



Bloomfield Township Public

**Library**

**Bloomfield Township Public Library  
Board of Trustees**

Library Board Meeting  
**Tuesday, February 18, 2025**  
7:00 p.m.

Board Room

Trustees:

[libraryboard@btpl.org](mailto:libraryboard@btpl.org)

Shane Spradlin, President  
Judy Lindstrom, Vice President  
Joan Luksik, Secretary  
Keith Carduner  
Dani Gillman  
Joy Murray

Director:

Tera Moon

[moontera@btpl.org](mailto:moontera@btpl.org)

All meetings are open to the public.

1099 Lone Pine Road, Bloomfield Township, MI 48302 248.642.5800

THE PLACE TO

DISCOVER

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
LIBRARY BOARD INFORMATION PACKETS**

**List of Contents**

Items included in pre-board delivery for the REGULAR BOARD MEETING SCHEDULED  
Tuesday, February 18, 2025, 7:00 p.m.

<b>#</b>	<b><u>NUMBERED ITEMS</u></b>	<b><u>DATE DELIVERED</u></b>
1	Agenda	02/14/2025
2a	Request to remove items from the Consent Agenda for Discussion	02/14/2025
2b	Motion to approve the order of items for the regular and consent agendas	02/14/2025
5	Motion to approve remaining Consent Agenda items 6-8d	02/14/2025
6	Regular Board Meeting Minutes of January 21, 2025	02/14/2025
7a	Cash Disbursements	02/14/2025
7b	Revenues/Expenditures Budget Report	02/14/2025
7c	Energy Report	02/14/2025
8a	President's Report – no report	
8b	Director's Report	02/14/2025
8c	Art Committee – no report	
8c	Advocacy and Development Committee – no report	
8c	Ambassadors Group – 01/28/2025	02/14/2025
8c	Building and Grounds Committee – no report	
8c	Finance and Investment Committee – no report	
8c	Friends of the Library Liaison – no report	
8c	Jeanette P. Myers Scholarship Committee – no report	
8c	Partner Library Agreements Committee– no report	
8c	Personnel/Director's Evaluation Committee – 02/11/2025	02/14/2025
8c	Policy Committee – no report	
11a	Grounds Maintenance and Snow Removal RFP Award	02/14/2025
11b	Proposed Paid Time Off Benefits	02/14/2025
13	Motion to approve any items removed from the Consent Agenda	02/14/2025

	<b><u>UNNUMBERED ITEMS</u></b>	<b><u>DATE DELIVERED</u></b>
	Standing Committees	02/14/2025
	Strategic Plan Update	02/14/2025
	Marketing Report	02/14/2025
	Press Mentions	02/14/2025
	Youth Services Events Calendar	02/14/2025
	Adult and Teen Services Events Calendar	02/14/2025
	Dates for Library Board of Trustees	02/14/2025

AGENDA  
BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Tuesday, February 18, 2025  
**Regular Board Meeting**  
7:00 P.M.

**REGULAR AGENDA ITEMS #1-5**

1. Call to order of regular meeting
- 2a. Request to remove items from the Consent Agenda for Discussion
- 2b. MOTION to approve the order of items for the Regular and Consent Agendas
3. President's Verbal Report
4. Director's Verbal Report
5. MOTION to approve the remaining Consent Agenda items 6-8d

**CONSENT AGENDA ITEMS #6-8d**  
**Items removed will be discussed under Item #12**

6. Regular Board meeting minutes of January 21, 2025
7. Budget
  - a. Cash Disbursements
  - b. Monthly Revenues & Expenditures
  - c. Energy Report
8. Written Reports:
  - a. President: \*Shane Spradlin
  - b. Director: \*Tera Moon
  - c. Committee:
    - \*Advocacy and Development
    - \*Art Committee *Ad Hoc*
    - \*Building and Grounds
    - \*Finance and Investment
    - \*Friends of the Library Liaison
    - \*Jeanette P. Myers Scholarship Selection
    - \*Partner Library Agreements
    - \*Personnel and Director's Evaluation
    - \*Policy

**REGULAR AGENDA ITEMS**

9. Call to the public, communications
10. Unfinished Business
11. New Business
  - a. Grounds Maintenance and Snow Removal RFP Award
  - b. Proposed Paid Time Off Benefits
12. Discussion of items removed from the Consent Agenda
13. MOTION to approve any items removed from the Consent Agenda
14. Other
15. Next scheduled meeting: Tuesday, March 18, 2025
16. Executive Session regarding Library Director Performance Review and Contract
17. Adjournment

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**

**REQUEST TO REMOVE ITEMS FROM THE CONSENT AGENDA  
FOR DISCUSSION**

**I REQUEST THAT ITEM (S):**

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**BE REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION  
DURING REGULAR AGENDA ITEM 12.**

If amended, CONSENT AGENDA items will be moved to REGULAR AGENDA ITEM #12 for discussion and REGULAR AGENDA ITEM #13 for approval.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**

**MOTION TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR  
AND CONSENT AGENDAS**

**OPTION - NO AMENDMENT NEEDED:**

I move to approve the order of items as listed on the REGULAR and CONSENT AGENDAS as presented.

**OPTION - AMENDMENT TO AGENDA:**

I move to approve the order of items as listed on the AGENDAS, with the following items to be moved from

the **REGULAR AGENDA** as follows:

the **CONSENT AGENDA** as follows:

If amended, CONSENT AGENDA items will be moved to REGULAR AGENDA ITEM #12 for discussion and REGULAR AGENDA ITEM #13 for approval.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**

**CONSENT AGENDA ITEMS MOTION**

I move to approve the remaining items on the consent agenda.

**PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

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Bloomfield Township Public Library  
Oakland County, Michigan  
Tuesday, January 21, 2025, immediately following OPEB Trust meeting  
Library Board Room

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At 7:38 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by Vice President Judy Lindstrom

Trustees Present: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, and Joy Murray

Trustees Absent: Shane Spradlin

Administration: Library Director Tera Moon; Assistant Director Katherine Bryant; Administrative Assistant Linden Godlove

Guests: Jeff Weitzel, Bloomfield Township Resident; Laura Norman, Materials Services Clerical Assistant and SOC Representative; Students Maizy Watson, Winston Ngwyon, Megan Scholl, Aiden Scholl, Ben Berman, Carsen Bartusuk, and Isaac Baia.

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Joy Murray requested **Item 7a**, Dani Gillman requested **Item 7a**, and Joan Luksik requested **Items 7a and 7b** be removed from the consent agenda for regular discussion.

Upon discussion, a motion was made by Keith Carduner and seconded by Joan Luksik **TO APPROVE THE ORDER OF ITEMS AS LISTED ON THE AGENDAS WITH THE FOLLOWING ITEMS REMOVED FROM CONSENT AGENDA AS FOLLOWS: 7A and 7B**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

**PRESIDENT'S VERBAL REPORT:**

Vice-President Judy Lindstrom thanked Dani Gillman for her two years of leadership as Board President. She praised Dani's thoughtfulness, great remarks, and great ideas while serving in this capacity. She expressed congratulations to Shane Spradlin as the new board President. He has put his thoughts to work for the Trustees and the Trustee Committees. She expressed confidence in his doing good work.

**DIRECTOR'S VERBAL REPORT:**

Director Moon congratulated the Trustees once more for winning the election. She is grateful

to have such a wonderful group of people to run the Library. She welcomed the new officers. She also thanked Dani Gillman for her two years of service as president, which included guidance through the successful millage renewal vote, speaking to groups about importance of intellectual freedom, and supporting administration, library staff, and the Board through the ups and downs of recent years.

Director Moon provided an update on the contract for vending services with Perfection Vending, which began April 1, 2023. The owner of Perfection Vending is retiring and sold the Library's route to a different vendor to finish out the three-year contract. Administration feels this will be a good shift. Before this contract ends on March 31, 2026, the Library will put out an RFP for vending services.

The video surveillance system upgrade project kicked off on Monday, January 13 with cable and antennas being installed. The Library adopted a video surveillance system policy last fall. Any member of the public who requests video surveillance footage will need to speak with the Director. If the footage is requested due to alleged criminal activity, the Director will work with law enforcement.

There will be an all-staff meeting on January 29 to hear about the results of the compensation and classification study.

In the absence of a Finance Coordinator, the Library has hired a contract accountant through Plante Moran who has been working with the Library two days a week, since January 9. The Library is working on hiring a new Finance Coordinator.

Upon discussion, a motion was made by Joy Murray, seconded by Dani Gillman to **APPROVE THE REMAINING ITEMS ON THE CONSENT AGENDA.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

#### **REGULAR AGENDA:**

##### **Call to the public.**

Bloomfield Township resident Jeff Weitzel said he came to observe. Laura Norman, representing the SOC, provided an update on their activities.

#### **UNFINISHED BUSINESS:**

No unfinished business.

#### **NEW BUSINESS:**

##### **11a. Annual Review of Fee Schedule**

The Department Heads and Administration conducted an annual review of the Library's fee schedule in preparation for completing the Fiscal Year (FY) 2025-2026 library budget. This schedule is the summary table of the restrictions and costs associated with borrowing library materials and use of library services at Bloomfield Township Public Library. This year the word "fines" was removed from the title of the schedule because fines are no longer being charged.



However, there are still some services and situations when patrons are asked to make payments to the Library. The changes include streamlining formats, removing downloadables from the schedule, and minor text changes throughout.

If the proposed FY 2025-2026 fee schedule is approved, all proposed changes would be effective on April 1, 2025.

Upon discussion, a motion was made by Dani Gillman, seconded by Keith Carduner **TO APPROVE THE FY 2025-2026 FEE SCHEDULE AS PRESENTED WITH IMPLEMENTATION TO BEGIN ON APRIL 1, 2025.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

**MOTION CARRIED**

#### **11b. Library Design Services Award**

Assistant Director Katherine Bryant and Director Tera Moon shared the process of reviewing proposals from seven companies that responded to the Library's request for proposals for space planning and design services. Director Moon and Assistant Director Bryant responded to questions from the Board. Administration recommends the bid be awarded to C2AE.

Upon discussion, a motion was made by Joy Murray, seconded by Joan Luksik **TO APPROVE AWARDING THE LIBRARY DESIGN AND SPACE PLANNING BID TO C2AE, 10511 CITATION DR STE 200, BRIGHTON, MI 48116.**

*A vote was taken for approval of the motion.*

*Ayes: Gillman, Lindstrom, Luksik, and Murray*

*Nays: Carduner*

**MOTION CARRIED**

#### **11c. Discussion of Trustee Committees**

Director Moon and President Shane Spradlin reviewed the board committees and committee assignments together and proposed the following changes.

- Eliminated the Bloomfield Township Liaison Committee because this committee has not been active in recent years.
- Combined Development Committee with Advocacy Committee because the Library is in a very sound financial position and fund development is not necessary currently. Energies could be directed toward advocacy for this Library and all libraries at all levels of government from local to federal. This absorbs the Bloomfield Township Liaison activities.
- Combined Finance Committee and Investment Committee because these topics are so closely related.

Art Committee - Joan Luksik and Judy Lindstrom  
Advocacy & Development - Dani Gillman and Judy Lindstrom  
Building and Grounds Committee - All  
Cranbrook, DPL, Troy Committee - Keith Carduner and Joy Murray  
Finance & Investment Committee - Keith Carduner and Shane Spradlin  
Friends of the Library Liaison - Keith Carduner and Joan Luksik  
Jeanette P. Myers Scholarship Selection Committee - Joan Luksik and Dani Gillman  
Personnel/Director Evaluation Committee - Joan Luksik and Judy Lindstrom  
Policy Committee - Joy Murray and Shane Spradlin

## **12. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

- Trustee Joy Murray removed 7a and inquired about Civic Plus LLC, Monsido Accessibility Software. This software does an audit of the Library's website to ensure that it is meeting ADA compliance requirements.
- Trustee Joy Murray removed 7a and inquired about Sentinel Technologies. Director Moon said it was for IT-related licenses.
- Trustee Joy Murray removed 7a and inquired about FIS Lockdown Operations. This is the special deposit account for expedited service for money for the Pitney Bowes postage funds.
- Trustee Joy Murray removed 7a and inquired about Flying Locksmith. This was a down payment for the video surveillance system upgrade project including licensing fees.
- Trustee Dani Gillman removed 7a and asked why Consumers and DTE are included in the cash comments. Director Moon replied the reason is to provide more details.
- Trustee Dani Gillman removed 7a and asked about payments made to Marty McGee for Library Shop inventory. Marty McGee prefers to make purchases for inventory with her own funds and be reimbursed. One of the checks needed to be reissued.
- Trustee Joan Luksik removed 7a and asked about Pitney Bowes. This was for toner in the mail meter machine.
- Trustee Joan Luksik removed 7a and also asked about Monsido.
- Trustee Joan Luksik removed 7a and asked about Vigilante Security. This is the burglar alarm, which is on the report every month.
- Trustee Joan Luksik removed 7b and asked about the Charnov gift, which is maturing, and will likely be reinvested.

Upon discussion, a motion was made by Joy Murray and seconded by Joan Luksik **TO APPROVE THE ORDER OF ITEMS REMOVED FROM THE CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, and Murray*

*Nays: None*

### **OTHER:**

Judy Lindstrom announced there will be a closed session at the next board meeting for the director's evaluation. She will extrapolate the most important information from the other Trustees' comments about the Director. These are needed Tuesday, February 11.

Joy Murray shared that the Friends earned just under \$6,000 at the Second Saturday Sale in January. This was a record for the month, particularly with bad weather on the sale day. In 2024, the Friends distributed 567 boxes of books and other media around the community and beyond. The Friends thanked Judy Lindstrom for the 22 Days of Cheer gift card drawing for staff.

Joan Luksik inquired about the comments. Someone had asked about the free book cart at the Second Saturday Sales, where someone has collected books from the free cart to distribute to schools in Africa. The commentor is distressed by this person taking the books.

Judy Lindstrom commented that the landscaping service should trim the dead plants in the urns.

She congratulated Tom Corliss on his promotion to Facility Services Department Head.

The next board meeting will be on Tuesday, February 18, 2025.

At 8:40 p.m. Vice-President Lindstrom adjourned the meeting.

Submitted by:



Joan Luksik, Board Secretary

**Bloomfield Township Public Library****Cash Disbursements Comments****January 2025****General Fund - Advanced**

- Check #24600 made payable to American Indian Library Association in the amount of \$36.50 was payment for award seals to highlight award-winning books.
- Check #24603 made payable to Amanda Carroll in the amount of \$33.90 was reimbursement for purchase of program supplies.
- Check #24604 made payable to Consumers Energy in the amount of \$6,035.00 was payment for natural gas service for the period 12/5-1/3.
- Check #24605 made payable to DTE Energy in the amount of \$22,893.63 was payment for electric service for the period 12/6-1/8.

**General Fund – Regular Checks:**

- Check #24622 made payable to Bloomfield Township in the amount of \$1,569.82 was payment for water and sewer service for the period 12/16-1/20.
- Check #24624 made payable to Linda Callaghan in the amount of \$11.00 was reimbursement for a returned billed item.
- Check #24632 made payable to Envisionware, Inc. in the amount of \$14,595.92 was payment for licensing renewal invoice.
- Check #24635 made payable to Tetgana Haddad in the amount of \$24.00 was reimbursement for a returned billed item.
- Check #24638 made payable to Midwest Collaborative for Library Services in the amount of \$7,588.35 was payment for Morningstar Investing Center with Remote Access.
- Check #24642 made payable to Plante & Moran, PLLC in the amount of \$6,696.25 was for contract accounting services.
- Check #24645 made payable to Rolls Mechanical in the amount of \$12,183.38 was two invoices for repairs and maintenance of HVAC and plumbing.

- Check #24649 made payable to Jennifer Taggart in the amount of \$37.84 was reimbursement for purchase of award-winning books.
- Check #24651 made payable to The Library Network in the amount of \$6,292.00 was payment for two invoices: \$3,440.00 for laptops and \$2,852.00 for internet service.
- Check #24662 made payable to Bloomfield Township in the amount of \$469,967.10 was payment for 3 payrolls including FICA, health care premiums, etc.

**Gift Fund - Advance Checks:**

- Check #5648 made payable to Authors Unbound Agency in the amount of \$2,100.00 was payment toward the Shelby Van Pelt event.

**Gift Fund - Regular Checks:**

- Check #5652 made payable to John Gallagher in the amount of \$250.00 was payment for a library program performer.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
CHECK REGISTERS  
FOR THE MONTH OF JANUARY 2025**

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
<b>General Fund</b>				
<b>ADVANCE CHECKS:</b>				
24597	1/14/25	NETWORK SERVICES COMPANY	016.01	2,079.20
24598	1/14/25	PRIORITY WASTE, LLC	016.01	406.18
24600	1/22/25	American Indian Library Association	016.01	36.50
24601	1/22/25	AMAZON CAPITAL SERVICES	016.01	2,495.33
24602	1/22/25	BOTTOM LINE HEALTH	016.01	68.95
24603	1/22/25	AMANDA CARROLL	016.01	33.90
24604	1/22/25	CONSUMERS ENERGY	016.01	6,035.00
24605	1/22/25	DTE ENERGY	016.01	22,893.63
24606	1/22/25	CertaSite, LLC	016.01	662.27
24607	1/22/25	Mobility City of Southfield	016.01	485.00
24608	1/22/25	TERMINIX PROCESSING CTR.	016.01	183.00
24609	1/22/25	VIGILANTE SECURITY	016.01	1,950.00
24610	1/29/25	AT&T	016.01	827.05
24611	1/29/25	FNBO	016.01	4,236.89
24612	1/29/25	PRINCIPAL LIFE INSURANCE COMPANY	016.01	771.76
24613	1/29/25	AT&T	016.01	814.06
24614	1/29/25	AT&T	016.01	171.65
24615	1/29/25	XFINITY	016.01	86.43
24616	1/29/25	PRIORITY WASTE, LLC	016.01	402.26
24617	2/4/25	AMAZON CAPITAL SERVICES	016.01	2,420.05
24618	2/4/25	AUGIES BUILDING SERVICES	016.01	12,744.95
24620	2/10/25	APPLIED INNOVATION	016.01	933.45
24644	2/10/25	PTS Communications	016.01	78.00
24661	2/10/25	Mobility City of Southfield	016.01	450.00
Total				60,438.46
<b>REGULAR CHECKS:</b>				
24619	2/10/25	AERO FILTER, INC	016.01	357.18
24621	2/10/25	AUNALYTICS, INC.	016.01	2,520.63
24622	2/10/25	BLOOMFIELD TOWNSHIP	016.01	1,569.82
24623	2/10/25	BOOK BEAT	016.01	921.82
24624	2/10/25	Linda Callaghan	016.01	11.00
24625	2/10/25	CENGAGE LEARNING/GALE	016.01	789.52
24626	2/10/25	CENTER POINT PUBLISHING	016.01	80.21
24627	2/10/25	CENTRAL BUSINESS SYSTEMS, INC.	016.01	804.75
24629	2/10/25	CINTAS CORPORATION	016.01	102.16
24631	2/10/25	DEMCO, INC.	016.01	113.18
24632	2/10/25	ENVISIONWARE, INC.	016.01	14,595.92
24633	2/10/25	The Globe Pequot Publishing Group	016.01	240.41
24634	2/10/25	GREAT OAKS MAINTENANCE	016.01	3,600.00
24635	2/10/25	Tetgana Haddad	016.01	24.00
24636	2/10/25	LERNER PUBLISHING GROUP	016.01	2,722.83
24637	2/10/25	MICROMARKETING LLC	016.01	576.78
24638	2/10/25	MIDWEST COLLABORATIVE for LIB. SVCS	016.01	7,588.35
24639	2/10/25	MIDWEST TAPE	016.01	1,868.12
24640	2/10/25	THE NEW YORK TIMES	016.01	2,418.00
24641	2/10/25	OVERDRIVE	016.01	10,973.91
24642	2/10/25	PLANTE & MORAN, PLLC	016.01	6,696.25
24643	2/10/25	PLAYAWAY PRODUCTS LLC	016.01	2,168.63
24645	2/10/25	Rolls Mechanical	016.01	12,183.38
24646	2/10/25	ROSEN PUBLISHING	016.01	4,268.11
24647	2/10/25	SUMMIT ELECTRIC, INC.	016.01	3,400.00
24648	2/10/25	T MOBILE	016.01	60.20
24649	2/10/25	Jennifer Taggart	016.01	37.84
24650	2/10/25	TECH LOGIC CORP.	016.01	23.68
24651	2/10/25	THE LIBRARY NETWORK	016.01	6,292.00
24652	2/10/25	THOMSON REUTERS	016.01	201.03
24653	2/10/25	THOMSON REUTERS- WEST	016.01	169.76
24654	2/10/25	WALLACEBURG BOOKBINDING & MFG	016.01	439.95
24655	2/10/25	WOLTERS KLUWER	016.01	231.89
24656	2/10/25	WP COMPANY LLC	016.01	2,000.00
24657	2/10/25	BAKER & TAYLOR, INC.	016.01	6,843.34
24658	2/10/25	BAKER & TAYLOR, INC.	016.01	5,569.26
24648V	2/10/25	T MOBILE	016.01	(60.20)

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
CHECK REGISTERS  
FOR THE MONTH OF JANUARY 2025**

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
24659	2/10/25	LERNER PUBLISHING GROUP	016.01	24.99
24660	2/10/25	ASSA ABLOY ENTRANCES SYSTEMS	016.01	1,059.25
24662	2/10/25	BLOOMFIELD TOWNSHIP	016.01	469,967.10
Total				<u>573,455.05</u>

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
CHECK REGISTERS  
FOR THE MONTH OF JANUARY 2025**

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
<b>Gift Fund</b>				
<b>ADVANCE CHECKS:</b>				
5647	1/22/25	AMAZON.COM	012.03	277.71
5648	1/22/25	Authors Unbound Agency	012.03	2,100.00
5649	1/29/25	FNBO	012.03	605.55
5650	2/4/25	AMAZON.COM	012.03	703.63
Total				<u><u>3,686.89</u></u>
<b>REGULAR CHECKS:</b>				
5651	2/10/25	BAKER & TAYLOR	012.03	166.06
5652	2/10/25	John Gallagher	012.03	250.00
5653	2/10/25	SCHOLASTIC LIBRARY PUBLISHINC	012.03	1,108.50
Total				<u><u>1,524.56</u></u>



**Bloomfield Township Public Library  
FY 2024-2025 General Fund Budget**

PRESENTED: FEBRUARY 18, 2025 FOR THE MONTH OF: JANUARY 2025

ACCOUNT NAME	2024-2025	2024-2025	REVENUE/EXPENSE	REVENUE/EXPENSE	% OF BUDGET	VARIANCE	
	ADOPTED BUDGET AS OF MARCH 19, 2024	AMENDED BUDGET AS OF AUGUST 20, 2024					
<b>Ten Months 83.33%</b>							
<b>Revenues</b>							
Taxes	\$8,922,094	\$9,381,644	\$4,326,737	\$5,437,650	57.96%	(\$3,943,994)	*taxes collected Dec-Mar
Penal Fines	\$71,695	\$71,695	\$0	\$60,788	84.79%	(\$10,907)	
State Aid	\$40,800	\$40,800	\$0	\$45,163	110.69%	\$4,363	
Circulation Fines & Fees	\$8,500	\$8,500	\$1,136	\$11,750	138.24%	\$3,250	
Charges for Services	\$10,651	\$10,651	\$2,670	\$10,947	102.78%	\$296	
Photocopy Fees	\$651	\$651	\$8	\$545	83.67%	(\$106)	over percentage of year
Room Rental Fees	\$10,000	\$10,000	\$2,662	\$10,402	104.02%	\$402	more than 5% under percentage of year
Investment earnings	\$610,000	\$610,000	\$10,046	\$558,742	91.60%	(\$51,258)	
Interest/Dividends	\$610,000	\$610,000	\$51,536	\$439,961	72.12%	(\$170,039)	
Change in Asset Value	\$0	\$0	(\$41,491)	\$118,781	0.00%	\$118,781	
Miscellaneous	\$13,451	\$13,451	\$403	\$36,716	272.96%	\$23,265	
Miscellaneous Revenue	\$3,370	\$3,370	\$0	\$2,711	80.45%	(\$659)	
Library Shop	\$4,081	\$4,081	\$403	\$4,038	98.95%	(\$43)	
Café	\$6,000	\$6,000	\$0	\$3,224	53.73%	(\$2,776)	
Sale of Used Equip.	\$0	\$0	\$0	\$0	0.00%	\$0	
Transfers In	\$0	\$0	\$0	\$0	0.00%	\$0	
Federal Grants	\$0	\$0	\$0	\$0	0.00%	\$0	
Refunds/Rebates-Self Ins.Rx	\$20,000	\$20,000	\$0	\$26,743	0.00%	\$6,743	
<b>Total Revenues</b>	<b>\$9,677,191</b>	<b>10,156,741</b>	<b>\$4,340,992</b>	<b>\$6,161,755</b>	<b>60.67%</b>	<b>(\$3,994,986)</b>	*taxes collected Dec-Mar
<b>Expenditures</b>							
Personnel	\$5,205,396	\$5,205,396	\$468,739	\$4,322,633	83.04%	(\$882,763)	
Salaries & Wages	\$3,359,218	\$3,359,218	\$359,434	\$2,820,619	83.97%	(\$538,599)	
Social Security	\$256,598	\$256,598	\$25,752	\$203,149	79.17%	(\$53,449)	
Employee Insurances	\$985,955	\$985,955	\$83,489	\$767,309	77.82%	(\$218,646)	
Unemployment Compensation	\$0	\$0	\$0	\$1,144	0.00%	\$1,144	
Retirement	\$603,625	\$603,625	\$64	\$521,811	86.45%	(\$81,814)	
Retiree Health Care - OPEB	\$0	\$0	\$0	\$8,600	0.00%	\$8,600	
Library Services	\$842,132	\$842,132	\$51,460	\$641,741	76.20%	(\$200,391)	
Electronic Serv.-Databases	\$220,408	\$220,408	\$0	\$200,270	90.86%	(\$20,138)	
Electronic Services-Skyriver	\$27,000	\$27,000	\$0	\$24,615	91.17%	(\$2,385)	
Books	\$323,908	\$323,908	\$33,343	\$240,167	74.15%	(\$83,741)	
Processing & Supplies	\$24,000	\$24,000	\$113	\$10,010	41.71%	(\$13,990)	
Periodicals/Docs/Ref. Serv.	\$69,650	\$69,650	\$5,485	\$47,965	68.87%	(\$21,685)	
Music	\$8,500	\$8,500	\$157	\$4,151	48.84%	(\$4,349)	Expenditures
Audiobooks	\$77,623	\$77,623	\$6,863	\$63,064	81.24%	(\$14,559)	2%+ under percentage of year
DVD's	\$41,000	\$41,000	\$2,452	\$23,853	58.18%	(\$17,147)	within 1.5%
Accessibility Support Collection	\$10,043	\$10,043	\$611	\$2,315	23.05%	(\$7,728)	over %
Programming	\$40,000	\$40,000	\$2,436	\$25,332	63.33%	(\$14,668)	
Facilities & Equipment	\$1,206,967	\$1,214,792	\$66,426	\$1,021,284	84.07%	(\$193,508)	*more repairs than anticipated; this is under watch
Repairs/Maint. Supplies	\$65,000	\$65,000	\$2,583	\$57,872	89.03%	(\$7,128)	
Telephone	\$17,450	\$17,450	\$1,202	\$10,240	58.68%	(\$7,210)	
Building Insurance	\$58,017	\$65,842	\$0	\$65,842	100.00%	\$0	
Public Utilities	\$384,000	\$384,000	\$30,498	\$310,013	80.73%	(\$73,987)	
Building Maintenance	\$291,106	\$291,106	\$25,228	\$276,412	94.95%	(\$14,694)	
Equipment Maintenance	\$24,210	\$24,210	\$1,762	\$16,715	69.04%	(\$7,495)	
Grounds Maintenance	\$96,675	\$96,675	\$0	\$72,594	75.09%	(\$24,081)	
Computer System Maint.	\$254,508	\$254,508	\$1,128	\$199,115	78.24%	(\$55,393)	
Equipment	\$16,000	\$16,000	\$4,025	\$12,481	78.01%	(\$3,519)	
Other Operating Expenditures	\$2,383,895	\$2,352,395	\$150,918	\$789,054	33.54%	(\$1,563,341)	
Office/Computer Supplies	\$32,480	\$32,480	\$1,103	\$14,606	44.97%	(\$17,874)	
Postage	\$25,090	\$25,090	\$3,070	\$26,860	107.05%	\$1,770	
Professional Services	\$128,156	\$128,156	\$20,326	\$126,068	98.37%	(\$2,088)	
Projects	\$2,114,165	\$2,082,665	\$125,553	\$570,509	27.39%	(\$1,512,156)	
Staff Development/Travel	\$37,650	\$37,650	\$434	\$17,329	46.03%	(\$20,321)	
Printing & Publishing	\$25,050	\$25,050	\$272	\$18,361	73.30%	(\$6,689)	
Dues & Membership	\$14,224	\$14,224	\$0	\$10,558	74.23%	(\$3,666)	
Bank Expenses	\$4,720	\$4,720	\$159	\$3,516	74.48%	(\$1,204)	
Library Shop Expenses	\$2,000	\$2,000	\$0	\$1,248	62.39%	(\$752)	
Café Expenses	\$360	\$360	\$0	\$0	0.00%	(\$360)	
<b>Total Expenditures</b>	<b>\$9,638,390</b>	<b>\$9,614,715</b>	<b>\$737,542</b>	<b>\$6,774,711</b>	<b>70.46%</b>	<b>(\$2,840,004)</b>	
Fund Balance - Beginning	\$13,833,927	\$13,833,927		\$13,833,927			
Net revenue (expenditure)	\$38,801	\$542,026		(\$612,956)			
Fund Balance - Ending	\$13,872,728	\$14,375,953		\$13,220,971			
<b>Fund Balance Designations</b>							
Nonspendable-Prepaid Expense	\$18,791	\$18,791					
Committed Fund Balance (is 9-months of operational expenditures amount)	\$5,643,169	\$5,649,038					
Assigned Fund Balance (is \$482,971 the 3/31/23 compensated absences accrual, plus \$1,726,920 the OPEB obligation plus \$3,517,916 for capital improvements)	\$8,110,768	\$8,608,125					
Unassigned Fund Balance (is the unplanned emergency amount)	\$100,000	\$100,000					

**Bloomfield Township Public Library  
FY 2024-2025 Gift Fund Budget**

**PRESENTED: FEBRUARY 18, 2025 FOR THE MONTH OF: JANUARY 2025**

Ten Months 83.33%

ACCOUNT NAME	2024-2025	2024-2025	REVENUE/ EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	VARIANCE
	ADOPTED BUDGET AS OF MAR 19, 2024	AMENDED BUDGET AS OF FEB 18, 2025				
<b><u>Revenues</u></b>						
<b>Gift Income</b>	<b>\$500</b>	<b>\$105,508</b>	<b>\$50</b>	<b>\$105,008</b>	<b>99.53%</b>	<b>(\$500)</b>
Gift Revenue	\$0	\$6,431	\$50	\$6,431	100.00%	\$0
Friends of the Library	\$0	\$95,011	\$0	\$95,011	100.00%	\$0
Atkinson Trust	\$0	\$1,510	\$0	\$1,510	100.00%	\$0
BTPL Endowment Fund/Amber Trust	\$0	\$0	\$0	\$0	0.00%	\$0
Myers Scholarship	\$500	\$1,730	\$0	\$1,230	71.10%	(\$500)
Smith Challenge Grant	\$0	\$0	\$0	\$0	0.00%	\$0
Fair Radom Garden Endowment	\$0	\$826	\$0	\$826	100.00%	\$0
Library Director's Legacy Fund	\$0	\$0	\$0	\$0	0.00%	\$0
<b>Investment Earnings</b>	<b>\$200</b>	<b>\$200</b>	<b>\$145</b>	<b>\$375</b>	<b>187.40%</b>	<b>\$175</b>
<b>Miscellaneous Revenue</b>	<b>\$0</b>	<b>\$134</b>	<b>\$20</b>	<b>\$250</b>	<b>0.00%</b>	<b>\$116</b>
<b>Total Revenues</b>	<b>\$700</b>	<b>\$105,841</b>	<b>\$215</b>	<b>\$105,632</b>	<b>99.80%</b>	<b>(\$209)</b>
<b><u>Expenditures</u></b>						
<b>Library Services</b>	<b>\$75,589</b>	<b>\$151,144</b>	<b>\$14,434</b>	<b>\$79,712</b>	<b>52.74%</b>	<b>(\$71,433)</b>
<b>Facilities &amp; Equipment</b>	<b>\$34,382</b>	<b>\$38,331</b>	<b>\$0</b>	<b>\$15,209</b>	<b>39.68%</b>	<b>(\$23,122)</b>
<b>Other Operating Expenditures</b>	<b>\$52,224</b>	<b>\$77,861</b>	<b>\$56</b>	<b>\$25,609</b>	<b>32.89%</b>	<b>(\$52,251)</b>
<b>Total Expenditures</b>	<b>\$162,195</b>	<b>\$267,336</b>	<b>\$14,490</b>	<b>\$120,530</b>	<b>45.09%</b>	<b>(\$146,806)</b>
Fund Balance - Beginning	\$161,695	\$161,695		\$161,695		
Net revenue (expenditures)	(\$161,495)	(\$161,495)		(\$14,897)		
Fund Balance - Ending	\$200	\$200		\$146,798		

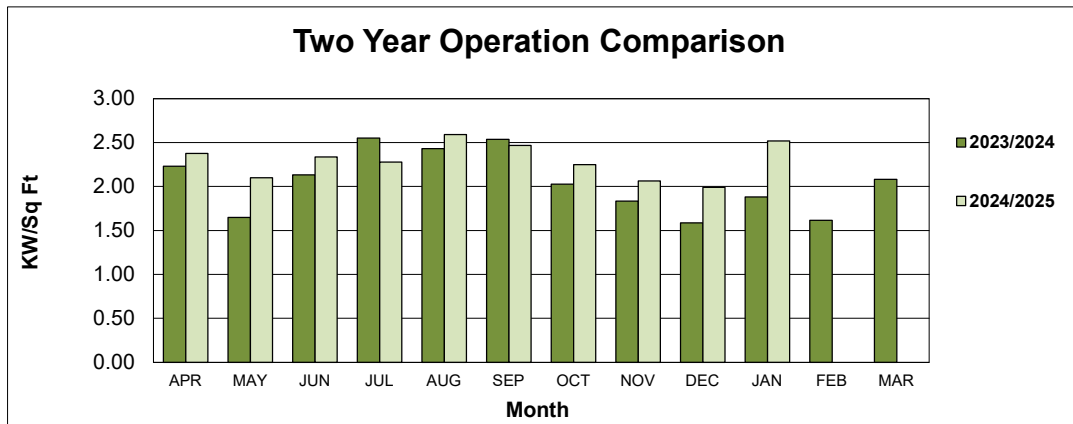
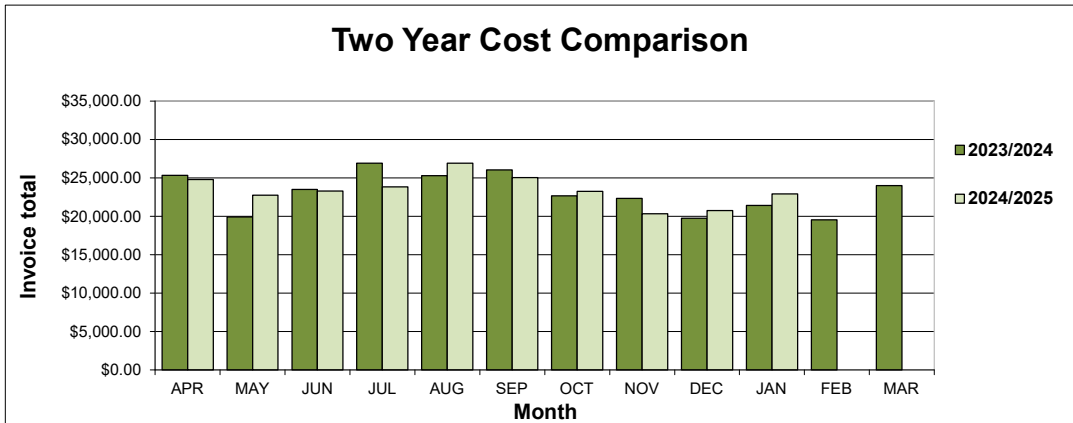
**Bloomfield Township Public Library**  
**Asset Allocation Summary**  
**January 2025**

Fund	Type	Annual Yield	Date	Amount on Hand
<b>General Fund</b>				
	5th 3rd Checking (Ecommerce)	0.00%	1/31/2025	\$160,815.66
	Flagstar Public Funds Savings	3.35%	1/31/2025	\$219,924.94
	Flagstar Premier Public Entities Checking	0.45%	1/31/2025	\$778,203.39
	RBC Capital Cash/Money Market	0.85%	1/31/2025	\$2,613.10
	RBC Capital - Investments	4.73%	1/31/2025	\$15,703,594.84
	<b>Total General Fund</b>			<b>\$16,865,151.93</b>
	Please see General Fund budget for notes on how this amount is earmarked			
<b>Gift Fund</b>				
	Huntington Public Fund Business Interest Checking	0.25%	1/31/2025	\$82,396.57
	Huntington CD (Charnov gift) - matures 02/04/2025	4.30%	1/31/2025	\$50,000.00
	Fifth Third Bank Business Standard Checking	0.00%	1/31/2025	\$17,770.81
	<b>Total Gift Fund</b>			<b>\$150,167.38</b>
<b>CFSEM</b>				
	The following endowment funds are administered by the Community Foundation for Southeast Michigan (CFSEM). CFSEM maintains unilateral variance power and legal ownership of the endowment funds, and therefore, principal is not available to BTPL. Earnings are available for distribution to the Library for its operations at the discretion of CFSEM.			
		<i>Updated 6/2024</i>		
	Jeanette P. Myers Memorial Scholarship Fund		12/31/2023	\$16,270.00
	Yvonne T. Atkinson Fund		12/31/2023	\$35,126.00
	Lawrence Smith and Isabel Francis Smith Challenge Grant Fund		12/31/2023	\$38,208.83
	BTPL Endowment Fund		12/31/2023	\$49,911.17
	Fair Radom Garden Endowment Fund		12/31/2023	\$19,997.00
	BTPL Director's Legacy Fund		12/31/2023	\$23,032.00
	<b>Total CFSEM holdings</b>			<b>\$182,545.00</b>

## Bloomfield Township Public Library Electricity Analysis

Building Area = 101,023 Sq ft.

TWO YEAR COST COMPARISON				CURRENT YEAR OPERATION					
Month	2023/2024	2024/2025	Difference	TOTAL	COST/KWH	KWH/HR (24 x no. days per month)	KWH/SQ FT 101,023	COST/HR (24 x no. days per month)	COST/SQ FT. 101,023
				KWH					
APR	\$25,322.27	\$24,773.37	(\$548.90)	240,065	\$0.10	333.42	2.38	\$34.41	\$0.25
MAY	\$19,897.76	\$22,717.34	\$2,819.58	212,072	\$0.11	285.04	2.10	\$30.53	\$0.22
JUN	\$23,496.49	\$23,261.35	(\$235.14)	235,732	\$0.10	327.41	2.33	\$32.31	\$0.23
JUL	\$26,914.27	\$23,823.38	(\$3,090.89)	230,062	\$0.10	309.22	2.28	\$32.02	\$0.24
AUG	\$25,285.64	\$26,904.57	\$1,618.93	261,800	\$0.10	351.88	2.59	\$36.16	\$0.27
SEP	\$26,013.82	\$25,039.95	(\$973.87)	249,137	\$0.10	346.02	2.47	\$34.78	\$0.25
OCT	\$22,634.92	\$23,245.65	\$610.73	227,045	\$0.10	305.17	2.25	\$31.24	\$0.23
NOV	\$22,324.34	\$20,336.42	(\$1,987.92)	208,432	\$0.10	289.49	2.06	\$28.25	\$0.20
DEC	\$19,726.20	\$20,719.64	\$993.44	200,809	\$0.10	269.90	1.99	\$27.85	\$0.21
JAN	\$21,386.01	\$22,893.63	\$1,507.62	254,170	\$0.09	341.63	2.52	\$30.77	\$0.23
FEB	\$19,525.15		(\$19,525.15)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
MAR	\$23,972.14		(\$23,972.14)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
YTD Difference									
<b>TOTAL</b>	<b>\$276,499.01</b>	<b>\$233,715.30</b>	<b>(\$42,783.71)</b>						

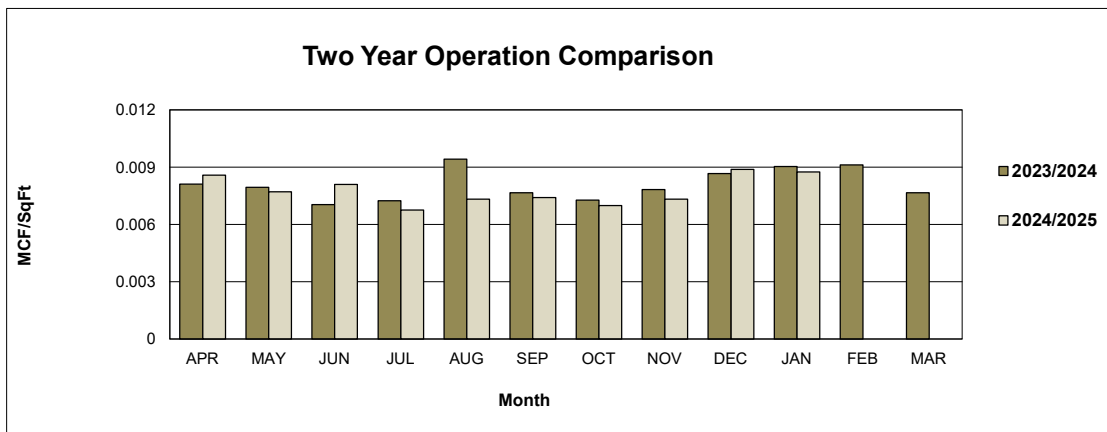
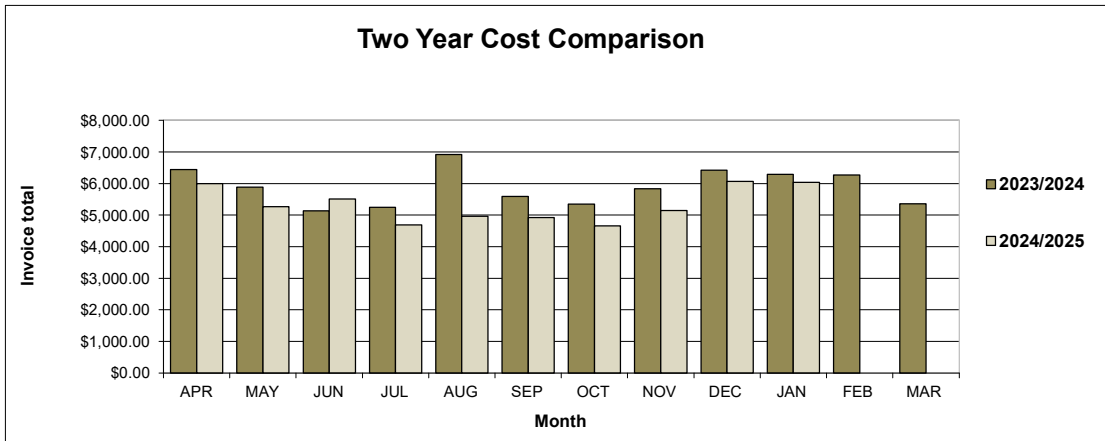


## Bloomfield Township Public Library Natural Gas Analysis

Building Area = 101,023

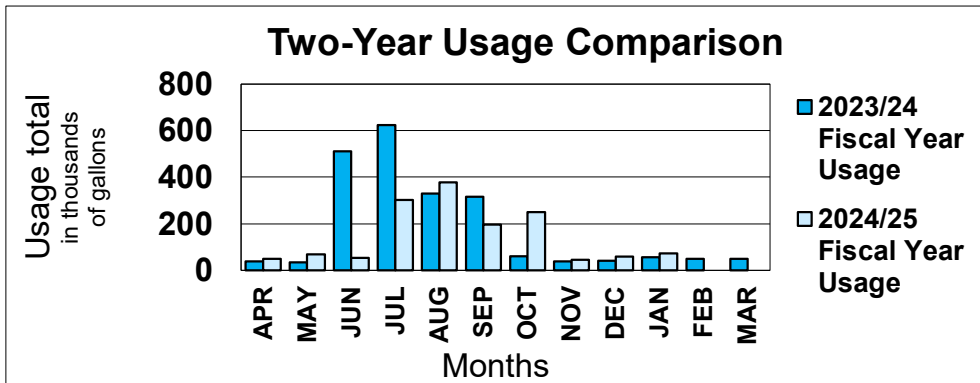
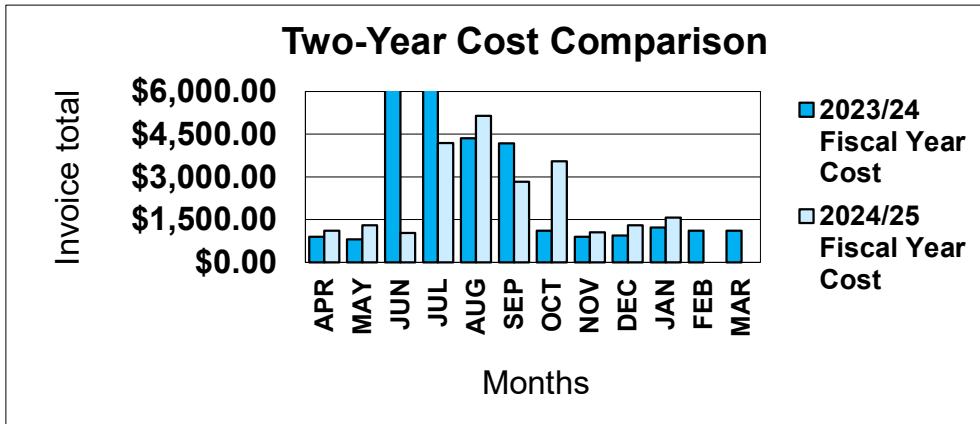
1 Cu. Ft. = 1000 BTU

TWO YEAR COST COMPARISON				OPERATION						
Month	2023/2024	2024/2025	Difference	MCF	COST/MCF	HOURS (24 x no.days per month)	MCF/HR	MCF/SqFt	\$/HR	\$/SqFt
APR	\$6,437.40	\$6,000.24	(\$437.16)	867.5	\$6.92	720	1.20	0.009	8.33	0.059
MAY	\$5,880.24	\$5,265.28	(\$614.96)	779.0	\$6.76	744	1.05	0.008	7.08	0.051
JUN	\$5,137.69	\$5,506.04	\$368.35	817.2	\$6.74	720	1.14	0.008	7.65	0.054
JUL	\$5,249.15	\$4,687.08	(\$562.07)	683.2	\$6.86	744	0.92	0.007	6.30	0.046
AUG	\$6,918.84	\$4,963.10	(\$1,955.74)	740.3	\$6.70	744	1.00	0.007	6.67	0.048
SEP	\$5,594.26	\$4,924.61	(\$669.65)	748.1	\$6.58	720	1.04	0.007	6.84	0.048
OCT	\$5,344.46	\$4,656.53	(\$687.93)	705.8	\$6.60	744	0.95	0.007	6.26	0.045
NOV	\$5,835.59	\$5,149.64	(\$685.95)	740.0	\$6.96	720	1.03	0.007	7.15	0.050
DEC	\$6,426.13	\$6,065.31	(\$360.82)	897.1	\$6.76	744	1.21	0.009	8.15	0.059
JAN	\$6,294.19	\$6,035.00	(\$259.19)	884.0	\$6.83	744	1.19	0.009	8.11	0.059
FEB	\$6,269.54		(\$6,269.54)		#DIV/0!	696	0.00	0.000	0.00	0.000
MAR	\$5,362.08		(\$5,362.08)		#DIV/0!	744	0.00	0.000	0.00	0.000
			YTD Difference							
<b>TOTAL</b>	<b>\$70,749.57</b>	<b>\$53,252.83</b>	<b>(\$17,496.74)</b>							



## Bloomfield Township Public Library Water Analysis

Month	2023/24 Fiscal Year Cost	2024/25 Fiscal Year Cost	Difference	2023/24 Fiscal Year Usage	2024/25 Fiscal Year Usage	Difference
APR	\$905.74	\$1,104.73	\$198.99	39	50	11
MAY	\$815.29	\$1,298.78	\$483.49	34	68	34
JUN	\$6,613.60	\$1,029.34	(\$5,584.26)	511	53	(458)
JUL	\$7,947.25	\$4,178.74	(\$3,768.51)	624	302	(322)
AUG	\$4,352.62	\$5,145.46	\$792.84	329	378	49
SEP	\$4,174.75	\$2,830.42	(\$1,344.33)	316	196	(120)
OCT	\$1,108.90	\$3,547.90	\$2,439.00	61	251	190
NOV	\$905.74	\$1,046.78	\$141.04	39	45	6
DEC	\$941.62	\$1,308.30	\$366.68	41	59	18
JAN	\$1,213.27	\$1,569.82	\$356.55	56	73	17
FEB	\$1,104.73		(\$1,104.73)	50		(50)
MAR	\$1,104.73		(\$1,104.73)	50		(50)
			YTD Difference			YTD Difference
<b>TOTAL</b>	<b>\$31,188.24</b>	<b>\$23,060.27</b>	<b>(\$8,127.97)</b>	<b>2,150</b>	<b>1,475</b>	<b>(675)</b>



**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MONTHLY DIRECTOR'S REPORT  
TO THE LIBRARY BOARD OF TRUSTEES**

**February 2025**

The team from Fly Lock Security is making excellent progress on the Video Surveillance Upgrade Project. They have pulled new cable through the entire building and have installed most of the interior cameras. They are currently waiting on some mounting hardware and hope to install the remaining cameras within a week or so. An electrician will soon bring power to the poles in the parking lot. Old cameras have been removed, and Facility Services staff will have to patch some drywall and replace ceiling tiles. Once installation is complete, a core group of staff will receive training so they can in turn train more staff. I have seen the management software, and it looks great. This project is progressing well.

A group of professionals from Kazakhstan will be touring libraries and other educational institutions in metro Detroit under the auspices of Larry Neal, Director of Clinton Macomb Public Library, through his work at Rotary. They will tour our library on February 28 at 9:00 am.

On March 5, Bloomfield Township Public Library and West Bloomfield Township Public Library co-present a special event with bestselling author Shelby Van Pelt at The Berman Center for the Performing Arts. The event will feature Van Pelt (*Remarkably Bright Creatures*) in conversation with WBTPLE Executive Director Cathy Russ, followed by a book signing. This program is generously sponsored by the Friends of the Bloomfield Township Public Library. We are grateful for their support!

AARP Foundation Tax-Aide will be held at the Library on Thursday, March 13, and Thursday, April 3, 2025. IRS-certified AARP Tax-Aide volunteers will provide free tax assistance for low- and moderate-income taxpayers, with special attention given to those 60 and older. Federal, state, and local returns will be prepared. This is always a popular service that we are happy to provide.

The Library's website updates that Katherine mentioned a couple of weeks ago are now live.

Candidates for the Finance Coordinator position will be interviewed on Tuesday, February 25. The panel will include Assistant Director Katherine Bryant, Trustee Judy Lindstrom, and me. The full-time Maintenance Assistant job has been posted. Tom Corliss and I will work together to find a great new team member for this important position.

*Respectfully submitted,*

*Tera Moon, Library Director*

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT  
JANUARY 2025**

	2024		2025	
<b>COLLECTION</b>				
Book Collection:	231,179		227,575	
Media Collection:	49,925		49,749	
Total e-books:	19,015		19,247	
Overdrive:	15,834		16,181	
Total downloadable audiobooks:	9,318		9,807	
Materials Total:	309,437		306,378	
<b>CIRCULATION</b>				
Circulation Total:	55,573		54,590	
Bloomfield Township Circulation:	51,329		50,362	
Virtual Circulation Total:	16,441		16,403	
Circulation of Youth Materials:	17,582		18,401	
Circulation of Media:	7,172		6,775	
Circulation of Cranbrook passes:	180		195	
Self-Checkout machine use:	13,621	24.5%	13,131	24.1%
Library By Mail:	54	50 patrons	16	46 patrons
Mobile App	151		124	
<b>Building &amp; Equipment Usage</b>				
Door Count:	17,687	*	21,336	**
Gate Count:	19,959		22,960	
Meeting rooms by public:	27		41	
Meeting rooms by staff:	80		92	
<b>Virtual Use</b>				
Home page hits:	42,312		23,393	
e-book access:	5,441		5,048	
Audiobook access: (Overdrive)	3,547		3,803	
Magazine download access:	3,551		3,143	
Hoopla access:	3,902		4,409	
BTPL Mobile New Devices	121		84	
BTPL Mobile Launches	2,212		4,085	
<b>Library Computer Use</b>				
Resident Use	430		412	
Guest Use	229		261	
* Library closed 1/1/24 for New Year's Day and 1/13/24 due to inclement weather.				
** Library closed 1/1/25 for New Year's Day.				



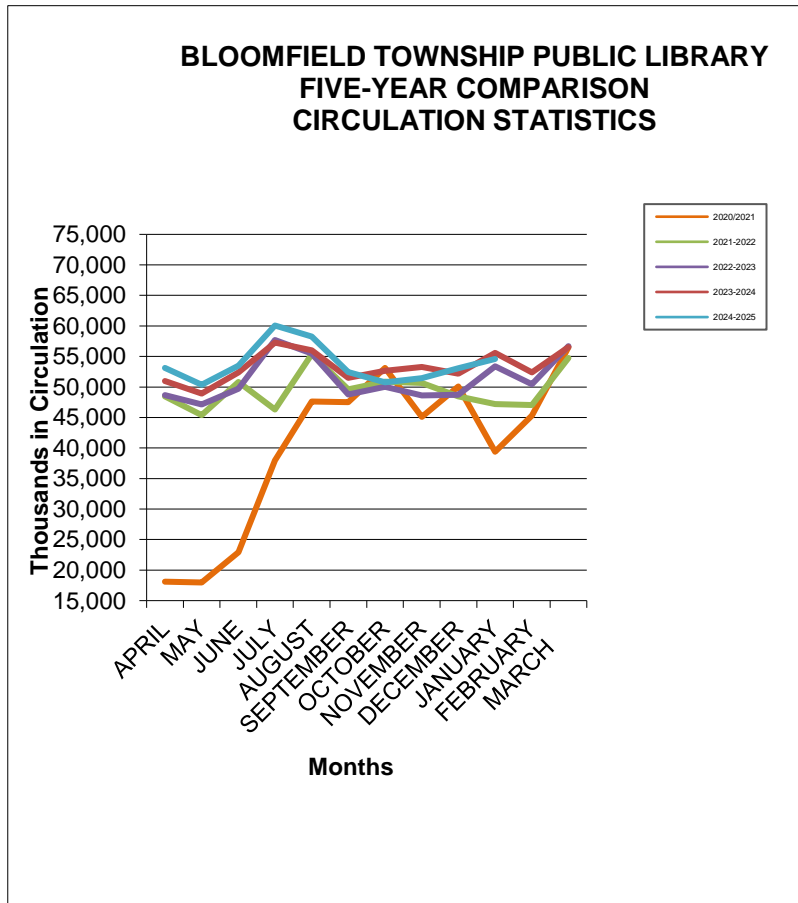
**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT  
JANUARY 2025**

	2024		2025	
<b>OUTREACH &amp; PROGRAMS</b>				
<b><i>New Patrons and Accounts</i></b>				
Township:	181		176	
Cranbrook:	7		23	
Total new patrons:	250		249	
<b><i>Adult Program Attendance</i></b>				
Staff-led:	12 events	89 attended	11 events	107 attended
Speaker-led:	1 event	47 attended	4 event	210 attended
Book clubs:	6 events	53 attended	7 events	64 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	4 events	110 attended	5 events	197 attended
Chamber Music Concert:	0 events	0 attended	0 events	0 attended
Bloomfield Historical Society:	0 events	0 attended	0 events	0 attended
<b><i>IT Program Attendance</i></b>				
Staff-led:	7 events	44 attended	4 events	21 attended
<b><i>Teen Program Attendance</i></b>				
Staff-led:	3 events	133 attended	1 event	2 attended
<b><i>Youth Program Attendance</i></b>				
Staff-led:	31 events	553 attended	33 events	668 attended
Speaker-led:	1 event	113 attended	1 event	121 attended
Tours/visits on-site:	0 events	0 attended	0 event	0 attended
Tours/visits off-site:	4 events	111 attended	12 events	169 attended
TOTAL:	69 events	1,253 attended	78 events	1559 attended
<b><i>Volunteers (total for the month)</i></b>				
Shop volunteers	5 people	42.25 hours	6 people	42.5 hours
Court appointed volunteers	1 person	3.00 hours	2 person	52.75 hours
Student volunteers	3 people	5.00 hours	0 people	0 hours
Department volunteers	1 person	14.75 hours	1 person	10.5 hour
<b><i>Patron Remarks</i></b>				
Patron comments:	10		7	
Ask BTPL:	8		14	
<b>DISPLAYS</b>				
Lobby	<i>Cozy Creations: A Fiber Arts Showcase</i>			
Local History	<i>Winter Reading Challenge</i>			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
FIVE YEAR CIRCULATION**

2/11/2025

	<u>2020/2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
APRIL	18,087	48,463	48,665	50,983	53,132
MAY	17,974	45,393	47,140	48,921	50,366
JUNE	22,933	50,843	49,706	52,369	53,502
JULY	37,962	46,304	57,694	57,272	60,069
AUGUST	47,629	55,372	55,485	55,983	58,270
SEPTEMBER	47,507	49,604	48,792	51,492	52,429
OCTOBER	53,114	50,855	50,032	52,652	50,768
NOVEMBER	45,117	50,656	48,595	53,264	51,426
DECEMBER	50,080	48,439	48,737	52,182	53,072
JANUARY	39,378	47,195	53,373	55,573	54,590
FEBRUARY	45,329	47,023	50,469	52,401	
MARCH	56,504	54,732	56,705	56,512	
<b>TOTAL</b>	<b>481,614</b>	<b>594,879</b>	<b>615,393</b>	<b>639,604</b>	<b>537,624</b>



Decrease due to Library being closed April 1-30, 2020 (Covid 19 Pandemic)  
 Decrease due to Library being closed May 1-31, 2020 (Covid 19 Pandemic)

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
LIBRARY AMBASSADORS GROUP**

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Bloomfield Township Public Library  
Oakland County, Michigan  
Tuesday, January 28, 2025  
Meeting Room 1  
7:00 p.m.

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Trustees Present: Dani Gillman and Judy Lindstrom

Trustees Absent: Keith Carduner, Shane Spradlin, Joan Luksik, and Joy Murray

Administration: Director Tera Moon; Assistant Director Katherine Bryant; Administrative Assistant Linden Godlove

Guests: Bloomfield Township Residents: Suzanne Anderson, Russ Conner, Madeline Harris, Lawrence Irwin, Jane Kahan, Judith Kudla (via Zoom), Andy Saxe, Connie Silver

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### **Updates from Library Director Tera Moon**

Director Moon welcomed the Ambassadors Group. The October meeting was cancelled due to the full month of events, including the anniversary celebration, early voting, and other things. The Ambassadors last met in July of 2024.

### **60<sup>th</sup> Anniversary Celebration**

On Saturday, October 5, the Library celebrated its 60th anniversary celebration with a lively party named Applause, Applause. It had a carnival theme and was underwritten by several generous sponsors, the largest of whom being the Friends of the Library. These sponsorships allowed us to open this event up to the community for free. Catering and décor were provided by Taste by Chartwell's out of Cranbrook. There were carnival games, face painters, a bubble artist, a juggler, and a stilt walker. A DJ kept the tunes playing and the guests dancing. About 500 people came to celebrate and had a wonderful time. There was something for all ages.

### **Early Voting**

Shortly after the 60<sup>th</sup> Anniversary, the Library was an early voting site for the presidential election. This was extremely successful and exceeded expectations of the public turning up to vote. It was speculated that the Library's limited parking lot prevented the line from being longer, which sometimes wrapped around the exterior of Youth Services. Over 9,000 people

participated in early voting. Director Moon met with the three communities' Clerks, and they all thought it went very well. A contract has been signed through 2026 to continue early voting at the Library. The Library Clerks were praised for the extra work they managed, which included directing visitors.

### **The Request for Proposals Process (RFP)**

Director Moon shared about how the Library chooses vendors. When this library makes a purchase of a new service or good that is \$25,000 or more, our purchasing policy dictates that a request for proposals (RFP) process is used. This process is used regularly to hire some services, such as grounds maintenance and vending services. It is also used whenever the Library is looking for a new firm to undertake a large project such as a compensation and classification study (which we just did in the summer/fall of last year); changing auditors; or hiring a firm to do a special project that exceeds the \$25k threshold. In 2024, several RFP processes were used for a variety of purposes. Thanks to Assistant Director Katherine Bryant, who coordinates this process - it's a lot of work but we have a well-honed process down. Within the last few months, two important RFP processes have yielded firms to accomplish two projects: new security cameras and library design services. These are approved by the Library Board at their monthly meeting.

### **Video Surveillance Project**

The Library has needed new security cameras for a long time. The current ones were installed during the 2008 building renovation and are essentially useless. The upgrade includes all new cameras and cabling, and new software to access the footage. The Board of Trustees approved a policy that states footage will be used for the safety and security of patrons and staff. It can also be used by law enforcement in the case of alleged illegal activity or property damage with the library director's involvement. Michigan library privacy laws place restrictions on how law enforcement interacts with this footage. It must be requested through a police report or warrant or by working with the library director. We are very excited to soon have this tool to help us monitor library spaces for higher safety and security inside and outside the library building. This should be done by March 31, but it is very likely that it will occur even sooner.

### **Library Design Project (Spaces)**

This project is often referred to in shorthand as "spaces." In 2017, the Library recognized that many areas throughout the building were underused or in need of refurbishment or both. We engaged with an interior designer and architect, through an RFP process. After three years of work, the Commons was unveiled. Right after that, the pandemic hit and shut down everything. The years of uncertainty, changes, and upheaval that followed made further spaces projects a low priority. Because of all those changes and upheavals, we decided to put out another RFP to select the right designer. While we liked the work of the designers we had worked with over the years, it's a good practice to see who else is out there and if the previous designers were still the best fit for the Library. The RFP process has worked again, and we have selected C2AE, a large architecture firm that offers design services. C2AE has a lot of experience designing public libraries, plus they contracted a designer who had walked this library through a process to help us reset priorities a couple of years ago. That process created a rich report of user needs, building problems, and possible solutions. We are eager to start this project

next month. The Ambassadors can assist as focus groups and provide patron feedback when making choices and decisions. We may call on you to assist directly and perhaps bring Bloomfield Township neighbors into the process. These areas include the Computer Lab, the Computer Center, the Teen area, the area formerly known as Business and Investing (near the Adult and Teen Services terrace), the hold shelves, and areas in Youth Services. Furnishings may be reevaluated--including the red chairs, which are not popular. There are also areas with empty shelving, as digital resources have replaced physical hard copies of reference books. There may also be changes to the Public Service Desks. This process may take 18-36 months. Accessibility is a high priority. Wayfinding will be reviewed as well. At this beginning stage, we can't report on the outcome, but the possibilities are exciting.

Dani Gillman commented that the spaces project came out of the strategic plan. The Ambassadors helped inform that initial project. Soon, it will be time to form another strategic plan.

### **Other Projects**

Tera is planning on forming a committee to discuss AI and the Library's usage of it. One of the library associations is doing an AI learning cohort to know what to be aware of. The Library currently uses it to help write social media captions, drafts, and revising meeting minutes.

### **Questions and Open Discussion**

Trustee Judy Lindstrom asked how many conferences library staff attend. These are very important to staff training and connecting to library innovations and shifts in other regions. The Michigan Library Association annual conference is in October, the American Library Association conference is in June, and the Spring Institute, focused on youth services, is in the spring. Four or five staff members attend a national conference annually, and this attendance is rotated among staff in different positions. The Friends also contribute funding towards continuing education for staff. This is among the promoted benefits for library staff. A recent project at this library was inspired by attendance at a conference. There is now a new arrangement of the 200s section in non-fiction. The Dewey Decimal system leans heavily toward Christianity, with all other religions taking up a small section of the 200s. This library has a robust Materials Services team that shifted the collection to an alternate arrangement that is more equitable. This library also contributes to other conferences. Two Youth Services library staff are going to present at the Spring Institute. The Youth Services Department Head has presented frequently over the years about the accessibility support collection.

There has been a change in officers in the Library Board of Trustees. Dani Gillman was thanked for her service as President. All the Trustees were reelected in the November election. Shane Spradlin is now President of the Library Board, Judy Lindstrom is Vice President, and Joan Luksik is Secretary. New committee assignments were made as well.

The Library Photo contest ends March 9, and the reception is April 5.

Director Moon asked if the Ambassadors wished to continue meeting quarterly or if they wished to meet when there was a more focused project. One attendee said that there are

many good updates that they find beneficial to hear about on a quarterly basis. The group agreed that quarterly meetings are useful.

Director Moon will reach out with the updates on the spaces project.

The Friends routinely earn \$6,000-\$7,000 in Second Saturday Sales of books and other media. The Friends have more donations than they can sell, so these are distributed and shared with others in need of books: libraries, schools, senior centers, little free libraries.

The next meeting will be April 29, 2025

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
PERSONNEL COMMITTEE**

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The meeting of the Bloomfield Township Public Library Board of Trustees Personnel Committee was held in the Library on Tuesday, February 11, 2025, at 12:00 p.m.

**Trustees Present:** Trustees Judy Lindstrom and Joan Luksik

**Administration:** Library Director Tera Moon and Assistant Director Katherine Bryant

**Personnel Budget 2025-2026**

Tera shared a memo with the Personnel Committee outlining proposed changes to the personnel budget for the 2025-2026 fiscal year. Since a comprehensive compensation and classification survey was conducted in 2024, which included a review of salary ranges at comparable metro Detroit libraries, the Library did not conduct a salary survey this year. The survey recommended increasing salary ranges to maintain the goal of being at the 75th percentile.

Many employees are already within the updated salary ranges, and Tera proposed a 3% merit increase. Some employees below the range's minimum will be brought up to the range, while a few employees at the top will remain at their current wage until the range increases. Library Page wages were adjusted to comply with the January 1, 2025 minimum wage increase and will remain at this level until the 2026-2027 fiscal year.

These proposed increases aim to keep compensation competitive and reduce turnover. The adjustments also maintain the Library's target of spending 70% of its budget on personnel. The Committee supported the proposal after asking clarifying questions.

These changes will be included in the budget presented at the budget review meeting on Thursday, March 6 at 10:00 a.m. The final FY 2025-2026 budget will be presented for approval at the regular monthly meeting of the Board of Trustees on March 18, 2025. If approved, benefit letters will be sent to each employee, and new wages will take effect on April 1, 2025.

**Earned Sick Time Act**

Tera reviewed the Earned Sick Time Act and the Library's plan to comply. Currently, employees in grades 1, 2, and substitute librarians do not receive sick time. These employees will be added to the same sick leave plan as 20-hour employees, accruing four hours per month with unused time carrying over to a cap of 320 hours. This

exceeds the law's requirements and simplifies benefit administration. The Library's labor attorney is still reviewing the plan.

**Other Business**

Tera asked if the Committee needed any additional information to complete the director's evaluation. The Committee discussed the plan for writing and administering the evaluation at the next board meeting.

No future meeting date is scheduled at this time.



**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MEMORANDUM**

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**TO:** Library Board of Trustees

**FROM:** Katherine Bryant

**DATE:** February 14, 2025

**SUBJECT:** Grounds Maintenance and Snow Removal RFP

On November 14, 2024, the Library released a request for proposals (RFP) for grounds maintenance and snow removal services. This RFP was posted on BidNet Direct, and it requested that vendors provide company information, references, experience, budget, and availability. A mandatory pre-bid walk-through was held on December 3, 2024, and the deadline for proposals was December 20, 2024.

The objective of the RFP was to select an experienced firm to perform regular grounds maintenance, including mowing, edging, pruning, fertilization, spring and fall cleanup, and mulching, as well as snow removal and deicing services as needed in the winter months. This contract is bid out every three years to ensure the Library receives high quality service at a competitive price. The Library will continue contracting with American Lawn and Tree Arborists for care and maintenance of trees on library grounds. Likewise, because excellent garden maintenance and design has been provided by Goldner Walsh for many years, the Library will continue contracting Goldner Walsh for the garden beds throughout the grounds.

Fifty-seven companies downloaded the RFP from BidNet Direct, and representatives from 11 of those companies attended the mandatory walk-through. The Library received 10 proposals from the following companies: Birmingham Lawn, Frank's Landscaping & Supplies, Great Oaks, Greenline Lawn Service, Professional Grounds Services, RNA Facilities Management, Suszybee Janitorial Services, T's Outdoor Services, Timberland Landscape, and Yard Guyz.

A thorough review of the bids was conducted by Library Director Tera Moon, Assistant Library Director Katherine Bryant, and Facility Services Department Head Tom Corliss. A summary of the bid analysis and the RFP document are included in this packet for your review. All 10 proposals will be available for your review at the Library Board meeting.

Two of the companies that submitted proposals, Great Oaks and T's Outdoor Services, did not attend the mandatory walk-through, so they were not considered further. To narrow the remaining proposals down to a few top choices, we focused on the completeness of the proposals, the size and experience of the companies, and their proximity to the Library, as well as pricing. Some proposals did not include much of the required information, while others quoted the work too low or too high to accurately represent the workload.

We proceeded with checking references for two companies, Timberland Landscape and Professional Grounds Services. Timberland Landscape is a well-established company with 50-60 employees and the means to accomplish the work requested. Their rates for both grounds

maintenance and snow removal were above the average of the prices received, and their references were positive, but not notable.

Professional Grounds Services is also a well-established company, with 90 employees and the means to accomplish the work requested. It is part of a family of companies called The Professional Group, which provides facility services and supplies for commercial and industrial properties. Their pricing falls below the average for grounds maintenance, and just above average for snow removal and deicing, evening out to a median price for this contract. Notably, their proposal stated that “based on the close proximity of the PGS Pontiac field office... and the existing jobs that we service very close by, we will have someone in the area nearly all the time.” This proximity and availability are important, especially in the winter months.

References for Professional Grounds Services were very complimentary. One contact said that their experience has been “pretty darn good” with “no issues whatsoever.” Another reference, an operations specialist at a real estate management firm, stated that they highly recommend Professional Grounds Services whenever a new site is added to their portfolio. Both references shared that the company is easy to work with, honors their contracts, and is quick to respond to questions or concerns.

The Professional Grounds Services proposal included snow removal services at a seasonal rate (\$22,215), as well as at a per plowing rate (\$487-\$975 depending on amount of snow) and per salting rate (\$234). Tom researched the average yearly snowfalls in Bloomfield Township for the last 10 years to estimate the number of times plowing and/or salting could be required each year. When priced out at Professional Grounds Services’ rates, there was not a significant difference in the estimated per plowing and per salting rate and the seasonal rate. For the purposes of the Library’s budget, we are more confident in contracting for the seasonal rate, as the per push rate would not result in significant savings based on the averages and could potentially increase the overall cost late in the budget cycle.

Therefore, Administration and Facility Services recommend that Bloomfield Township Public Library’s grounds maintenance and snow removal bid be awarded to Professional Grounds Services using the seasonal snow rate. If you approve, there is an action below.

**ACTION:** I move to approve awarding the grounds maintenance and snow removal bid to Professional Grounds Services, 719 Griswold Street, Suite 2100, Detroit, MI 48226.

Grounds Maintenance & Snow Removal Proposal Analysis 2025

	<b>Birmingham Lawn</b>	<b>Frank’s Landscaping &amp; Supplies</b>	<b>Great Oaks</b>	<b>Greenline Lawn Service</b>	<b>Professional Grounds Services</b>
<b>COMPANY INFORMATION</b> <ul style="list-style-type: none"> <li>• YEAR ESTABLISHED</li> <li>• # OF EMPLOYEES</li> <li>• EQUIPMENT LIST</li> <li>• PROOF OF INSURANCE</li> </ul>	Established in 1976. 75 employees. Did not provide equipment list. Provided proof of insurance.	Did not provide year established. 60 employees. Did not provide equipment list. Provided proof of insurance.	Did not provide any company information.	Established in 2008. 30 employees. Provided list of three trucks and two trailers. Did not provide proof of insurance.	Established in 1999. 90 employees. Provided list of 50 trucks with plows, 15 salt trucks, and 45 commercial mowers. Did not provide proof of insurance.
<b>BUDGET - GROUNDS</b>	Initial bid: \$70,200  Revised bid: \$55,700	\$23,300	\$34,295.01	\$44,485	\$28,911
<b>BUDGET - SNOW</b>	Flat rate: \$23,550 No per push rate provided.	Flat rate: \$13,950 Per push plowing: \$380 for 1-5.9” \$570 for 6-11.9” \$725 for 12”+ Per salting: \$400	Not provided.	Flat rate: \$18,750 Flat rate plowing only: \$6295 Per push plowing: \$450 for 1-3” \$600 for 3.1-6” \$750 for 6.1-9” \$900 for 9.1”+ Per salting: \$415	Flat rate: \$22,215 Per push plowing: \$487 for 1-2.9” \$731 for 3-5.9” \$975 for 6-8” Per salting: \$234
<b>DESCRIPTION OF WORK – GROUNDS</b>	Not provided.	Provided full description of work.	Provided basic description of work.	Stated “work description provided by Library in original bid package.”	Provided full description of work.
<b>DESCRIPTION OF WORK – SNOW</b>	Not provided.	Provided full description of work.	Not provided.	Provided basic description of work.	Provided full description of work.
<b>AVAILABILITY</b>	“Consistent, reliable service”	Did not address.	Did not address.	“For availability, please contact Matt MacLennan at 248-765-1626.”	Close to Pontiac field office: “we will have someone in the area nearly all the time.” Account Manager available 24/7.
<b>REFERENCES</b>	<ul style="list-style-type: none"> <li>• Bloomfield Township DPW</li> <li>• Bloomfield Township Code Enforcement/Building</li> <li>• City of Birmingham</li> </ul> <p>Did not provide names or contact information.</p>	<ul style="list-style-type: none"> <li>• Canton Township DDA</li> <li>• Grand Sawka</li> <li>• KIMCO Property Management</li> <li>• Midamerica Property</li> <li>• City of Dearborn DDA</li> </ul>	Not provided.	<ul style="list-style-type: none"> <li>• City of Troy</li> <li>• Troy Babes in Toyland</li> <li>• Red Run</li> <li>• Beach Club</li> </ul>	<ul style="list-style-type: none"> <li>• JLL (real estate company)</li> <li>• Pontiac School District</li> <li>• Henkel Madison Heights</li> </ul>
<b>ADDITIONAL COMMENTS</b>	The Library requested review of their pricing, as the initial pricing for care of the beds seemed high at \$28,000. Birmingham Lawn replied that this should have been \$18,000 and grounds repair should have been \$500, not \$5000. Revised price included above.		Claimed to attend mandatory pre-bid walk-through, but did not sign in. Only provided quotes for grounds maintenance and mulch, not snow or any of the other information requested in the RFP. Great Oaks has been the Library’s service provider for many years.		“The bread and butter of what Professional Grounds Services does is exactly what the Bloomfield Township Public Library is looking for in this contract.” May use commercial-sized electric mowers, battery-powered small equipment, and/or autonomous mowers.

Grounds Maintenance & Snow Removal Proposal Analysis 2025

	<b>RNA Facilities Management</b>	<b>Suszybee Janitorial Services</b>	<b>T's Outdoor Services</b>	<b>Timberland Landscape</b>	<b>Yard Guyz</b>
<b>COMPANY INFORMATION</b> <ul style="list-style-type: none"> <li>• YEAR ESTABLISHED</li> <li>• # OF EMPLOYEES</li> <li>• EQUIPMENT LIST</li> <li>• PROOF OF INSURANCE</li> </ul>	Established in 1993. 300+ employees. Provided list of equipment. Certificate of insurance available upon request.	Did not provide company information. Listed 15 years of experience and 20 years of experience. Did not provide proof of insurance.	No actual proposal. Did not attend walk-through.	Established in 2004. 50-60 employees. Provided full list of equipment. Provided proof of insurance.	Established in 2013. 10 employees. Provided a list of equipment. Did not provide proof of insurance.
<b>BUDGET – GROUNDS</b>	\$40,975	\$21,000 for grounds \$8650 for “other expenses”	\$78,000 total	\$44,595	\$30,850
<b>BUDGET – SNOW</b>	Flat rate: \$28,575 Per push plowing: \$265 for 1.5-3” \$395 for 3.1-5” \$525 for 5.1-7” \$655 for 7.1-9” \$100/inch for 9+” Per salting: \$440	\$16,000 for snow removal \$5500 for salt and deicing		Flat rate: \$21,500 (plus hourly rate for snowfalls above 8”) Per push plowing: \$295 for 1-2.9” \$445 for 3-5.9” \$575 for 6-7.9” Hourly rate for 8”+ Per salting: \$215/ton applied	Flat rate: \$17,500 Per push plowing: \$875 for 1.5-3” \$1175 for 3.1-6” \$1475 for 6.1-9” \$275/hour for 9.1”+ Per salting: \$425
<b>DESCRIPTION OF WORK – GROUNDS</b>	Provided full description of work.	Provided brief description of work.		Provided full description of work.	Provided brief description of work.
<b>DESCRIPTION OF WORK – SNOW</b>	Provided full description of work.	Provided brief description of work.		Provided full description of work.	Provided brief description of work.
<b>AVAILABILITY</b>	Addressed in detail. “Committed to providing 24/7 availability and responsive service to meet the unique needs...”	Available 24/7 to respond to snowfall and weather.		Addressed in detail.	Did not address.
<b>REFERENCES</b>	<ul style="list-style-type: none"> <li>• Wayne RESA</li> <li>• Ypsilanti District Library</li> <li>• City of Ann Arbor</li> </ul>	<ul style="list-style-type: none"> <li>• Khadija Towers</li> <li>• Bng logistics</li> <li>• Detroit Main Library (subcontract)</li> </ul>		Provided list of 15 references, including Bloomfield Township, Flagstar Bank, Kensington Church.	<ul style="list-style-type: none"> <li>• iStorage Centerline</li> <li>• iStorage Ferndale</li> <li>• iStorage Warren</li> </ul>
<b>ADDITIONAL COMMENTS</b>	Very neatly rephrased the Library’s RFP in their own words, showing a good understanding of our needs. Includes annual increase of up to 2.5% to account for rising fuel, labor, and material costs. Based in Ypsilanti.	Combined all grounds and snow removal services into a single contract price of \$51,150. Broke this down into categories listed in budget above. Did not provide per push/per salting pricing. Mentioned two subcontractors.			Provided separate quote sheets for 2025, 2026, and 2027, but none of the pricing actually changed in any year. Small company.

**REQUEST FOR PROPOSALS**  
**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**  
**GROUNDS MAINTENANCE AND SNOW REMOVAL SERVICES**

November 14, 2024

Bloomfield Township Public Library is accepting firm, sealed bids for library grounds maintenance and snow removal service.

Bid guidelines are listed below. This request for proposals also can be obtained on [BidNet](#) or by emailing or calling Katherine Bryant, Assistant Director, at [bryantka@btpl.org](mailto:bryantka@btpl.org) or 248-642-5800, ext. 114.

**A mandatory walk-through will be held on Tuesday, December 3, 2024 at 10:00 a.m. All prospective vendors must attend.** Bids submitted without attendance from an authorized vendor representative will not be considered. The meeting will begin with a review of the RFP, followed by a tour of the grounds and time for questions.

**The deadline for bids is 3:00 p.m. on Friday, December 20, 2024.** For a bid to receive consideration, it must be received prior to the deadline. No bids will be accepted after the deadline. Vendors can submit responses either electronically online or by paper/hardcopy:

Electronic responses may be submitted online via BidNet at <https://www.bidnetdirect.com/mitn/btpl>. Once logged into the system and viewing this notice, use the "Place a Bid" button at the top of the page. Follow the instructions to the end and ensure you receive a confirmation page that shows your response was successfully submitted. If you need assistance, please contact BidNet's Vendor Support Department at 800-835-4603, Option 2. Do not wait until the last minute in case you encounter questions or technical issues. No proposals will be accepted after the time specified.

Hardcopy or paper RFP responses may be hand delivered or mailed. If submitted a hardcopy, please provide four (4) copies of the proposal in a sealed envelope marked with the name of the proposer and entitled "Bid for Library Grounds and Snow." Address these to:

Katherine Bryant, Assistant Director  
Bloomfield Township Public Library  
1099 Lone Pine Road  
Bloomfield Township, MI 48302

It is the proposer's responsibility to ensure that bids are received in the proper location and by the deadline specified.

**All bids will be publicly opened at 3:01 p.m. on Friday, December 20, 2024, at the Library.** All questions regarding this RFP should be directed to Katherine Bryant via email at [bryantka@btpl.org](mailto:bryantka@btpl.org) with the subject line "Questions about Grounds and Snow RFP."

## OVERVIEW

All bids should be quoted for a three-year period beginning on April 1, 2025 through March 31, 2027. The bid will be awarded for a minimum of one year with the option of renewal for two additional years.

Contract work should be considerate of the library's hours of operation. All bids will adhere to the following practices: landscape maintenance, which includes lawn mowing, lawn fertilization, trimming, edging, weeding, and mulching of tree beds, spring and fall leaf clean-up, snow removal, and de-icing. The Library's requirements for grounds maintenance and snow removal are as follows.

### 1. Lawn Fertilization

- Spring – fertilization and pre-emergent weed and crabgrass control.
- Early summer – fertilization and pre-emergent weed and crabgrass control.
- Late summer – fertilization.
- Fall – fertilization and broadleaf weed control.
- Grub control as necessary.

### 2. Lawn and Grounds Maintenance

#### A. Spring Clean-Up

- Remove all winter debris, dead leaves, sticks, broken branches, bushes, and trash accumulated over the winter season by raking, blowing, or sweeping debris from walks, building entrances, turf areas, parking lots islands, and beds, and dispose of properly.
- Remove all weeds by the roots from plant beds and dispose of them
- Remove all dead and broken branches from trees and bushes.

#### B. Fall Clean-Up

- Remove leaves and debris from the turf and beds in autumn weekly.
- The continuous removal of all fallen leaves, twigs, and branches from the property is to be performed as necessary whether or not "Fall Clean-Up" has commenced.
- Leaves are to be raked and swept, then removed from the property.

#### C. Mowing

- Ensure the mowing blades are sharp and set to 2.5-3.0 inches as frequently as needed to maintain this height. Include hauling debris as necessary. Commercial lawn care equipment is required.
- Police the lawn area prior to mowing. Remove all debris that could be dislodged by mowing operations. Mower blades shall be sharp and balanced for a quality cut. Worn or damaged blades are considered safety hazards and must be replaced immediately.
- Operate mowers so as not to permit discharge from chutes toward building, air intakes, mulch beds, flower beds, etc. In areas where this is difficult to do, the use of a grass catcher or a rear discharge mower is recommended. Grass clippings blown on hard surfaces shall be vacuumed or blown from the area. Clippings shall not be left to accumulate in curbs or any other place they might collect. Signposts, signs, and walls shall be cleaned if grass clippings adhere to them.

- Perform trimming around monuments, flagpoles, fences, walls, trees, shrubs, flowers, ditches, culverts, etc., each time grass is cut. Trimming height shall be the same as grass cutting height.
- Extreme care is to be exercised when trimming around tree trunks, fences, signposts, buildings, shrubs, flower beds, or any other fixed object. Trimming equipment and cutting surfaces must not come in contact with or cause damage to any fixed objects.
- The first cutting should take place with spring clean-up and the last cutting with fall clean-up. Two fall clean-ups may be required.
- Each lawn cutting shall entail removing weeds, clippings, debris, and trash from all lawn areas as needed.

#### **D. Edging**

- Perform edging where and as needed. Edged areas shall be the same height as areas mowed with larger equipment. All edging equipment shall be operated vertically to prevent turf scalping.
- Establish and maintain a well-defined linear and curvilinear edge, where applicable, between lawns and adjacent areas.
- All sidewalks and curbs should be trimmed and power edged as needed. All lawns, flatwork concrete, and asphalt surfaces should be free of clippings and debris using leaf blowers.
- The edges of all lawns adjacent to planting beds, individual trees, building foundations, parking areas, utility vaults, signs, light poles, fences, guardrails, sidewalks, curbs, etc., shall be mechanically trimmed/edged before every other mowing and all clippings shall be removed. The use of chemicals for this purpose is not permitted.
- Any grass or weed growth within sidewalks or other pavement areas (cracks, expansion joints, curb lines, parking islands, etc.) shall be removed as necessary. The use of herbicides is permissible within paved areas.
- At the end of each visit, all sidewalks and parking lots shall be blown clear of landscape debris, and trash shall be removed. Curbs are to be cleaned with mechanical blowers and/or brooms to maintain a neat appearance.
- Leaves shall be removed from the beds during all visits for a crisp, clean look.

#### **E. Pruning**

- Perform two pruning visits, one by May 1 and the other in October, for all bushes, plants, and trees.
- Remove low-growing branches if they impede passing vehicle or pedestrian traffic or obscure oncoming traffic from view, and/or trim or remove branches that touch or scrape the building.
- Remove split or broken branches before they have the chance to come crashing down. Prune out low-hanging, whip-like branches (especially those with thorns) that may strike passersby.
- Cut out wayward branches, remove thin growth, remove suckers (stems growing up from the roots) and water sprouts (upright shoots growing from the trunk and branches).
- Remove dead or dying portions of plants and any diseased or insect-infected portions if other treatment methods cannot control the problem.
- Remove portions of plants injured or killed by winter conditions (frost).

### **3. Shrub, Evergreen and Groundcover Beds**

- All flower beds are maintained and mulched by the library horticulturist. Site plan available upon request.
- All beds other than the flower beds maintained by the library horticulturist shall be maintained neat and weed-free by cultivating or weeding during regular visits to maintain an attractive appearance throughout the growing season.
- All shrubs, evergreens, trees, and ornamental grasses shall be pruned to remove dead or damaged branches and to contain the size to maintain the natural form of the plant, to maintain an "air" space between the plant and building, and to eliminate any branches which hang too low over walkways or parking areas.
- Lawn areas adjacent to beds shall be edged during Spring Clean-Up and one more time mid-season to prevent turf encroachment and maintain an attractive presentation throughout the growing season.
- All tree and shrub beds will be edged and maintained with the edging work. All planting beds will be kept clean of debris.

### **4. Trash & Rubbish**

- Remove and properly dispose of any trash or rubbish found on the grounds during ground maintenance (grass-cutting) work. All trash shall be removed and disposed of.

### **5. Cleanup**

- Upon completion of maintenance operations, the site shall be left in a neat, orderly, and workable condition. All walks, driveways, etc., shall be blown free of grass and other trimmings, mulch, dirt, clippings, etc., using brooms, blowers, or whatever equipment is appropriate for this purpose.

### **6. Mulch Replacement**

- Install shredded hardwood mulch (up to 200 yards) covering 6 large tree beds plus 80 tree rings.
- Colored dye mulch is to be used in areas originally mulched per the landscape plan. Mulch should be installed once a year to maintain a 3" layer. Existing mulch shall be removed as required to maintain the 3" depth.
- Edges should be reformed as needed to maintain a neat appearance.

### **7. Grounds Repair**

- Each year after the initial Spring Clean-Up, the lawn should be thoroughly inspected for areas of poor growth or damage. These include areas damaged by foot or auto traffic, erosion, disease, insect infestation, etc.
- All bare spots, especially parking lot islands, shall be repaired by re-sodding or reseeding, as well as other areas of damage, regardless of cause
- Any holes, ruts, or erosion areas shall be filled in with screened topsoil and resodded or reseeded as appropriate to reestablish a smooth, stable surface. The contractor shall protect new lawn areas as required until establishment.



## 8. Damages to Grounds & Property

- Any and all damage to the irrigation system, plastic storm grates, vegetation, and/or fencing resulting from the use of lawnmowing equipment on the premises will be promptly assessed and necessary repairs or replacements will be carried out at the expense of the contractor.

## 9. Snow Removal and Deicing

- Snow removal and deicing of the library parking lot, drive-up return lane, delivery lane in front of waste collection area, and driveway entry de-acceleration lane, for snowfall over 1.5" and at the Library's request.
- Salt shall be applied to all lots and drives for snowfalls of less than 1.5", after each plowing service, when slippery conditions exist, and at the Library's request. Per ton or application costs shall be specified in the proposal.
- Sidewalk shoveling is expected during off hours when the snowfall is 1.5" or greater. Sidewalks should require no more than three (3) fifty (50) pound bags of ice melt (magnesium or calcium chloride blends only). **USE OF ROCK SALT IS NOT PERMITTED ON SIDEWALKS.**
- Overnight snowfalls must be cleared from the parking lot and sidewalks before 7:30 a.m., before the Library opens for business, seven (7) days a week, Monday through Sunday, and as needed during snowfalls between the hours of 7:30 a.m. – 9:30 p.m.
- Snow plowing must start with the west parking lot for employees and early arrival parking.
- Snowbanks and piles should not block visibility in the parking lot or drives and should not exceed four (4) feet in height. Snow removal from the premises should be provided at the Library's request.
- Snow removal must be completed with industry-standard commercial snow plowing equipment.
- Provide pricing for both seasonal and per-push options, fixed price of road salt (per ton), and sidewalk ice melt. Include percentage of annual cost increases for each over the course of three (3) successive years. The seasonal service period is from November 15 through April 15 of each year of the contract.

## PROPOSED TIMELINE

Thursday, November 14, 2024 – Grounds Maintenance and Snow Removal RFP released.

Tuesday, December 3, 2024, 10:00 a.m. – Mandatory bid walk-through at the Library.

Friday, December 20, 2024, 3:00 p.m. – Deadline for bids and 3:01 p.m. public bid opening.

Tuesday, February 18, 2025, 7:00pm – Bid awarded at the regularly scheduled monthly Library Board meeting.

Tuesday, April 1, 2025 – Contract begins.

## **PROPOSAL ELEMENTS & SUBMISSION REQUIREMENTS**

### **Company Information**

Provide contact information including company name, address, website, primary contact person, telephone number, and email address. Include the year the company was established, number of employees, and a list of equipment available to complete the requested work in this bid. Also, provide proof of being bonded and insured.

### **References**

Provide contact names and phone numbers for at least three organizations for which you have recently provided grounds maintenance and snow removal services. Provide contact names and phone numbers, plus references, for any subcontractors with whom you work to complete the contract work.

### **Grounds Maintenance and Snow Removal Experience**

Discuss your experience in providing grounds maintenance and snow removal services – list only experience at companies of comparable size. Comment on the library grounds, noting any special features or unusual circumstances.

### **Description of work**

Be specific as to the description of the work to be performed, equipment used in the performance of this work, and any and all materials to be used.

### **Budget**

Indicate your costs for grounds maintenance and snow removal/deicing services separately. Break out the costs for each part of the bid. Indicate any costs that may be optional and/or ways to decrease costs of requested services. This will allow for adjustments to the budget as necessary. Specify monthly or quarterly billing periods with bottom line summary of charges.

### **Availability**

Address your availability, reliability, and flexibility to meet library needs for this contract.

All bids submitted will remain firm for a period of one hundred twenty (120) days and valid throughout the life of the contract.

Bloomfield Township Public Library reserves the right to accept or reject any or all bids, either in whole or in part; to award the contract to other than the lowest bidder; to waive any irregularities and/or informalities; and in general, to make awards in any manner deemed to be in the best interests of the Library. Award of the bid work may include all or some of the above components.

The successful bidder will declare and stipulate that its bid is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that the prices quoted include all terms, insurance, royalties, transportation charges, allowances, taxes, use of all tools and equipment, overhead, profit, etc., necessary to fully complete the work in accordance with the request for bids documents.

Bids will be evaluated on the information provided, including the completeness of the bid and information supplied.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MEMORANDUM**

---

**TO:** Trustees  
**FROM:** Tera Moon, Library Director  
**DATE:** February 13, 2025  
**SUBJECT:** Changes to Paid Time Off

**Earned Sick Time Act**

The Earned Sick Time Act (ESTA) imposes new requirements on Michigan employers. The law requires nearly all employers to give some sick time to nearly all employees. The Library qualifies as a large employer under this law, therefore we are subject to it.

The law says that “employees shall accrue a minimum of one hour of paid earned sick time for every 30 hours worked but shall not be entitled to use more than 72 hours of paid earned sick time per year, unless the employer selects a higher limit.” Currently there is no limit to how many unused hours can roll over to the next year. Employees would not be paid out unused time upon separation.

The Library's 17 positions are classified into eight salary grades. In addition to compensation, the grades determine benefits. Currently, grades three through eight get paid time off as a benefit, divided into several buckets, including sick, vacation, and personal leave time. Accrual rates for sick paid time off vary, depending on full-time or part-time status, but the rates all meet the requirements of the ESTA law.

The ESTA law will give employees in grades one and two paid time off in the form of sick time. Prior to this law going into effect, the management team and I had discussed the possibility of offering paid time off to part-time employees in grades one and two, who are currently not eligible for this benefit. All managers are very supportive of this practice. The positions without paid time off have the highest turnover rate. It is my hope that this would provide a little more stability in those positions. Additionally, if all employees had sick time available, they might be less likely to come into work sick and spread germs to other staff and patrons.

I am proposing that employees in grades one and two receive sick time accrued at the same rate as the 20-hour employees in grade three. The rate is four hours per month, or 48 hours per year, with up to a maximum of 80 days accumulation (320 hours) that can be carried forward each year. This rate is higher than the law requires. My

reasoning is that it will be easier to administer if we have a consistent rate among all salary grades.

This law is still being debated in the legislature. I would like to proceed with offering this benefit no matter what the outcome of the law. At the time of this writing the law is supposed to take effect February 21, 2025. Accrual would be effective as of that day.

The Library's current sick leave policy is excerpted here in the packet for your information.

### **Paid Parental Leave**

At the January 13, 2025 meeting of the Bloomfield Township Board of Trustees, a Paid Parental Leave Policy was adopted. Shortly after that the HR & Benefits Coordinator for the Township contacted me to discuss the new policy. The Township's HR & Benefits Coordinator is the Family Medical Leave Act (FMLA) coordinator for the Library's employees and the administrator of disability leave for full-time library employees. Because of these overlaps, we discussed the benefits of the Library adopting this Paid Parental Leave policy.

Just like offering sick time to all employees, paid parental leave is another benefit that has been suggested by library employees and managers. This is a great opportunity to draft on the Township's good work and adopt the same policy.

Included after this memo is a draft of the Paid Parental Leave policy. It is essentially the Township's policy edited to name the Library as the employer.

These benefits do not cost the Library anything as these employees' hours are included in the budget. There is an implication for scheduling, but as I mentioned, the managers are in support of these benefits and will make them work.

Both changes will require updates to the Employee Handbook. I am proposing adopting these provisional policies with the goal of updating and approving the Employee Handbook in a few months.

**ACTION:** I approve these provisional employment policies to comply with the Earned Sick Time Act and to adopt the Paid Parental Leave Policy, until such time as the Employee Handbook is updated to incorporate these changes.

# Bloomfield Township Public Library

## PAID PARENTAL LEAVE

### Purpose:

This policy is intended to provide an opportunity for eligible Bloomfield Township Public Library employees to take up to 112.5 hours of paid leave time for the purpose of bonding and/or providing parental care immediately following the birth or adoption of a minor child ("Paid Parental Leave").

For FMLA-eligible employees, the FMLA provides up to twelve (12) weeks of unpaid leave following the birth or adoption of a minor child. Any approved Paid Parental Leave will run simultaneously with any available FMLA leave for the same qualifying birth/adoption.

Although the Library's policy generally requires employees to deplete their sick and vacation banks down to 40 hours prior to use of the Short-Term Disability benefit, eligible employees will use Paid Parental Leave first and will not be required to deplete their sick and vacation banks.

### Eligibility and How Paid Parental Leave Works:

- Permanent full-time employees who have been employed at Bloomfield Township Public Library for at least one (1) year and worked at least 1,250 hours the previous calendar year, are potentially eligible for up to 112.5 hours of Paid Parental Leave.
- Employees who are eligible and provide timely and sufficient written notice consistent with this policy will be approved for Paid Parental Leave not to exceed a total of 112.5 hours, beginning immediately following the qualifying birth or adoption, unless an alternative coordination of the use of Paid Parental Leave is approved in advance by the Library.
- Employees must be the biological parent of a newly born child or be the legally designated guardian of a minor child who is newly adopted or placed and in the process of adoption through an active adoption agreement.
- Serving as a surrogate mother, sperm donor, or foster parent does not qualify for Paid Parental Leave. A voluntary or involuntary loss of custody of a newborn will terminate the Paid Parental Leave as of the date physical custody ends.
- Employees shall only be permitted to use Paid Parental Leave once every 24 months.
- The following is the required use of available paid leave time in the event an employee qualifies for Paid Parental Leave:
  - (1) Eligible employees must use the 112.5 hours of leave under Paid Parental Leave first;
  - (2) Short Term Disability (STD) must be used after exhausting paid leave under Paid Parental Leave; and
  - (3) Available sick and vacation time shall be used after Paid Parental Leave and STD time for the remainder of the twelve (12) weeks of leave time under FMLA.
- However, an employee may choose to waive the Short-Term Disability benefit in lieu of their paid sick and vacation time as long as there is no unpaid leave required before the employee returns to work at the expiration of FMLA leave.
- Should a paid holiday occur during the Paid Parental Leave, the paid holiday will be paid to the eligible employee in lieu of the Paid Parental Leave for that day. Except in circumstances where holiday pay is paid in a lump sum, a paid holiday shall extend the leave term for Paid Parental Leave by one day. An eligible employee shall not be able to utilize other accrued leave time to extend the leave term for Paid Parental Leave.
- An eligible employee who elects to work alternative employment during the leave term is ineligible for Paid Parental Leave.
- An eligible employee is not eligible for unemployment benefits during Paid Parental Leave because there is no wage loss and employment is readily available but for the employee's voluntary choice to receive Paid Parental Leave.

**Required Notice:**

- Employee shall provide at least thirty (30) days' written notice to their Department Head and to the Library Director as to their intent to use Paid Parental Leave.
- Employee must specify in the written notice the total amount of Paid Parental Leave the employee plans to take not to exceed 112.5 hours, including which accrued leave banks will be used to cover the time off that exceeds the 112.5 hours of paid leave time provided by the Paid Parental Leave policy.
- Paid Parental Leave is not subject to an extension, even if the employee accrues additional personal, sick or vacation time after the employee's written notice of intent to take Paid Parental Leave.
- All Paid Parental Leave written notices received will be reviewed for potential FMLA eligibility.
- Employee must provide proof of the date of birth or adoption within 15 calendar days after the triggering event, as defined below.

**Effective Date and Triggering Event:**

- Eligibility for taking Paid Parental Leave may begin on the exact date of the birth of an employee's child or on the exact day on which custody of a minor child is taken by the employee through an adoption agreement. An eligible employee may also choose to take Paid Parental Leave after the birth or adoption to accommodate a coordination of time off with a spouse or partner, for example, but all Paid Parental Leave must be utilized within 90 days from the date of birth or adoption, regardless of the circumstances.
- If an employee gives birth to multiple children of a single pregnancy, or simultaneously adopts multiple children (i.e., twins, siblings, etc.), the Paid Parental Leave triggering event shall be considered a single qualifying event, and will not serve to increase the length of Paid Parental Leave for the employee.
- This policy is effective on April 1, 2025 and includes any eligible employee on leave as of that date.

**This Policy is Subject to Change and Will Be Strictly Enforced:**

The Library reserves the right to terminate or modify this policy in its sole discretion with reasonable notice to Library employees. In the event the Library terminates this policy, it will work with employees on Paid Parental Leave to minimize any hardship. If the Library determines an employee has abused the use of Paid Parental Leave, that employee may be subject to discipline and/or that employee's rights under this policy will be suspended or terminated.

## ***ii. Sick***

Once you have successfully completed orientation, sick paid time off may be used for those exceptional times when you or a member of your immediate family or household is ill, or for medical appointments. Your supervisor approves your use of sick time. Sick time may be used in any increment in which it is available (weeks, days, hours, partial hours). Sick time is earned and prorated based on your date of employment, not the fiscal year, and accrues in daily increments. Sick time is earned at 7.5 hours per month for 37.5-hour benefitted employees, 6 hours per month for 30-hour benefitted employees and 4 hours per month for 20-hour benefitted employees and employees without a minimum required number of hours in a week which equates to one prorated day per month for each category.

Benefitted employees may accumulate up to 80 prorated days of sick time. In the year that you accumulate 80 prorated days and thereafter, you may continue to earn sick time until the end of that fiscal year. On April 1st, your sick leave balance will fall back to 80 prorated days if you are over that amount as of March 31st.

For employees hired before May 1, 2011, if you are full-time, accrued sick time up to 40 prorated days will be paid upon retirement. If you are part-time, resign at or after age 55 and have been eligible for paid time off benefits for the last eight years of your employment, your accrued sick time up to 40 prorated days will be paid upon resignation. It is forfeited upon resignation if the above conditions are not met. Accrued sick time, up to 40 prorated days, is paid to your beneficiary, should you die prior to resignation or retirement. For both full-time and part-time employees, accrued sick time is not paid upon termination.

For employees hired on or after May 1, 2011, sick time is not paid upon retirement, resignation, or termination. Accrued sick time, up to 40 prorated days, is paid to your beneficiary, should you die prior to resignation or retirement.

To clarify: for employees hired before May 1, 2011, 37.5-hour benefitted employees can accumulate up to 600 hours and will be paid for up to 300 hours upon retirement; 30-hour benefitted employees can accumulate up to 480 hours and be paid for up to 240 hours upon resignation at or after age 55 if they have been eligible for paid time off benefits for the last eight years of their employment; and, 20-hour benefitted employees can accumulate up to 320 hours and be paid for up to 160 hours upon resignation at or after age 55 if they have been eligible for paid time off benefits for the last eight years of their employment. Sick time is not paid upon termination.

To clarify: for employees hired on or after May 1, 2011, 37.5-hour benefitted employees can accumulate up to 600 hours; 30-hour benefitted employees can accumulate up to 480 hours; and, 20-hour benefitted employees can accumulate up to 320 hours. Sick time is not paid upon retirement, resignation, or termination.

If you must take three or more consecutive work times as sick paid time off, or three or more work times within a two-week pay period as sick paid time off, you may be

required, at your supervisor's discretion, to provide a physician's statement of release indicating the nature of your illness, release to return to work, and any restrictions on performance of your job responsibilities.

A leave of 30 or more consecutive calendar days will temporarily suspend your accrual of vacation and sick time until your return to work.



**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**

**MOTION TO APPROVE ANY ITEMS REMOVED FROM THE CONSENT AGENDA**

I move to approve the items previously removed from the consent agenda for discussion.



## Board of Trustees Standing Committee Appointments

January 2025 – January 2026

Art Committee	Joan Luksik Judy Lindstrom
Advocacy & Development	Dani Gillman Judy Lindstrom
Building & Grounds Committee	All
Finance & Investment Committee	Keith Carduner Shane Spradlin
Friends of the Library Liaison	Keith Carduner Joan Luksik
Jeanette P. Myers Scholarship Selection Committee	Joan Luksik Dani Gillman
Partner Library Agreements Committee	Keith Carduner Joy Murray
Personnel/Director's Evaluation Committee	Joan Luksik Judy Lindstrom
Policy Committee	Joy Murray Shane Spradlin

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MEMORANDUM**

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**TO:** Library Board of Trustees  
**FROM:** Katherine Bryant, Assistant Library Director  
**DATE:** February 15, 2025  
**SUBJECT:** Strategic Plan

1. Reimagine use of library spaces for increased inclusion and flexibility. (Enhance Our Core)

The bid for library space planning and design services was awarded to C2AE, with Jenna Walker as part of their team, at the January Board Meeting. The kickoff meeting between C2AE and the Library is scheduled for Wednesday, February 26. We are working to finalize the core library team for this project, which will likely include Tera Moon, Katherine Bryant, Adult and Teen Services Assistant Department Head Brooke Hoskins, Youth Services Assistant Department Head Lauren Catoni-Ellis, and one Library Trustee.

2. Update recruiting, hiring, on-boarding, and retention practices using a diversity, equity, and inclusion lens. (Build Organizational Capacity)

The HR Committee met on January 15 to discuss our next phase of projects, which include reviewing evaluation tools between departments during the hiring process for consistency through an EDI lens, researching implementation of an exit interview process, and creating a 30-day check-in for new employees. We also discussed the proposed staffing study coming in FY 2025/2026. Tasks for committee members before the next meeting include reviewing resume and interview rating sheets and noting questions and concerns.

Katy Yee of MGT presented the compensation and classification study findings at an All-Staff Meeting on January 29. Tera is working to implement the recommendations of the compensation and classification study in the 2025-2026 budget. Tera and Linden are also updating the hiring procedures to reflect our new practices using BambooHR in the coming months.

3. Cultivate a collaborative culture by focusing on how we work together. (Build Organizational Capacity)

This committee is in the process of finetuning a staff survey for the Library, to be launched in the spring. They are also discussing a mechanism for employee feedback and concerns, including an anonymous option.

## Completed Activities:

ENHANCE OUR CORE...to create responsive collections, functional and comfortable spaces, and seamless digital experience.

Goal 1: Anticipate collections to develop in response to community needs that inform, entertain, and expand world view.

- Created a location code for Teen items.
- Added PressReader, ComicsPlus, and myfilmfriend to the Library's digital offerings.
- Updated the 200s to the alternate arrangement, which organizes religious subjects more equitably by chronology and geography, rather than centering on Christianity.
- Updated call numbers in Youth Services better reflect how patrons interact with the collections. 'Beginning to Read' is now 'Early Reader,' and 'Easy' is now 'Picture.'

Goal 2: Reimagine use of library spaces for increased inclusion and flexibility.

- Engaged Jenna Walker of Parini to create and present a Pre-design and Research Report for Library Renovation.
- Implemented new study room reservation system.
- Updated the early childhood area with new seating and interactive toys.
- Hired C2AE to provide library design and space planning services in early 2025.

Goal 3: Proactively provide access to innovative technology resources, support, and education to support robust digital experiences at all stages of life.

- Launched BTPL Mobile App in fall 2023.
- Launched Vega, an updated public online catalog, in March 2024.

CONNECT THE COMMUNITY...with each other, with opportunities to be creative, and with new experiences.

Goal 1: Bring people together around diverse interests and thought-provoking topics.

- Launched The Distracted Librarians podcast.
- Celebrated the Library's 60<sup>th</sup> anniversary with over 500 patrons at the Applause, Applause event on October 5, 2024.

Goal 2: Expand opportunities for people and groups to create and explore.

- Hosted events including scavenger hunts, Photo Contest, Teen Book Cover Design Contest, AI computer classes, a variety of gardening classes, a climate change lecture, and more.
- Hosted kindergarten classes for March is Reading Month.
- Eliminated overdue fines to allow more community members to access the Library.
- Distributed 2000 pairs of eclipse glasses in April 2024.

Goal 3: Deepen engagement with all community members by proactively listening to and learning about needs.

- Created Early Childhood Specialist position to provide additional services to this age group.
- Expanded school media specialist liaison program.
- Participated in multiple outreach events, including the Bloomfield Township Open House.
- Connected with households without a library card by implementing a direct mail campaign to encourage library card registration.

BUILD ORGANIZATIONAL CAPACITY...for strong operations, satisfying employment, and a collaborative culture.

Goal 1: Practice learning organization principles.

Goal 2: Update recruiting, hiring, on-boarding, and retention practices using a diversity, equity, and inclusion lens.

- Changed two Intern positions to Library Assistant positions based on response to previous Intern postings. The Library Assistant position is open to more potential candidates due to changes in educational requirements.
- Conducted a compensation and classification study.
- Implemented BambooHR, an online human resources management tool.

Goal 3: Cultivate a collaborative culture by focusing on how we work together.

- Implemented monthly departmental tours.
- Participated in TLN Workplace Perceptions Survey.
- Created a culture card.

# MARKETING REPORT

# JANUARY 2025

## INSTAGRAM



FOLLOWERS:  
1837 (↑19 from Dec.)

TOTAL REACH:  
1837  
(↑39.5% from Dec.)

## FACEBOOK

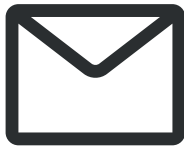


FOLLOWERS:  
3199 (↑17 from Dec.)

TOTAL REACH:  
8523  
(↑2.8% from Dec.)



## NEWSLETTERS



- **Movies and More** (new DVDs, Speed Dating with a Book) - 192 messages
- **Fiction Books** - 12,791 messages
- **Discover** (Photo Contest, Plants: The Facts of Light, Speed Dating with a Book, The Detroit Lions & the Early NFL, DIA Behind the Seen, Mosaic Youth Theatre, Shelby Van Pelt Author Talk) - 21,023 messages
- **Teen News** - 288 messages
- **Nonfiction Books** - 12,666 messages
- **Digital News** (new Libby and hoopla titles, Shelby Van Pelt Talk) - 2377 messages

## PRESS RELEASES



- January and February Second Saturday Sales
- DIA Behind the Seen: Vogue
- Shelby Van Pelt Author Talk
- Mosaic Youth Theatre
- The Distracted Librarians podcast
- Oscars Preview

## Bloomfield Township Public Library Announces Ninth Annual Photo Contest



Bloomfield Township Public Library invites Bloomfield Township residents to enter its ninth annual Photo Contest which runs January 6, 2025 through March 9, 2025. The theme of this year's contest is "Nature in the Modern World."

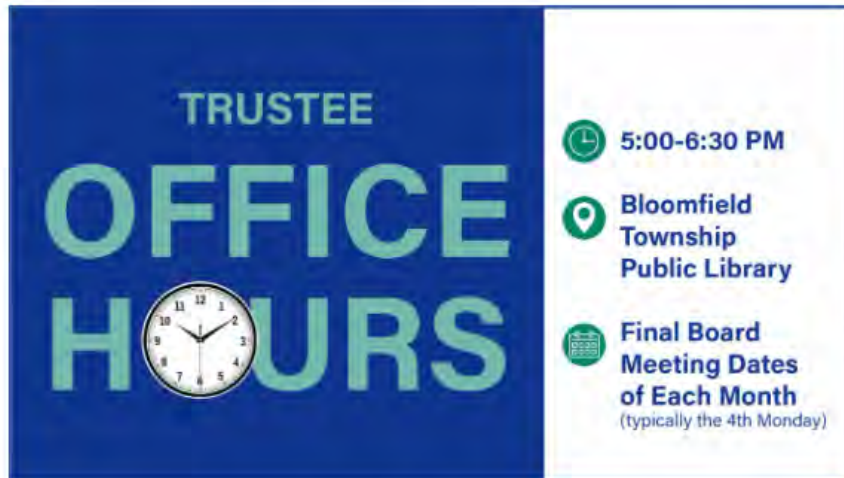
Bloomfield Township residents of all ages are encouraged to reflect on humanity's relationship with the natural world – whether positive or negative – and photo entries should explore how we coexist with nature in today's world.

Additional details, contest rules, and entry forms can be found at [BTPL Photo Contest](#).

The deadline to enter photos is March 9, 2025, at midnight EST. Winners will be announced and honored at the Photo Contest Reception on Saturday, April 5, 2025.




Please call 248-642-5800 or visit the [Library Website](#) for more information.

## Bloomfield Township Trustee Office Hours – This Week



The graphic features a dark blue background on the left with the text "TRUSTEE OFFICE HOURS" in large, light blue, sans-serif font. A small analog clock icon is positioned between the words "OFFICE" and "HOURS". To the right, on a white background, are three green circular icons: a clock, a location pin, and a calendar. Each icon is followed by text describing the office hours, location, and meeting schedule.

**TRUSTEE  
OFFICE  
HOURS**

-  **5:00-6:30 PM**
-  **Bloomfield Township Public Library**
-  **Final Board Meeting Dates of Each Month**  
(typically the 4th Monday)

Before this week's scheduled Board of Trustees meeting on Monday, January 27, take the opportunity to meet and talk with a trustee. Trustee Office Hours take place from 5:00 p.m. to 6:30 p.m. at the Bloomfield Township Public Library. This will be followed by the Board of Trustees Meeting at Township Hall at 7:00 p.m.

Check the full schedule of [Board of Trustees Meetings](#) and list of all [Public Meetings](#).





## BOOK TALK: Hon. Gerald E. Rosen, "Grand Bargain: Detroit's Bankruptcy and Rebirth"

Feb 23 at 2:00PM - 3:30PM

[Bloomfield Township Public Library](#)

1099 Lone Pine Road  
Bloomfield Township  
48302

Free

By the summer of 2013, Detroit was flat broke, with one truly sizable asset: a collection of masterpieces held by the Detroit Institute of Arts.

To cover the city's debts, creditors wanted to put the collection on the auction block. Pundits around the world were writing Detroit's obituary. Liquidating the art threatened to become the final exclamation point.

Hon. Gerald E. Rosen (Ret.), chief mediator in the largest municipal bankruptcy in American history and architect of the "Grand Bargain" that saved Detroit and the DIA's priceless collection, reveals the inside story of how Detroit was rescued from oblivion.

Books will be available for purchase.

Suggested donation: \$10.00/person

Co-sponsored by: Bloomfield Township Public Library

[Book Signings](#)

[Books & Literature](#)

[Bloomfield Township](#)

# DOWNTOWN

NEWS MAGAZINE  
BIRMINGHAM • BLOOMFIELD

[HOME](#)[NEWS](#)[LONGFORM](#)[LINKS](#)[ABOUT US](#)[SUBSCRIPTIONS](#)

• 3 days ago

## Second Saturday Book Sale at township library

The Friends of Bloomfield Township Public Library will hold their Second Saturday Book Sale next Saturday, February 8, from 11 a.m. to 3 p.m.

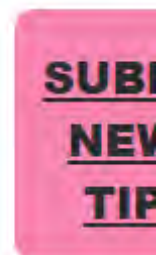
Friends members may shop the sale early from 10 a.m. to 11 a.m., and memberships can be purchased at the door on the day of the sale.

Since 1995, purchases made at the Second Saturday Sales have allowed the Friends to donate over \$1.85 million dollars to support the library beyond their operating budget, donating over \$105,000 last year alone.

Donations have paid for artwork and sculptures around the library, the beautiful gardens, programs and events for adults and children, and additions to library collections.



municipal



## BCTV Spotlight: The Distracted Librarians



The start of the year is a big time for awards, including the Youth Media Awards! The 2025 Newbery, Caldecott, Printz (and more!) were recently announced. With this in mind, Nicole, Drew, Killian, and Amanda dive into what book awards exist for what ages, genres, and more-and share their own experiences with award-winning books on the latest episode.



To watch more BCTV, visit [Video On Demand](#) and learn more about [Producing Your Own Program!](#)

[Stream BCTV Anywhere in the World](#)

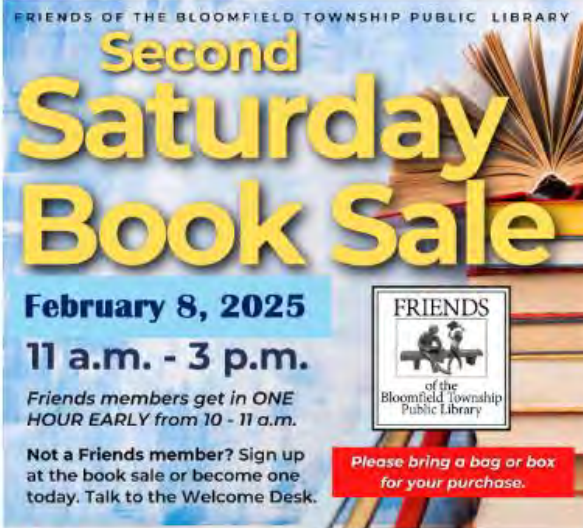
**Also on BCTV:**

[Coffee with Carrie \(& Cathy White\)](#)

[BACB Sports Wrestling Seaholm Maples vs Groves Falcons 2025](#)



## Friends of Bloomfield Township Public Library Announces February Book Sale



FRIENDS OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

# Second Saturday Book Sale

**February 8, 2025**  
**11 a.m. - 3 p.m.**

*Friends members get in ONE HOUR EARLY from 10 - 11 a.m.*

**Not a Friends member? Sign up at the book sale or become one today. Talk to the Welcome Desk.**

**Please bring a bag or box for your purchase.**

**FRIENDS**  
of the  
Bloomfield Township  
Public Library

**Library** 1096 Lark Pine Road  
Bloomfield Township, MI 48302  
(248) 642-5800 | www.tbpl.org

THE PUBLIC TO DISCOVER

The Friends of Bloomfield Township Public Library will hold their Second Saturday Book Sale Saturday, February 8, 2025, from 11:00 a.m. to 3:00 p.m. Friends members may shop the sale early from 10 a.m. to 11 a.m., and memberships can be purchased at the door on the day of the sale.

Since 1995, purchases made at the Second Saturday Sales have allowed the Friends to donate over \$1.85 million dollars to support the Library beyond their operating budget, donating over \$105,000 last year alone. Donations have paid for artwork and sculptures around the Library, the beautiful gardens, programs and events for adults and children, and additions to Library collections.

For more information, please call the Library at 248-642-5800 or visit the [Library Website](#).

## Submissions accepted for library's ninth annual photo contest

### *Amateur photographers called to depict 'Nature in the Modern World'*

By: Mary Beth Almond | Birmingham-Bloomfield Eagle | Published February 3, 2025

BLOOMFIELD TOWNSHIP — Through March 9, Bloomfield Township residents have a chance to express their creativity by entering the library's annual photo contest.

Bloomfield Township Public Library Assistant Director Katherine Bryant said the photography challenge was created nine years ago as a way to engage the community and make the library experience more participatory.

"This competition offers a platform to highlight local artistic talent while strengthening our sense of community and shared appreciation for the interesting perspectives around us. We invite Bloomfield Township residents of all ages to join in and celebrate their unique vision as part of this cherished event," Bryant said in a statement.

Library Director Tera Moon said her team is always looking for different ways for residents and patrons to interact with the library.

"We have all of our regular patrons that are coming in and placing holds on books and reading books in our book clubs, but this reaches a different audience — maybe folks who aren't heavy readers but still enjoy the sense of community that a library brings," she said.



The ninth annual photo contest encourages township residents of all ages to capture images of “Nature in the Modern World”— reflecting humanity’s relationship with the natural world. Photo entries, library officials said, should explore how people coexist with nature in today’s world.

“Participants are invited to use photography to share or gain insight about our place on planet Earth,” Moon said. “We’re encouraging patrons to explore the ways that human beings and nature exist together, both positive and negative.”

People of all ages are eligible to compete, as long as the shutterbug is a township resident or a current Bloomfield Township library card holder and the image was taken in any location between May 1, 2024, and March 9, 2025. Submissions to the contest can be in color or black and white, digital or print.

The photographs will be grouped into three age categories — 12 and younger, 13-18, and 19 and older — for judging. The deadline to enter photos is midnight March 9, and people can enter no more than two photos.

“We award a third, second and first place in each of those categories, plus there is a Best in Show winner and we always have a People’s Choice Award,” Moon explained.

After the March 9 submission deadline, all the entries will be posted on the library’s web page, where patrons can vote for their favorite photo to win the People’s Choice Award.

Judges will also select winners in each category, which will be announced at a special reception at 2 p.m. Saturday, April 5. Their work will also be displayed in the library’s lobby.

“I think it’s a really cool and different way that patrons can interact with the library,” added Moon.

Details about the ninth annual library photo contest can be found at [btpl.org](http://btpl.org) or by calling (248) 642-5800. The Bloomfield Township Public Library is located at 1099 Lone Pine Road in Bloomfield Township.

[Read More](#)

## Bloomfield Township Public Library Continues Monthly Multi-sensory Storytimes at Wing Lake.



Bloomfield Township Public Library librarians visited Wing Lake Development Center for a winter-themed multi-sensory story time, engaging students through sight, touch, and smell to create a meaningful and interactive storytelling experience.

[Read More](#)

## Bloomfield Township Public Library Presents Year in Film Oscar Talk



Bloomfield Township Public Library will host Greg Black, a local film enthusiast and video producer, on Tuesday, February 18, 2025, at 7:00 p.m. for his annual Oscars Preview. The year in film is discussed through the lens of the year's Best Picture nominees, offering insights for cinephiles and casual viewers alike. Trailers for all Best Picture nominees will be screened and presented, followed by a Q&A.

Registration for this program is required. For more information, please call the Library at 248-642-5800 or visit the [Library Website](#).



## Bloomfield Township Public Library Welcomes Shelby Van Pelt



**AUTHOR EVENT** | **Shelby Van Pelt**  
at The Berman Center for the Performing Arts  
6600 W Maple Rd, West Bloomfield Township

**REMARKABLY BRIGHT CREATURES**  
A NOVEL  
SHELBY VAN PELT

**Wednesday,  
March 5  
6:30 p.m.**

The graphic features a book cover for 'Remarkably Bright Creatures' by Shelby Van Pelt, a circular portrait of the author, and event details. The background is a light blue with a faint image of a creature.

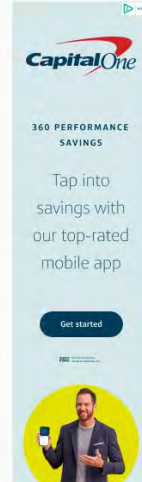
Bloomfield Township Public Library is excited to announce a special event with the author of *Remarkably Bright Creatures*, Shelby Van Pelt. The evening is jointly presented in conjunction with West Bloomfield Township Public Library and will be held Wednesday, March 5, 2025 at 6:30 p.m. at the Berman Center for the Performing Arts.

Cathy Russ, Executive Director of the West Bloomfield Township Public Library, will host the conversation with Van Pelt, followed by a book signing. Books will be available for purchase, courtesy of Schuler Books West Bloomfield. The Berman Center is located at 6600 W Maple Rd, West Bloomfield Township. Advanced registration is required as seating is limited.

Registration for Bloomfield Township residents opened January 6. Bloomfield Township residents have one month of priority registration before registration opens to all. Registration can be made at the [Library Website](#) or by calling 248-642-5800.

THINGS TO DO

# Man writes book on 'the magic' of growing up on Bloomfield Boulevard in Bloomfield Hills



Dion Johnson, a barber and first-time author, is out with a memoir, "Revolutionary Vision Boulevard," detailing his life growing up in Bloomfield Hills. (Photo courtesy of Dion Johnson)



By MARK E LETT |

PUBLISHED: February 10, 2025 at 6:17 AM EST



Listen to this article



Dion Johnson has a wish for everyone: May you live in a neighborhood as caring and collaborative as where he grew up in Bloomfield Hills.

Johnson, a barber and first-time author, makes his case in a memoir, "Revolutionary Vision Boulevard." Through the book's sensitively written 478 pages, he describes life on Bloomfield Boulevard for 18 mostly Black families.

The book tracks the lives of the first Black families who bought homes on the street, bordering Pontiac. Johnson and other children on the boulevard were among the first Black students to attend and graduate from the former Bloomfield Lahser High School.

Johnson describes a bonding — a togetherness — forged by breaking barriers, bridging gaps and bringing the best out in others and oneself.

Today's divided America, Johnson contends, would do well to follow lessons learned on Bloomfield Boulevard.

"I wish everyone could experience the magic we felt on that street," said Johnson, 53, a popular barber-stylist with a hefty client list including Detroit Lions Barry Sanders and Herman Moore and Detroit Pistons Joe Dumars, Allan Houston and Lindsey Hunter.

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“There was a respect, an energy on the street that we shared. We had what I call a real neighborhood.”

Friendships forged as toddlers a half-century ago on Bloomfield Boulevard remain, Johnson said.

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“That’s priceless,” he added, a 1989 graduate of Lahser.

Johnson said he devoted much of his free time over the course of a year to interviewing former neighbors and gathering memories and photos of life on the street.



A painting of a snowy street scene. The street is covered in snow, and there are trees and buildings in the background. The sky is a pale blue. The overall style is that of a classical or impressionistic painting.

REVOLUTIONARY  
VISION  
BLVD

DION A. JOHNSON

The book dates to 1973 when his parents moved the family into a ranch-style home on the boulevard. Before long, the street grew to 18 families: 16 Black, one Hispanic and one Caucasian.

“They were much more than neighbors to one another; they were more like one big family,” according to an announcement describing Johnson’s book.

Johnson examines ingredients that produced the street’s harmony, including parental involvement, religious faith, mutual respect, shared experiences and an appreciation of multicultural traditions and tastes.

“It’s important to look at other cultures, styles, foods and practices,” Johnson said. “That’s better than any textbook.

“On our street, we did it all as kids, including all sorts of sports from hockey to skiing, riding unicycles and playing different musical instruments. You name it, we did it.”

A key to maintaining a cohesive community, Johnson said, was a sense of shared responsibility and values among parents, whose house rules were similar.

“Every family had the same Ten Commandments, the same playbook for their kids,” he explained. “It gave us a structure.”

As life on Bloomfield Boulevard unfolded, Johnson said, neighbors learned they had more in common than in conflict. That realization, he said, is valuable in today’s often-polarized society.

“So much of today’s society is fast-paced and pulling apart,” said Johnson, a member of Empowerment Church in Southfield. “There’s no substitute for eating together and praying together.”

Johnson said writing the book was a “labor of love,” and generated “heartfelt” reminders of the value of “loving your fellow man.”

In his free time, he said he enjoys traveling, cooking, exercising, riding bikes, going to the movies and spending time with family and friends, namely his wife, Mone’.

Johnson said he lives by a new mantra, “Every day we should learn something new, every day we should do something new, and no matter how big or small it is, we should share it with someone else, so they can do the same thing for someone else.”

He will share his experiences at a book signing and conversation at 5 p.m. Feb. 24 at the Bloomfield Township Library, 1099 Lone Pine Road. There is no admission charge.

The book is available for sale on Amazon for \$23.99 in paperback.

OUR NEXT EDITION WILL  
DELIVER TO HOMES FEB. 5



Photo provided by St. Dunstan's Theatre Guild

## St. Dunstan's Theatre set to host 'Five Women Wearing the Same Dress'

BLOOMFIELD HILLS/ BIRMINGHAM — St. Dunstan's Theatre Guild is putting on the production of "Five Women Wearing the Same Dress" by Alan Ball from Jan. 24-Feb. 8 at St. Dunstan's Theatre, located at 400 Lone Pine Road in Birmingham.

"Five Women Wearing the Same Dress" follows five bridesmaids who bond once they realize all that they have in common.

The show stars Kori Belanier as Trisha, Angela VanKampen as Georgeann, Britany Lauren as Meredith, Lauren Neuirth as Mirndy, Sara Shook as Frances, and Wyatt Sety-Robinson as Tripp.

Shows on Fridays and Saturdays during the run will begin at 8 p.m. and Sunday matinees will begin at 2 p.m. The comedy is rated PG-16 and recommended for older teens and adults. Tickets can be purchased at [stdunstans-theatre.com](http://stdunstans-theatre.com). The cost is \$22 for adults, \$20 for seniors ages 62 and up, and \$20 for youth ages 18 and under. There is also a \$3 service fee per ticket.

## DETROIT SYMPHONY ORCHESTRA SPEAKER JOINS LUNCHEON

BIRMINGHAM — The Birmingham Metropolitan Women's Club meets on the second Tuesday of every month at 10:30 a.m. at the Iroquois Club, located at 43248 Woodward Ave. in Bloomfield Township.

On Feb. 11, Jim Sabatella, group and tourism sales manager for the Detroit Symphony Orchestra, will present at the luncheon. To join a luncheon and program, reserve your place for \$34 by calling Chrs at 248-303-7339. For more information, visit [btmwc.com](http://btmwc.com).

## Mosaic Youth Theatre of Detroit to perform at library

BLOOMFIELD TOWNSHIP — The Bloomfield Township Public Library will host the Mosaic Youth Theatre of Detroit at 2 p.m. Jan. 25. The choir will perform "Songs for the People," a concert that celebrates the power of Black music with heart-calling melodies, infectious rhythms, and soul-

ful voices, library officials said. Inspired by Frances Ellen Watkins' poem, organizers say the fully developed concert, complete with costumes and sound, honors the resilience, triumph, and cultural impact of Black artistry, past and present, and is suitable for all ages. Founded by Rick Spierling in 1992 to address gaps in metro Detroit arts education,

Mosaic Youth Theatre of Detroit served 25 young artists in its inaugural year. Today, hundreds of youth from more than 50 metro Detroit schools participate in Mosaic's First, Second, and Main Stage programs every year. Registration for the program is required. For more information, call the library at (248) 642-5800 or visit [www.bjpl.org](http://www.bjpl.org).

## Chill with the community at BRRirmingham Blast

BIRMINGHAM — The second annual BRRirmingham Blast event will take place on Jan. 25 from 10am-6pm. The community is invited to downtown Birmingham to enjoy free thrilling attractions, including the longest mobile zip line in Michigan.

In order to participate, individuals ages 6 and up must weigh at least 40 pounds and no more than 225 pounds. The line for the zip line will close at 5 p.m. Other exciting activities include magic shows and marshmallow roasting.

Food trucks will be present with a range of options, such as Cousins Maine Lobster, The Little Donut Factory, Chimney Cakes, s'mores, coffee, and more. There will be a warming tent for guests to enjoy meals, magic shows and storytimes. The event will take place downtown along South Old Woodward Avenue from Maple Road to Brown Street.

## SENIOR MEN'S CLUB ANNOUNCES FEBRUARY SPEAKERS

BIRMINGHAM — In February, the Senior Men's Club of Birmingham will hold four Friday luncheon meetings at the Iroquois Club, located at 43248 Woodward Ave. in Bloomfield Township.

On Feb. 7, freelance journalist Doron Lewin will present, "The Middle East from a Proud Zionist's Point-of-View."

On Feb. 14, Thomas Kimble, president emeritus of AARP Michigan, will present "Black History Month."

On Feb. 21, Carla Reeb, executive director of the Troy Nature Society, will present, "Stage Nature Center, Where People and Nature Meet."

Lastly, on Feb. 28, Bill Morris, a staff writer for the online literary magazine "The Millions," will present "What turned the Detroit Lions from pussycats into the beasts of the NFL?"



Photo provided by the Birmingham Shopping District

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# COMMUNITY CALENDAR

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fire dancers, ice carver,  
p.m., Franklin Public  
d, franklin.lib.mi.us

animals, design themed  
n up with hot cocoa and  
:30 a.m., Bowers School  
Road in Bloomfield Hills,

Hosted by Cranbrook In-  
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enomenon, 6-10 p.m.,  
oomfield Hills, registration  
0, science.cranbrook.edu

rt series featuring Detroit  
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05 W. 13 Mile Road in  
11, dso.org

a Kanagy-Loux about  
ranbrook Academy of Art,  
trium at Cranbrook Art  
Ave. in Bloomfield Hills,  
ranbrookartmuseum.org

ingham: Meets 10:30 a.m.  
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tute), also luncheon, The  
ward Ave. in Bloomfield  
VP for lunches by previous  
gmail.com, seniormen

4-14 and their pups  
Best Trick, Waggiest Tail,  
it, also meet comfort dogs  
Audience Training Club, 1-3

p.m., Berkshire Middle School, 21707 W. 14 Mile  
Road in Beverly Hills, [birminghamyouthassistance.org/kids-dog-show](http://birminghamyouthassistance.org/kids-dog-show)

## FEB. 7

**Learn history of Super Bowl:** Presented by Detroit  
Country Day High School coach Dan MacLean, 10-11  
a.m., Bloomfield Township Senior Services, 4315  
Andover Road, RSVP to (248) 723-3500

**Detroit Chamber Winds & Strings:** Show featuring  
DCWS and Detroit Symphony Orchestra flutist Amanda  
Blaikie, part of recurring Nightnotes Series, 7:30-9:30  
p.m., Hagopian World of Rugs, 850 S. Old Woodward  
Ave. in Birmingham, [detroitchamberwinds.org](http://detroitchamberwinds.org)

## FEB. 7-8

**Winter houseplant sale:** Open to public from 10  
a.m.-3 p.m. Feb. 7 and 10 a.m.-2 p.m. Feb. 8,  
Cranbrook House & Gardens, 380 Lone Pine Road in  
Bloomfield Hills, (248) 645-3149, [houseandgardens@cranbrook.edu](mailto:houseandgardens@cranbrook.edu), [housegardens.cranbrook.edu/events/winter-houseplant-sale](http://housegardens.cranbrook.edu/events/winter-houseplant-sale)

## FEB. 11

**The Birmingham Metropolitan Women's Club:** Meets  
10:30 a.m. every second Tuesday of month, hear  
from guest speaker Jim Sabatella (Detroit Symphony  
Orchestra group and tourism sales manager), also  
luncheon, The Iroquois Club, 43248 Woodward Ave.  
in Bloomfield Township, RSVP to Chris at (248) 303-  
7339, [tbmwc.com](http://tbmwc.com)

## FEB. 13

**The Birmingham Musicale:** Hear love songs and lul-  
labies during "Music from the Heart" concert, 1 p.m.,  
Lutheran Church of the Redeemer, 1800 W. Maple  
Road in Birmingham, [thebirminghammusicale.org](http://thebirminghammusicale.org)

## FEB. 18

**After Dark at Cranbrook Institute of Science:**  
Explore love, sex and attraction through science,  
history and nature demonstrations, presentations and  
interactive activities, also cocktails and bites, for ages  
21 and older, 7-10 p.m., 39221 Woodward Ave. in  
Bloomfield Hills, [science.cranbrook.edu](http://science.cranbrook.edu)

## FEB. 16

**Dinner dance:** Music by Birmingham Concert Band  
and Downriver Community Band, also cash bar, doors  
at 4 p.m., Ukrainian Cultural Center, 26601 Ryan  
Road in Warren, [bcbinfo@birminghamconcertband.com](mailto:bcbinfo@birminghamconcertband.com), (313) 737-7662, [birminghamconcertband.com](http://birminghamconcertband.com)

## ONGOING

**'Crossing Delancey':** Romantic comedy set in  
Manhattan about young woman torn between roots  
and aspirations, 8 p.m. Thursdays-Saturdays and 2  
p.m. Sundays until Feb. 2, Birmingham Village Players,  
34660 Woodward Ave., [birminghamvillageplayers.com](http://birminghamvillageplayers.com),  
(248) 644-2075

**'Five Women Wearing the Same Dress':** Show about  
bridesmaids avoiding wedding and their discovery of  
common interests, 8 p.m. Fridays-Saturdays and 2  
p.m. Sundays until Feb. 8, St. Dunstan's Theatre, 400  
Lone Pine Road in Bloomfield Hills, (844) 386-7826,  
[stdunstantheatre.com](http://stdunstantheatre.com)

**Art exhibit:** Featuring works by Birmingham  
Bloomfield Art Center students, on display from 10  
a.m.-5 p.m. Mondays-Thursdays and 10 a.m.-4 p.m.  
Fridays-Saturdays Jan. 31-March 13, BBAC, 1516 S.  
Cranbrook Road in Birmingham, [bbartcenter.org](http://bbartcenter.org)

**Oakland Choral Society:** Open rehearsals for "A  
German Requiem" by Johannes Brahms from 7-9 p.m.  
Tuesdays until Feb. 25, Birmingham Unitarian Church,  
38304 Woodward Ave. in Bloomfield Hills, then  
concert with Macomb Symphony Orchestra at 3 p.m.  
March 2, Macomb Center for the Performing Arts on  
Macomb Community College - Center Campus, 44575  
Garfield Road in Clinton Township, [andrew.neer@oaklandchoralsociety.org](mailto:andrew.neer@oaklandchoralsociety.org)

**Birmingham-Bloomfield Newcomers and Neighbors  
Club:** Nonprofit comprising 270-plus women around  
world, group hosts monthly Welcome Coffee events to  
connect, share cultures and build friendships, also lo-  
cal activities including card games and sports, [bbnc.membership@gmail.com](mailto:bbnc.membership@gmail.com), [bbnewcomers.com](http://bbnewcomers.com)

**'The Science of Archimedes':** Traveling exhibition  
celebrating Greek scientist and mathematician, on

display from noon-4 p.m. Sundays, 10 a.m.-5 p.m.  
Wednesdays, Thursdays and Saturdays, and 10 a.m.-  
10 p.m. Fridays until June 1, Cranbrook Institute of  
Science, 39221 Woodward Ave. in Bloomfield Hills,  
[science.cranbrook.edu](http://science.cranbrook.edu)

**'Transitions' art exhibit:** Works by Birmingham  
Society of Women Painters, on display from 1-5 p.m.  
Sundays, 10 a.m.-8 p.m. Mondays-Thursdays, and  
10 a.m.-5 p.m. Fridays-Saturdays through Febru-  
ary, Woods Gallery inside Huntington Woods Library,  
26415 Scotia Road, [woodsgallery.org](http://woodsgallery.org)

**Second Saturday Sales:** Monthly shopping for books,  
DVDs, CDs and more, 11 a.m.-3 p.m. (10 a.m. for  
Friends of the Bloomfield Township Public Library mem-  
bers), 1099 Lone Pine Road, (248) 642-5800, [btpl.org](http://btpl.org)

**Monthly meetups:** Find clubs for books and movies,  
also fiber arts (meets bimonthly), Bloomfield Township  
Public Library, 1099 Lone Pine Road, (248) 642-  
5800, [btpl.org](http://btpl.org)

**Birmingham & Ferndale Stamp Club:** Meets 6-8 p.m.  
every first and third Tuesday of month, fellowship at  
5:30 p.m., NEXT Senior Center, 2121 Midvale St. in  
Birmingham, [birminghamstamp.club](http://birminghamstamp.club)

**Winter Park:** Glow tubing, bonfires, animal experi-  
ences and more, 4-10 p.m. Fridays, noon-10 p.m.  
Saturdays and noon-9 p.m. Sundays until Feb. 23,  
Bowers School Farm, 1219 E. Square Lake Road in  
Bloomfield Township, (248) 341-6475, [bowersfarm@bloomfield.org](http://bowersfarm@bloomfield.org), [schoolfarm.org/winter-activities](http://schoolfarm.org/winter-activities)

**Powerful Tools for Caregivers:** Virtual workshops  
hosted by AgeWays, learn to communicate with family  
and healthcare providers, reduce stress, guilt, anger  
and depression, and make difficult decisions, 1-2:30  
p.m. Tuesdays through Feb. 18, free but donations  
accepted, register at [wellnessprograms@ageways.org](mailto:wellnessprograms@ageways.org),  
[tinyurl.com/agewaysworkshops](http://tinyurl.com/agewaysworkshops) or (833) 262-2200

**Health workshops:** For hypertension, diabetes,  
pre-diabetes and more, hosted by Corewell Health,  
free and virtual, [corewellhealth.org/classes-events/southeast-michigan](http://corewellhealth.org/classes-events/southeast-michigan)

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# NEWS & NOTES

7A / BIRMINGHAM-BLOOMFIELD EAGLE • FEBRUARY 5, 2025

OUR NEXT EDITION  
WILL DELIVER TO  
HOMES FEB. 19

NEWS

Photo provided by the Baldwin Public Library



## LIBRARY HOLDS TECHNO MUSIC DANCE PARTY

**BIRMINGHAM** — Dance the night away at the Baldwin Public Library from 7 p.m. to midnight on Saturday, Feb. 8. The library will be hosting an after-hours, techno music experience for adults 21 and up.

“Join us in the atrium to experience the energy of curated DJ and live synth & drum machine performance sets from Detroit techno community creatives inspired by the Michael Andrews’ Snow Nebula art installation in Baldwin’s Youth Room,” the library’s website states.

This project and programming is led by Birmingham residents David Bloom and Laura Whitesides Host. According to a press release, “Bloom hopes the event will serve as a vibrant celebration of Detroit’s rich, dance music heritage, highlighting the library as an engaging venue — a welcoming space for creativity, community, and cultural exchange.”

The library is requesting advanced registration for this event. Tickets cost \$10 and guests will be able to purchase refreshments. According to the library’s website, the event is for individuals 21 and older.

## LIBRARY PRESENTS YEAR IN FILM OSCAR TALK

**BLOOMFIELD TOWNSHIP** — The Bloomfield Township Public Library will host Greg Black, a local film enthusiast and video producer, at 7 p.m. Feb. 18 as he presents his annual Oscars preview. The year in film is discussed through the lens of the year’s Best Picture nominees, offering insights for cinephiles and casual viewers alike. Trailers for all Best Picture nominees will be screened and presented, followed by a question and answer session. Registration for this program is required. For more information, call (248) 642-5800 or visit [www.btpl.org](http://www.btpl.org). The Friends of the Bloomfield Township Public Library is sponsoring this event.



## LIBRARY SHARES ‘THE DISTRACTED LIBRARIANS’ PODCAST

**BLOOMFIELD TOWNSHIP** — Bloomfield Township Public Library shares The Distracted Librarians podcast with library and booklovers everywhere. The podcast, premiered March 1, 2024, and over 20 episodes are already available.

“We use the ‘distracted’ moniker pretty liberally to allow us to bounce around to whatever topics interest us, as long as there’s a tie to storytelling, books, or other forms of media,” Adult and Teen Services Librarian and co-host Drew Heuser said in a statement. “We’ve had fun covering things like guilty pleasures, reading slumps, and adaptations of books and stories, as well as telling a few stories of our own, and we’re looking forward to seeing where being easily distractible will take us next.”

The podcast is hosted by librarians from adult and teen services as well as youth services. The librarians partner with Bloomfield Community Television to use their recording space and sound editing expertise, as well as another avenue to share episodes.

Podcast episodes are released on the first and 15th day of each month and can be found on Podbean, Spotify, Apple Podcasts, and other podcast content outlets. Episodes are also available on the library website and the Bloomfield Community Television YouTube channel.

The Distracted Librarians can be reached at [distracted@btpl.org](mailto:distracted@btpl.org) or [btpl.org/the-distracted-librarians](http://btpl.org/the-distracted-librarians).

## WINTER PROPERTY TAXES DUE FEB. 14

**BLOOMFIELD TOWNSHIP** — Winter property taxes are due by 5 p.m. Friday, Feb. 14. The Treasurer’s Office will have extended office hours from 8 a.m. to 5 p.m. that day, as well as on Friday, Feb. 28. Payment options include direct deposit, in-person, and credit card.

## Friends of Bloomfield Township Public Library to hold February book sale

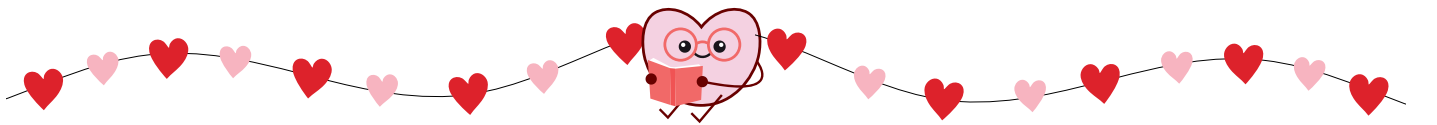
**BLOOMFIELD TOWNSHIP** — The Friends of Bloomfield Township Public Library will hold their Second Saturday Book Sale from 11 a.m. to 3 p.m. Feb. 8. Friends members may shop the sale early from 10 a.m. to 11 a.m., and memberships can be purchased at the door on the day of the sale. The sale takes place on the lower level of the library and includes thousands of books and audiovisual materials for all ages and interests, sorted into more than 50 categories. Highlights of the sale, according to organizers, focus on family fun with games, puzzles, and other activities as well as books in celebration of Black History Month. Debit cards can be used for any amount, and credit card purchases may be used with a \$5 minimum purchase.

Since 1995, purchases made at the Second Saturday Sales have allowed the Friends to donate over \$1.85 million dollars to support the library beyond their operating budget, donating over \$105,000 last year alone. Donations have paid for artwork and sculptures around the library, the gardens, programs and events for adults and children, and additions to library collections. For more information, call (248) 642-5800 or visit [www.btpl.org](http://www.btpl.org).

## Support the Special Olympics by donating to the Polar Plunge

**BLOOMFIELD TOWNSHIP** — The Bloomfield Township Police Department is “Freezin’ For a Reason.” Team Members are participating in this year’s Oakland County Polar Plunge to raise funds for Special Olympics Michigan on Saturday, Feb. 22 at The Beach Tikl Bar + Boil in Walled Lake. To make a donation, visit [www.classy.org/fundraiser/5926452](http://www.classy.org/fundraiser/5926452).

Celebrating 46 Years!  
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# February YOUTH Events Calendar

S	M	T	W	T	F	S
						01 Winter Puzzle Tournament 1 p.m. - 4 p.m.
02	03	04 Preschool STEAMtime 10:30 a.m.	05 Baby Story Time 10:30 a.m.	06 Toddler Story Time 10 a.m. OR 11 a.m. My First Book Group 5:30 p.m.	07 Tots & Friends Playtime 10 a.m. - 12 noon After-Hours Family Fort Night 6:30 p.m. - 8 p.m.	08 Family Story Time 11 a.m. Friends of the Library Sale 11 a.m. - 3 p.m.
09	10 DIY Birdfeeders 6:30 p.m.	11 Preschool STEAMtime 10:30 a.m. Book Worms 6:30 p.m.	12 Baby Story Time 10:30 a.m.	13 Toddler Story Time 10 a.m. OR 11 a.m.	14 Tots & Friends Playtime 10 a.m. - 12 noon Gamer Lounge 4 p.m. - 6 p.m.	15 Baby Prom 10:30 a.m.
16	17 Brick Builders 2:00 p.m.	18 Preschool STEAMtime 10:30 a.m.	19 Baby Story Time 10:30 a.m.	20 Toddler Story Time 10 a.m. OR 11 a.m. Paperbacks & Snacks 6:30 p.m.	21 Tots & Friends Playtime 10 a.m. - 12 noon	22 Sensory Story Time 11 a.m.
23	24	25 Reading with Dogs 6:30 p.m.	26	27	28	

VISIT [WWW.BTPL.ORG/EVENTS](http://WWW.BTPL.ORG/EVENTS) FOR MORE INFO



## Winter Puzzle Tournament for All Ages!

Saturday, February 1, 1 p.m. - 4 p.m.  
*Team registration is required.*

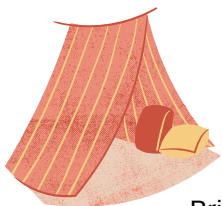
Gather your puzzle-loving family and friends! Puzzle players of all ages and levels may compete in teams of 2 - 4 players in our third puzzle tournament for a chance to win fun prizes. Visit [btpl.org](http://btpl.org) for more information.

## Gamer Lounge

Friday, February 14, 4 p.m. - 6 p.m.  
*No registration is required.*



For ages 8 - 13. Start the weekend with video game fun! Come solo or bring your friends and try out different games and consoles each month.



## After-Hours Family Fort Night

Friday, February 7, 6:30 p.m. - 8 p.m.  
*No registration is required.*

Bring your blankets and sheets to transform tables, chairs, nooks, and crannies into your family's personal fort inside the Library. Read stories, eat snacks, and have fun at this after-hours family event. For families of all ages.

## Brick Builders: Mid-Winter Break Build or Bust

Monday, February 17, 2 p.m. - 3 p.m.  
*No registration is required.*

Junior architects, ages 6 and up, are invited to join us for building fun with LEGO bricks. Create your own masterpiece or do a theme building challenge with your friends. This month includes LEGO, Lincoln logs, blocks, and more!





## STORY TIMES

### **Preschool STEAMtime: Story Time and Discovery**

**Tuesdays, 10:30 a.m.**  
**January 14 - February 18**  
*6-week session, registration is required.*

Preschoolers ages 3 and up can explore STEAM (science, technology, engineering, art, and math) through stories, rhymes, music, and discovery activities in this independent story time.

### **Baby Story Time**

**Wednesdays, 10:30 a.m.**  
**January 15 – February 19**  
*6-week session, registration is required.*

Interactive early literacy fun with simple stories, songs, fingerplays, lap bounces, and play for little sitters and crawlers, ages birth – 17 months, and their grown-up.

### **Toddler Story Time**

**Thursdays, 10 a.m. OR 11 a.m.**  
**January 16 – February 20**  
*6-week session, registration is required.*

Interactive early literacy fun with stories, songs, movement activities, rhymes, and play geared to toddlers and walkers, ages 18 – 35 months, and their grown-up.

### **Family Story Time**

**Saturday, February 8, 11 a.m.**  
*No registration required.*  
Families of all ages are invited to join us for stories, songs, rhymes, movement, and more fun.

### **Sensory Story Time**

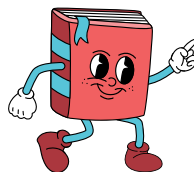
**Saturday, February 22, 11 a.m.**  
*Registration is required.*  
Join us in an adaptive story time experience for youth of all abilities, including those who have difficulty in large groups and who have sensory integration challenges. Participants can expect stories with gentle multisensory engagement, visual aids, adaptive movement, low lights, and low sounds. For children ages 3 and up with a grown-up.



## PLAY TIME

**Tots and Friends Playtime**  
**Fridays, 10 a.m. - 12 noon (no Playtime February 28)**  
*No registration is required.*

Drop in for unstructured play, building, and discovery in the Story Room. Caregivers and little ones of all ages can interact with toys and books that support each child's learning and development. Adaptive toys for children with low vision, motor difficulties, or other accessibility needs will be included.



## BOOK GROUPS

*All registered participants get a free copy of the book to keep!*

**My First Book Group: Grades K – 1**  
**Kindergarten and Grade 1 with an adult.**  
**Thursday, February 6, 5:30 p.m.**  
*Registration is required.*

**Book Worms: Grades 2 – 3**  
**Tuesday, February 11, 6:30 p.m.**  
*Registration is required.*

**Paperbacks & Snacks: Grades 4 – 6**  
**Thursday, February 20, 6:30 p.m.**  
*Registration is required.*

## SPECIAL EVENTS

### **DIY Birdfeeders**

**Monday, February 10, 6:30 p.m.**  
*Registration is required.*



Kids, ages 6 – 10, are welcome to make their own bird feeder to help our local birds survive through the winter. All materials will be provided.

### **Baby Prom**

**Saturday, February 15, 10:30 a.m.**  
*Registration is required.*



Celebrate with your little valentine! Dress up your little one and enjoy music, refreshments, and activities. For birth through age 3 with an adult.

### **Reading with the Dogs**

**Tuesday, February 25, 6:30 p.m.**  
*Registration is required.*



Kids are invited to read to a furry friend at the Library. Licensed therapy dogs and their handlers will be ready to listen to readers in the Story Room. A great opportunity to practice your reading skills in a comfortable setting with no judgment from the dogs! Readers, ages 5 and up, can register for a 15-minute reading session.




Please contact us if you require any additional accommodations.



1099 Lone Pine Road  
Bloomfield Township, MI 48302  
(248) 642-5800 | [www.btpl.org](http://www.btpl.org)



# March YOUTH Events Calendar

S	M	T	W	T	F	S
						01
02	03	04	05 My First Book Group 5:30 p.m.	06	07	08 Family Story Time 11 a.m. Friends of the Library Sale 11 a.m. - 3 p.m.
09	10 Book Worms 6:30 p.m.	11	12	13	14 Gamer Lounge 4 p.m. - 6 p.m.	15
16	17	18 Reading with the Dogs 6:30 p.m.	19 Brick Builders 6:00 p.m.	20 Paperbacks & Snacks 6:30 p.m.	21	22 Sensory Story Time 11 a.m.
23 30	24 Perler Bead Crafting 2 p.m. 31	25 "The Fabulous Fairy Tale" Puppet Show 6:30 p.m.	26 Pixar Movie Marathon 11 a.m. - 4:30 p.m.	27 Dungeons & Dragons for Tweens 2:30 a.m.-4:30 p.m. OR 5:30 p.m.-7:30 p.m.	28 Tots & Friends Playtime 10 a.m. - 12 noon	29

VISIT [WWW.BTPL.ORG/EVENTS](http://WWW.BTPL.ORG/EVENTS) FOR MORE INFO



## March is Reading Month Kindergarten Readers' Round Up

March 3 - March 21

During March, local kindergarten classes in the community are invited to the Youth Department's annual Kindergarten Readers' Roundups. Emerging readers tour the Youth Room, enjoy fun skits with favorite book characters, and much more! Details available through the schools.

## Family Story Time

Saturday, March 8, 11 a.m.  
No registration is required.



Families of all ages are invited to join us for stories, songs, rhymes, movement, and more fun.



## Gamer Lounge

Friday, March 14, 4 p.m. - 6 p.m.  
No registration is required.

For ages 8 - 13. Start the weekend with video game fun! Come solo or bring your friends and try out different games and consoles

## Brick Builders: Favorite Book

Wednesday, March 19, 6:30 p.m.  
No registration is required.

Junior architects, ages 6 and up, are invited to join us for building fun with LEGO bricks. Create your own masterpiece or do a theme building challenge with your friends.



## Pixar Movie Marathon

Wednesday, March 26, 11 a.m. - 4:30 p.m.  
A Bug's Life (G) - 11 a.m.  
Brave (PG) - 12:45 p.m.  
Ratatouille (G) - 2:30 p.m.  
No registration is required.



Stop by the Youth Story Room for a viewing of three of our favorite Pixar files. Popcorn and water provided, but you may bring your own nut-free snacks. For families of all ages.



## STORY TIMES

### Family Story Time

Saturday, March 8, 11 a.m.

*No registration required.*

Families of all ages are invited to join us for stories, songs, rhymes, movement, and more fun.

### Sensory Story Time

Saturday, March 22, 11 a.m.

*Registration is required.*

Join us in an adaptive story time experience for youth of all abilities, including those who have difficulty in large groups and who have sensory integration challenges. Participants can expect stories with gentle multisensory engagement, visual aids, adaptive movement, low lights, and low sounds. For children ages 3 and up with a grown-up.

## PLAY TIME

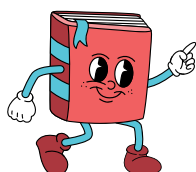
### Tots and Friends Playtime

Friday, March 28, 10 a.m. - 12 noon

*No registration is required.*



Drop in for unstructured play, building, and discovery in the Story Room. Caregivers and little ones of all ages can interact with toys and books that support each child's learning and development. Adaptive toys for children with low vision, motor difficulties, or other accessibility needs will be included.



## BOOK GROUPS

*All registered participants get a free copy of the book to keep!*

### My First Book Group: Grades K – 1

Kindergarten and Grade 1 with an adult.

Wednesday, March 5, 5:30 p.m.

*Registration is required.*

### Book Worms: Grades 2 – 3

Monday, March 10, 6:30 p.m.

*Registration is required.*

### Paperbacks & Snacks: Grades 4 – 6

Thursday, March 20, 6:30 p.m.

*Registration is required.*

## SPECIAL EVENTS



### Perler Craft Beading

Monday, March 24, 2 p.m.

*Registration is required.*

Kids ages 6 – 12 are invited to make fun Perler bead creations. Participants can create an original design or use one of our patterns. Once each design is complete, library staff will melt each creation for participants to keep.

### Reading with the Dogs

Tuesday, March 18, 6 p.m.

*Registration is required.*



Kids are invited to read to a furry friend at the Library. Licensed therapy dogs and their handlers will be ready to listen to readers in the Story Room. A great opportunity to practice your reading skills in a comfortable setting with no judgment from the dogs! Readers, ages 5 and up, can register for a 15-minute reading session.

### “The Fabulous Fairy Tale”

#### Puppet Show

Tuesday, March 25, 6:30 p.m.

*Registration is required.*



MellyPop! Productions presents this fun, interactive puppet show for families of all ages. Join Squint and Melly for a potpourri of fun, frolicking, and fabulous fairy tales to help us celebrate March is Reading Month. *Please register all family members attending including adults.*

### Dungeons and Dragons for Tweens

Thursday March 27

2:30 p.m. - 4:30 p.m. **OR** 5:30 p.m. - 7:30 p.m.

*Registration is required.*



Searching for adventure? Tweens ages 10 – 13 can join in on a “rules light” Dungeons and Dragons one shot game. Brand new players as well as experienced adventurers are welcome. We will use pre-generated characters and materials will be provided, but feel free to bring your own dice. *Please register for only one time slot.*



Please contact us if you require any additional accommodations.



Bloomfield Township Public  
**Library**

1099 Lone Pine Road  
Bloomfield Township, MI 48302  
(248) 642-5800 | [www.btpl.org](http://www.btpl.org)

# February 2025 Adult and Teen Programs

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p><b>*To register, email <a href="mailto:AskTeen@btpl.org">AskTeen@btpl.org</a>, or call Adult and Teen Services, (248) 642-5800.</b></p> <p><b>**To register, email <a href="mailto:AskAdult@btpl.org">AskAdult@btpl.org</a>, or call Adult and Teen Services, (248) 642-5800.</b></p> <p><b>***To register, email <a href="mailto:AskTech@btpl.org">AskTech@btpl.org</a> or call the Computer Help Desk, (248) 642-5800.</b></p> <p>OR register online at <a href="http://www.btpl.org/events">www.btpl.org/events</a></p>		<p><b>February Featured Programs @ the Library (Registration is Required)</b></p> <p><b>**Lecture and Demonstration: The Art of the French Macaron, Monday, February 10, 6 p.m.</b> Join pastry chef Keegan Rodgers for an engaging lecture and demonstration focused on the beloved French macaron.</p> <p><b>**Oscars Preview: The Year in Film, Tuesday, February 18, 7 p.m.</b> Local film enthusiast and producer Greg Black will present his annual Oscars Preview, including trailers of the Best Picture nominees.</p> <p><b>**Author Talk: John Gallagher, <i>Rust Belt Reporter: A Memoir</i>, Tuesday, February 25, 7 p.m.</b> Journalist John Gallagher will discuss his new book, in which he reflects on his 32 years of reporting for the <i>Detroit Free Press</i>.</p>				1
2	3 <b>Adult and Teen Craft Kit Release: Spice Club Kits</b> <i>Bloomfield Twp. residents only while supplies last</i>	4 <b>Fiber Arts Club</b> 10 a.m. – Noon  ***Computer and Internet Basics, 5:30 p.m.  **Movie Discussion Club 7 p.m.	5 <b>**Pages Across Nations: An International Book Club</b> 7 p.m.  	6	7 <b>English Language Conversation Group</b> 10 a.m. – Noon	8  <b>Friends of the Library Second Saturday Book Sale</b> 10 a.m. – 3 p.m. <i>(First hour Friends members only)</i>
9	10 <b>**Lecture and Demo: The Art of the French Macaron</b> 6 p.m.	11 <b>**What's Your Story?: A Memoir Writing Group</b> , 1 p.m.  	12 <b>**Writers' Rendezvous</b> 6:30 p.m.	13 <b>***ChatGPT and AI</b> 5:30 p.m.  	14 <b>English Language Conversation Group</b> 10 a.m. – Noon	15
16	17 <b>**Lunchtime Book Club</b> , 1 p.m.  	18 <b>Craft Kit: Soap Box Book</b> <b>Fiber Arts Club</b> , 10 a.m. – Noon <b>**Tuesday Book Club</b> , 10 a.m. <b>***Microsoft Excel I</b> , 5:30 p.m. <b>**Sci Fi/Fantasy Club</b> , 7 p.m. <b>**Oscars Preview</b> , 7 p.m.	19 <b>**Mystery Book Club</b> 1 p.m.  	20	21 <b>English Language Conversation Group</b> 10 a.m. – Noon	22
23	24 <b>**Monday Night Book Club</b> 7 p.m.  	25 <b>**What's Your Story?: A Memoir Writing Group</b> , 1 p.m.  ***Microsoft Excel II, 5:30 p.m.  <b>**Author Talk: John Gallagher, <i>Rust Belt Reporter: A Memoir</i></b> , 7 p.m.	26 <b>**Writers' Rendezvous</b> 6:30 p.m.  	27 <b>**Thursday Book Club</b> 10 a.m.  ***Google Apps 5:30 p.m.	28 <b>English Language Conversation Group</b> 10 a.m. – Noon  <b>After Hours Concert: University of Michigan Chamber Music Concert</b> 7 p.m.	 <b>PHOTO CONTEST</b> For all ages! January 6 - March 9, 2025 Nature in the Modern World Contest open to Bloomfield Township residents of all ages! <a href="http://btpl.org/photo-contest">btpl.org/photo-contest</a>

# March 2025 Adult and Teen Programs

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
2	3 <b>Adult and Teen Craft Kit Release: Spice Club Kits</b> <i>Bloomfield Twp. residents only while supplies last</i>  <b>***Don't Get Scammed!</b> 5:30 p.m.	4 <b>Fiber Arts Club</b> 10 a.m. – Noon  <b>**Movie Discussion Club</b> 7 p.m.	5 <b>**Author Event: Shelby Van Pelt</b> at The Berman Center for Performing Arts 6:30 p.m.  <b>**Pages Across Nations: An International Book Club</b> 7 p.m.	6 	7 <b>English Language Conversation Group</b> 10 a.m. – Noon	8   <b>Friends of the Library Second Saturday Book Sale</b> 10 a.m. – 3 p.m. <i>(First hour Friends members only)</i>	
9	10 <b>**Lecture: A Dangerous Experiment, 7 p.m.</b>  	11 <b>**What's Your Story?: A Memoir Writing Group, 1 p.m.</b>  	12 <b>ATS Craft Kit: Book Sewing Box</b>  <b>*Teen Advisory Board, 4 p.m.</b>  <b>***Scanning and Photo Editing</b> 5:30 p.m.  <b>**Writers' Rendezvous, 6:30 p.m.</b>	13	14 <b>English Language Conversation Group</b> 10 a.m. – Noon	15 <b>Genealogy Workshop: The Daughters of the American Revolution, Piety Hill Chapter, and the Sons of the American Revolution</b> 12 p.m. – 3 p.m. <i>(Pre-register by emailing pietyhillregistrar@gmail.com)</i>	
16	17 <b>**Lunchtime Book Club</b> 1 p.m.  <b>***Computer and Internet Basics</b> 5:30 p.m.	18 <b>Fiber Arts Club, 10 a.m. – Noon</b>  <b>**Tuesday Book Club, 10 a.m.</b>  <b>**Classics Book Club, 7 p.m.</b>  <b>**DIA Behind the Seen: Through Her Eyes II, Women Photographers, 7 p.m.</b>	19 <b>**Mystery Book Club</b> 1 p.m.  	20	21 <b>English Language Conversation Group</b> 10 a.m. – Noon	22	
23	24 <b>**Monday Night Book Club</b> 7 p.m.  	25 <b>**What's Your Story?: A Memoir Writing Group</b> 1 p.m.	26 <b>**Writers' Rendezvous</b> 6:30 p.m.	27 <b>**Thursday Book Club</b> 10 a.m.  	28 <b>English Language Conversation Group, 10 a.m. – Noon</b>  <b>**Romance/Romantasy Book Club: "Fade to Black," 4 p.m.</b>  <b>After Hours U of M Chamber Music Concert, 7 p.m.</b>	29	
30	31 <b>***ChatGPT and AI</b> 5:30 p.m.   <b>ChatGPT</b>	 <p><b>March is READING MONTH @ the Library</b>                      Celebrate with these Special Events! For full listings visit <a href="http://www.btpl.org">www.btpl.org</a>.                      Novel Knowledge: Trivia Challenge for Adults and Teens, March 1 – 31                      Shelby Van Pelt at the Berman Center, Wednesday, March 5, 6:30 p.m.                      Lecture: A Dangerous Experiment, Monday, March 10, 7 p.m.                      DIA Behind the Seen: Through Her Eyes II, Tuesday, March 18, 7 p.m.                      Ongoing Teen and Adult 50 Book Challenge – Ask a Librarian for Details</p>			<p><b>*To register, email <a href="mailto:AskTeen@btpl.org">AskTeen@btpl.org</a>, or call Adult and Teen Services, (248) 642-5800.</b></p> <p><b>**To register, email <a href="mailto:AskAdult@btpl.org">AskAdult@btpl.org</a>, or call Adult and Teen Services, (248) 642-5800.</b></p> <p><b>***To register, email <a href="mailto:AskTech@btpl.org">AskTech@btpl.org</a> or call the Computer Help Desk, (248) 642-5800.</b>                      OR register online at <a href="http://www.btpl.org/events">www.btpl.org/events</a></p>		 <p><b>Bloomfield Township Public Library Ninth Annual PHOTO CONTEST</b>                      For all ages!                      January 6 - March 9, 2025                      Nature in the Modern World                      Contest open to Bloomfield Township residents of all ages!  <a href="http://btpl.org/photo-contest">btpl.org/photo-contest</a></p>

## **DATES FOR THE LIBRARY BOARD OF TRUSTEES**

Tuesday, February 18, 7:00 p.m. – Library Board Meeting (all Trustees)

Wednesday, February 19, 10:30 a.m. – Friends of the Library  
Board Meeting

Thursday, March 6, 10:00 a.m. – Budget work session (all Trustees)

Saturday, March 8, 10:00 a.m. - 3:00 p.m. – Friends Second Saturday Sale  
(with the first hour, 10:00 - 11:00 a.m., open to Friends members only)

Tuesday, March 18, 7:00 p.m. - Library Board Meeting (all Trustees)

Wednesday, March 19, 10:30 a.m. – Friends of the Library  
Board Meeting

Saturday, April 5, 2:00 p.m. – Photo Contest Reception

Tuesday, April 22, 7:00 p.m. - Library Board Meeting (all Trustees)  
(note: this is the 4<sup>th</sup> Tuesday of the month)

Tuesday, April 29, 7:00 p.m. – Ambassadors Group (all Trustees)