

**PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BUILDING AND GROUNDS COMMITTEE**

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The meeting of the Bloomfield Township Public Library Board of Trustees Building and Grounds Committee was held at 9:00 a.m. on Thursday, October 12, 2023.

**Trustees Present:** Trustees: Keith Carduner (via Zoom), Judy Lindstrom, Joan Luksik, Joy Murray

**Administration:** Tera Moon, Library Director; Katherine Bryant, Assistant Director; Hugo Cardenas, Facility Services Department Head

**Guests:** Joe Christopher, Spaulding DeDecker; Jenna Walker, Yellowstone Architecture

**Old Business: Lower-Level Water Investigation**

Joe Christopher reviewed questions from the previous meeting. The first was about the importance of the topographic survey. This is necessary to properly locate the stormwater features, property lines, trees, building lines, etc. Joe proposed surveying the entire property, as this may be necessary in the future and it is more cost effective to survey the entire property at once, rather than parts of the property over multiple times. Spaulding DeDecker will provide the CAD file and survey so the Library can use them in the future. The second was about the importance of the tree inventory. Bloomfield Township requires the inventory of the existing trees.

Joe reviewed the proposal. It includes drainage improvements on the east side of the building, including a detention pond to be used as backup when the system is overwhelmed. It also includes a recommendation for a sump pump to be placed on the lower level at the south end of the building. Finally, it includes an option for roof runoff improvements to address wet conditions in the lawn, via a system to collect the runoff at the overflow points and route it to the storm sewer system. Spaulding DeDecker would handle review and permitting.

Spaulding DeDecker can design the improvements and provide the documents to the Library's general contractor. It may be possible for Spaulding DeDecker to manage the onsite construction. The Committee asked Joe to provide a proposal for the construction as well. Joe requested to coordinate with Goldner Walsh for plantings around the detention basin.

The Committee recommended moving forward with the proposal, including the topographical survey of the entire property. The proposal will be added to the agenda of the Library Board of Trustees meeting on Tuesday, October 17.

**New Business: Pre-design and Research Report for Library Renovation**

Tera introduced Jenna Walker. Jenna reviewed the pre-design report, beginning with the research. The research included a thorough review of the 2023-2025 strategic plan for the Library, a building analysis, an inventory of furniture, finishes, and equipment, an examination of the library as a third place, a literature review, a visioning session with library leadership, and more.

Based on the research, Jenna and her team created a concept narrative and design concepts. Jenna walked the Committee through each of the areas under consideration for renovation, including early childhood, tween, teen, the computer center, and various sections of adult services. Next, Jenna shared the schematic design, including the floor plan, prioritization of projects, phasing, and timeline. All the information is included in a 69-

page document shared with the Committee.

The group discussed some of the ideas, including concerns about timeline and the millage, the impact of the service desks and personnel, the change to the view of the library upon entering the building, and more.

The Library will discuss the proposal over the next few months. Tera will re-engage Jenna for the next phase after the millage vote.

No other business was discussed.

**Next meeting:** Thursday, December 14 at 9:00 a.m. in the Board Room.