



EMPLOYMENT OPPORTUNITY

Bloomfield Township Public Library is looking for an enthusiastic, energetic librarian committed to high quality public library service. Bloomfield Township Public Library is a class V library with a service population of 44,000+ people and an \$8.9 million annual operating budget. There is strong community support for the Library, its collections, services, and the programs offered. The Library promotes inclusivity in the diverse collections and programs available to all ages and abilities. Technology is integrated into library services. The successful candidate will have a strong commitment to provide quality public service and the desire to work in a collaborative team environment.

POSITION TITLE: Librarian

DEPARTMENT: Youth Services, reporting to Department Head

HOURS: Part-time, 20 hours weekly. Includes evenings and weekends on a flexible basis.

WAGES & BENEFITS:

\$26.95 per hour, increasing to \$27.33 per hour upon successfully completing a 90-day orientation period. Paid time-off benefits include vacation, sick, personal business, holiday, and emergency time. Term life and disability income insurance provided, as well as an employee assistance program (EAP). Eligible for deferred compensation and other voluntary benefits. Professional membership and opportunities to participate in professional development are also available.

REQUIREMENTS:

MINIMUM:

- Masters in Library and Information Science from an ALA-accredited program.
- Professional experience working with children.
- Serious commitment to providing superior quality public service to patrons of all ages and abilities.
- Ability to lift, push, and/or pull at least 20 pounds with or without reasonable accommodation; ability to visually review materials and discern vocal and audible tones, with or without reasonable accommodation.
- Proficiency in modern computing environments, both desktop and mobile.
- Broad knowledge of literature, current trends, and developmentally appropriate practices in libraries for young people (birth through middle school) and families.
- Ability to work effectively with staff, volunteers, and library users in a collaborative environment.
- Ability to create, promote, and execute programs that reflect the interests and needs of the community.

DESIRABLE:

- Public library work experience in Youth Services.
- Previous experience working with the public on a library service desk or in an equivalent environment.

- Experience planning, promoting, and presenting developmentally appropriate programs for young people.
- Facility with selection, budgeting, and deselection of materials for youth.
- Facility with online databases for youth and engagement statistics.
- Familiarity with social media platforms, Canva, and WordPress content management.

RESPONSIBILITIES:

- Provide positive, professional service to the public.
- Plan, promote, and conduct programs; provide reference and readers advisory service to library users of all ages.
- Participate in the selection, development, evaluation, and de-selection of print, non-print, and electronic resources.
- Instruct patrons in the use of the library catalog, downloadable materials, and other library technology.
- Plan and conduct developmentally appropriate programs for young people (birth – middle school) and their families, including story times, book groups, special youth/family programs.
- Plan and conduct outreach programs for community partners (elementary schools, middle schools, preschools).
- Contribute content to the Library's Inside the Library eNewsletter.
- Other duties as assigned.

APPLICATION: Due Sunday, July 14, 2024.

The anticipated start time for this position is mid-September, 2024.

Your application must include:

- A resume
- A cover letter
- A completed library application form

The application is available on the Library's website at <https://btpl.org/employment/> or at the Welcome Desk inside the Library building.

Careers
 Bloomfield Township Public Library
 1099 Lone Pine Road
 Bloomfield Township, MI 48302
 248-642-5800
 Fax: 248-258-2555
careers@btpl.org

*We spark curiosity and imagination by connecting the community
 to resources, technology, and support.*

For more information about the Library, visit our website at www.btpl.org
 Bloomfield Township Public Library provides equal employment opportunities to qualified persons without regard to race, color, sex, sexual orientation, religion, national origin, political views, age, disability, marital status, height, weight, or any other prohibited basis.