Connolly, Adult Services Librarian, presented what the librarians have planned to engage readers of all ages to read through the summer months using the theme "All Together Now." This is a nationwide theme. Prizes include gift cards, lawn signs, tote bags, and more. Youth and teens receive a book upon signing up for the program.

### **11b. Board Meeting Discussion**

Just as Staff Development Day is held every May, the agenda item for the board meeting in May is traditionally around board development. Director Moon suggested topics for discussion.

The board were curious if statistics could be collected to promote the Library. They expressed interest in infographics that could convey this in an accessible way, particularly to support the strategic plan. There was interest in promoting the Library more as a community center and the Board serving as ambassadors of the Library to other groups in the community. They are interested in more big community events. There is concern about the millage renewal and there was much discussion about particulars this involved. There was interest in inviting elected officials to an open house. There was discussion of having learning opportunities at each board meeting.

### **11c. Roof Repair Project Expenditure**

At the April 13, 2023 Building and Grounds Committee meeting, Director Moon reported that she had received a quote from Quinn Evans for \$41,000 for assistance with repair of the roof edge, replacement of the leaking skylights in the Magazine Room, and the rehabilitation of the cedar fascia.

That cost includes the complex and time-consuming work of researching products, creating architectural drawings, and bid specifications, running the bid process, and overseeing the construction for all three of these important repairs.

Upon discussion, the board elected to investigate the matter further before approving the proposal. Quinn Evans will be invited to discuss the issues at a future meeting to be determined and the board will ask questions.

## **12. DISCUSSION OF ITEMS REMOVED FROM CONSENT AGENDA**

Joan Luksik inquired what "Playaway products" was, as listed as a vendor under section 7a. It was explained that this is a portable audio player with one book loaded on it.

Upon discussion, a motion was made by Keith Carduner, seconded by Joan Luksik **TO APPROVE THE ORDER OF ITEMS REMOVED FROM THE CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

### **OTHER:**

Judy Lindstrom expressed her enthusiasm for the annual photo contest and reception. She also thought the Adult Spelling Bee was wonderful. Dani Gillman said that Adult Services Intern Darrius Fielder did a fantastic job with the spelling bee.

Joy Murray reported on the Friends of the Library. The Annual Meeting on May 3 was delightful and well-attended. The slate of officers was elected, with Kathy Conner continuing to serve as president. Jeff Morrison, the speaker, was enjoyable and well-received.

Tera Moon addressed the public comment concerning library security from last month. There is not one specific mandate for library security. There are policies and procedures of what a safe library looks like, which this Library does have in place. There are secured entrances, security cameras, and many other measures in place. Security professionals are not necessarily the best solution for this community.

The next Library Board Meeting will be Tuesday, June 20 at 7:00 p.m. The topic will be the serials bid.

At 8:40 p.m. President Dani Gillman adjourned the meeting.

Submitted by:

A handwritten signature in black ink that reads "Judy Lindstrom". The signature is written in a cursive style with a large initial "J" and a distinct dot over the "i" in "Lindstrom".

Judy Lindstrom, Vice President