

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES**

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, May 21, 2024, 7:00 p.m.
Library Board Room

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Dani Gillman.

Trustees Present: Dani Gillman, Judy Lindstrom, Joan Luksik, and Joy Murray

Trustees Absent: Keith Carduner and Shane Spradlin

Administration: Library Director Tera Moon; Assistant Director Katherine Bryant;
Administrative Assistant Linden Godlove

Guests: Adult and Teen Services Librarian and SOC representative Drew Heuser;
Adult and Teen Services Librarian Shayna Connolly; Youth Services
Assistant Department Head Lauren Catoni-Ellis; Bloomfield Township
Resident Zach Samet; International Academy Student Rayann Hasaba

Trustee Joan Luksik requested **7A and 8D** be removed from the consent agenda for regular discussion.

Upon discussion, a motion was made by Judy Lindstrom seconded by Joy Murray, **TO APPROVE THE ORDER OF ITEMS AS LISTED ON THE AGENDAS WITH THE FOLLOWING ITEMS REMOVED FROM CONSENT AGENDA AS FOLLOWS: 7A and 8D**

A vote was taken for approval of the motion.

Ayes: Gillman, Lindstrom, Luksik, and Murray

Nays: None

MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Dani Gillman quoted ALA President Emily Drabinski from the State of America's Libraries 2024 report: "...these are not ordinary times. The unprecedented wave of organized censorship intensifies, particularly in our public libraries. Adverse legislation that would undermine librarian agency and authority is getting a hearing in legislatures across the country. Climate change continues to impact libraries, damaging buildings in some areas and turning libraries into recovery centers in others. Budget cuts and staffing challenges undermine our ability to fulfill our missions. In these extraordinary times, libraries take action." This has become a theme of the work that ALA is doing to combat these issues. President Gillman had discussed this continued fight for intellectual freedom with Lieutenant Governor Garlin Gilchrist. He pledged his ongoing support. She expressed the fortune of having this support at Bloomfield Township Public Library, as well as having such an excellent staff. Here she

announced the staff that recently had significant work anniversaries. During Staff Development Day, there were many special work anniversaries, including five staff celebrating five years of service, four celebrating 10 years, two celebrating 15 years, four celebrating 20 years, and one having been employed at the Library for 30 years. The longevity is a testament to the community within the Library. The Library Board is very committed to supporting the staff. The theme of the 60th anniversary is “Applause, Applause” and this is one more thing to celebrate.

DIRECTOR’S VERBAL REPORT:

Director Moon announced Bloomfield Township Public Library as a venue for the Great Lakes Chamber Music Festival, reviewed the AARP Tax Aide program held at the Library, pointed out the surveying stakes on the northeast corner of the property, provided information on a roof repair, and shared that the Library will apply an optional arrangement for the classification of the 200s (materials on religion).

Upon discussion, a motion was made by Judy Lindstrom, seconded by Joy Murray, **TO APPROVE THE REMAINING ITEMS ON THE CONSENT AGENDA.**

*A vote was taken for approval of the motion.
Ayes: Gillman, Lindstrom, Luksik, and Murray
Nays: None*

MOTION CARRIED

REGULAR AGENDA:

Call to the public.

Bloomfield Township Resident Zach Samet had no comment.

Rayann Hasaba came for a school opportunity to observe a government experience.

Adult and Teen Services Librarian Drew Heuser, representing the SOC, shared updates of their activities.

10. UNFINISHED BUSINESS:

10a. Bylaws Review

The primary goal of this discussion is to ensure a common understanding of the bylaws. This is an opportunity to understand how and why the Board operates the way it does. The Board reviewed and discussed Article VII. This Article outlines amendments.

11. NEW BUSINESS:

11a. Summer Reading Showcase

Lauren Catoni-Ellis, Youth Services Assistant Department Head, and Shayna Connolly, Adult & Teen Services Librarian, shared what they and their colleagues have planned to engage readers of all ages through the summer months using the theme “Adventure Begins at Your Library.”

11b. Compensation and Classification Study Bids

Assistant Director Katherine Bryant reviewed the process of reviewing proposals from four firms that responded to the Library's request for proposals for a firm to conduct a compensation and classification study. Director Moon and Assistant Director Bryant responded to questions. Administration recommends awarding the bid to MGT/GovHR.

Upon discussion, a motion was made by Judy Lindstrom, seconded by Joy Murray, **TO AWARD THE BID FOR A COMPENSATION AND CLASSIFICATION STUDY FOR BLOOMFIELD TOWNSHIP PUBLIC LIBRARY TO MGT OF AMERICA CONSULTING, LLC (GOVHR), 4320 WEST KENNEDY BOULEVARD, TAMPA, FLORIDA 33609**

11c. Proposal for Human Resources Information System

Director Moon reported that the Library has been working with Bloomfield Township to consider acquiring a Human Resources Information System (HRIS). BambooHR is the top software being considered.

The Board discussed the benefits of this system and supported the decision.

12. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA

- Trustee Joan Luksik removed 7A and inquired about Velocity EHS subscription to chemical safety information. As an employer, the Library is required to provide material safety data sheets. This vendor supplies this information in digital and downloadable formats.
- Trustee Joan Luksik removed 8D and inquired if this was a new report. It is renewed annually. 8D is an accounting of the Library's six endowment funds with the Community Foundation of Southeast Michigan. A statement is received, and a note of the payout is made.

Upon discussion, a motion was made by Joan Luksik, seconded by Judy Lindstrom, **TO APPROVE THE ORDER OF ITEMS REMOVED FROM THE CONSENT AGENDAS.**

*A vote was taken for approval of the motion.
Ayes: Gillman, Lindstrom, Luksik, and Murray
Nays: None*

OTHER:

President Gillman visited Art from the Hills and remarked about the talent and expressiveness of the students, as well as the partnership of the Library with the schools.

The board applauded Paul Zink, who was awarded the Carol Mueller Leadership Award.

Joy Murray commended the Library for the circulation numbers increasing across all material types and ages. She remarked on the press releases and the Friends sales at other libraries.

Joy Murray commended the Bloomfield Township Public Library Friends of the Library, who have awarded \$105,000 to the Library over the course of a year. The energy, excitement,

dedication, and skills they voluntarily share is all to be commended. They are great stewards.

Judy Lindstrom is concerned about the proposed detention basin area and its proximity to the redwoods and the other trees.

Joan Luksik inquired about the Parini team, which was mentioned in the strategic plan report. This is the interior design team working on reimagining the spaces. Jenna Walker, who has been working on the space redesign project, was employed with Yellowstone, now she is with Parini.

The next board meeting will be Tuesday, June 18, 2024.

At 8:20 p.m. President Gillman adjourned the meeting.

Submitted by:

A handwritten signature in black ink that reads "Joan Luksik". The signature is written in a cursive, flowing style.

Joan Luksik, Secretary