

Please arrive at 6:30 p.m.  
For the Myers Scholarship  
Awards Ceremony



Bloomfield Township Public

**Library**

**Bloomfield Township Public Library  
Board of Trustees**

Library Board Meeting  
**Tuesday, August 19, 2025**  
7:00 p.m.

Board Room

Trustees:

[libraryboard@btpl.org](mailto:libraryboard@btpl.org)

Shane Spradlin, President  
Judy Lindstrom, Vice President  
Joan Luksik, Secretary  
Keith Carduner  
Dani Gillman  
Joy Murray

Director:

Tera Moon

[moontera@btpl.org](mailto:moontera@btpl.org)

All meetings are open to the public.

1099 Lone Pine Road, Bloomfield Township, MI 48302 248.642.5800

THE PLACE TO

DISCOVER

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
LIBRARY BOARD INFORMATION PACKETS**

**List of Contents**

Items included in pre-board delivery for the REGULAR BOARD MEETING SCHEDULED  
Tuesday, August 19, 2025, 7:00 p.m.

<b>#</b>	<b><u>NUMBERED ITEMS</u></b>	<b><u>DATE DELIVERED</u></b>
1	Agenda	08/15/2025
6a	Cash Disbursements	08/15/2025
6b	Revenues/Expenditures Budget Report	08/15/2025
8	Regular Board Meeting Minutes of July 15, 2025	08/15/2025
8a	Special Board Meeting Minutes of July 31, 2025	08/15/2025
9a	President's Report – no report	
9b	Director's Report	08/15/2025
9c	Utility Report	08/15/2025
9d	Advocacy & Development Committee – no report	
9d	Ambassadors Group – 07/22/2025	08/15/2025
9d	Art Committee – no report	
9d	Building and Grounds Committee – 08/14/2025	08/15/2025
9d	Finance and Investment Committee – no report	
9d	Friends of the Library Liaison Committee – no report	
9d	Jeanette P. Myers Scholarship Selection Committee – no report	
9d	Partner Library Agreements Committee – no report	
9d	Personnel and Director's Evaluation Policy Committee – no report	
9d	Policy Committee – no report	
11a	Revisit Strategic Plan Conversation	08/15/2025
12a	2026 Library Calendar	08/15/2025
12b	2026-2027 Preliminary Budget	08/15/2025
12c	Library Design Project	08/15/2025
	<b><u>UNNUMBERED ITEMS</u></b>	<b><u>DATE DELIVERED</u></b>
	Strategic Plan Update	08/15/2025
	Marketing Report	08/15/2025
	Press Mentions	08/15/2025
	Youth Services Events Calendar	08/15/2025
	Adult and Teen Services Events Calendar	08/15/2025
	Dates for Library Board of Trustees	08/15/2025

**AGENDA**  
**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**Tuesday, August 19, 2025**  
**Regular Board Meeting**  
**7:00 P.M.**

**REGULAR AGENDA ITEMS**

1. Call to order of regular meeting
2. Request to remove items from the Consent Agenda for Discussion
3. MOTION to approve the order of items for the Regular and Consent Agendas
4. President's Verbal Report
5. Director's Verbal Report
6. Budget
  - a. Cash Disbursements
  - b. Monthly Revenues & Expenditures
7. MOTION to approve the remaining Consent Agenda items 8-9

**CONSENT AGENDA ITEMS**

8. Regular Board meeting minutes of July 15, 2025
- 8a. Special Board meeting minutes of July 31, 2025
9. Written Reports:
  - a. President Shane Spradlin
  - b. Director Tera Moon
  - c. Utility Reports
  - d. Committees:
    - i. Advocacy & Development
    - ii. Art
    - iii. Building & Grounds
    - iv. Finance & Investment
    - v. Friends of the Library Liaison
    - vi. Jeanette P. Myers Scholarship Selection
    - vii. Partner Library Agreements
    - viii. Personnel & Director's Evaluation
    - ix. Policy

**REGULAR AGENDA ITEMS**

10. Call to the public, communications
11. Unfinished Business
  - a. Revisit Strategic Plan Conversation
12. New Business
  - a. 2026 Library Calendar
  - b. 2026-2027 Preliminary Budget
  - c. Library Design Project
13. Discussion of items removed from the Consent Agenda
14. MOTION to approve any items removed from the Consent Agenda
15. Other
16. Next scheduled meeting: Tuesday, September 16, 2025
17. Adjournment

**Bloomfield Township Public Library****Cash Disbursements Comments****July 2025****New Vendors:**

- Howell Nature Center

**General Fund – Advance Checks:**

- Check #25013 made payable to Jennifer Taggart in the amount of \$52.90 was repayment for the purchase of program supplies.
- Check #25016 made payable to Consumers Energy in the amount of \$5,274.37 was payment for natural gas service for the period of 6/6-7/8.
- Check #25017 made payable to DTE Energy in the amount of \$22,681.31 was payment for electricity service for the period of 6/9-7/9.
- Check #25021 made payable to Deborah Smith in the amount of \$1,701.20 was reimbursement for conference expenses.
- Check #25033 made payable to United States Postal Service in the amount of \$9,000.00 was for a deposit in the library's bulk mailing permit account for mailing the print newsletter.

**General Fund – Regular Checks:**

- Check #25047 made payable to Bloomfield Township in the amount of \$373,894.76 was payment for two payrolls including FICA, health insurance, etc. This invoice also includes the Library's share of the annual subscription to BambooHR.
- Check #25048 made payable to Bloomfield Township in the amount of \$2,621.22 was payment for water and sewer service for the period 6/18-7/17.
- Check #25055 made payable to Farmington Community Library in the amount of \$5,680.27 was payment for two invoices: one for Metro Net dues and an annual subscription payment for CreativeBug; the second for a lost MeLCat item.

- Check #25056 made payable to Federal Paving, Inc. in the amount of \$29,660.00 was payment for pothole repairs, sealcoating, and restriping in the parking lot.
- Check #25060 made payable to Kanopy, Inc. in the amount of \$10,000.00 was an annual deposit payment for this online streaming service.
- Check #25067 made payable to Professional Grounds Service in the amount of \$8,260.28 was payment for two months of landscaping services.
- Check #25069 made payable to Recollect USA, Inc in the amount of \$6,250.00 was payment for a new online resource for local history materials.
- Check #25070 made payable to Rolls Mechanical in the amount of \$7,358.62 was payment for four invoices for work done in June and July for HVAC maintenance and repairs.
- Check #25072 made payable to S & P Global Market Intelligence LLC in the amount of \$11,180.40 was an annual payment for online resource NetAdvantage.
- Check #25073 made payable to Saline District Library in the amount of \$16.99 was payment for a lost MeLCat item.
- Check #25075 made payable to The Library Network in the amount of \$101,830.06 was payment for two invoices: one for new staff computers and the second for monthly internet service fee.
- Check #25080 made payable to Yeo & Yeo in the amount of \$27,000.00 was payment for the annual audit.

**Gift Fund - Advance Checks:**

- Check #5711 made payable to Nova Southeastern University in the amount of \$612.00 was payment for the Myers Scholarship.
- Check #5712 made payable to Oakland University - Cashier's Office in the amount of \$612.00 was payment for the Myers Scholarship.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
CHECK REGISTERS  
FOR THE MONTH OF JULY 2025**

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
<b>General Fund</b>				
<b>ADVANCE CHECKS:</b>				
25009	7/16/25	Mobility City of Southfield	016.01	485.00
25010	7/16/25	POSEIDON LAWN SPRINKLERS	016.01	1,300.50
25011	7/16/25	PTS Communications	016.01	78.00
25012	7/16/25	Scholastic Digital	016.01	1,259.00
25013	7/16/25	Jennifer Taggart	016.01	52.90
25014	7/22/25	AMAZON CAPITAL SERVICES	016.01	2,274.51
25015	7/22/25	AT&T	016.01	816.10
25016	7/22/25	CONSUMERS ENERGY	016.01	5,274.37
25017	7/22/25	DTE ENERGY	016.01	22,681.31
25018	7/22/25	FNBO	016.01	3,554.52
25019	7/22/25	██████████	016.01	315.00
25020	7/22/25	Elizabeth May	016.01	127.68
25021	7/22/25	Deborah Smith	016.01	1,701.20
25022	7/29/25	AT&T	016.01	160.36
25023	7/29/25	XFINITY	016.01	86.43
25024	7/29/25	PRINCIPAL LIFE INSURANCE COMPANY	016.01	931.93
25025	7/29/25	██████████	016.01	39.00
25026	7/29/25	TERMINIX PROCESSING CTR.	016.01	199.47
25027	8/6/25	AMAZON CAPITAL SERVICES	016.01	2,452.29
25028	8/6/25	APPLIED INNOVATION	016.01	2,105.51
25029	8/6/25	PETTY CASH - BTPL	016.01	230.02
25030	8/11/25	AMANDA CARROLL	016.01	111.63
25031	8/11/25	PTS Communications	016.01	78.00
25032	8/11/25	T MOBILE	016.01	60.40
25033	8/11/25	UNITED STATES POSTAL SERVICE	016.01	9,000.00
Total				<b>55,375.13</b>
<b>REGULAR CHECKS:</b>				
25034	8/11/25	AMERICAN PEST CONTROL	016.01	716.00
25041	8/11/25	ASCAP	016.01	448.21
25042	8/11/25	ASSA ABLOY ENTRANCES SYSTEMS	016.01	1,165.18
25043	8/11/25	NATIONAL AUDUBON SOCIETY	016.01	20.00
25044	8/11/25	AUGIES BUILDING SERVICES	016.01	12,744.95
25045	8/11/25	AUNALYTICS, INC.	016.01	2,922.30
25046	8/11/25	BAKER & TAYLOR, INC.	016.01	11,458.59
25047	8/11/25	BLOOMFIELD TOWNSHIP	016.01	373,894.76
25048	8/11/25	BLOOMFIELD TOWNSHIP	016.01	2,621.22
25049	8/11/25	BUTZEL LONG	016.01	58.50
25050	8/11/25	CBM LLC CHERRY LAKE PUBLISHING	016.01	1,008.64
25051	8/11/25	CENGAGE Learning Inc	016.01	764.17
25052	8/11/25	CINTAS CORPORATION	016.01	396.77
25053	8/11/25	DEMCO, INC.	016.01	771.28
25054	8/11/25	ENVISIONWARE, INC.	016.01	16.25
25055	8/11/25	FARMINGTON COMMUNITY LIBRARY	016.01	5,680.27
25056	8/11/25	FEDERAL PAVING, INC.	016.01	29,660.00
25057	8/11/25	HEALEY FIRE PROTECTION, INC	016.01	520.00
25058	8/11/25	INSTITUTE OF CONT. LEGAL EDUCATION	016.01	178.50
25059	8/11/25	IMPERIAL DADE	016.01	2,227.18
25060	8/11/25	KANOPY, INC.	016.01	10,000.00
25061	8/11/25	TOG Development, LLC / DBA LocalHop	016.01	4,484.00
25062	8/11/25	MICROMARKETING LLC	016.01	861.81
25063	8/11/25	MIDWEST TAPE	016.01	3,180.67
25064	8/11/25	OVERDRIVE	016.01	14,658.50
25065	8/11/25	PLANTE & MORAN, PLLC	016.01	1,700.00
25066	8/11/25	PRIORITY WASTE, LLC	016.01	448.38
25067	8/11/25	PROFESSIONAL GROUNDS SERVICE	016.01	8,260.28
25068	8/11/25	PROQUEST LLC	016.01	1,593.06
25069	8/11/25	Recollect USA, INC	016.01	6,250.00
25070	8/11/25	Rolls Mechanical	016.01	7,358.62
25071	8/11/25	ROSEN PUBLISHING	016.01	206.70
25072	8/11/25	S & P GLOBAL MARKET INTELLIGENCE LLC	016.01	11,180.40
25073	8/11/25	Saline District Library	016.01	16.99
25074	8/11/25	STANLEY STEAMER INTERNATIONAL INC.	016.01	1,507.00
25075	8/11/25	THE LIBRARY NETWORK	016.01	101,830.06

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
CHECK REGISTERS  
FOR THE MONTH OF JULY 2025**

<b>Check #</b>	<b>Date</b>	<b>Payee</b>	<b>Cash Account</b>	<b>Amount</b>
25076	8/11/25	THOMSON REUTERS- WEST	016.01	169.76
25077	8/11/25	TOWN SQUARE PUBLICATIONS, LLC	016.01	540.00
25078	8/11/25	UNIQUE MANAGEMENT SERVICES, INC.	016.01	620.55
25079	8/11/25	WT. COX INFORMATION SERVICES	016.01	40.00
25080	8/11/25	YEO & YEO	016.01	27,000.00
25081	8/11/25	AMERICAN PEST CONTROL	016.01	716.00
Total				<b><u><u>649,179.55</u></u></b>

**Gift Fund**

**ADVANCE CHECKS:**

5709	7/22/25	AMAZON.COM	012.03	115.33
5710	7/22/25	FNBO	012.03	180.25
5711	7/23/25	Nova Southeastern University	012.03	612.00
5712	7/23/25	OAKLAND UNIVERSITY - CASHIER'S OFFICE	012.03	612.00
5713	8/6/25	AMAZON.COM	012.03	875.29
5714	8/6/25	Nicole Gillies	012.03	40.00
5715	8/6/25	RANDY KAPLAN	012.03	800.00
Total				<b><u><u>3,234.87</u></u></b>

**REGULAR CHECKS:**

5716	8/11/25	BAKER & TAYLOR	012.03	262.31
Total				<b><u><u>262.31</u></u></b>

**Bloomfield Township Public Library  
FY 2025-2026 General Fund Budget**

PRESENTED: AUGUST 19, 2025 FOR THE MONTH OF: JULY 2025

ACCOUNT NAME	2025-2026		2025-2026		REVENUE/ EXPENSE YTD	% OF BUDGET YTD	Four Months 33.3% VARIANCE	
	ADOPTED BUDGET	AMENDED BUDGET	REVENUE	EXPENSE				
	AS OF MARCH 18, 2025	AS OF MARCH 18, 2025	CURRENT MONTH					
<b>Revenues</b>								
Taxes	\$9,889,601	\$9,889,601	\$49	(\$824)		-0.01%	(\$9,890,425)	*taxes collected Dec-Mar
Penal Fines	\$60,280	\$60,280	\$65,955	\$65,955		109.41%	\$5,675	
State Aid	\$46,000	\$46,000	\$24,345	\$48,078		104.52%	\$2,078	
Circulation Fines & Fees	\$8,500	\$8,500	\$976	\$3,199		37.63%	(\$5,301)	
Charges for Services	\$10,651	\$10,651	\$187	\$5,943		55.80%	(\$4,708)	
Photocopy Fees	\$651	\$651	(\$13)	\$1,143		175.61%	\$492	
Room Rental Fees	\$10,000	\$10,000	\$200	\$4,800		48.00%	(\$5,200)	
Investment earnings	\$881,488	\$881,488	(\$102)	\$216,665		24.58%	(\$664,823)	*market fluctuations
Interest/Dividends	\$881,488	\$881,488	(\$102)	\$188,260		21.36%	(\$693,228)	
Change in Asset Value	\$0	\$0	\$0	\$28,405		0.00%	\$28,405	
Miscellaneous	\$13,451	\$13,451	\$537	\$10,054		74.74%	(\$3,397)	
Miscellaneous Revenue	\$3,370	\$3,370	\$0	\$33		0.98%	(\$3,337)	
Library Shop	\$4,081	\$4,081	\$537	\$1,556		38.14%	(\$2,525)	
Café	\$6,000	\$6,000	\$0	\$0		0.00%	(\$6,000)	
Sale of Used Equip.	\$0	\$0	\$0	\$0		0.00%	\$0	
Transfers In	\$0	\$0	\$0	\$0		0.00%	\$0	
Federal Grants	\$0	\$0	\$0	\$0		0.00%	\$0	
Refunds/Rebates-Self Ins.Rx	\$20,000	\$20,000	\$0	\$8,464		42.32%	(\$11,536)	
<b>Total Revenues</b>	<b>\$10,929,971</b>	<b>10,929,971</b>	<b>\$91,948</b>	<b>\$349,070</b>		<b>3.19%</b>	<b>(\$10,580,901)</b>	*some sources come later
<b>Expenditures</b>								
Personnel	\$5,350,596	\$5,350,596	\$364,690	\$1,572,055		29.38%	(\$3,778,541)	
Salaries & Wages	\$3,465,842	\$3,465,842	\$256,325	\$991,575		28.61%	(\$2,474,267)	
Social Security	\$264,674	\$264,674	\$18,244	\$72,813		27.51%	(\$191,861)	
Employee Insurances	\$1,014,458	\$1,014,458	\$80,568	\$260,526		25.68%	(\$753,932)	
Unemployment Compensation	\$0	\$0	\$0	\$0		0.00%	\$0	
Retirement	\$605,622	\$605,622	\$9,552	\$247,141		40.81%	(\$358,481)	
Retiree Health Care - OPEB	\$0	\$0	\$0	\$0		0.00%	\$0	
Library Services	\$854,132	\$854,132	\$53,758	\$341,792		40.02%	(\$512,340)	*large annual payments
Electronic Serv.-Databases	\$232,408	\$232,408	\$18,659	\$115,997		49.91%	(\$116,411)	
Electronic Services-Skyriver	\$27,000	\$27,000	\$0	\$25,353		93.90%	(\$1,647)	
Books	\$323,908	\$323,908	\$22,322	\$104,938		32.40%	(\$218,970)	
Processing & Supplies	\$24,000	\$24,000	\$380	\$2,899		12.08%	(\$21,101)	
Periodicals/Docs/Ref. Serv.	\$69,650	\$69,650	\$408	\$41,558		59.67%	(\$28,092)	
Music	\$8,500	\$8,500	\$298	\$1,888		22.21%	(\$6,612)	
Audiobooks	\$77,623	\$77,623	\$6,949	\$28,159		36.28%	(\$49,464)	
DVD's	\$41,000	\$41,000	\$1,927	\$8,611		21.00%	(\$32,389)	
Accessibility Support Collection	\$10,043	\$10,043	\$0	\$1,450		14.43%	(\$8,593)	
Programming	\$40,000	\$40,000	\$2,815	\$10,941		27.35%	(\$29,059)	
Facilities & Equipment	\$1,219,519	\$1,219,519	\$70,313	\$406,009		33.29%	(\$813,510)	
Repairs/Maint. Supplies	\$65,000	\$65,000	\$2,499	\$12,355		19.01%	(\$52,645)	
Telephone	\$17,450	\$17,450	\$1,115	\$4,652		26.66%	(\$12,798)	
Building Insurance	\$65,842	\$65,842	\$0	\$66,866		101.56%	\$1,024	
Public Utilities	\$384,000	\$384,000	\$31,590	\$120,237		31.31%	(\$263,763)	
Building Maintenance	\$293,984	\$293,984	\$27,710	\$123,192		41.90%	(\$170,792)	
Equipment Maintenance	\$24,210	\$24,210	\$2,106	\$7,358		30.39%	(\$16,852)	
Grounds Maintenance	\$98,525	\$98,525	\$4,130	\$35,488		36.02%	(\$63,037)	
Computer System Maint.	\$254,508	\$254,508	\$1,144	\$35,767		14.05%	(\$218,741)	
Equipment	\$16,000	\$16,000	\$19	\$94		0.59%	(\$15,906)	
Other Operating Expenditures	\$2,983,695	\$2,983,695	\$159,058	\$405,172		13.58%	(\$2,578,523)	
Office/Computer Supplies	\$32,480	\$32,480	\$1,126	\$5,419		16.68%	(\$27,061)	
Postage	\$26,090	\$26,090	\$359	\$10,690		40.97%	(\$15,400)	
Professional Services	\$128,156	\$128,156	\$4,280	\$84,188		65.69%	(\$43,968)	
Projects	\$2,707,965	\$2,707,965	\$145,614	\$283,253		10.46%	(\$2,424,712)	
Staff Development/Travel	\$37,650	\$37,650	\$3,044	\$6,969		18.51%	(\$30,681)	
Printing & Publishing	\$30,050	\$30,050	\$0	\$5,602		18.64%	(\$24,448)	
Dues & Membership	\$14,224	\$14,224	\$4,625	\$8,645		60.78%	(\$5,579)	
Bank Expenses	\$4,720	\$4,720	\$0	\$0		0.00%	(\$4,720)	
Library Shop Expenses	\$2,000	\$2,000	\$10	\$407		20.37%	(\$1,593)	
Café Expenses	\$360	\$360	\$0	\$0		0.00%	(\$360)	
<b>Total Expenditures</b>	<b>\$10,407,942</b>	<b>\$10,407,942</b>	<b>\$647,818</b>	<b>\$2,725,029</b>		<b>26.18%</b>	<b>(\$7,682,913)</b>	
Fund Balance - Beginning	\$17,145,195	\$17,145,195		\$19,175,219				
Net revenue (expenditure)	\$522,029	\$522,029		(\$2,375,959)				
Fund Balance - Ending	\$17,667,224	\$17,667,224		\$16,799,260				

**Fund Balance Designations**

Nonspendable-Prepaid Expense	\$9,651	\$9,651		
Committed Fund Balance (is 8-months of operational expenditures amount)	\$5,133,318	\$5,133,318		
Assigned Fund Balance (\$482,971 is the compensated absences accrual, plus \$2,439,348 the OPEB obligation plus \$9,501,935 for capital improvements)	\$12,424,255	\$12,424,255		
Unassigned Fund Balance (is the unplanned emergency amount)	\$100,000	\$100,000		

\$16,799,260	Ending fund balance
\$52,851	AP Liabilities per trial balance
\$17,352,111	Total assets per trial balance
\$17,428,039	Asset Allocation per 7/25
\$4,000	Petty cash
(\$17,121)	Outstanding Flagstar Checks
\$17,414,918	Total

Bloomfield Township Public Library  
**FY 2025-2026 Gift Fund Budget**

PRESENTED: AUGUST 19, 2025      FOR THE MONTH OF: JULY 2025

Four Months 33.3%

ACCOUNT NAME	2025-2026 ADOPTED BUDGET AS OF MAR 18, 2025	2025-2026 AMENDED BUDGET AS OF MAR 18, 2025	REVENUE/ EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	VARIANCE
<b><u>Revenues</u></b>						
<b>Gift Income</b>	<b>\$500</b>	<b>\$25,393</b>	<b>\$0</b>	<b>\$29,893</b>	<b>117.72%</b>	<b>\$4,500</b>
Gift Revenue	\$0	\$25	\$0	\$25	100.00%	\$0
Friends of the Library	\$0	\$21,250	\$0	\$26,250	123.53%	\$5,000
Atkinson Trust	\$0	\$1,539	\$0	\$1,539	1.00	\$0
BTPL Endowment Fund/Amber Trust	\$0	\$0	\$0	\$0	0.00%	\$0
Myers Scholarship	\$500	\$1,724	\$0	\$1,224	71.00%	(\$500)
Smith Challenge Grant	\$0	\$0	\$0	\$0	0.00%	\$0
Fair Radom Garden's Endowment	\$0	\$855	\$0	\$855	100.00%	\$0
Library Director's Legacy Fund	\$0	\$0	\$0	\$0	0.00%	\$0
<b>Investment Earnings</b>	<b>\$200</b>	<b>\$200</b>	<b>\$0</b>	<b>\$648</b>	<b>323.79%</b>	<b>\$448</b>
<b>Miscellaneous Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>#DIV/0!</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$700</b>	<b>\$25,593</b>	<b>\$0</b>	<b>\$30,541</b>	<b>119.33%</b>	<b>\$4,948</b>
<b><u>Expenditures</u></b>						
<b>Library Services</b>	<b>\$75,589</b>	<b>\$92,989</b>	<b>\$3,602</b>	<b>\$26,951</b>	<b>28.98%</b>	<b>(\$66,038)</b>
<b>Facilities &amp; Equipment</b>	<b>\$34,382</b>	<b>\$38,232</b>	<b>\$0</b>	<b>\$3,345</b>	<b>8.75%</b>	<b>(\$34,887)</b>
<b>Other Operating Expenditures</b>	<b>\$52,224</b>	<b>\$55,842</b>	<b>\$1,437</b>	<b>\$17,220</b>	<b>30.84%</b>	<b>(\$38,622)</b>
<b>Total Expenditures</b>	<b>\$162,195</b>	<b>\$187,063</b>	<b>\$5,040</b>	<b>\$47,517</b>	<b>25.40%</b>	<b>(\$139,547)</b>
Fund Balance - Beginning	\$161,695	\$161,695		\$161,695		
Net revenue (expenditures)	(\$161,495)	(\$161,470)		(\$16,976)		
Fund Balance - Ending	\$200	\$225		\$144,719		

**Bloomfield Township Public Library**  
**Asset Allocation Summary**  
**July 2025**

**6b**

Fund	Type	Annual Yield	Date	Amount on Hand
<b>General Fund</b>				
	5th 3rd Checking (Ecommerce)	0.00%	7/31/2025	\$169,180.30
	Flagstar Public Funds Savings	3.40%	7/31/2025	\$223,603.78
	Flagstar Premier Public Entities Checking	0.45%	7/31/2025	\$230,818.64
	RBC Capital Cash/Money Market	0.85%	7/31/2025	\$48,358.33
	RBC Capital - Investments	4.73%	7/31/2025	\$16,756,077.83
	<b>Total General Fund</b>			<b><u>\$17,428,038.88</u></b>
Please see General Fund budget for notes on how this amount is earmarked				
<b>Gift Fund</b>				
	Huntington Public Fund Business Interest Checking	0.25%	7/31/2025	\$65,627.92
	Huntington CD (Charnov gift) - matures 11/04/2025	4.30%	7/31/2025	\$50,000.00
	Fifth Third Bank Business Standard Checking	0.00%	7/31/2025	\$17,867.43
	<b>Total Gift Fund</b>			<b><u>\$133,495.35</u></b>

<b>CFSEM</b>	<p>The following endowment funds are administered by the Community Foundation for Southeast Michigan (CFSEM). CFSEM maintains unilateral variance power and legal ownership of the endowment funds, and therefore, principal is not available to BTPL. Earnings are available for distribution to the Library for its operations at the discretion of CFSEM.</p>			
		<b>Updated 6/2025</b>		
	Jeanette P. Myers Memorial Scholarship Fund	12/31/2024		\$17,237.00
	Yvonne T. Atkinson Fund	12/31/2024		\$37,292.00
	Lawrence Smith and Isabel Francis Smith Challenge Grant Fund	12/31/2024		\$42,315.15
	BTPL Endowment Fund	12/31/2024		\$55,273.84
	Fair Radom Garden Endowment Fund	12/31/2024		\$21,269.00
	BTPL Director's Legacy Fund	12/31/2024		\$25,511.00
	<b>Total CFSEM holdings</b>			<b><u>\$198,897.99</u></b>

## Bloomfield Township Public Library

I move to approve monthly cash disbursements in the form of checks #25009-25081, #5709-5716 for a Grand Total of \$708,051.86

<b>General Fund Advance Checks</b>	<b>\$55,375.13</b>
<b>General Fund Expense Checks</b>	<b>\$649,179.55</b>
<b>Gift Fund Advance Checks</b>	<b>\$3,234.87</b>
<b>Gift Fund Expense Checks</b>	<b>\$262.31</b>
<b>For a Grand Total of</b>	<b><u>\$708,051.86</u></b>

Voided Checks are:

General Fund - 25034-25040, 25013, & 24916

Gift Fund - n/a

Gift fund proceeds for July 2025 were \$0.00

---

President

---

Vice President/Secretary

**PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

---

Bloomfield Township Public Library  
Oakland County, Michigan  
Tuesday, July 15, 2025  
Library Board Room

---

At 7:00 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Shane Spradlin.

Trustees Present: Keith Carduner, Dani Gillman, Judy Lindstrom, Joy Murray, and Shane Spradlin

Trustees Absent: Joan Luksik

Administration: Library Director Tera Moon; Assistant Library Director Katherine Bryant; Administrative Assistant Linden Godlove

Guests: Anna Pelepchuk, Circulation Department Head and SOC Representative

---

Upon discussion, a motion was made by Keith Carduner and seconded by Judy Lindstrom **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin*

*Nays: None*

**MOTION CARRIED**

**4. PRESIDENT'S VERBAL REPORT:**

President Shane Spradlin commented that the materials in the board packet reflect the amazing support of the community to this Library. While the staff and board are in the Library frequently and experience things from a close perspective, these materials reflect the greater community participation. This includes the annual report, the marketing report, and more. He remarked on over 700 participants in summer reading and the spectacular open rate of emails from the Library. It reflects how much the community appreciates the Library and he was pleased to see it.

**5. DIRECTOR'S VERBAL REPORT:**

Director Moon announced that new library card holders will be greeted with a series of informative emails filled with ways they can use their new library card. This initiative will start this week. Director Moon provided an overview of these emails, which include a welcome and ways to connect with the Library, links to downloadable resources, programs, spaces, and library services beyond the building.

On July 29-31, United for Libraries is offering their virtual conference for trustees, friends of the

library, and foundations. She provided an overview of this conference and encouraged trustees to consider attending. The Library of Michigan underwrites this, so it is free for trustees to attend.

On the north end of the campus, much of the landscaping has been removed. This area will be resodded and monitored for sogginess. To mitigate flooding, the best course of action seems to be to redo the parking lot, including adding additional water retention basins. There will be further review and discussion of the flooding issues at the next Building and Grounds committee meeting.

The Library Design Project is in the schematic design phase. During this phase important decisions about wall placement and building systems will be made. The Design Committee has met twice and reviewed draft floor plans including potential furniture placement. On August 14 at 9 a.m., the Building and Grounds committee meets to determine crucial steps in this process, including a review of the proposed changes with C2AE. At the August 19 board meeting, there will be another review, and the board will vote on whether to close out the schematic design process and move into design development. C2AE will meet with the Manager's Advisory Committee on July 23 to vet all these proposed changes.

Director Moon reported that library staff is forming an AI committee to explore generative AI as it relates to public libraries, as well as discuss providing transparency, creating policies, and more. The committee includes staff across departments and levels. These ideas will be presented to the Management Advisory Committee for further discussion.

## **6. BUDGET:**

- Trustee Joy Murray inquired about the additional roof repairs with Rewold and the status of the roof. The repair around the perimeter was successful, but additional repairs were done. More areas were discovered in need of repair that were not covered in the work done previously. This will also be further discussed in the Building and Grounds Committee meeting.
- Trustee Keith Carduner inquired about Milliman, Inc. Milliman is an actuarial firm that creates reports with calculations of the Library's OPEB liabilities as required by GASB. The calculations are needed for the auditors to complete the financial statements.
- Trustee Keith Carduner inquired about Plante and Moran, the firm supplying a contract accountant. The accountant assisted with audit preparation. In the future, charges should be minimal as less assistance is needed.
- President Spradlin commented on the new vendor section in the cash comments listing vendors.
- President Spradlin commented about the cancellation of a vendor and receiving a refund.
- President Spradlin suggested that non-management employees should not be included in the cash expenses report, regardless of the dollar amount of the expense.

- President Spradlin reviewed the general budget, remarking that the Library had \$10.9 million in revenues and \$10.4 million in expenses. The only item over budget at this point is the periodicals, due to the timing of that payment. Projects are under budget, and things are trending above the budget. He commented that the budget continues to be in good shape.

Upon discussion, a motion was made by Shane Spradlin, seconded by Joy Murray to **APPROVE MONTHLY CASH DISBURSEMENTS IN THE FORM OF CHECKS #24948-25008, #5697-5708 FOR A GRAND TOTAL OF \$594,364.37**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin*

*Nays: None*

### **REGULAR AGENDA:**

Nothing on the regular agenda.

### **10. Call to the public.**

Anna Pelepchuk, representing the SOC, provided an update on their activities.

### **11. UNFINISHED BUSINESS:**

#### **Review Staff Credit Card Procedures**

Director Moon reviewed the staff credit card procedures and answered the board's questions. President Shane Spradlin thought it all was transparent. All agreed no further review was necessary.

### **12. NEW BUSINESS:**

#### **12a. 2024/2025 Annual Report Discussion**

Assistant Director Katherine Bryant shared the Library's 2024-2025 Annual Report.

The Annual Investment Report was included for the board's review as required. This report compares our investment returns with the standard national average to reassure the Trustees that the Library is investing under relatively standard circumstances. This report requirement came about from PA 20 and is also cited in the Library Investment Policy.

The Library FY 2024-2025 Annual Report will be posted on the Library website.

Upon discussion, a motion was made by Dani Gillman, seconded by Judy Lindstrom to **ACCEPT THE LIBRARY ANNUAL REPORT AND ANNUAL INVESTMENT REPORT FOR FISCAL YEAR 2024/2025.** *A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin*

*Nays: None*

#### **12b. Strategic Plan Conversation**

The Library's current strategic plan was written and approved in 2022 for a three-year period with the potential to extend it. The goals are lofty, broad, and evergreen. Each month for the last three years, Assistant Director Katherine Bryant has written a memo for the board packet that reviews the goals and outlines the work that has been done to accomplish them. Staff

committees were formed around three specific goals and have worked steadily on activities that advance the goals.

We are in the third year of using the strategic directions as inspiration and working on the specific goals included in the plan. The work is just starting towards “reimagining use of library spaces for increased inclusion and flexibility” with the Library Design Project.

The Trustees discussed the existing strategic plan and its flexibility to continue. Most agreed that continuing the existing strategic plan for another year or two was an optimal plan. They decided to review it in more detail before the next board meeting and consider if it could be amended or adjusted to incorporate more future goals.

### **13. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA**

None removed.

### **15. OTHER:**

Trustee Judy Lindstrom reported that an article in the *New York Times* said that DVDs are popular again, but now with younger generations.

President Shane Spradlin remarked on the patron comments, including one that considered the process of reserving a study room to be too inconvenient. Another patron commented on the noise level in the Library. Director Moon said current study room software provides more equity, by enabling more people to reserve the study room remotely and for different times, which frustrates other patrons that are accustomed to using the rooms for prolonged periods.

She remarked that quiet and noisy spaces are a continual tension in this Library and every library. She is optimistic that the design project will further establish spaces for quieter activity and bustling, shared activities.

The next board meeting will be on Tuesday, August 19, 2025 at 7:00 p.m.

Two important meetings fall outside the regular monthly meeting schedule. On July 31 at 10:00 a.m., there is a budget review with Matt Whitty. On August 14 at 9:00 a.m. there is a Building and Grounds Committee meeting with the C2AE team.

At the request of President Spradlin, a motion was made by Shane Spradlin, seconded by Keith Carduner **TO ADJOURN THE MEETING AT 8:04 PM.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin*

*Nays: None*

Submitted by:



Joan Luksik, Board Secretary

**PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES**

---

Bloomfield Township Public Library  
Oakland County, Michigan  
Thursday, July 31, 2025  
Library Board Room

---

The special meeting of the Bloomfield Township Public Library Board of Trustees was held on Thursday, July 31, 2025, at the Library. The meeting was called to order by Shane Spradlin at 10:00 a.m.

**Present:** Trustees Keith Carduner (via Teams), Dani Gillman (via Teams), Judy Lindstrom, Joan Luksik, Joy Murray (via Teams), and Shane Spradlin (via Teams)

**Absent:** None

**Administration:** Director Tera Moon; Assistant Director Katherine Bryant; Finance Coordinator Kathy Wolosiewicz

**Guests:** Matt Whitty of Schwartz and Company

---

Upon discussion, a motion was made by Keith Carduner, seconded by Judy Lindstrom, **TO APPROVE THE ORDER OF ITEMS FOR THE SPECIAL AGENDA.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Murray, Spradlin*

*Nays: None*

**MOTION CARRIED**

**CALL TO THE PUBLIC:**

None present.

**UNFINISHED BUSINESS:**

No discussion at this time.

**NEW BUSINESS:**

***Library Investment Review***

Schwartz & Co. provided an overview of the Library's investments. Matt Whitty presented up to date information on the Library's investments.

***Meeting Minutes***

Upon discussion, a motion was made by Shane Spradlin, seconded by Joy Murray, **TO**

**APPROVE THE MINUTES FROM THE AUGUST 1, 2024, SPECIAL BOARD MEETING.**

*A vote was taken for approval of the motion.*

*Ayes: Carduner, Gillman, Lindstrom, Luksik, Murray, Spradlin*

*Nays: None*

**MOTION CARRIED**

The Board agreed that the minutes from this special board meeting should be approved at the next regular board meeting, on August 19, 2025, rather than waiting a year.

***Proposed 2026 Calendar***

The proposed 2026 calendar includes 12 total days closed to the public and two early closings. The Library would close early, at 5:30 p.m., on two evenings in 2026, including Thanksgiving Eve on Wednesday, November 25, and New Year's Eve on Thursday, December 31. It was proposed that the Library again remain closed on Sunday, May 25 (Memorial Day Weekend), and Sunday, August 31 (Labor Day Weekend), as well as on Sunday, July 5 (Independence Day Weekend). Previous years have shown that residents do not visit the Library in large numbers on Sundays near holidays. Sunday hours are in addition to library staff regular hours during the week so the impact on staff pay and schedules would be minimal. It was also proposed that Staff Development Day remain on Veterans Day, Wednesday, November 11, to avoid conflicting with early voting dates in early May. The Board did not have any concerns about the calendar.

***Budget Review – FY 2026/2027 Proposed Preliminary Budget***

Tera Moon explained that this is a work session to study and review the preliminary proposed budget. The public budget hearing will be held at the regular board meeting on Tuesday, August 19. She provided an overview of the FY 2026/2027 Preliminary Budget, as well as amendments to the current FY 2025/2026 budget. She reviewed the General Fund, the Gift Fund, and the capital improvements program. She expressed thanks to the Administration team, especially Finance Coordinator Kathy Wolosiewicz, and Department Heads for helping prepare and present this preliminary budget. She thanked the Trustees for their careful review and questions.

**OTHER:**

The next Library Board Meeting will be Tuesday, August 19 at 7:00 p.m. and the Myers Scholarship Awards will be presented at 6:30 p.m. Board meeting topics will include the preliminary proposed budget for FY 2026/2027, with today's suggested changes incorporated, and the schematic design for the library renovation. The Building and Grounds Committee meeting on August 14 will include an overview of the schematic design.

Meeting adjourned at 10:43 a.m.

Submitted By:



Joan Luksik, Secretary

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MONTHLY DIRECTOR'S REPORT**

**August 2025**

On Friday, August 8, the summer reading program concluded in colorful fashion with an afternoon of live music, outdoor art, and an indoor glow party! The Library was boisterous as readers of all ages danced, sang, and enjoyed a Kona Ice treat. This summer 828 residents signed up for summer reading, compared to 829 in 2024. Big thanks to Adult & Teen and Youth Services staff for planning such engaging and exciting ways to get the community into the Library and enthusiastic about reading.

The gardens are at their peak in August and this year is no exception. It is a pleasure to see how the gardens have grown and bloomed since they were first installed, including the gardens in memory of Virginia Smith, Peggy Cohen, Linda Herbst, and the golden dawn redwood in memory of Pam Williams. Two special garden tours are being conducted by Jim Slezinski, our master gardener from Goldner Walsh, on August 19 and 21. Such a phenomenal amenity for us to provide for the public AND enjoy ourselves!

The Library's fire suppression systems and fire and smoke warning systems were thoroughly tested by Healey Fire Protection and Vigilante Security Systems respectively. Both were found to be compliant.

*Respectfully Submitted,*

*Tera Moon, Library Director*

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT  
JULY 2025**

	2024		2025	
<b>COLLECTION</b>				
Book Collection:	231,902		226,980	
Media Collection:	49,274		50,370	
Total e-books:	18,807		47,048	
Overdrive:	15,607		16,932	
Total downloadable audiobooks:	9,540		10,158	
Materials Total:	309,523		334,556	
<b>CIRCULATION</b>				
Circulation Total:	60,069		59,957	
Bloomfield Township Circulation:	55,927		55,284	
Virtual Circulation Total:	14,673		16,475	
Circulation of Youth Materials:	20,739	†	21,136	
Circulation of Media:	7,228	†	6,941	
Circulation of Cranbrook passes:	195		267	
Self-Checkout machine use:	26,512	44.1%	14,960	25.0%
Library By Mail:	35	52 patrons	39	53 patrons
Mobile App	252		153	
<b>Building &amp; Equipment Usage</b>				
Door Count:	20,874	*	20,781	**
Gate Count:	22,628		22,631	
Meeting rooms by public:	21		13	
Meeting rooms by staff:	88		81	
<b>Virtual Use</b>				
Home page hits:	22,214		18,897	
e-book access:	4,664		5,054	
Audiobook access: (Overdrive)	3,591		3,973	
Magazine download access:	2,387		2,847	
Hoopla access:	4,031		4,601	
BTPL Mobile New Devices	150		82	
BTPL Mobile Launches	3,279		3,969	
<b>Library Computer Use</b>				
Resident Use	429		406	
Guest Use	290		365	
† Numbers were incorrect April-November. Numbers corrected January '25.				
* Library closed July 4 for Independence Day.				
** Library closed July 4 for Independence Day.				

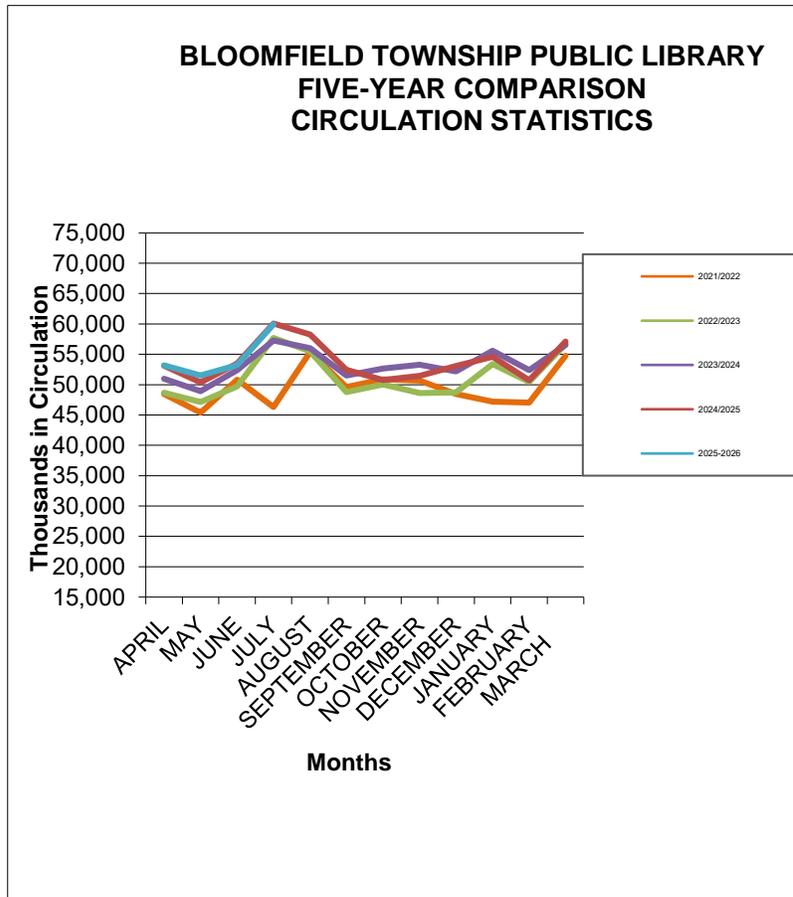
**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MONTHLY ACTIVITY REPORT  
JULY 2025**

	2024		2025	
<b>OUTREACH &amp; PROGRAMS</b>				
<b><i>New Patrons and Accounts</i></b>				
Township:	204		154	
Cranbrook:	2		2	
Total new patrons:	270		226	
<b><i>Adult Program Attendance</i></b>				
Staff-led:	12 events	161 attended	15 events	184 attended
Speaker-led:	0 events	0 attended	1 event	121 attended
Book clubs:	5 events	38 attended	6 events	50 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	6 events	287 attended	4 events	192 attended
Chamber Music Concert:	0 events	0 attended	0 events	0 attended
Bloomfield Historical Society:	0 events	0 attended	0 events	0 attended
<b><i>IT Program Attendance</i></b>				
Staff-led:	6 events	32 attended	3 events	12 attended
<b><i>Teen Program Attendance</i></b>				
Staff-led:	2 events	53 attended	3 events	72 attended
<b><i>Youth Program Attendance</i></b>				
Staff-led:	26 events	1,122 attended	29 events	1420 attended
Speaker-led:	4 events	281 attended	4 events	434 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	5 events	53 attended	5 events	47 attended
TOTAL:	66 events	2,027 attended	70 events	2532 attended
<b><i>Volunteers (total for the month)</i></b>				
Shop volunteers	8 people	71.00 hours	13 people	117.5 hours
Court appointed volunteers	1 person	29.00 hours	0 person	0 hours
Student volunteers	12 people	100.75 hours	10 people	53 hours
Department volunteers	0 people	0 hours	0 people	0 hours
<b><i>Patron Remarks</i></b>				
Patron comments:	7		7	
Ask BTPL:	6		7	
<b>DISPLAYS</b>				
Lobby	2025 Summer Reading Program, "Color Our World"			
Local History	Summer Reading			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
FIVE YEAR CIRCULATION**

8/11/2025

	<u>2021/2022</u>	<u>2022/2023</u>	<u>2023/2024</u>	<u>2024/2025</u>	<u>2025-2026</u>
APRIL	48,463	48,665	50,983	53,132	53,186
MAY	45,393	47,140	48,921	50,366	51,514
JUNE	50,843	49,706	52,369	53,502	53,237
JULY	46,304	57,694	57,272	60,069	59,957
AUGUST	55,372	55,485	55,983	58,270	
SEPTEMBER	49,604	48,792	51,492	52,429	
OCTOBER	50,855	50,032	52,652	50,768	
NOVEMBER	50,656	48,595	53,264	51,426	
DECEMBER	48,439	48,737	52,182	53,072	
JANUARY	47,195	53,373	55,573	54,590	
FEBRUARY	47,023	50,469	52,401	50,701	
MARCH	54,732	56,705	56,512	57,086	
<b>TOTAL</b>	<b>594,879</b>	<b>615,393</b>	<b>639,604</b>	<b>645,411</b>	<b>217,894</b>









## Libby

### Quarter One

### Quarter Two

	Apr-25		May-25		Jun-25		Jul-25		Aug-25		Sep-25	
	Titles	Copies	Titles	Copies	Titles	Copies	Titles	Copies	Titles	Copies	Titles	Copies
<b>Ebook</b>	35,310	97,747	35,378	98,011	35,348	98,922						
<b>Audiobook</b>	20,124	42,500	20,312	42,825	20,405	43,306						
<b>Magazine</b>	5,858	5,858	5,933	5,933	6,000	6,000						
<b>Total</b>	<b>61,292</b>	<b>146,105</b>	<b>61,623</b>	<b>146,769</b>	<b>61,753</b>	<b>148,228</b>						

#### Top Holds at End of Quarter

#### Top Holds at End of Quarter

- |  |       |    |  |
|--|-------|----|--|
| 1) Great Big Beautiful Life by Emily Henry | ebook | 1) |  |
| 2) The Nightingale by Kristin Hannah       | ebook | 2) |  |
| 3) Project Hail Mary by Andy Weir          | ebook | 3) |  |
| 4) Atmosphere by Taylor Jenkins Reid       | ebook | 4) |  |
| 5) My Friends by Fredrik Backman           | ebook | 5) |  |

### Quarter Three

### Quarter Four

	Oct-25		Nov-25		Dec-25		Jan-26		Feb-26		Mar-26	
	Titles	Copies										
<b>Ebook</b>												
<b>Audiobook</b>												
<b>Magazine</b>												
<b>Total</b>												

#### Top Holds at End of Quarter

#### Top Holds at End of Quarter

- |    |  |    |  |
|----|--|----|--|
| 1) |  | 1) |  |
| 2) |  | 2) |  |
| 3) |  | 3) |  |
| 4) |  | 4) |  |
| 5) |  | 5) |  |

## Press Reader Top Circulating Periodicals

<b>Apr-25</b>
The New York Times
The Economist
USA Today
<b>Jul-25</b>
<b>Oct-25</b>
<b>Jan-26</b>

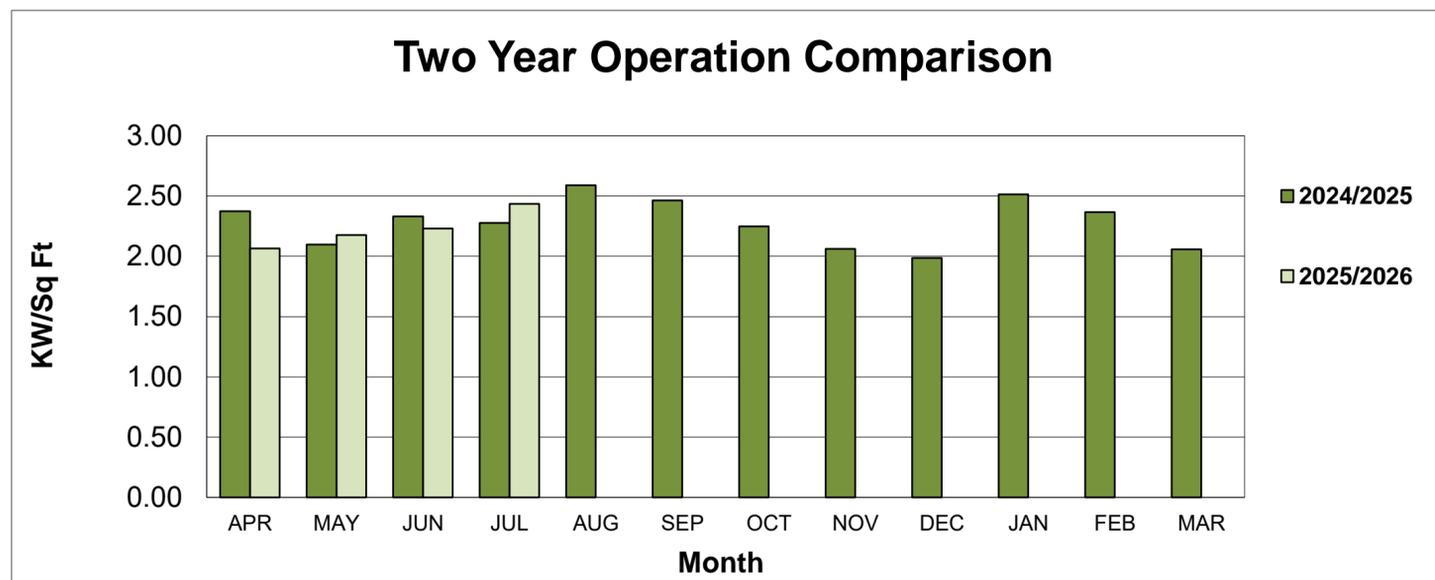
<b>May-25</b>
The New York Times
The Economist
USA Today
<b>Aug-25</b>
<b>Nov-25</b>
<b>Feb-26</b>

<b>Jun-25</b>
The New York Times
The Economist
Marca País Vasco
<b>Sep-25</b>
<b>Dec-25</b>
<b>Mar-26</b>

## Bloomfield Township Public Library Electricity Analysis

Building Area = 101,023 Sq ft.

TWO YEAR COST COMPARISON				CURRENT YEAR OPERATION					
Month	2024/2025	2025/2026	Difference	TOTAL KWH	COST/KWH	KWH/HR (24 x no. days per month)	KWH/SQ FT 101,023	COST/HR (24 x no. days per month)	COST/SQ FT. 101,023
APR	\$24,773.37	\$22,059.82	(\$2,713.55)	208,782	\$0.11	289.98	2.07	\$30.64	\$0.22
MAY	\$22,717.34	\$22,571.27	(\$146.07)	220,073	\$0.10	295.80	2.18	\$30.34	\$0.22
JUN	\$23,261.35	\$21,251.99	(\$2,009.36)	225,477	\$0.09	313.16	2.23	\$29.52	\$0.21
JUL	\$23,823.38	\$22,681.31	(\$1,142.07)	245,980	\$0.09	330.62	2.43	\$30.49	\$0.22
AUG	\$26,904.57		(\$26,904.57)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
SEP	\$25,039.95		(\$25,039.95)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
OCT	\$23,245.65		(\$23,245.65)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
NOV	\$20,336.42		(\$20,336.42)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
DEC	\$20,719.64		(\$20,719.64)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
JAN	\$22,893.63		(\$22,893.63)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
FEB	\$21,484.06		(\$21,484.06)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
MAR	\$21,923.92		(\$21,923.92)		#DIV/0!	0.00	0.00	\$0.00	\$0.00
			YTD Difference						
<b>TOTAL</b>	<b>\$277,123.28</b>	<b>\$88,564.39</b>	<b>(\$188,558.89)</b>						

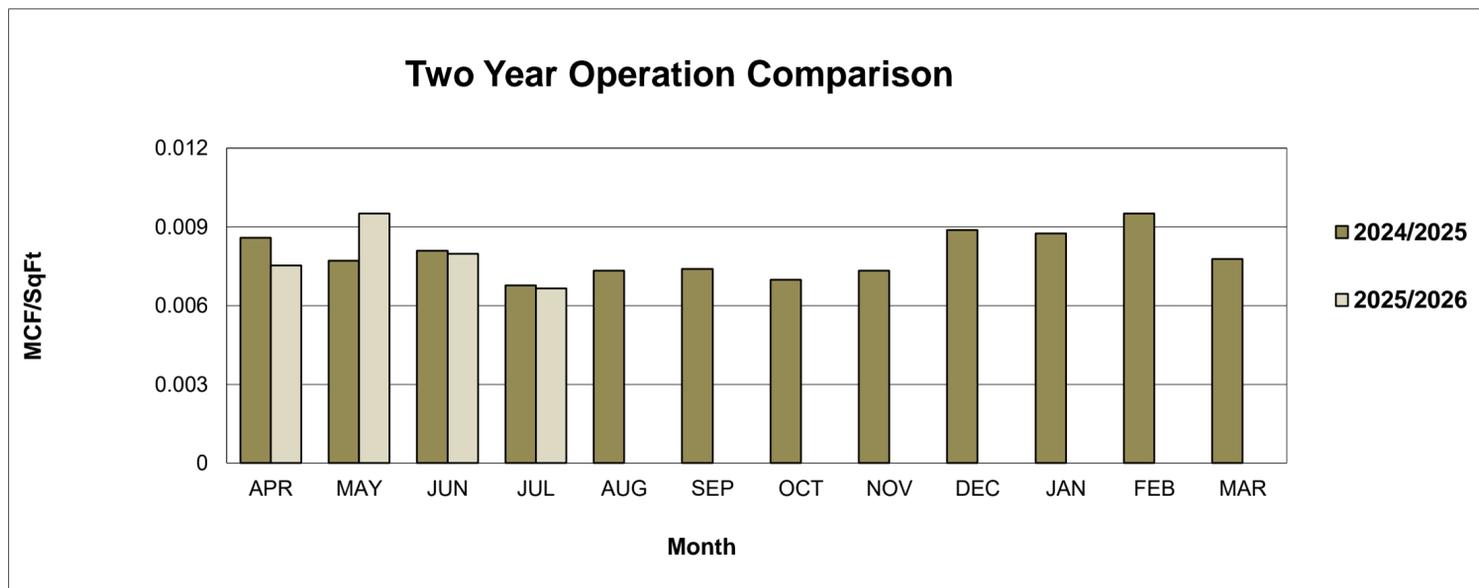
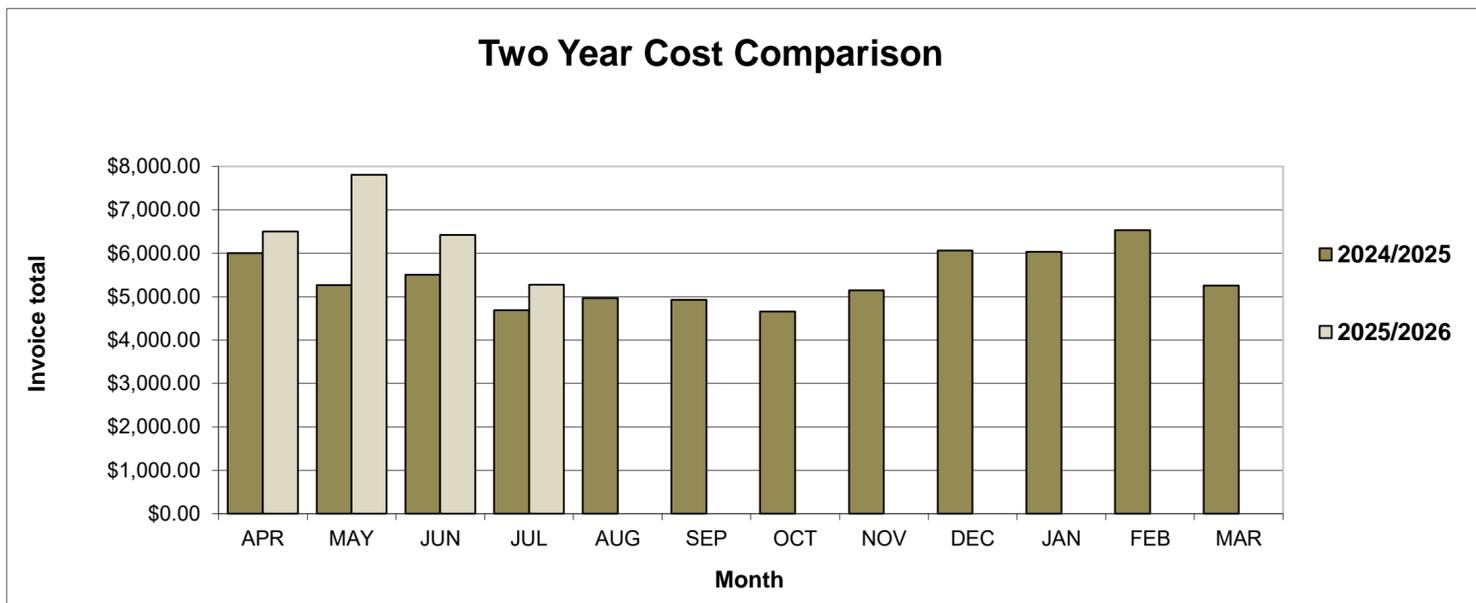


## Bloomfield Township Public Library Natural Gas Analysis

Building Area = 101,023

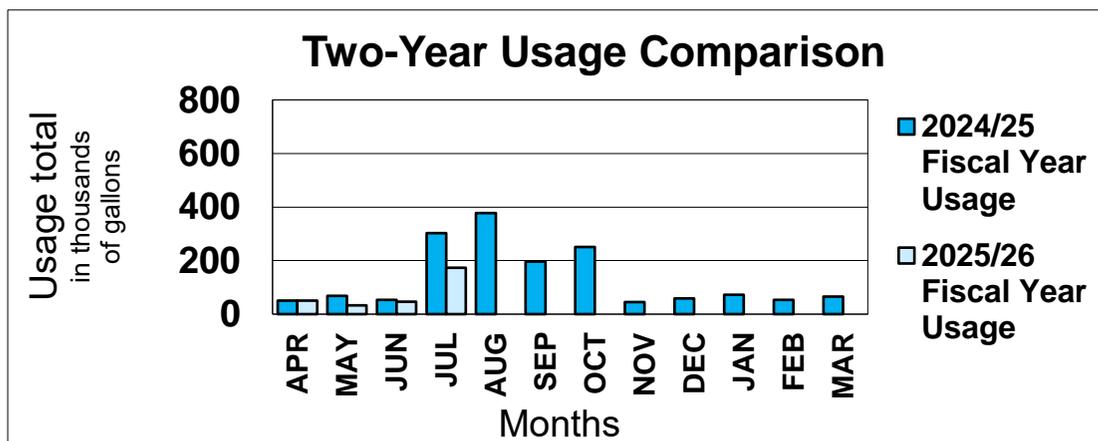
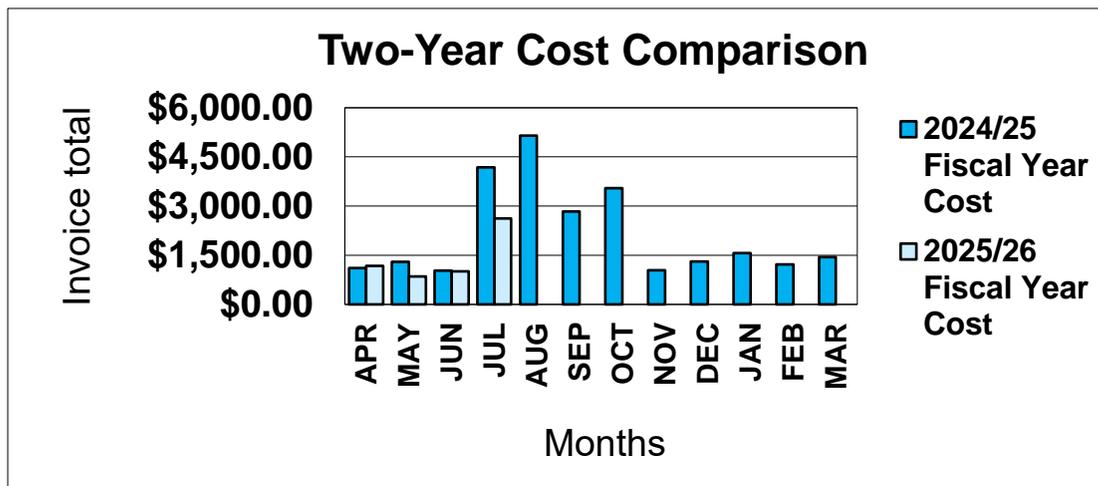
1 Cu. Ft. = 1000 BTU

TWO YEAR COST COMPARISON				OPERATION						
Month	2024/2025	2025/2026	Difference	MCF	COST/MCF	HOURS (24 x no.days per month)	MCF/HR	MCF/SqFt	\$/HR	\$/SqFt
APR	\$6,000.24	\$6,503.42	\$503.18	760.9	\$8.55	720	1.06	0.008	9.03	0.063
MAY	\$5,265.28	\$7,809.82	\$2,544.54	960.5	\$8.13	744	1.29	0.010	10.50	0.076
JUN	\$5,506.04	\$6,424.13	\$918.09	805.7	\$7.97	720	1.12	0.008	8.92	0.063
JUL	\$4,687.08	\$5,274.37	\$587.29	671.7	\$7.85	744	0.90	0.007	7.09	0.051
AUG	\$4,963.10		(\$4,963.10)		#DIV/0!	744	0.00	0.000	0.00	0.000
SEP	\$4,924.61		(\$4,924.61)		#DIV/0!	720	0.00	0.000	0.00	0.000
OCT	\$4,656.53		(\$4,656.53)		#DIV/0!	744	0.00	0.000	0.00	0.000
NOV	\$5,149.64		(\$5,149.64)		#DIV/0!	720	0.00	0.000	0.00	0.000
DEC	\$6,065.31		(\$6,065.31)		#DIV/0!	744	0.00	0.000	0.00	0.000
JAN	\$6,035.00		(\$6,035.00)		#DIV/0!	744	0.00	0.000	0.00	0.000
FEB	\$6,533.51		(\$6,533.51)		#DIV/0!	696	0.00	0.000	0.00	0.000
MAR	\$5,259.74		(\$5,259.74)		#DIV/0!	744	0.00	0.000	0.00	0.000
			YTD Difference							
<b>TOTAL</b>	<b>\$65,046.08</b>	<b>\$26,011.74</b>	<b>(\$39,034.34)</b>							



## Bloomfield Township Public Library Water Analysis

Month	2024/25 Fiscal Year Cost	2025/26 Fiscal Year Cost	Difference	2024/25 Fiscal Year Usage	2025/26 Fiscal Year Usage	Difference
APR	\$1,104.73	\$1,177.32	\$72.59	50	50	0
MAY	\$1,298.78	\$849.22	(\$449.56)	68	33	(35)
JUN	\$1,029.34	\$1,013.32	(\$16.02)	53	46	(7)
JUL	\$4,178.74	\$2,621.22	(\$1,557.52)	302	173	(129)
AUG	\$5,145.46		(\$5,145.46)	378		(378)
SEP	\$2,830.42		(\$2,830.42)	196		(196)
OCT	\$3,547.90		(\$3,547.90)	251		(251)
NOV	\$1,046.78		(\$1,046.78)	45		(45)
DEC	\$1,308.30		(\$1,308.30)	59		(59)
JAN	\$1,569.82		(\$1,569.82)	73		(73)
FEB	\$1,214.90		(\$1,214.90)	54		(54)
MAR	\$1,439.06		(\$1,439.06)	66		(66)
			YTD Difference			YTD Difference
<b>TOTAL</b>	<b>\$25,714.23</b>	<b>\$5,661.08</b>	<b>(\$20,053.15)</b>	<b>1,595</b>	<b>302</b>	<b>(1,293)</b>



## PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BUILDING AND GROUNDS COMMITTEE

---

The meeting of the Bloomfield Township Public Library Board of Trustees Building and Grounds Committee was held at 9:00 a.m. on Thursday, August 14, 2025.

**Trustees Present:** Keith Carduner (via Teams), Dani Gillman (via Teams), Judy Lindstrom, Joan Luksik, Joy Murray, and Shane Spradlin

**Trustees Absent:** none

**Administration:** Tera Moon, Library Director; Katherine Bryant, Assistant Director

**Guests:** Chloe Aalsburg (C2AE), Jenna Walker (Reed Walker Design Collective), Marie Arrington (C2AE), Dennis Jensen (C2AE), Tom Corliss (Facility Services Department Head), Brooke Hoskins (Adult and Teen Services Assistant Department Head), Lauren Catoni-Ellis (Youth Services Assistant Department Head)

Shane Spradlin called the meeting to order at 9:01 a.m. and turned it over to Tera Moon. Director Moon introduced all the attendees.

### LOWER-LEVEL WATER MITIGATION PROJECT

Director Moon reviewed the history of the lower-level water mitigation project. In 2023, a study was presented to this Committee. A plan to create an aboveground detention basin on the northeast corner of the grounds was considered, but it received conditional approval from Bloomfield Township that would only state that the project was for aesthetic purposes. A plan to install a pump was also considered, but it would have involved tearing up a section of the parking lot, which was not initially made clear. Director Moon recommended a complete reconstruction of the parking lot, including enhancing the existing water retention capability underneath the lot. With careful planning and thorough communication, the disruption could be managed to still provide library service during this project.

The Trustees discussed this project. They agreed that the conditional approval for the detention basin was concerning. Department Head Tom Corliss shared information about Oakland County stormwater capacity requirements. Trustees Judy Lindstrom, Keith Carduner, and Joan Luksik agreed to join a subcommittee to address the parking lot reconstruction and the landscaping on the north side of the grounds. The group agreed to work with Frank Rewold & Sons to pursue a feasibility study and cost opinion.

### LIBRARY DESIGN PROJECT

#### Schematic Design Presentation Review

Interior Designers Jenna Walker and Chloe Aalsburg led the group in an overview of the design process. The project is currently at the end of the schematic design phase, in which we need to approve the floor plan, including general placement of walls, plumbing, electrical, etc. The next phase will be design development, in which furniture, finishes, and equipment will be selected.

Jenna and Chloe discussed the engagement plan, the change management process, and the furniture process.

Jenna and Chloe shared the schematic design, starting with the big ideas of connecting to nature, building inclusive community, and embracing and honoring heritage. They reviewed the impacted spaces, then walked the Committee through the floor plans and finish plans, along with renderings of specific areas. The Trustees asked questions throughout the presentation to clarify various points and share feedback.

### **Schedule & Upcoming Meeting**

The design committee is looking at late 2026 through early 2027 for the construction to be done. Dennis Jensen shared the high-level cost estimate for the project. Trustee Spradlin asked for the slide deck to be sent after the meeting today.

Director Moon adjourned the meeting at 10:46 a.m.

**Next meeting:** Thursday, October 9, 2025 at 9:00 a.m. in the Board Room.

**MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
LIBRARY AMBASSADORS GROUP**

---

Bloomfield Township Public Library  
Oakland County, Michigan  
Tuesday, July 22, 2025  
Board Room  
7:00 p.m.

---

Trustees Present: Dani Gillman

Trustees Absent: Keith Carduner, Judy Lindstrom, Joan Luksik, Joy Murray, and Shane Spradlin

Administration: Director Tera Moon; Assistant Director Katherine Bryant; Administrative Assistant Linden Godlove

Guests: Bloomfield Township Residents: Russ Conner, Madeline Harris, Lawrence Irwin, Jane Kahan, Judith Kudla, Jim Labes, and Andy Saxe

**Updates from Library Director Tera Moon**

Director Moon welcomed the Ambassadors Group and thanked them for attending. The agenda is lighter this evening than some of the difficult subjects discussed at the April meeting.

Trustee Dani Gillman announced that the Annual Report Review is such a treat and so much has happened in a year. While there is so much uncertainty, the Library responds with flexibility.

Director Moon reported that IMLS funding is undetermined. The Library of Michigan and Michigan Library Association were trying to ensure that the state aid funding and funding for MeLCat were still in place. In the last update, the item for IMLS funding had been zeroed out. The state had decided for a flat level for state aid, which is what libraries receive based on a service population. The Library of Michigan and the Michigan Library Association are working to ensure funding is in place.

After the previous Ambassador Group, Laura Berg connected Administration with a representative from Midwest Tape, parent company of hoopla. This rep shared what is in place to try and keep AI content out of hoopla. Some of this AI content is summaries of books

without any indication in the description of its authorship. Bloomfield Township Public Library has formed a committee of staff to explore AI in public libraries, look at recommendations for the management group, and more. Many libraries are creating an AI policy.

The magazine *Neighbors of Bloomfield Hills* featured the Distracted Librarian podcast that four librarians have produced over the past year.

Director Moon announced that new library card holders will be greeted with a series of informative welcome emails filled with ways they can use their new library card. Director Moon provided an overview of these emails, which include a welcome and ways to connect with the Library, links to downloadable resources, programs, spaces, and library services beyond the building. This may be shared with current cardholders, perhaps with a “back to school” theme in September.

Summer Reading is going strong with around 800 participants. The theme is “Color Our World” and there is a lot of art-related programming.

The Strategic Plan end date is 2025 and the Library Board will decide if the plan will be extended, adjusted, or take another action. There is a goal of reimaging the use of library spaces, which will take time to accomplish.

### **Annual Report for FY 24/25**

Assistant Director Katherine Bryant shared the Library’s 2024-2025 Annual Report. It is posted on the Library website and available for review at the Welcome Desk. Highlights included the 60<sup>th</sup> Anniversary celebration, “Applause, Applause,” and early voting. The strategic plan goals were reviewed, including the staff participating in committees and working together to strengthen the Library. The Heart of the Community Award was given by BCTV. She shared an overview of youth, adult, and teen programs. Library outreach to the community, including collaboration with the schools, other libraries, BCTV, and the Bloomfield Historical Society, was a high note. For the presidential election, 9,000 voters came to vote early at the Library.

### **Library Design Project Update**

Director Moon shared an update on this project, which will start to gain momentum and be more visible. C2AE and a contract interior designer have been working with staff to determine what is wanted with public spaces. A lot of carpeting and furniture need to be refreshed. Major structures will not be built, but some structures may be put in place, while some walls could be removed. There will be a furniture fair for the public to try samples and provide feedback. Director Moon reviewed the proposed “big ideas.” The vending café may be moved to the magazine area. The holds shelf could be moved where the café has been. The Adult and Teen Services reference desk may be moved into a more central, visible area. The distance to the computer center is difficult for some visitors, so these may be relocated closer to the front of the building. A special programming room is wanted for Adult and Teen Services, who must compete with the public for meeting rooms for official library groups and clubs. There will be reflection rooms, as well as a nursing room, and a sensory room. There will be more quiet reading areas created, and other spaces will work with the activity level already occurring in

the Library. Other potential updates were shared. There will be a meeting with the leadership group and the designers tomorrow to discuss this further.

### **Questions and Open Discussion**

The ambassadors inquired about circulation in the last fiscal year and wondered how it compared to other libraries. This library is used differently than other community libraries, so it is difficult to make that comparison.

There were more discussions of AI and curiosity about education to the public, perhaps with expanded resources and educational opportunities at the Library.

The next meeting will be on October 28, 2025, at 7:00 p.m.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MEMORANDUM**

---

**TO:** Trustees

**FROM:** Tera Moon, Library Director

**DATE:** August 12, 2025

**SUBJECT:** Revisit Strategic Plan Conversation

At the July 15, 2025 regular monthly meeting, I asked you to consider the next direction for the Library's strategic plan. You asked for a month to think about it. We'll talk about this under "unfinished business."

I am including the memo I wrote last month and the one-page summary of the strategic plan. As happens each month, a detailed memo summarizing all the accomplishments of the plan are included in the packet toward the end.

Memo from last month:

*The Library's current strategic plan was written and approved in 2022 for a three-year period with the potential to extend it. The goals are lofty, broad, and evergreen. Each month for the last three years, Assistant Director Katherine Bryant writes a memo for the board packet that reminds us of the goals and outlines the work that has been done to accomplish them. Staff committees were formed around three specific goals after the staff selected them through a highly engaging process during Staff Development Day 2023 and have worked steadily on activities that advance the goals.*

*We are in the third year of using the strategic directions as inspiration and working on the specific goals included in the plan. We have accomplished a lot and I'm proud of the staff's hard work! Perhaps the most ambitious work is just starting toward "reimagining use of library spaces for increased inclusion and flexibility" with the Library Design Project. I am excited to see where this project takes us and what the Library looks and feels like when we are done.*

*At the July 15, meeting, I would like to hear your thoughts on the current plan, what has been accomplished, and I would like us all to agree on the direction of the plan for the next two to three years.*

# Bloomfield Township Public Library **STRATEGIC PLAN** 2023-2025



## Vision

The place to discover.

## Mission

We spark curiosity and imagination by connecting the community to resources, technology, and support.



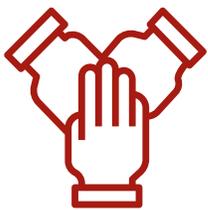
### Enhance Our Core

...to create responsive collections, functional and comfortable spaces, and seamless digital experiences.

Anticipate and develop collections in response to community needs that inform, entertain, and expand world view.

Reimagine use of library spaces for increased inclusion and flexibility.

Offer access to innovative technology resources, support, and education to provide robust digital experiences at all stages of life.



### Connect the Community

...with each other, with opportunities to be creative, and with new experiences.

Bring people together around diverse interests and thought-provoking topics.

Expand opportunities for people and groups to create and explore.

Deepen engagement with all community members by listening to and learning about needs.



### Build Organizational Capacity

...for strong operations, satisfying employment, and a collaborative culture.

Practice learning organization principles.

Update recruiting, hiring, on-boarding, and retention practices using a diversity, equity, and inclusion lens.

Cultivate a collaborative culture by focusing how we work together.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MEMORANDUM**

---

**TO:** Library Board of Trustees  
**FROM:** Tera Moon, Library Director  
**DATE:** August 12, 2025  
**SUBJECT:** Proposed 2026 Calendar

The proposed 2026 calendar includes 12 total days closed to the public and two early closings. The Library closes early two evenings in 2026, including Thanksgiving Eve on Wednesday, November 25, and New Year's Eve on Thursday, December 31. The Library will close at 5:30pm on both days. It was proposed that the Library again remain closed on Sunday, May 24, 2026 (Memorial Day Weekend), and Sunday, September 6, 2026 (Labor Day Weekend). Similarly, as July 4<sup>th</sup> falls on a Saturday, I am proposing to be closed on Sunday, July 5. Previous years have shown that residents do not visit the Library in large numbers on these Sundays near holidays. Sunday hours are in addition to library staff regular hours during the week so the impact on staff pay and schedules would be minimal. Staff Development Day has been moved to Veterans Day, Wednesday, November 11, 2026, to avoid conflicting with potential early voting dates in early May.

**ACTION NEEDED:** I move to approve the proposed 2026 Library calendar of holidays and closings as presented.

# Bloomfield Township Public Library

## ***Proposed 2026 Calendar***

### LIBRARY CALENDAR 2026 HOLIDAYS AND CLOSINGS

January 1	Thursday	CLOSED	*New Year's Day
January 19	Monday	open	Martin Luther King Jr. Day
February 16	Monday	open	Presidents' Day
April 1-9	Wednesday-Thursday	open	Passover
April 3	Friday	open	Good Friday +
April 5	Sunday	CLOSED	Easter Sunday
May 23	Saturday	open	Memorial Day Weekend
May 24	Sunday	CLOSED	Memorial Day Weekend
May 25	Monday	CLOSED	*Memorial Day Observance
June 19	Friday	open	Juneteenth
July 4	Saturday	CLOSED	*Independence Day
July 5	Sunday	CLOSED	Independence Day Weekend
September 5	Saturday	open	Labor Day Weekend
September 6	Sunday	CLOSED	Labor Day Weekend
September 7	Monday	CLOSED	*Labor Day
September 11-13	Friday-Sunday	open	Rosh Hashanah
September 20-21	Sunday-Monday	open	Yom Kippur
October 12	Monday	open	Indigenous Peoples' Day
October 12	Monday	open	Columbus Day Observance
November 11	Wednesday	CLOSED	*Staff Development Day +
November 11	Wednesday	CLOSED	Veterans Day
November 25	Wednesday	Closed at 5:30p.m.	Thanksgiving Eve
November 26	Thursday	CLOSED	*Thanksgiving Day
December 4-12	Friday-Saturday	open	Hanukkah
December 24	Thursday	CLOSED	*Christmas Eve
December 25	Friday	CLOSED	*Christmas Day
December 31	Thursday	Closed at 5:30p.m.	New Year's Eve

### **2027**

January 1	Friday	CLOSED	*New Year's Day
January 18	Monday	open	Martin Luther King, Jr. Day
February 15	Monday	open	Presidents' Day
March 26	Friday	open	Good Friday +
March 28	Sunday	CLOSED	Easter Sunday

+Floating holidays: Good Friday and Staff Development Day should be scheduled prior to the end of the fiscal year as approved by the supervisor. Staff Development Day is awarded if an employee attends the full day of Staff Development Day and the employee is eligible for holidays.

\*Library-approved paid holidays.

Daylight Saving Time begins: Sunday, March 8, 2026  
 Daylight Saving Time ends: Sunday, November 1, 2026

# Bloomfield Township Public Library

## ***Approved 2025 Calendar***

### LIBRARY CALENDAR 2025 HOLIDAYS AND CLOSINGS

January 1	Wednesday	CLOSED	*New Year's Day
January 20	Monday	open	Martin Luther King Jr. Day
February 17	Monday	open	Presidents' Day
April 13-20	Sunday-Sunday	open	Passover
April 18	Friday	open	Good Friday +
April 20	Sunday	CLOSED	Easter Sunday
May 24	Saturday	open	Memorial Day Weekend
May 25	Sunday	CLOSED	Memorial Day Weekend
May 26	Monday	CLOSED	*Memorial Day Observance
June 19	Thursday	open	Juneteenth
July 4	Friday	CLOSED	*Independence Day
August 30	Saturday	open	Labor Day Weekend
August 31	Sunday	CLOSED	Labor Day Weekend
September 1	Monday	CLOSED	*Labor Day
September 22-23	Monday-Tuesday	open	Rosh Hashanah
October 1-2	Wednesday-Thursday	open	Yom Kippur
October 13	Monday	open	Indigenous Peoples' Day
October 13	Monday	open	Columbus Day Observance
November 11	Tuesday	CLOSED	*Staff Development Day +
November 11	Tuesday	CLOSED	Veterans Day
November 26	Wednesday	Closed at 5:30p.m.	Thanksgiving Eve
November 27	Thursday	CLOSED	*Thanksgiving Day
December 15-22	Monday-Monday	open	Hanukkah
December 24	Wednesday	CLOSED	*Christmas Eve
December 25	Thursday	CLOSED	*Christmas Day
December 31	Wednesday	Closed at 5:30p.m.	New Year's Eve

### **2026**

January 1	Thursday	CLOSED	*New Year's Day
January 19	Monday	open	Martin Luther King, Jr. Day
February 16	Monday	open	Presidents' Day

+Floating holidays: Good Friday and Staff Development Day should be scheduled prior to the end of the fiscal year as approved by the supervisor. Staff Development Day is awarded if an employee attends the full day of Staff Development Day and the employee is eligible for holidays.

\*Library-approved paid holidays.

Daylight Saving Time begins: Sunday, March 9, 2025  
 Daylight Saving Time ends: Sunday, November 2, 2025



**Bloomfield Township Public Library**

# **Preliminary Budget**

**April 1, 2026 Through March 31, 2027**

**Trustees**

Shane Spradlin, President  
Judy Lindstrom, Vice President  
Joan Luksik, Secretary  
Keith Carduner  
Dani Gillman  
Joy Murray

**Director:**

Tera Moon



# **Preliminary Budget**

## **April 1, 2026 Through March 31, 2027**

### **Table of Contents**

Director's Budget Message .....	1-2
General Fund Budget .....	3
General Fund Public Hearing Motion.....	4
Gift Fund Budget .....	5
Gift Fund Motion .....	6
CIP Projects .....	7-8
General Fund FY 2025-2026 Amended Budget Detail .....	9-20
General Fund FY 2026-2027 Preliminary Budget Detail .....	21-32
Gift Fund Description of Accounts.....	33-35
Financial Forecast & Fund Balance Projection .....	36
Historical Analysis - SEV and Taxable Value History.....	37



## **FY 2026-2027 Preliminary Budget Public Hearing**

---

TO: Library Board of Trustees  
FROM: Tera Moon, Library Director  
DATE: July 31, 2025  
SUBJECT: Preliminary General Fund and Gift Fund Budgets for Fiscal Year  
April 1, 2026 - March 31, 2027

---

### **FY 2026-2027 Public Budget Hearing**

The enclosed packet is the August 19, 2025, Preliminary Budgets and Public Budget Hearing Motions for FY April 1, 2026 - March 31, 2027.

The purpose of the Public Budget Hearing is for the Bloomfield Township Public Library Board of Trustees to approve a Preliminary Budget, as required by statute, for the support and maintenance of the Bloomfield Township Public Library. The Preliminary Budget is forwarded to the Charter Township of Bloomfield offices with a request for full tax assessment of the 2.0 approved mills, adjusted by Headlee.

### **OVERVIEW OF FY 2025-2026 AMENDED BUDGET – GENERAL FUND**

The current FY 2025-2026 Adopted Budget has proposed amendments for the following:

- Library Services increased by \$8,986.00 with the addition of NewsBank online subscription.
- Facilities & Equipment increased by \$11,952.00 with the addition of Check Point Harmony Email. Additionally, the electric wheelchairs and ticketing software for Facility Services were added.
- Other Operating Expenditures increased 10.88% to adjust for a higher fee for the annual audit and the consulting services of Plante Moran.

In summary, operational revenues remained steady and operational expenditures increased by \$50,938. The total net surplus and fund balance reserves increased by \$471,090 in the current fiscal year.

### **OVERVIEW OF FY 2026-2027 PRELIMINARY BUDGET – GENERAL FUND**

The current FY 2025-2026 Amended Budget was used as a baseline budget to develop the FY 2026-2027 Preliminary Budget, updated for three (3) key assumptions: tax revenues, personnel costs and capital improvement projects (CIP). All remaining budget

line items were adjusted for any known material increases/decreases greater than \$5,000.

Taxable value projections were provided by Bloomfield Township as of July 2025. A 3.76% increase is projected in property taxes for the FY 2026-2027 Preliminary Budget.

As in years past, a 3% increase in wages was calculated. However, the Personnel Committee and Library Director will review in February 2026 and provide a recommendation for the March 2026 FY 2026-2027 Proposed Budget. Additionally, in 2024, Michigan adopted a schedule to raise the minimum wage an average of 6.25% each year through 2028. This impacts the lowest wages of the library's salary schedule and has a ripple effect through the salary ranges.

The CIP was reviewed and updated for current project considerations. The biggest project for 2026-2027 will be the Library Design Project. This will have a significant impact on the Library's fund balance. Currently, the Project is still in the design phase and a firm budget estimate is not available. A preliminary projection is in the ballpark of \$5 million. This number will be refined over the coming months while the 2026-2027 is prepared for review and adoption in March 2026.

In summary, operational revenues for the FY 2026-2027 Preliminary Budget are projected to increase by \$214,763 as compared to the current FY 2025-2026 Amended Budget, due to an anticipated increase in tax revenue. Total operating expenditures for the FY 2026-2027 are projected to increase by \$390,317 as compared to the current FY 2025-2026 Amended Budget, representing a 5.04% increase. Capital projects are anticipated to increase by \$3,007,000 primarily due to the Library Design Project. The projected \$2,711,464 decrease in net surplus over total operating and capital expenditures will decrease the library's estimated fund balance to \$14,934,821.

### **Gift Fund**

As in past years, the FY 2026-2027 Preliminary Gift Fund Budget does not assume revenue from gifts. Expenditures are expected to be completed within the current fiscal year, so no carry-over expenditures are shown in the Preliminary Budget. This budget does, however, recognize two revenue items: The Myers Scholarship payout from the Community Foundation for Southeast Michigan (CFSEM) and interest earned from the bank on any gifts received is budgeted for revenue. The Preliminary Gift Fund Budget will be approved by the Library Board, but it is not included in the Public Budget Hearing documents forwarded to Bloomfield Township.

### **Supplemental Budget Information**

Included in this packet are two (2) supplemental schedules:

- 1) The General Fund Balance Projection is provided for five years through FY 2029-2030. The projection shows a year-end fund balance of \$14,592,034 as of March 31, 2030.
- 2) The Taxable Value History schedule reports the trend in taxable values.

**Bloomfield Township Public Library  
General Fund Budget**

**FY April 1, 2025 - March 31, 2026 Amended Budget**

**FY April 1, 2026 - March 31, 2027 Preliminary Budget**

ACCOUNT NAME	2024-2025	2025-2026		2026-2027	Column 5 Col. 3 & 4 \$ DIF.	Column 6 Col. 3 & 4 % DIF.	Column 7 % OF TOTAL REV/EXP
	Column 1 ACTUALS AS OF MAR 31, 2025	Column 2 ADOPTED BUDGET AS OF MAR 18, 2025	Column 3 AMENDED BUDGET AS OF AUG 19, 2025	Column 4 PRELIMINARY BUDGET AS OF AUG 19, 2025			
<b>Revenues</b>							
<b>Taxes</b>	\$9,517,388	\$9,889,601	\$9,889,601	\$10,261,733	\$372,132	3.76%	92.08%
<b>Penal Fines</b>	\$60,788	\$60,280	\$60,280	\$62,088	\$1,808	3.00%	0.56%
<b>State Aid</b>	\$45,163	\$46,000	\$46,000	\$46,000	\$0	0.00%	0.41%
<b>Circulation Fees</b>	\$14,361	\$8,500	\$8,500	\$12,500	\$4,000	47.06%	0.11%
<b>Charges for Services</b>	\$12,725	\$10,651	\$10,651	\$12,652	\$2,001	18.79%	0.11%
Photocopy Fees	\$543	\$651	\$651	\$502			
Room Rental Fees	\$12,182	\$10,000	\$10,000	\$12,150			
<b>Investment earnings</b>	\$678,563	\$881,488	\$881,488	\$705,851	(\$175,637)	-19.93%	6.33%
Investment Earnings	\$539,356	\$881,488	\$881,488	\$705,851			
Change in Asset Value	\$139,207	\$0	\$0	\$0			
<b>Miscellaneous</b>	\$47,878	\$13,451	\$13,451	\$12,227	(\$1,224)	-9.10%	0.11%
Miscellaneous Revenue	\$2,828	\$3,370	\$3,370	\$3,327			
Library Shop Revenue	\$4,735	\$4,081	\$4,081	\$4,920			
Café Revenue	\$3,224	\$6,000	\$6,000	\$3,980			
Gain (loss) on Sale of Equipment	\$0	\$0	\$0	\$0			
<b>Federal Grants</b>	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%
<b>Refunds/Rebates-Self Insurance Rx</b>	\$37,091	\$20,000	\$20,000	\$31,683	\$11,683	58.42%	0.28%
<b>Total Revenues</b>	<b>\$10,413,958</b>	<b>\$10,929,971</b>	<b>\$10,929,971</b>	<b>\$11,144,734</b>	<b>\$214,763</b>	<b>1.96%</b>	<b>100.00%</b>
<b>Expenditures</b>							
<b>Personnel</b>	\$4,845,563	\$5,350,596	\$5,350,596	\$5,715,913	\$365,317	6.83%	70.21%
Salaries & Wages	\$3,183,095	\$3,465,842	\$3,465,842	\$3,558,256			
Social Security	\$237,844	\$264,674	\$264,674	\$272,129			
Employee Insurances	\$887,144	\$1,014,458	\$1,014,458	\$1,124,388			
Retirement	\$706,039	\$605,622	\$605,622	\$761,140			
Retiree Health Care - OPEB	\$8,600	\$0	\$0	\$0			
<b>Library Services</b>	\$789,041	\$854,132	\$863,118	\$863,118	\$0	0.00%	10.60%
Electronic Services-Databases	\$232,643	\$232,408	\$241,394	\$241,394			
Electronic Services-OCLC/SkyRiver	\$24,615	\$27,000	\$27,000	\$27,000			
Books	\$310,101	\$323,908	\$323,908	\$323,908			
Processing & Supplies	\$12,667	\$24,000	\$24,000	\$24,000			
Periodicals/Docs./Reference Services	\$58,352	\$69,650	\$69,650	\$69,650			
Music	\$4,832	\$8,500	\$8,500	\$8,500			
Audiobooks	\$79,409	\$77,623	\$77,623	\$77,623			
DVD's	\$28,431	\$41,000	\$41,000	\$41,000			
Accessibility Support Collection	\$3,723	\$10,043	\$10,043	\$10,043			
Programming	\$34,269	\$40,000	\$40,000	\$40,000			
<b>Facilities &amp; Equipment</b>	\$1,189,740	\$1,219,520	\$1,231,472	\$1,231,472	\$0	0.00%	15.13%
Repairs/Maintenance Supplies	\$61,075	\$65,000	\$65,000	\$65,000			
Telephone	\$12,355	\$17,450	\$17,450	\$17,450			
Building Insurance	\$65,842	\$65,842	\$65,842	\$65,842			
Public Utilities	\$367,869	\$384,000	\$384,000	\$384,000			
Building Maintenance	\$315,293	\$293,984	\$299,384	\$299,384			
Equipment Maintenance	\$19,638	\$24,210	\$24,210	\$24,210			
Grounds Maintenance	\$83,394	\$98,525	\$98,525	\$98,525			
Computer System Maintenance	\$251,776	\$254,508	\$261,060	\$261,060			
Equipment (Gen'l, Computer & Facility Svcs.)	\$12,498	\$16,000	\$16,000	\$16,000			
<b>Other Operating Expenditures</b>	\$244,178	\$275,730	\$305,730	\$330,730	\$25,000	8.18%	4.06%
Office/Computer Supplies	\$18,295	\$32,480	\$32,480	\$32,480			
Postage	\$27,199	\$26,090	\$26,090	\$26,090			
Professional Services	\$140,152	\$128,156	\$158,156	\$133,156			
Staff Development/Travel	\$18,636	\$37,650	\$37,650	\$37,650			
Printing & Publishing	\$22,854	\$30,050	\$30,050	\$30,050			
Dues & Membership	\$11,369	\$14,224	\$14,224	\$14,224			
Miscellaneous Expenses	\$5,673	\$7,080	\$7,080	\$57,080			
<b>Total Operating Expenditures</b>	<b>\$7,068,522</b>	<b>\$7,699,978</b>	<b>\$7,750,916</b>	<b>\$8,141,233</b>	<b>\$390,317</b>	<b>5.04%</b>	<b>58.76%</b>
<b>Net Operating Revenue/(Expenditures)</b>	<b>\$3,345,437</b>	<b>\$3,229,993</b>	<b>\$3,179,055</b>	<b>\$3,003,501</b>			
<b>Capital Projects</b>	<b>\$652,281</b>	<b>\$2,707,965</b>	<b>\$2,707,965</b>	<b>\$5,714,965</b>	<b>\$3,007,000</b>	<b>111.04%</b>	<b>41.24%</b>
<b>Total Operating &amp; Capital Expenditures</b>	<b>\$7,720,803</b>	<b>\$10,407,943</b>	<b>\$10,458,881</b>	<b>\$13,856,198</b>	<b>\$3,397,317</b>	<b>32.48%</b>	<b>100.00%</b>
<b>Fund Balance - Beginning</b>	<b>\$16,613,169</b>	<b>\$17,145,195</b>	<b>\$17,145,195</b>	<b>\$17,646,285</b>			
<b>Surplus/Deficit</b>	<b>\$532,026</b>	<b>\$522,028</b>	<b>\$471,090</b>	<b>(\$2,711,464)</b>	<b>(\$3,182,554)</b>		
<b>Fund Balance - Ending</b>	<b>\$17,145,195</b>	<b>\$17,667,223</b>	<b>\$17,646,285</b>	<b>\$14,934,821</b>			
Nonspendable - Prepaid Expenses	18,791	9,651	9,651	9,651			
Restricted - None	0	0	0	0			
Committed - 8 Month Fund Balance	5,649,038	5,147,277	5,147,277	5,394,155			
Assigned - Other Post Employment Benefits (OPEB) Funding	1,726,920	2,439,348	2,439,348	2,351,325			
Assigned - Capital Improvements	3,517,916	9,487,976	9,467,038	6,596,719			
Assigned - Compensated Absences	482,971	482,971	482,971	482,971			
Unassigned - Unplanned Emergencies	100,000	100,000	100,000	100,000			
<b>Totals</b>	<b>\$17,145,195</b>	<b>\$17,667,223</b>	<b>\$17,646,285</b>	<b>\$14,934,821</b>			

**Nonspendable:**

Amounts that cannot be spent because they are either (a) not in spendable form (inventory) or (b) legally or contractually required to be maintained in-tact.

**Restricted:**

.

**Committed:**

Amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

**Assigned:**

Amounts that are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. (In gov. funds other than General Fund, assigned fund balance represents the remaining

**Unassigned:**

The residual classification for the government's General Fund. It includes all spendable amounts not contained in the other classifications. (Should not be used in Gift or I&R Funds).

**Bloomfield Township Public Library  
PUBLIC BUDGET HEARING MOTION  
GENERAL FUND**

August 19, 2025

A Motion was made by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

- TO APPROVE ON A FUNCTIONAL AND TOTAL FUND BASIS THE **PRELIMINARY PROPOSED** GENERAL FUND BUDGET, AS ATTACHED, FOR FISCAL YEAR **APRIL 1, 2026 - MARCH 31, 2027**, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY:

**\$11,144,734**

**Revenues**

**\$13,856,198**

**Expenditures**

- FUND BALANCE RESERVES SHALL BE DECREASED BY :

**(\$2,711,464)**

**Surplus/Deficit**

THERE IS A PLANNED USE OF FUND BALANCE FOR CAPITAL PROJECTS INCLUDING THE LIBRARY DESIGN PROJECT.

- TO APPROVE ON A FUNCTIONAL AND TOTAL FUND BASIS THE **AMENDED** GENERAL FUND BUDGET, AS ATTACHED, FOR THE CURRENT FISCAL YEAR **APRIL 1, 2025 - MARCH 31, 2026**, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY.

**\$10,929,971**

**Revenues**

**\$10,458,881**

**Expenditures**

- FUND BALANCE RESERVES SHALL BE INCREASED BY :

**\$471,090**

**Surplus/Deficit**

THERE IS NO PLANNED USE OF FUND BALANCE.

Motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**Bloomfield Township Public Library**  
**Gift Fund Budget**  
**FY April 1, 2025 - March 31, 2026 Amended Budget**  
**FY April 1, 2026 - March 31, 2027 Proposed Budget**

ACCOUNT NAME	2024-2025	2025-2026		2026-2027	Column 5 Col. 3 & 4 \$ DIF.	Column 6 Col. 3 & 4 % DIF.	Column 7 % OF TOTAL REV/EXP
	Column 1	Column 2	Column 3	Column 4			
	ACTUALS AS OF MAR 31, 2025	ADOPTED BUDGET AS OF MAR 18, 2025	AMENDED BUDGET AS OF AUG 19, 2025	PRELIMINARY BUDGET AS OF AUG 19, 2025			
<b>Revenues</b>							
<b>Gift Income</b>	<b>\$118,529</b>	<b>\$500</b>	<b>\$29,893</b>	<b>\$500</b>	<b>(\$29,393)</b>	<b>-98.33%</b>	<b>71.43%</b>
Gift Revenue	\$6,818	\$0	\$25	\$0			
Friends of the Library	\$108,011	\$0	\$26,250	\$0			
Atkinson Trust	\$1,510	\$0	\$1,539	\$0			
BTPL Endowment Fund/Amber Trust	\$0	\$0	\$0	\$0			
Myers Scholarship	\$1,230	\$500	\$1,224	\$500			
Smith Challenge Grant	\$0	\$0	\$0	\$0			
Fair Radom Garden Endowment	\$826	\$0	\$855	\$0			
Library Director's Legacy Endowment	\$0	\$0	\$0	\$0			
<b>Investment Earnings</b>	<b>\$2,464</b>	<b>\$200</b>	<b>\$632</b>	<b>\$200</b>	<b>(\$432)</b>	<b>-68.37%</b>	<b>28.57%</b>
<b>Miscellaneous Revenue</b>	<b>\$134</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>\$120,993</b>	<b>\$700</b>	<b>\$30,525</b>	<b>\$700</b>	<b>(\$29,825)</b>	<b>-97.71%</b>	<b>100.00%</b>
<b>Expenditures</b>							
<b>Library Services</b>	<b>\$94,040</b>	<b>\$75,589</b>	<b>\$75,589</b>	<b>\$75,589</b>	<b>\$0</b>	<b>0.00%</b>	<b>46.60%</b>
Electronic Services - Adult	\$0	\$5,000	\$5,000	\$5,000			
Books - Adult	\$11,013	\$5,373	\$5,373	\$5,373			
Books - Youth	\$1,066	\$2,343	\$2,343	\$2,343			
Books - Reference	\$0	\$0	\$0	\$0			
Processing & Supplies	\$0	\$0	\$0	\$0			
Audiobooks - Adult	\$783	\$5,000	\$5,000	\$5,000			
Audiobooks - Youth	\$0	\$5,000	\$5,000	\$5,000			
DVD's - Adult	\$0	\$0	\$0	\$0			
DVD's - Youth	\$2,321	\$0	\$0	\$0			
Accessibility Support Collection-AS	\$122	\$0	\$0	\$0			
Accessibility Support Collection-YS	\$0	\$621	\$621	\$621			
Programs - Adult	\$16,987	\$17,712	\$17,712	\$17,712			
Programs - Youth	\$42,563	\$24,704	\$24,704	\$24,704			
Programs - Administration	\$19,186	\$9,836	\$9,836	\$9,836			
<b>Facilities &amp; Equipment</b>	<b>\$15,236</b>	<b>\$34,382</b>	<b>\$34,382</b>	<b>\$34,382</b>	<b>\$0</b>	<b>0.00%</b>	<b>21.20%</b>
Repairs & Maintenance	\$797	\$0	\$0	\$0			
Building Maintenance	\$0	\$0	\$0	\$0			
Equipment Maintenance	\$0	\$0	\$0	\$0			
Grounds Maintenance	\$9,568	\$15,457	\$15,457	\$15,457			
Computer Systems Maintenance	\$0	\$0	\$0	\$0			
General Equipment	\$2,683	\$18,746	\$18,746	\$18,746			
Computer Equipment	\$2,188	\$179	\$179	\$179			
Facility Service Equipment	\$0	\$0	\$0	\$0			
<b>Other Operating Expenditures</b>	<b>\$25,619</b>	<b>\$52,224</b>	<b>\$52,224</b>	<b>\$52,224</b>	<b>\$0</b>	<b>0.00%</b>	<b>32.20%</b>
Office Supplies	\$402	\$0	\$0	\$0			
Postage	\$0	\$0	\$0	\$0			
Consultant	\$0	\$0	\$0	\$0			
Staff Development/Travel	\$0	\$0	\$0	\$0			
Printing & Publishing	\$7,890	\$5,325	\$5,325	\$5,325			
Myers Scholarship	\$1,230	\$1,394	\$1,394	\$1,394			
Smith Challenge Grant	\$0	\$3,557	\$3,557	\$3,557			
Endowment Fund	\$3,228	\$0	\$0	\$0			
Atkinson Fund	\$2,455	\$1,637	\$1,637	\$1,637			
Fair Radom Garden Endowment	\$433	\$1,020	\$1,020	\$1,020			
Library Director's Legacy Endowment	\$0	\$0	\$0	\$0			
Transfer out to CFSEM	\$0	\$0	\$0	\$0			
Bank Service Charges	\$470	\$0	\$0	\$0			
Contingency - Designated	\$3,149	\$35,654	\$35,654	\$35,654			
Director's Discretionary	\$6,362	\$3,637	\$3,637	\$3,637			
Contingency - Undesignated	\$0	\$0	\$0	\$0			
<b>Total Expenditures</b>	<b>\$134,896</b>	<b>\$162,195</b>	<b>\$162,195</b>	<b>\$162,195</b>	<b>\$0</b>	<b>0.00%</b>	<b>100.00%</b>
<b>Fund Balance - Beginning</b>	<b>\$160,117</b>	<b>\$79,295</b>	<b>\$79,295</b>	<b>\$79,295</b>			
<b>Reserved Fund Balance</b>	<b>\$0</b>	<b>\$82,400</b>	<b>\$82,400</b>	<b>\$82,400</b>			
<b>Net Revenue / (Expenditures)</b>	<b>(\$13,903)</b>	<b>(\$161,495)</b>	<b>(\$131,670)</b>	<b>(\$161,495)</b>			
<b>Fund Balance - Ending</b>	<b>\$146,214</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>			
Nonspendable	\$0	\$0	\$0	\$0			
Restricted	\$146,214	\$200	\$200	\$200			
Committed	\$0	\$0	\$0	\$0			
Assigned	\$0	\$0	\$0	\$0			
Unassigned	\$0	\$0	\$0	\$0			
Totals	<b>\$146,214</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>			

**Nonspendable:**

Amounts that cannot be spent because they are either (a) not in spendable form (inventory) or (b) legally or contractually required to be maintained in-tact.

**Restricted:**

Amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

**Committed:**

Amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

**Assigned:**

other than General Fund, assigned fund balance represents the remaining amount that is not restricted or committed.)

**Unassigned:**

or I&R Funds.)

**Bloomfield Township Public Library  
PUBLIC BUDGET HEARING MOTION  
GIFT FUND**

August 19, 2025

A Motion was made by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

- TO APPROVE THE **PRELIMINARY** GIFT FUND BUDGET, AS ATTACHED, FOR FISCAL YEAR **APRIL 1, 2026 - MARCH 31, 2027**, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY:

**\$700**

**\$162,195**

**Revenues**

**Expenditures**

Motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**Bloomfield Township Public Library  
Capital Improvements Program**

Record #	Department (sort with filter)	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	2030-2031 Expenditure	Total Expenditure
24	Information Technology	AMH Upgrade	1	6	General Fund	Brand new AMH machine	\$0	\$140,000	\$9,000	\$0	\$0	\$0	\$149,000
38	Building	Automatic Door Openers	2	25	General Fund	Add Automatic door openers to Doors	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
15	Information Technology	AV Upgrade- Community Room	1	7	General Fund	Staff Conference Room AV Upgrade	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
40	Information Technology	Backup Server	1	10	General Fund	Backup Server	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
36	Admin	Bamboo HR	1	7	General Fund	HR Software	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$45,000
10	Building	Boiler & Chiller Replacement	1	25	General Fund	Replace 2003 & 2006 Aero boiler system (3 units) due to age. 10 year warranties + 2 boiler plate replacements.	\$0	\$0	\$0	\$3,000,000	\$0	\$0	\$3,000,000
37	Information Technology	Communico	1	7	General Fund	Room Reservation Software	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$39,000
6	Information Technology	Computer CPUs-Public	2	4	General Fund	Replace (60) public internet computers exceeding estimated useful lives.	\$0	\$60,000	\$0	\$60,000	\$0	\$0	\$120,000
7	Information Technology	Computer Monitors-Public	2	4	General Fund	Replace (60) public computer monitors exceeding estimated useful lives.	\$18,000	\$0	\$18,000	\$0	\$0	\$0	\$36,000
16	Admin	Consultation Fees for Strategic Planning Process	1	5	General Fund	Consulting fees for implementing the strategic planning process over the next 5 years.	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
25	Information Technology	Crowd Strike Falcon-Virus Protection Software	1	3	General Fund	Virus protection software.	\$0	\$0	\$12,500	\$0	\$0	\$0	\$12,500
42	Information Technology	Disaster Recovery Plan for IT	2	7	General Fund	Hire a consultant to draft a disaster recovery plan for IT systems.	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
35	Building	Door Access (Avigilon Alta ) annual fee	1	25	General Fund	Subscription for door access management software	\$6,000	\$6,000	\$600	\$6,000	\$6,000	\$6,000	\$30,600
13	Building	Door Access Emergency Maintenance	3	15	General Fund	Emergency door access repair.	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000
8	Building	Drainage Improvement	1	15	General Fund	Storm water management engineering & remediation.	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
34	Information Technology	DUO	1	7	General Fund	Mobile App - Two Factor Authentication	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$36,000
44	Information Technology	Emergency IT Equipment or Project	3	5	General Fund	Emergency IT Equipment or Project	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$40,000
4	Building	Flooring	3	15	General Fund	Replace current main level flooring (hallway, staff lounge, lobby) due to age and deterioration.	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$240,000
5	Furniture & Equipment	Furniture Replacement	3	20	General Fund	Replace facility furnishings due to age and deterioration.	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
9	Building	HVAC Emergency Repair	3	25	General Fund	Replacement / upgrade of A/C chilled water and heating / boiler components.	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$360,000
29	Information Technology	Ichrive Intranet Subscription	1	1	General Fund	Ichrive Intranet subscription.	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
28	Building	Library Design Project	1	20	General Fund	Renovating various spaces in the library building to adapt to changes in library use.	\$500,000	\$5,000,000	\$0	\$0	\$0	\$0	\$5,500,000
3	Information Technology	Mobile Computers for Lab	2	4	General Fund	(10-12) mobile computers for the computer lab will provide mobility for computer classes.	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000

**Bloomfield Township Public Library  
Capital Improvements Program**

Record #	Department (sort with filter)	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	2030-2031 Expenditure	Total Expenditure
30	Information Technology	New Firewall & Security Services	1	3	General Fund	Replace firewall & Cisco Umbrella ( or equivalent )	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
20	Information Technology	Office 365-Work From Home Solutions and Consulting	1	7	General Fund	Office 365 software and consulting for working from home & facility virtual services.	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$114,000
41	Information Technology	Phone System Upgrade	2	10	General Fund	Phone System Upgrade	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
11	Building	Plumbing & Electrical Emergency Maintenance	3	25	General Fund	Emergency plumbing & electrical repair.	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
45	Information Technology	ProofPoint	2	5	General Fund	ProofPoint	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
46	Building	Replace Skylights	2	25	General Fund	Replace Skylights	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
47	Building	Rerun Irrigation Telegraph	1	15	General Fund	Rerun Irrigation Telegraph	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
18	Admin	Reserve for Special Cleaning Services	2	1	General Fund	Special janitorial services outside of normal operations for deep cleaning. COVID deep cleaning incl.	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
17	Admin	Savannah/Orange Boy	1	7	General Fund	Email marketing software	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$39,000
14	Information Technology	Scheduler/Timesheet Software	1	7	General Fund	Subscription cloud-based software service for scheduling and timesheets. 120 employees @ \$4.00 per month. First year of implementation + cost of customized report.	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$36,000
1	Information Technology	Staff /Public Copiers	1	5	General Fund	Upgrade public copiers which have exceeded estimated useful lives and require more maintenance/repairs.	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
39	Information Technology	Staff Computer and Laptop Replacement	1	5	General Fund	Staff Computer and Laptop Replacement	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000
2	Admin	Staffing Study	1	5	General Fund	Professional consulting services to perform a staffing assessment study.	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
22	Facilities	Storm Sewer Maint	1	2	General Fund	Storm drain cleaning to remove pollutant sources and maintain the capacity of the storm pipes.	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$30,000
31	Information Technology	Switches	1	5	General Fund	Upgrading network infrastructure	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
21	Facilities	Terrace Paver Maint	1	3	General Fund	Periodic grouting/protective coating for outside terrace pavers.	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000
10	Building	Update parking lot	1	25	General Fund	Update parking lot including enhancing stormwater mediation	\$0	\$0	\$5,000,000	\$0	\$0	\$0	\$3,000,000
32	Information Technology	UPS replacement	1	5	General Fund	Uninterrupted power supply replacement for server room	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$30,000
23	Information Technology	VOIP-Telephone Licenses	1	3	General Fund	Telephone system VOIP licenses with 3 year term.	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$39,000
19	Information Technology	Website ADA Compliance Software	1	5	General Fund	Purchase ADA compliant analytical software for the website.	\$10,965	\$10,965	\$10,965	\$10,965	\$10,965	\$10,965	\$65,790
43	Information Technology	Wifi Access Point and Meraki Cloud Update	1	5	General Fund	Wifi Access Point and Meraki Cloud Update	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000

	\$1,842,965	\$5,714,965	\$5,479,065	\$3,424,965	\$324,965	\$314,965	\$15,101,890
CIP Expenditures - Gift Fund Budget	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CIP Expenditures - General Fund Budget	\$1,842,965	\$5,714,965	\$5,479,065	\$3,424,965	\$324,965	\$314,965	\$15,101,890

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND REVENUE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 - AMENDED BUDGET**

**TAXES**

**410.01 TAXES**

**DESCRIPTION:** Tax dollars assessed on the value of property in the township and collected by the township. The library is supported by three separate millages, all rolled back in accordance with the Headlee Amendment each year. The current taxes are one mill, approved in April 1963 and voted in perpetuity in August 1982, plus .7874 of one mill, approved in August 2002 in perpetuity. The first 1.0000 mill is now reduced by the Headlee Amendment to .6578. The second .7874 mill is now reduced by the Headlee Amendment to 0.7028. The third, approved in February 2024 for 10 years, is .5047.

**FORMULA:** Taxable value of property in the township multiplied by the mill calculated by the Township:

Using the 7/2024 Township generated 2025/2026 prediction of taxable value of \$5,339,003,040, and the Township generated Headlee rates reduced by -.35% Headlee roll back trend in 2024/2025. The first 1.0000 mill is now reduced by the Headlee Amendment to .6516. The second mill is now reduced by the Headlee Amendment to 0.6960. The third mill is .5047. Altogether, these mills total 1.8588 after rollback trends are applied. ( $\$5,339,003,040/1000 \times .0018588 = \$9,889,601 = 5.41\%$  growth rate).

**PENAL FINES**

**420.01 PENAL FINES**

**DESCRIPTION:** The 1963 Michigan Constitution readopted a provision from the 1908 Constitution which guarantees that all fines collected for violation of state penal laws are to be used exclusively for library purposes. Michigan has enacted statutes requiring that all fines collected for violations of the state penal laws be paid to the local county treasurer. The penal fines collected within each county are distributed in that county and are typically announced in early August each year.

**FORMULA:** Review two-year penal fine history of actual funds received. Use Census population to determine BTPL "share" of Oakland County penal fines. The 2020 population is 43,027.

**STATE AID**

**422.01 STATE AID**

**DESCRIPTION:** Since 1939, with the exception of FY 1940 and FY 1941, the State of Michigan has provided state aid grant assistance to Michigan public libraries. Under guidelines established by the Legislative Council, the public library filing a state aid application must meet all three guideline requirements: 1.) 3/10 mill local financial support, 2.) hours open, and 3.) certified personnel. After the public library files a state aid application and it is determined that guidelines are satisfied, the public library receives a state aid reimbursement based on a per capita amount. Per Public Act 89 of 1997, legislation authorizes a maximum level of \$0.50 as the per capita amount, but actual appropriations may be less than this amount.

Chart of Account Total	Budget Group Total
	9,889,601
9,889,601	
	60,280
60,280	
	46,000
46,000	

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND REVENUE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 - AMENDED BUDGET**

**FORMULA** : For August, review two-year history of actual State Aid received. For March, review state library budget October 1 and use confirmed rate per capita, plus indirect/swing aid to update budget. Each library fiscal year typically includes one-half of the prior year's and one-half of the current year's state aid payments. The 2020 population is 43,027.

**CIRCULATION REVENUE**

**430.01 FINES & FEES**

**DESCRIPTION**: Fines are collected from patrons by library staff when any materials are returned after their due date. Fees are collected from patrons for lost and damaged materials.

**FORMULA** : Review five-year history of actual fines and fees received. Review impact of any changes in circulation procedures.

Reflects a conservative estimate based the averaging of Fines and Fees revenue over the most recent two years.

**CHARGES FOR SERVICES**

**432.01 PHOTOCOPY FEES**

**DESCRIPTION**: These fees include net revenue from the photocopiers and public printers (after vending company collection fees) and fees collected from staff for printing and copying.

**FORMULA** : Review two-year history of actual fees received.

**435.01 ROOM RENTAL FEES**

**DESCRIPTION**: The library offers meeting rooms for rent to groups who have at least one member who is a library cardholder.

**FORMULA** : Review two-year history of actual fees received. Review impact of any significant changes in meeting room availability.

**INVESTMENT EARNINGS**

**664.01 INVESTMENT EARNINGS**

**DESCRIPTION**: Through careful investment of the taxes received in advance of need for the operating budget, interest on the fund balance is generated as revenue for the library.

**FORMULA** : Average rate of interest multiplied by total investments as of most recent reporting period of current fiscal year.

Reflects a conservative estimate based on FY 2024-2025 actual YTD receipts.

**665.01 CHANGE IN ASSET VALUE**

**DESCRIPTION**: Changes to market value expected on investments during the current fiscal year.

**FORMULA** : Budgeted only at year end due to uncertainty of changes

<u>Chart of Account Total</u>	<u>Budget Group Total</u>
	<b>8,500</b>
<b>8,500</b>	
	<b>10,651</b>
<b>651</b>	
	<b>10,000</b>
	<b>881,488</b>
<b>881,488</b>	
	-

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND REVENUE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 - AMENDED BUDGET**

The erratic amounts in this line do not allow for prediction.

**MISCELLANEOUS**

**460.01 MISCELLANEOUS REVENUE**

**DESCRIPTION:** Any other sources of revenue such as write-offs of outstanding checks, accounting declarations, and recycling.

**FORMULA:** Review two-year history of actual revenue received.

**462.01 LIBRARY SHOP REVENUE**

**DESCRIPTION:** Revenue received from the sale of items in the Library Shop.

**FORMULA:** Review two-year history of actual fees received.

**463.01 CAFÉ REVENUE**

**DESCRIPTION:** Revenue received from the sale of items in the Café.

**FORMULA:** Review two-year history of actual fees received.

**672.01 SALE OF USED EQUIPMENT**

**DESCRIPTION:** Revenue received from the sale of used library equipment.

**FORMULA:** Estimate of predicted equipment sale for year. This will also include revenue received from liquidation of existing furnishings.

No sale planned during the year.

**502.01 FEDERAL GRANTS**

**DESCRIPTION:** Federal Grants

**FORMULA:** None planned for this FY.

**687.01 REFUNDS/REBATES SELF INSURANCE Rx**

**DESCRIPTION:** Prescription drug discount received from self-insured health care insurance plan.

**FORMULA:** Refunds provided quarterly by Bloomfield Township.

<u>Chart of Account Total</u>	<u>Budget Group Total</u>
	13,451
3,370	
4,081	
6,000	
-	
	-
-	
	20,000
20,000	

**TOTAL ESTIMATED REVENUES**

**Fiscal Year April 1, 2025 - March 31, 2026**

**\$10,929,971**

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

**PERSONNEL**

<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
			5,350,596
<b>702.01 SALARIES AND WAGES</b>	3,465,842	3,465,842	
<b>DESCRIPTION:</b> Salaries for full-time, part-time, and substitute staff			
<b>FORMULA:</b> Personnel Expense Report (PER) by Department. Board approved positions and wage rates.			
Open Pay Range, Performance Based Compensation			
Pay rate increases TBD			
PA 152 80/20			
<b>715.01 SOCIAL SECURITY</b>	264,674	264,674	
<b>DESCRIPTION:</b> Federal Social Security and Medicare taxes on employee wages.			
<b>FORMULA:</b> Projected Wages (x) current tax rate (7.65%)			
<b>718.01 EMPLOYEE INSURANCES</b>	1,014,458	1,014,458	
<b>DESCRIPTION:</b> Includes part-time employees' health, disability, and life insurance; full-time employees' health, vision, dental, disability, and life insurance; retirees health and life insurance; all employees' workman's compensation insurance; and unemployment compensation. Health care costs for all full-time and 30 hr. part-time employees are partially funded by the employee. Also includes retiree Health Savings Plan contributions.			
<b>FORMULA:</b> Current year budget + projected estimate 4% increase.			
<b>722.01 RETIREMENT</b>	371,911	371,911	
<b>DESCRIPTION:</b> Defined benefit plan for full-time employees hired on or before 05/31/11. Defined contribution plan for full-time employees hired after 05/31/11.			
<b>FORMULA:</b> Personnel Expense Report (PER) by Department. Defined Benefit Plan wages (x) rate as provided by the Township = Annual Bond Obligation. Defined Contribution wages (x) rate (10%).			
Add'l funding for DB Pension-Actuarial Defined Contribution			
<b>723.01 RETIREE HEALTH CARE - OPEB</b>	-	-	
<b>DESCRIPTION:</b> Other post-employment benefits (OPEB) - contributions to Section 115 Trust for Retiree health care benefits plan for full-time employees hired on or before 05/31/11.			
<b>FORMULA:</b> Actuary determined funding of OPEB liability.			
			863,118
<b>LIBRARY SERVICES</b>			
<b>ELECTRONIC SERVICES - DATABASES</b>			
<b>831.01 ELECTRONIC SERVICES - ADULT &amp; TEEN</b>	188,026		
<b>DESCRIPTION:</b> Fees for electronic or computer access to information databases and services used by patrons and staff in Adult & Teen Services.			
<b>FORMULA:</b> Current year budget			
<u>FROM METRO NET</u>			
Ancestry.com	1,844		
Creative Bug	1,404		
Data Axle - ReferenceSolutions	4,584		
Gale Total	6,006		
Biography in Context			
History in Context US & World			
Legal Forms			
Literature Resource Center			
Science In Context			
Scribner's			
Twayne Author/Scribner Writers' Series			
Mango Languages	3,454		
Mango Languages- ASL	645		
<u>FROM MIDWEST COLLABORATIVE FOR LIBRARY SERVICE</u>			
Plunkett Online	3,604		
Morningstar Investment Research Center w/Remote access	7,509		
<u>FROM THE LIBRARY NETWORK</u>			
Brainfuse (+HelpNow/JobNow)	4,620		
Consumer Reports	2,029		
<u>DIRECT PURCHASES</u>			
Alexander Press - Music Online	1,854		

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
	Gale Health and Wellness	1,854		
	EBSCO - Fold3	1,804		
	EBSCO - NoveList, split with YS	5,453		
	GALE-Nat'l Geographic, incl kids version	1,349		
	Hoopla	60,048		
	Infobase Publishing-Writer's Ref. Ctr.	1,354		
	Kanopy	10,354		
	LinkedIn Learning	6,654		
	Newsbank: Access World News	8,485		
	Proquest	17,199		
	Newspaper Pkg. (NYT,WSJ,WPost, DFP)			
	Historical Detroit Free Press			
	Historical New York Times			
	Recollect	12,500		
	Standard & Poors/NetAdvantage	9,680		
	World Trade Press A-Z world travel	938		
	ValueLine	6,854		
	Zoobean (Beanstack) -split with YS	1,595		
	Unplanned additional costs	4,354		
<b>833.01</b>			<b>53,368</b>	
	<b>DESCRIPTION:</b> Fees for electronic or computer access to information databases and services used by patrons and staff in Youth Services.			
	<b>FORMULA:</b> Current year budget			
	<u>DIRECT PURCHASES</u>			
	Britannica ImageQuest	1,627		
	Book Fix	1,263		
	Brainfuse	1,785		
	Hoopla	34,500		
	Little Pim	2,391		
	National Geographic	675		
	World Book Suite	2,671		
	Workd Book E Books	716		
	Novelist Select	2,809		
	Zoobean (Beanstack)	837		
	Unplanned additional costs	1,000		
	LOTE	783		
	Scholastic Teachables	1,246		
	TALK	125		
	TumbleMath	940		
<b>832.01</b>	<b>ELECTRONIC CATALOG SERVICES - SkyRiver and OverDrive</b>		<b>27,000</b>	<b>27,000</b>
	<b>DESCRIPTION:</b> Fees for a specific electronic database used for the cataloging of materials.			
	<b>FORMULA:</b> Current year budget			
	SkyRiver	25,000		
	OverDrive	2,000		
	<b>BOOKS/MATERIALS</b>		<b>323,908</b>	
<b>941.01</b>	<b>BOOKS - ADULT &amp; TEEN</b>	<b>193,465</b>	<b>193,465</b>	
	<b>DESCRIPTION:</b> Circulating physically printed books and electronically produced books purchased for adults & teens.			
	<b>FORMULA:</b> Current year budget			
<b>943.01</b>	<b>BOOKS-YOUTH</b>	<b>121,828</b>	<b>121,828</b>	
	<b>DESCRIPTION:</b> Circulating and non-circulating physically printed books and electronically produced books purchased for youth.			
	<b>FORMULA:</b> Current year budget			
<b>944.01</b>	<b>BOOKS-REFERENCE</b>	<b>7,500</b>	<b>7,500</b>	
	<b>DESCRIPTION:</b> Non-circulating physically printed books and electronically produced books for the Adult & Teen Services collection.			
	<b>FORMULA:</b> Current year budget			
<b>945.01</b>	<b>MATERIALS-TECHNICAL SERVICES</b>	<b>100</b>	<b>100</b>	
	<b>DESCRIPTION:</b> Materials purchased to assist in cataloging.			
	<b>FORMULA:</b> Current year budget			
<b>946.01</b>	<b>MATERIALS-SYSTEMS</b>	<b>515</b>	<b>515</b>	
	<b>DESCRIPTION:</b> Materials purchased to assist in Systems work and training.			
	<b>FORMULA:</b> Current year budget			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

		<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
947.01	<b>MATERIALS-ADMINISTRATION</b>	500	500		
	<b>DESCRIPTION:</b> Materials purchased to assist Administration activities.				
	<b>FORMULA:</b> Current year budget				
969.01	<b>PROCESSING &amp; SUPPLIES</b>	24,000	24,000	24,000	
	<b>DESCRIPTION:</b> Costs associated with the processing of materials in order to make them available to patrons, including RFID circuits, labels, book jackets and media cases.				
	<b>FORMULA:</b> Current year budget				
	<b>PERIODICALS/DOCUMENTS/SERVICES</b>			69,650	
949.01	<b>PERIODICALS, NEWSLETTERS &amp; MICROFORMS</b>	56,000	56,000		
	<b>DESCRIPTION:</b> Subscriptions to magazines, newspapers and loose-leaf information services for the use of patrons.				
	<b>FORMULA:</b> Current year budget				
	Includes: WT Cox \$30,000, Press Reader \$6263, OverDrive \$5,400				
950.01	<b>REFERENCE SERVICES</b>		13,650		
	<b>DESCRIPTION:</b> Subscriptions to magazines, newspapers and loose-leaf information services for the use of patrons that includes electronic reference services which replicate the print.				
	<b>FORMULA:</b> Current year budget				
	Commerce Clearing House (CCH)	200			
	Financial Info Stock Guide	3,750			
	Institute for Continuing Legal Education(ICLE)	600			
	MorningStar (print)	\$750			
	RIA	200			
	ValueLine (print)	3,000			
	West	350			
	Unplanned additional services	4,800			
	<b>MUSIC</b>			8,500	
951.01	<b>ADULT</b>		8,000		
	<b>DESCRIPTION:</b> Sound recordings on compact disc and electronically downloadable music purchased by Adult & Teen Services for circulation.				
	<b>FORMULA:</b> Current year budget				
	Regular music purchases	8,000			
952.01	<b>YOUTH</b>		500		
	<b>DESCRIPTION:</b> Sound recordings on compact disc and electronically downloadable music purchased by Youth Services for circulation.				
	<b>FORMULA:</b> Current year budget				
	Regular music purchases	500			
	<b>AUDIOBOOKS</b>			77,623	
953.01	<b>ADULT</b>	60,210	60,210		
	<b>DESCRIPTION:</b> Books recorded on compact disc and MP3, book plus CD or cassette kits, and downloadable audio books purchased by Adult & Teen Services for circulation.				
	<b>FORMULA:</b> Current year budget				
954.01	<b>YOUTH</b>	17,413	17,413		
	<b>DESCRIPTION:</b> Books recorded on compact disc and MP3, book plus CD kits, Wonderbooks and downloadable audio books purchased by Youth Services for circulation.				
	<b>FORMULA:</b> Current year budget				
	<b>DVDS</b>			41,000	
955.01	<b>ADULT</b>	36,000	36,000		
	<b>DESCRIPTION:</b> DVD materials purchased by Adult & Teen Services for				
	<b>FORMULA:</b> Current year budget				
956.01	<b>YOUTH</b>	5,000	5,000		
	<b>DESCRIPTION:</b> DVD materials purchased by Youth Services for circ .				

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<i>FORMULA</i> : Current year budget				
<b>ACCESSIBILITY SUPPORT COLLECTION</b>			<b>10,043</b>	
<b>957.01 ADULT &amp; TEEN</b>	4,893	<b>4,893</b>		
<b>DESCRIPTION:</b> Print and non-print materials specific to ASC.				
<i>FORMULA</i> : Current year budget				
<b>958.01 YOUTH</b>	5,150	<b>5,150</b>		
<b>DESCRIPTION:</b> Print and non-print materials specific to ASC.				
<i>FORMULA</i> : Current year budget				
<b>PROGRAMMING</b>			<b>40,000</b>	
<b>961.01 ADULT &amp; TEEN</b>	17,000	<b>17,000</b>		
<b>DESCRIPTION:</b> Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
<i>FORMULA</i> : Current year budget				
All speakers, program-specific printing, incentives for participation, photo records of Adult and Young Adult programming.				
Major programs include:				
Concerts				
Summer Reading				
<b>962.01 YOUTH</b>	21,000	<b>21,000</b>		
<b>DESCRIPTION:</b> Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
<i>FORMULA</i> : Current year budget				
All speakers, program-specific printing, incentives for participation, photo records of Youth programming.				
Major programs include:				
Kindergarten Reader's Roundup				
Book Discussions				
Summer Reading				
Trick or Treat				
<b>964.01 ADMINISTRATION</b>			<b>1,500</b>	
<b>DESCRIPTION:</b> Funds to support activities of the Director or on behalf of the library as a whole for which speakers, presenters, or incentives for attendance are provided. Includes photo records, food, and printing for events.				
<i>FORMULA</i> : Current year budget				
All speakers, program-specific printing, incentives for participation, photo records of Administration - sponsored programming, Bloomfield Twp Open House, etc.	1,000			
Major programs include:				
community collaboration event				
community partnering for library-wide programs				
Volunteer reception and other volunteer expenses	500			
<b>965.01 SYSTEMS</b>	500	<b>500</b>		
<b>DESCRIPTION:</b> Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
<i>FORMULA</i> : Current year budget				
All speakers, program-specific printing, incentives for participation, photo records of Systems-sponsored programming.				
Major programs include:				
Hosting of Metro Net and technology events				
<b>FACILITIES AND EQUIPMENT</b>				<b>1,231,472</b>
<b>775.01 REPAIRS &amp; MAINTENANCE SUPPLIES</b>		<b>65,000</b>	<b>65,000</b>	
<b>DESCRIPTION:</b> This account is for the purchase of any type of building maintenance or building repair item. Includes items such as hardware, toilet tissue, hand towels and more.				

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<b>FORMULA</b> : Current year budget				
Lighting Repair Services	15,000			
HVAC replacement of parts & filters	17,500			
All other needs	32,500			
<b>850.01 TELEPHONE</b>		<b>17,450</b>	<b>17,450</b>	
<b>DESCRIPTION</b> : Telephone and cell phones services.				
<b>FORMULA</b> : Current year budget				
T-mobile Hotspots	2,300			
Emergency use cell phone	150			
Pay phone service for patrons	1,000			
ATT PRI lines for phone lines (with long distance)	14,000			
<b>910.01 BUILDING INSURANCE</b>	65,842	<b>65,842</b>	<b>65,842</b>	
<b>DESCRIPTION</b> : Annual payment to Bloomfield Twp for Building and Contents, Boiler & Machinery and Liability.				
<b>FORMULA</b> : Current year budget				
<b>UTILITIES</b>			<b>384,000</b>	
<b>921.01 ELECTRICITY</b>	269,000	<b>269,000</b>		
<b>DESCRIPTION</b> : Payments made for electricity.				
<b>FORMULA</b> : Average last two years' expense				
<b>922.01 NATURAL GAS</b>	80,000	<b>80,000</b>		
<b>DESCRIPTION</b> : Payments made for heat.				
<b>FORMULA</b> : Average last two years' expense				
<b>923.01 WATER</b>	35,000	<b>35,000</b>		
<b>DESCRIPTION</b> : Payments made for water.				
<b>FORMULA</b> : Average last two years' expense				
<b>930.01 BUILDING MAINTENANCE</b>		<b>299,384</b>	<b>299,384</b>	
<b>DESCRIPTION</b> : Includes contracts for janitorial service, trash removal, exterminator, mechanical maintenance.				
<b>FORMULA</b> : Current year budget				
Boiler inspection State fees	400			
Incidentals/fines for Boilers	120			
Boiler & chilled water treatment services	4,000			
Carpet cleaning maintenance	20,000			
YS-Storytime carpets & carpet square cleaning	650			
Pest Control Svcs.	2,200			
Cleaning - general	153,300			
Auto-door maint contract & parts replacement	4,237			
Elevator Maintenance Agreement	3,264			
Elevator Category 1 No-load Safety Test	2,000			
Fire Suppression System service agreement	6,000			
Fire extinguisher recharge	2,000			
Flag service	910			
Generator contract & emergency service	2,700			
Siemens Automation - repair service & tech support	5,000			
HVAC - annual contract fee	17,800			
Lift Station Pump maintenance	5,400			
Security system - alarm monitoring	24,000			
Potable water system back flow inspection	1,335			
Solid Waste removal service	3,864			
Window Cleaning - annual	6,000			
WON door and lobby gate maintenance	1,500			
Unplanned conditions & repair needs	5,000			
Furniture/Chair cleaning	7,160			
Cintas matting and towel service	1,500			
Roof Maintenance Contract	4,800			
Water Filters - Appliances	600			
Humidifier Cansiters - Annual	5,000			
MSDSOnline ( 3 year contract ) -Annual	3,244			
Mobility City	5,400			
<b>933.01 EQUIPMENT MAINTENANCE</b>		<b>24,210</b>	<b>24,210</b>	
<b>DESCRIPTION</b> : Contracts for telephone system, copying/microform equipment maintenance, postage meter.				
<b>FORMULA</b> : Current year budget				
CBS copier vending	4,000			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
	Postage meter rental, maintenance and fees	2,390		
	Work area and public copiers	13,000		
	Microfilm reader (A&TS request) 1-yr contract	600		
	Eco-Smart Auto, repair disc, repair/cleaner warranty.	520		
	Tech Logic Spare Parts for AMH	1,700		
	Tel Systems AV equipment replacement	2,000		
<b>935.01</b>	<b>GROUNDS MAINTENANCE</b>		<b>98,525</b>	<b>98,525</b>
	<b>DESCRIPTION:</b> Contracts for lawn and landscape maintenance and snow removal as well as other costs associated with grounds.			
	<b>FORMULA:</b> Current year budget			
	PGS - Lawn/Snow/Mulch/Weeding	52,000		
	Goldner Walsh - Gardens	24,000		
	Poseidon - Irrigation	1,700		
	American Pest - Arborist Svcs.	10,000		
	New Tree Plantings	3,825		
	Unplanned grounds maintenance	7,000		
<b>936.01</b>	<b>COMPUTER SYSTEM MAINTENANCE</b>		<b>261,060</b>	<b>261,060</b>
	<b>DESCRIPTION:</b> Maintenance contracts for library catalog and circulation system, printers and PCs, as well as software, software licenses and software upgrades.			
	<b>FORMULA:</b> Current year budget			
	Adobe Creative Suite Subscription	4,000		
	Baker&Taylor - The Content Café	2,300		
	Baker&Taylor Titlesource360 (TS request)	2,840		
	Barracuda Web Filter - YS Internet filtering soft/hardware	3,500		
	Box Solutions intranet connect maintenance	3,400		
	Checkpoint: Email Harmony	4,200		
	Cisco equipment maintenance contract	6,820		
	Comcast - digital receivers	1,000		
	Comcast - high speed modem subscription	1,000		
	Envisionware Mobile Printing Subscription	725		
	Envisionware annual maintenance	14,000		
	Graphic Science Digitalization Station Maint.	590		
	Godaddy SSL certificaion for site license: includes Vega, WebPac, Outlook, etc.	1,500		
	Siemens HVAC Building Automation System Tech Support (Facilities request)	14,006		
	Innovative Vega subscription/Sierra Cloud Hosting	55,455		
	Innovative maintenance contract	77,670		
	Innovative Mobile	6,000		
	MaintainX	2,352		
	OCLC EZProxy Hosting	3,111		
	Sage 50 Accounting upgrade and maintenance	3,000		
	Sage 50 FAS Inventory SupportPlus contract	3,000		
	Techlogic AMH sorting system maintenance (Circ request)	22,000		
	TLN - Deep Freeze, pub. web browser license, & Microsoft Live	4,000		
	Payflow Ann'l Fee & Mo. Fee	1,100		
	Barracuda Archiver	1,200		
	WP Engine Web Hosting \$115x12	1,400		
	Streamyard	250		
	Backup Veeam Subscription with Spam Filter	9,600		
	Wordpress pluggins	1,500		
	Sked Social	750		
	HANS - VOIP Phone System	1,693		
	Vimeo subscription	599		
	Virtual Meeting Room Software - Zoom	2,000		
	Local Hop	4,500		
	<b>EQUIPMENT</b>		<b>16,000</b>	
<b>981.01</b>	<b>GENERAL EQUIPMENT</b>		<b>2,500</b>	
	<b>DESCRIPTION:</b> Furnishings or equipment purchased for the library which cost more than \$1,000 and are not believed to be a recurring expense such as desks, chairs, storage units, library shelving, display units, copiers and similar furnishings and equipment.			
	<b>FORMULA:</b> Current year budget			
	Director's Discretionary	2,500		
<b>982.01</b>	<b>COMPUTER EQUIPMENT</b>		<b>13,500</b>	

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

		<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<b>DESCRIPTION:</b> Computer furnishings or equipment purchased for the library which cost more than \$100.00 and are not believed to be a recurring expense.					
<b>FORMULA:</b> Current year budget					
	Batteries for meeting room equipment	200			
	Computer Equipment	10,000			
	Hazardous equipment disposal	300			
	Headset replacement	1,000			
	Printer replacement for staff	2,000			
					<b>305,730</b>
<b>OTHER OPERATING EXPENDITURES</b>					
<b>727.01</b>	<b>OFFICE SUPPLIES</b>		<b>32,480</b>	<b>32,480</b>	
<b>DESCRIPTION:</b> Internal office supplies, such as paper, pens, etc., library card bar codes, cash register tapes and similar supplies used by Circulation; laser printer cartridges and desktop printer cartridges for staff printers; paper for public copiers.					
<b>FORMULA:</b> Current year budget					
	Copier paper for work area and public, Laser and other desk printer cartridges for staff and public, Film for new employee photos and other miscellaneous office supplies	25,300			
	Copier cards	2,400			
	Eco-Smart supplies, pads, polishes + % increase	800			
	Circulation Dept. - Receipt paper	3,980			
<b>728.01</b>	<b>POSTAGE</b>		<b>26,090</b>	<b>26,090</b>	
<b>DESCRIPTION:</b> Postage for daily metered mail .					
<b>FORMULA:</b> Current year budget					
	Regular postage needs (includes Library by Mail)	6,780			
	Annual Bulk Mailing Permit	310			
	Quarterly newsletter mailing	19,000			
					<b>158,156</b>
<b>811.01</b>	<b>ACCOUNTING</b>		<b>25,000</b>		
<b>DESCRIPTION:</b> Monthly fee charged by Bloomfield Twp for accounting services.					
<b>FORMULA:</b> Monthly fee provided by Twp. + \$1,000 Actuary		25,000			
<b>812.01</b>	<b>AUDIT</b>		<b>27,000</b>		
<b>DESCRIPTION:</b> Annual fee charged by our auditing firm.					
<b>FORMULA:</b> Current year budget					
	Audit	27,000			
<b>813.01</b>	<b>CONSULTANT</b>		<b>40,000</b>		
<b>DESCRIPTION:</b> Fees for consultants such as strategic planning or interior designer.					
<b>FORMULA:</b> Current year budget					
	IT Consulting	10,000			
	Other	30,000			
<b>814.01</b>	<b>CONTRACTS</b>		<b>9,756</b>		
<b>DESCRIPTION:</b> Provides for monthly fees to publicist, Music on Hold messages, MelCat delivery cost, and similar contractual services.					
<b>FORMULA:</b> Current year budget					
	RIDES delivery fee	4,700			
	Message on Hold	1,000			
	Unique Management - collection agency	3,756			
	Facebook Advertising	300			
<b>815.01</b>	<b>LEGAL</b>	5,000	<b>5,000</b>		
<b>DESCRIPTION:</b> Legal service fees, e.g., lawyer who provides collection services and contract review or labor lawyer for personnel matters.					
<b>FORMULA:</b> Current year budget					
<b>816.01</b>	<b>INVESTMENT COUNSELING</b>		<b>36,400</b>		
<b>DESCRIPTION:</b> Schwartz & Co. quarterly investment portfolio counseling fees per 8/2017 professional services contract.					
<b>FORMULA:</b> Approx. .28% of average portfolio balance					
	Investment Counseling Fees	36,400			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

		<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<b>818.01</b>	<b>INTERNET SERVICE PROVIDER (ISP)</b>				
	<b>DESCRIPTION:</b> This provides for the costs of our Internet access and consultant fees.		<b>15,000</b>		
	<b>FORMULA:</b> Current year budget + Metro Net meeting information Internet Opti-e-man charges from TLN	15,000			
	<b>STAFF DEVELOPMENT &amp; TRAVEL</b>			<b>37,650</b>	
<b>861.01</b>	<b>CONFERENCES &amp; WORKSHOPS</b>			<b>22,450</b>	
	<b>DESCRIPTION:</b> Provides funds to support continuing education for all such benefitted staff as well as Trustees; also funds Staff Development Day programs, Ill User Group meetings.				
	<b>FORMULA:</b> Staff number, formula by classification, projected Staff Development Day cost.				
	Department Conference/Workshops	4,875			
	Staff Development Day	5,500			
	All-staff meetings	300			
	Director's Discretionary	2,950			
	Staff Service Awards	1,750			
	Ill Users' Group Nat. Conf. (3 attendees @ \$425)	1,275			
	Rotating National Conference (4 attendees @ \$500)	2,000			
	MIUG Conference (3 attendees @ \$50 ea.)	150			
	MLA Conference (8 attendees at \$300)	2,400			
	Board Professional Development	500			
	MERIT Conference ( 3 attendees )	750			
<b>862.01</b>	<b>MILEAGE &amp; TRAVEL</b>			<b>15,200</b>	
	<b>DESCRIPTION:</b> Reimburses staff for work-related travel expenses, including mileage, parking, meals, hotel, and airfare. NOTE: Planned travel costs not included in the conference or workshop registration are included here.				
	<b>FORMULA:</b> Current year budget				
	Ill Users' Group travel (3 attendees @ \$1,700)	5,100			
	Rotating National Conference (4 attendees @ \$1,700)	6,800			
	MIUG Conference (3 attendees @ \$200 ea.)	600			
	MLA Conference (8 attendees at \$200)	1,600			
	Mileage & misc. travel	1,100			
<b>900.01</b>	<b>PRINTING &amp; PUBLISHING</b>			<b>30,050</b>	<b>30,050</b>
	<b>DESCRIPTION:</b> Provides fees for outside printed material, such as Discover newsletter and Circulation items which are commercially printed (library card stock, data mailers, library card applications). Also includes fees for newspaper ads to recruit new employees or advertise as required for bids.				
	<b>FORMULA:</b> Current year budget				
	Community mailings/printings/advertising	3,000			
	Quarterly printed newsletter	26,000			
	Advertising fees for job postings	1,050			
<b>855.01</b>	<b>DUES &amp; MEMBERSHIPS</b>			<b>14,224</b>	<b>14,224</b>
	<b>DESCRIPTION:</b> Memberships in professional and community organizations for the library.				
	<b>FORMULA:</b> Current year budget				
	Library membership in ALA (national)	674			
	Library membership in Birmingham-Bloomfield Chamber	230			
	Library member. in Ill Users Group (National)	125			
	Library membership in MLA (state)	3,395			
	Library membership in MCLS (discounts)	250			
	Library membership in FOML	50			
	MetroNet Membership fee (includes shared web hosting, OverDrive hosting)	4,500			
	Professional Memberships for eligible employees	5,000			
	<b>MISCELLANEOUS EXPENSE</b>			<b>7,080</b>	
<b>990.01</b>	<b>BANK SERVICE CHARGES</b>			<b>4,720</b>	
	<b>DESCRIPTION:</b> Fees charged financial institutions.				

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2025 - March 31, 2026 -AMENDED BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<i>FORMULA</i> : Current year budget				
All bank fees	2,000			
Paypal fees	720			
Ecommerce fees - Paymentech	2,000			
<b>992.01 LIBRARY SHOP</b>	<b>2,000</b>	<b>2,000</b>		
<b>DESCRIPTION:</b> Costs to purchase items for sale and to operate shop.				
<i>FORMULA</i> : Current year budget				
<b>993.01 CAFÉ</b>	<b>360</b>	<b>360</b>		
<b>DESCRIPTION:</b> Costs to operate café.				
<i>FORMULA</i> : Current year budget				
<b>991.01 MISCELLANEOUS</b>	<b>-</b>	<b>-</b>		
<b>DESCRIPTION:</b> Accounting declarations.				
<i>FORMULA</i> : This is not a predictable line.				
<b>802.01 CAPITAL PROJECTS PROJECTS</b>		<b>2,707,965</b>	<b>2,707,965</b>	<b>2,707,965</b>
<b>DESCRIPTION:</b> Special or one-time costs for major projects.				
<i>FORMULA</i> : Budget requests				
Mobile Computers for Lab	15,000			
Flooring	40,000			
Furniture Replacement	50,000			
Computer Monitors-Public	18,000			
Drainage Improvement	500,000			
HVAC Emergency Repair	60,000			
HVAC Equipment	700,000			
Plumbing & Electrical Emergency Maintenance	50,000			
Portico Power Wash & exterior Woodwork Restoration	25,000			
Door Access Emergency Maintenance	5,000			
Scheduler/Timesheet Software	6,000			
AV Upgrade- Community Room	75,000			
Savannah/Orange Boy	6,500			
Reserve for Special Cleaning Services	25,000			
Website ADA Compliance Software	10,965			
Office 365-Work From Home Solutions and Consulting	19,000			
Storm Sewer Maint	10,000			
VOIP-Telephone Licenses	6,500			
AMH Upgrade	140,000			
Library Design Project	500,000			
Icthrive Intranet Subscription	10,000			
UPS replacement	15,000			
DUO	6,000			
Door Access (Avigilon Alta ) annual fee	6,000			
Bamboo HR	7,500			
Communico	6,500			
Automatic Door Openers	15,000			
Staff Computer and Laptop Replacement	120,000			
Backup Server	25,000			
Phone System Upgrade	30,000			
Disaster Recovery plan	20,000			
Wifi Access Point and Meraki Cloud Update	100,000			
Emergency IT Equipment or Project	20,000			
Replace Skylights	50,000			
Rerun Irrigation Telegraph	15,000			

**TOTAL ESTIMATED EXPENDITURES**  
Fiscal Year April 1, 2025 - March 31, 2026

Amended August 2025

**\$10,458,880**

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND REVENUE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 - PRELIMINARY BUDGET**

**TAXES**

**410.01 TAXES**

**DESCRIPTION:** Tax dollars assessed on the value of property in the township and collected by the township. The library is supported by three separate millages, all rolled back in accordance with the Headlee Amendment each year. The current taxes are one mill, approved in April 1963 and voted in perpetuity in August 1982, plus .7874 of one mill, approved in August 2002 in perpetuity. The first 1.0000 mill is now reduced by the Headlee Amendment to .6578. The second .7874 mill is now reduced by the Headlee Amendment to 0.7028. The third, approved in February 2024 for 10 years, is .5047.

**FORMULA:** Taxable value of property in the township multiplied by the mill calculated by the Township:

Using the 7/2025 Township generated 2026/2027 prediction of taxable value of \$5,613,804,700, and the Township generated Headlee rates reduced by -.83% Headlee roll back trend in 2025/2026. The first 1.0000 mill is now reduced by the Headlee Amendment to .6489. The second mill is now reduced by the Headlee Amendment to 0.6835. The third mill is .4955. Altogether, these mills total 1.8433 after rollback trends are applied.  $(5,613,804,700/1000 \times .0018433 = \$10,261,733 = 3.76$  growth rate).

**PENAL FINES**

**420.01 PENAL FINES**

**DESCRIPTION:** The 1963 Michigan Constitution readopted a provision from the 1908 Constitution which guarantees that all fines collected for violation of state penal laws are to be used exclusively for library purposes. Michigan has enacted statutes requiring that all fines collected for violations of the state penal laws be paid to the local county treasurer. The penal fines collected within each county are distributed in that county and are typically announced in early August each year.

**FORMULA:** Review two-year penal fine history of actual funds received. Use Census population to determine BTPL "share" of Oakland County penal fines. The 2020 population is 43,027.

**STATE AID**

**422.01 STATE AID**

**DESCRIPTION:** Since 1939, with the exception of FY 1940 and FY 1941, the State of Michigan has provided state aid grant assistance to Michigan public libraries. Under guidelines established by the Legislative Council, the public library filing a state aid application must meet all three guideline requirements: 1.) 3/10 mill local financial support, 2.) hours open, and 3.) certified personnel. After the public library files a state aid application and it is determined that guidelines are satisfied, the public library receives a state aid reimbursement based on a per capita amount. Per Public Act 89 of 1997, legislation authorizes a maximum level of \$0.50 as the per capita amount, but actual appropriations may be less than this amount.

Chart of Account Total	Budget Group Total
	10,261,733
10,261,733	
	62,088
62,088	
	46,000
46,000	

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND REVENUE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 - PRELIMINARY BUDGET**

**FORMULA** : For August, review two-year history of actual State Aid received. For March, review state library budget October 1 and use confirmed rate per capita, plus indirect/swing aid to update budget. Each library fiscal year typically includes one-half of the prior year's and one-half of the current year's state aid payments. The 2020 population is 43,027.

**CIRCULATION REVENUE**

**430.01 FINES & FEES**

**DESCRIPTION**: Fines are collected from patrons by library staff when any materials are returned after their due date. Fees are collected from patrons for lost and damaged materials.

**FORMULA** : Review five-year history of actual fines and fees received. Review impact of any changes in circulation procedures.

Reflects a conservative estimate based the averaging of Fines and Fees revenue over the most recent two years.

**CHARGES FOR SERVICES**

**432.01 PHOTOCOPY FEES**

**DESCRIPTION**: These fees include net revenue from the photocopiers and public printers (after vending company collection fees) and fees collected from staff for printing and copying.

**FORMULA** : Review two-year history of actual fees received.

Average

**435.01 ROOM RENTAL FEES**

**DESCRIPTION**: The library offers meeting rooms for rent to groups who have at least one member who is a library cardholder.

**FORMULA** : Review two-year history of actual fees received. Review impact of any significant changes in meeting room availability.

**INVESTMENT EARNINGS**

**664.01 INVESTMENT EARNINGS**

**DESCRIPTION**: Through careful investment of the taxes received in advance of need for the operating budget, interest on the fund balance is generated as revenue for the library.

**FORMULA** : Average rate of interest multiplied by total investments as of most recent reporting period of current fiscal year.

Reflects a conservative estimate based on FY 2024-2025 actual YTD receipts.

**665.01 CHANGE IN ASSET VALUE**

**DESCRIPTION**: Changes to market value expected on investments during the current fiscal year.

**FORMULA** : Budgeted only at year end due to uncertainty of changes

<u>Chart of Account Total</u>	<u>Budget Group Total</u>
	12,500
12,500	
	12,652
502	
	12,150
	705,851
705,851	
	-

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND REVENUE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 - PRELIMINARY BUDGET**

The erratic amounts in this line do not allow for prediction.

**MISCELLANEOUS**

**460.01 MISCELLANEOUS REVENUE**

**DESCRIPTION:** Any other sources of revenue such as write-offs of outstanding checks, accounting declarations, and recycling.

**FORMULA:** Review two-year history of actual revenue received.

**462.01 LIBRARY SHOP REVENUE**

**DESCRIPTION:** Revenue received from the sale of items in the Library Shop.

**FORMULA:** Review two-year history of actual fees received.

**463.01 CAFÉ REVENUE**

**DESCRIPTION:** Revenue received from the sale of items in the Café.

**FORMULA:** Review two-year history of actual fees received.

**672.01 SALE OF USED EQUIPMENT**

**DESCRIPTION:** Revenue received from the sale of used library equipment.

**FORMULA:** Estimate of predicted equipment sale for year. This will also include revenue received from liquidation of existing furnishings.

**502.01 FEDERAL GRANTS**

**DESCRIPTION:** Federal Grants

**FORMULA:** None planned for this FY.

**687.01 REFUNDS/REBATES SELF INSURANCE Rx**

**DESCRIPTION:** Prescription drug discount received from self-insured health care insurance plan.

**FORMULA:** Refunds provided quarterly by Bloomfield Township.

<u>Chart of Account Total</u>	<u>Budget Group Total</u>
	12,227
3,327	
4,920	
3,980	
-	
	-
-	
	31,683
31,683	

**TOTAL ESTIMATED REVENUES**

**Fiscal Year April 1, 2026 - March 31, 2027**

\$11,144,734

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

**PERSONNEL**

<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
			5,715,913
<b>702.01 SALARIES AND WAGES</b>			
<b>DESCRIPTION:</b> Salaries for full-time, part-time, and substitute staff			
<b>FORMULA:</b> Personnel Expense Report (PER) by Department. Board approved positions and wage rates.			
Open Pay Range, Performance Based Compensation			
Pay rate increases TBD			
PA 152 80/20			
	3,558,256	3,558,256	
<b>715.01 SOCIAL SECURITY</b>			
<b>DESCRIPTION:</b> Federal Social Security and Medicare taxes on employee wages.			
<b>FORMULA:</b> Projected Wages (x) current tax rate (7.65%)			
	272,129	272,129	
<b>718.01 EMPLOYEE INSURANCES</b>			
<b>DESCRIPTION:</b> Includes part-time employees' health, disability, and life insurance; full-time employees' health, vision, dental, disability, and life insurance; retirees health and life insurance; all employees' workman's compensation insurance; and unemployment compensation. Health care costs for all full-time and 30 hr. part-time employees are partially funded by the employee. Also includes retiree Health Savings Plan contributions.			
<b>FORMULA:</b> Current year budget + projected estimate 4% increase.			
	1,124,388	1,124,388	
<b>722.01 RETIREMENT</b>			
<b>DESCRIPTION:</b> Defined benefit plan for full-time employees hired on or before 05/31/11. Defined contribution plan for full-time employees hired after 05/31/11.			
<b>FORMULA:</b> Personnel Expense Report (PER) by Department. Defined Benefit Plan wages (x) rate as provided by the Township = Annual Bond Obligation. Defined Contribution wages (x) rate (10%). Add'l funding for DB Pension-Actuarial Defined Contribution			
	392,481	392,481	
<b>723.01 RETIREE HEALTH CARE - OPEB</b>			
<b>DESCRIPTION:</b> Other post-employment benefits (OPEB) - contributions to Section 115 Trust for Retiree health care benefits plan for full-time employees hired on or before 05/31/11.			
<b>FORMULA:</b> Actuary determined funding of OPEB liability.	-	-	
			863,118
<b>LIBRARY SERVICES</b>			
<b>ELECTRONIC SERVICES - DATABASES</b>			
<b>831.01 ELECTRONIC SERVICES - ADULT &amp; TEEN</b>			
<b>DESCRIPTION:</b> Fees for electronic or computer access to information databases and services used by patrons and staff in Adult & Teen Services.			
<b>FORMULA:</b> Current year budget			
<u>FROM METRO NET</u>			
Ancestry.com	1,844		
Creative Bug	1,404		
Data Axle - ReferenceSolutions	4,584		
Gale Total	6,006		
Biography in Context			
History in Context US & World			
Legal Forms			
Literature Resource Center			
Science In Context			
Scribner's			
Twayne Author/Scribner Writers' Series			
Mango Languages	3,454		
Mango Languages- ASL	645		
<u>FROM MIDWEST COLLABORATIVE FOR LIBRARY SERVICE</u>			
Plunkett Online	3,604		
Morningstar Investment Research Center w/Remote access	7,509		
<u>FROM THE LIBRARY NETWORK</u>			
Brainfuse (+HelpNow/JobNow)	4,620		
Consumer Reports	2,029		
<u>DIRECT PURCHASES</u>			
Alexander Press - Music Online	1,854		

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
	Gale Health and Wellness	1,854		
	EBSCO - Fold3	1,804		
	EBSCO - NoveList, split with YS	5,453		
	GALE-Nat'l Geographic, incl kids version	1,349		
	Hoopla	60,048		
	Infobase Publishing-Writer's Ref. Ctr.	1,354		
	Kanopy	10,354		
	LinkedIn Learning	6,654		
	Newsbank: Access World News	8,485		
	Proquest	17,199		
	Newspaper Pkg. (NYT,WSJ,WPost, DFP)			
	Historical Detroit Free Press			
	Historical New York Times			
	Recollect	12,500		
	Standard & Poors/NetAdvantage	9,680		
	World Trade Press A-Z world travel	938		
	ValueLine	6,854		
	Zoobean (Beanstack) -split with YS	1,595		
	Unplanned additional costs	4,354		
<b>833.01</b>	<b>ELECTRONIC SERVICES - YOUTH</b>		<b>53,368</b>	
	<b>DESCRIPTION:</b> Fees for electronic or computer access to information databases and services used by patrons and staff in Youth Services.			
	<b>FORMULA:</b> Current year budget			
	<u>DIRECT PURCHASES</u>			
	Britannica ImageQuest	1,627		
	Book Fix	1,263		
	Brainfuse	1,785		
	Hoopla	34,500		
	Little Pim	2,391		
	National Geographic	675		
	World Book Suite	2,671		
	Workd Book E Books	716		
	Novelist Select	2,809		
	Zoobean (Beanstack)	837		
	Unplanned additional costs	1,000		
	LOTE	783		
	Scholastic Teachables	1,246		
	TALK	125		
	TumbleMath	940		
<b>832.01</b>	<b>ELECTRONIC CATALOG SERVICES - SkyRiver and OverDrive</b>		<b>27,000</b>	<b>27,000</b>
	<b>DESCRIPTION:</b> Fees for a specific electronic database used for the cataloging of materials.			
	<b>FORMULA:</b> Current year budget			
	SkyRiver	25,000		
	OverDrive	2,000		
	<b>BOOKS/MATERIALS</b>		<b>323,908</b>	
<b>941.01</b>	<b>BOOKS - ADULT &amp; TEEN</b>	<b>193,465</b>	<b>193,465</b>	
	<b>DESCRIPTION:</b> Circulating physically printed books and electronically produced books purchased for adults & teens.			
	<b>FORMULA:</b> Current year budget			
<b>943.01</b>	<b>BOOKS-YOUTH</b>	<b>121,828</b>	<b>121,828</b>	
	<b>DESCRIPTION:</b> Circulating and non-circulating physically printed books and electronically produced books purchased for youth.			
	<b>FORMULA:</b> Current year budget			
<b>944.01</b>	<b>BOOKS-REFERENCE</b>	<b>7,500</b>	<b>7,500</b>	
	<b>DESCRIPTION:</b> Non-circulating physically printed books and electronically produced books for the Adult & Teen Services collection.			
	<b>FORMULA:</b> Current year budget			
<b>945.01</b>	<b>MATERIALS-TECHNICAL SERVICES</b>	<b>100</b>	<b>100</b>	
	<b>DESCRIPTION:</b> Materials purchased to assist in cataloging.			
	<b>FORMULA:</b> Current year budget			
<b>946.01</b>	<b>MATERIALS-SYSTEMS</b>	<b>515</b>	<b>515</b>	
	<b>DESCRIPTION:</b> Materials purchased to assist in Systems work and training.			
	<b>FORMULA:</b> Current year budget			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

		<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<b>947.01</b>	<b>MATERIALS-ADMINISTRATION</b>	500	<b>500</b>		
	<b>DESCRIPTION:</b> Materials purchased to assist Administration activities.				
	<b>FORMULA:</b> Current year budget				
<b>969.01</b>	<b>PROCESSING &amp; SUPPLIES</b>	24,000	<b>24,000</b>	<b>24,000</b>	
	<b>DESCRIPTION:</b> Costs associated with the processing of materials in order to make them available to patrons, including RFID circuits, labels, book jackets and media cases.				
	<b>FORMULA:</b> Current year budget				
	<b>PERIODICALS/DOCUMENTS/SERVICES</b>			<b>69,650</b>	
<b>949.01</b>	<b>PERIODICALS, NEWSLETTERS &amp; MICROFORMS</b>	56,000	<b>56,000</b>		
	<b>DESCRIPTION:</b> Subscriptions to magazines, newspapers and loose-leaf information services for the use of patrons.				
	<b>FORMULA:</b> Current year budget				
	Includes: WT Cox \$30,000, Press Reader \$6263, OverDrive \$5,400				
<b>950.01</b>	<b>REFERENCE SERVICES</b>		<b>13,650</b>		
	<b>DESCRIPTION:</b> Subscriptions to magazines, newspapers and loose-leaf information services for the use of patrons that includes electronic reference services which replicate the print.				
	<b>FORMULA:</b> Current year budget				
	Commerce Clearing House (CCH)	200			
	Financial Info Stock Guide	3,750			
	Institute for Continuing Legal Education(ICLE)	600			
	MorningStar (print)	\$750			
	RIA	200			
	ValueLine (print)	3,000			
	West	350			
	Unplanned additional services	4,800			
	<b>MUSIC</b>			<b>8,500</b>	
<b>951.01</b>	<b>ADULT</b>		<b>8,000</b>		
	<b>DESCRIPTION:</b> Sound recordings on compact disc and electronically downloadable music purchased by Adult & Teen Services for circulation.				
	<b>FORMULA:</b> Current year budget				
	Regular music purchases	8,000			
<b>952.01</b>	<b>YOUTH</b>		<b>500</b>		
	<b>DESCRIPTION:</b> Sound recordings on compact disc and electronically downloadable music purchased by Youth Services for circulation.				
	<b>FORMULA:</b> Current year budget				
	Regular music purchases	500			
	<b>AUDIOBOOKS</b>			<b>77,623</b>	
<b>953.01</b>	<b>ADULT</b>	60,210	<b>60,210</b>		
	<b>DESCRIPTION:</b> Books recorded on compact disc and MP3, book plus CD or cassette kits, and downloadable audio books purchased by Adult & Teen Services for circulation.				
	<b>FORMULA:</b> Current year budget				
<b>954.01</b>	<b>YOUTH</b>	17,413	<b>17,413</b>		
	<b>DESCRIPTION:</b> Books recorded on compact disc and MP3, book plus CD kits, Wonderbooks and downloadable audio books purchased by Youth Services for circulation.				
	<b>FORMULA:</b> Current year budget				
	<b>DVDS</b>			<b>41,000</b>	
<b>955.01</b>	<b>ADULT</b>	36,000	<b>36,000</b>		
	<b>DESCRIPTION:</b> DVD materials purchased by Adult & Teen Services for				
	<b>FORMULA:</b> Current year budget				
<b>956.01</b>	<b>YOUTH</b>	5,000	<b>5,000</b>		
	<b>DESCRIPTION:</b> DVD materials purchased by Youth Services for circ .				

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<i>FORMULA</i> : Current year budget				
<b>ACCESSIBILITY SUPPORT COLLECTION</b>			<b>10,043</b>	
<b>957.01 ADULT &amp; TEEN</b>	4,893	<b>4,893</b>		
<b>DESCRIPTION:</b> Print and non-print materials specific to ASC.				
<i>FORMULA</i> : Current year budget				
<b>958.01 YOUTH</b>	5,150	<b>5,150</b>		
<b>DESCRIPTION:</b> Print and non-print materials specific to ASC.				
<i>FORMULA</i> : Current year budget				
<b>PROGRAMMING</b>			<b>40,000</b>	
<b>961.01 ADULT &amp; TEEN</b>	17,000	<b>17,000</b>		
<b>DESCRIPTION:</b> Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
<i>FORMULA</i> : Current year budget				
All speakers, program-specific printing, incentives for participation, photo records of Adult and Young Adult programming.				
Major programs include:				
Concerts				
Summer Reading				
<b>962.01 YOUTH</b>	21,000	<b>21,000</b>		
<b>DESCRIPTION:</b> Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
<i>FORMULA</i> : Current year budget				
All speakers, program-specific printing, incentives for participation, photo records of Youth programming.				
Major programs include:				
Kindergarten Reader's Roundup				
Book Discussions				
Summer Reading				
Trick or Treat				
<b>964.01 ADMINISTRATION</b>			<b>1,500</b>	
<b>DESCRIPTION:</b> Funds to support activities of the Director or on behalf of the library as a whole for which speakers, presenters, or incentives for attendance are provided. Includes photo records, food, and printing for events.				
<i>FORMULA</i> : Current year budget				
All speakers, program-specific printing, incentives for participation, photo records of Administration - sponsored programming, Bloomfield Twp Open House, etc.	1,000			
Major programs include:				
community collaboration event				
community partnering for library-wide programs				
Volunteer reception and other volunteer expenses	500			
<b>965.01 SYSTEMS</b>	500	<b>500</b>		
<b>DESCRIPTION:</b> Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
<i>FORMULA</i> : Current year budget				
All speakers, program-specific printing, incentives for participation, photo records of Systems-sponsored programming.				
Major programs include:				
Hosting of Metro Net and technology events				
<b>FACILITIES AND EQUIPMENT</b>				<b>1,231,472</b>
<b>775.01 REPAIRS &amp; MAINTENANCE SUPPLIES</b>		<b>65,000</b>	<b>65,000</b>	
<b>DESCRIPTION:</b> This account is for the purchase of any type of building maintenance or building repair item. Includes items such as hardware, toilet tissue, hand towels and more.				

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<b>FORMULA</b> : Current year budget				
Lighting Repair Services	15,000			
HVAC replacement of parts & filters	17,500			
All other needs	32,500			
<b>850.01 TELEPHONE</b>		<b>17,450</b>	<b>17,450</b>	
<b>DESCRIPTION</b> : Telephone and cell phones services.				
<b>FORMULA</b> : Current year budget				
T-mobile Hotspots	2,300			
Emergency use cell phone	150			
Pay phone service for patrons	1,000			
ATT PRI lines for phone lines (with long distance)	14,000			
<b>910.01 BUILDING INSURANCE</b>	65,842	<b>65,842</b>	<b>65,842</b>	
<b>DESCRIPTION</b> : Annual payment to Bloomfield Twp for Building and Contents, Boiler & Machinery and Liability.				
<b>FORMULA</b> : Current year budget				
<b>UTILITIES</b>			<b>384,000</b>	
<b>921.01 ELECTRICITY</b>	269,000	<b>269,000</b>		
<b>DESCRIPTION</b> : Payments made for electricity.				
<b>FORMULA</b> : Average last two years' expense				
<b>922.01 NATURAL GAS</b>	80,000	<b>80,000</b>		
<b>DESCRIPTION</b> : Payments made for heat.				
<b>FORMULA</b> : Average last two years' expense				
<b>923.01 WATER</b>	35,000	<b>35,000</b>		
<b>DESCRIPTION</b> : Payments made for water.				
<b>FORMULA</b> : Average last two years' expense				
<b>930.01 BUILDING MAINTENANCE</b>		<b>299,384</b>	<b>299,384</b>	
<b>DESCRIPTION</b> : Includes contracts for janitorial service, trash removal, exterminator, mechanical maintenance.				
<b>FORMULA</b> : Current year budget				
Boiler inspection State fees	400			
Incidentals/fines for Boilers	120			
Boiler & chilled water treatment services	4,000			
Carpet cleaning maintenance	20,000			
YS-Storytime carpets & carpet square cleaning	650			
Pest Control Svcs.	2,200			
Cleaning - general	153,300			
Auto-door maint contract & parts replacement	4,237			
Elevator Maintenance Agreement	3,264			
Elevator Category 1 No-load Safety Test	2,000			
Fire Suppression System service agreement	6,000			
Fire extinguisher recharge	2,000			
Flag service	910			
Generator contract & emergency service	2,700			
Siemens Automation - repair service & tech support	5,000			
HVAC - annual contract fee	17,800			
Lift Station Pump maintenance	5,400			
Security system - alarm monitoring	24,000			
Potable water system back flow inspection	1,335			
Solid Waste removal service	3,864			
Window Cleaning - annual	6,000			
WON door and lobby gate maintenance	1,500			
Unplanned conditions & repair needs	5,000			
Furniture/Chair cleaning	7,160			
Cintas matting and towel service	1,500			
Roof Maintenance Contract	4,800			
Water Filters - Appliances	600			
Humidifier Cansiters - Annual	5,000			
MSDSOnline ( 3 year contract ) -Annual	3,244			
Mobility City	5,400			
<b>933.01 EQUIPMENT MAINTENANCE</b>		<b>24,210</b>	<b>24,210</b>	
<b>DESCRIPTION</b> : Contracts for telephone system, copying/microform equipment maintenance, postage meter.				
<b>FORMULA</b> : Current year budget				

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
	CBS copier vending	4,000		
	Postage meter rental, maintenance and fees	2,390		
	Work area and public copiers	13,000		
	Microfilm reader (A&TS request) 1-yr contract	600		
	Eco-Smart Auto, repair disc, repair/cleaner warranty.	520		
	Tech Logic Spare Parts for AMH	1,700		
	Tel Systems AV equipment replacement	2,000		
<b>935.01</b>	<b>GROUNDS MAINTENANCE</b>		<b>98,525</b>	<b>98,525</b>
	<b>DESCRIPTION:</b> Contracts for lawn and landscape maintenance and snow removal as well as other costs associated with grounds.			
	<b>FORMULA:</b> Current year budget			
	PGS - Lawn/Snow/Mulch/Weeding	52,000		
	Goldner Walsh - Gardens	24,000		
	Poseidon - Irrigation	1,700		
	American Pest - Arborist Svcs.	10,000		
	New Tree Plantings	3,825		
	Unplanned grounds maintenance	7,000		
<b>936.01</b>	<b>COMPUTER SYSTEM MAINTENANCE</b>		<b>261,060</b>	<b>261,060</b>
	<b>DESCRIPTION:</b> Maintenance contracts for library catalog and circulation system, printers and PCs, as well as software, software licenses and software upgrades.			
	<b>FORMULA:</b> Current year budget			
	Adobe Creative Suite Subscription	4,000		
	Baker&Taylor - The Content Café	2,300		
	Baker&Taylor Titlesource360 (TS request)	2,840		
	Barracuda Web Filter - YS Internet filtering soft/hardware	3,500		
	Box Solutions intranet connect maintenance	3,400		
	Checkpoint: Email Harmony	4,200		
	Cisco equipment maintenance contract	6,820		
	Comcast - digital receivers	1,000		
	Comcast - high speed modem subscription	1,000		
	Envisionware Mobile Printing Subscription	725		
	Envisionware annual maintenance	14,000		
	Graphic Science Digitalization Station Maint.	590		
	Godaddy SSL certificaion for site license: includes Vega, WebPac, Outlook, etc.	1,500		
	Siemens HVAC Building Automation System Tech Support (Facilities request)	14,006		
	Innovative Vega subscription/Sierra Cloud Hosting	55,455		
	Innovative maintenance contract	77,670		
	Innovative Mobile	6,000		
	MaintainX	2,352		
	OCLC EZProxy Hosting	3,111		
	Sage 50 Accounting upgrade and maintenance	3,000		
	Sage 50 FAS Inventory SupportPlus contract	3,000		
	Techlogic AMH sorting system maintenance (Circ request)	22,000		
	TLN - Deep Freeze, pub. web browser license, & Microsoft Live	4,000		
	Payflow Ann'l Fee & Mo. Fee	1,100		
	Barracuda Archiver	1,200		
	WP Engine Web Hosting \$115x12	1,400		
	Streamyard	250		
	Backup Veeam Subscription with Spam Filter	9,600		
	Wordpress pluggins	1,500		
	Sked Social	750		
	HANS - VOIP Phone System	1,693		
	Vimeo subscription	599		
	Virtual Meeting Room Software - Zoom	2,000		
	Local Hop	4,500		
	<b>EQUIPMENT</b>		<b>16,000</b>	
<b>981.01</b>	<b>GENERAL EQUIPMENT</b>		<b>2,500</b>	
	<b>DESCRIPTION:</b> Furnishings or equipment purchased for the library which cost more than \$1,000 and are not believed to be a recurring expense such as desks, chairs, storage units, library shelving, display units, copiers and similar furnishings and equipment.			
	<b>FORMULA:</b> Current year budget			
	Director's Discretionary	2,500		
<b>982.01</b>	<b>COMPUTER EQUIPMENT</b>		<b>13,500</b>	

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<b>DESCRIPTION:</b> Computer furnishings or equipment purchased for the library which cost more than \$100.00 and are not believed to be a recurring expense.				
<b>FORMULA:</b> Current year budget				
Batteries for meeting room equipment	200			
Computer Equipment	10,000			
Hazardous equipment disposal	300			
Headset replacement	1,000			
Printer replacement for staff	2,000			
				<b>330,730</b>
<b>OTHER OPERATING EXPENDITURES</b>				
<b>727.01 OFFICE SUPPLIES</b>		<b>32,480</b>	<b>32,480</b>	
<b>DESCRIPTION:</b> Internal office supplies, such as paper, pens, etc., library card bar codes, cash register tapes and similar supplies used by Circulation; laser printer cartridges and desktop printer cartridges for staff printers; paper for public copiers.				
<b>FORMULA:</b> Current year budget				
Copier paper for work area and public, Laser and other desk printer cartridges for staff and public, Film for new employee photos and other miscellaneous office supplies	25,300			
Copier cards	2,400			
Eco-Smart supplies, pads, polishes + % increase	800			
Circulation Dept. - Receipt paper	3,980			
<b>728.01 POSTAGE</b>		<b>26,090</b>	<b>26,090</b>	
<b>DESCRIPTION:</b> Postage for daily metered mail .				
<b>FORMULA:</b> Current year budget				
Regular postage needs (includes Library by Mail)	6,780			
Annual Bulk Mailing Permit	310			
Quarterly newsletter mailing	19,000			
			<b>133,156</b>	
<b>PROFESSIONAL SERVICES</b>				
<b>811.01 ACCOUNTING</b>		<b>25,000</b>		
<b>DESCRIPTION:</b> Monthly fee charged by Bloomfield Twp for accounting services.				
<b>FORMULA:</b> Monthly fee provided by Twp. + \$1,000 Actuary	25,000			
<b>812.01 AUDIT</b>		<b>27,000</b>		
<b>DESCRIPTION:</b> Annual fee charged by our auditing firm.				
<b>FORMULA:</b> Current year budget				
Audit	27,000			
<b>813.01 CONSULTANT</b>		<b>15,000</b>		
<b>DESCRIPTION:</b> Fees for consultants such as strategic planning or interior designer.				
<b>FORMULA:</b> Current year budget				
IT Consulting	10,000			
Other	5,000			
<b>814.01 CONTRACTS</b>		<b>9,756</b>		
<b>DESCRIPTION:</b> Provides for monthly fees to publicist, Music on Hold messages, MelCat delivery cost, and similar contractual services.				
<b>FORMULA:</b> Current year budget				
RIDES delivery fee	4,700			
Message on Hold	1,000			
Unique Management - collection agency	3,756			
Facebook Advertising	300			
<b>815.01 LEGAL</b>		<b>5,000</b>		
<b>DESCRIPTION:</b> Legal service fees, e.g., lawyer who provides collection services and contract review or labor lawyer for personnel matters.				
<b>FORMULA:</b> Current year budget				
<b>816.01 INVESTMENT COUNSELING</b>		<b>36,400</b>		
<b>DESCRIPTION:</b> Schwartz & Co. quarterly investment portfolio counseling fees per 8/2017 professional services contract.				
<b>FORMULA:</b> Approx. .28% of average portfolio balance				
Investment Counseling Fees	36,400			

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

		<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<b>818.01</b>	<b>INTERNET SERVICE PROVIDER (ISP)</b>		<b>15,000</b>		
	<b>DESCRIPTION:</b> This provides for the costs of our Internet access and consultant fees.				
	<b>FORMULA:</b> Current year budget + Metro Net meeting information Internet Opti-e-man charges from TLN	15,000			
	<b>STAFF DEVELOPMENT &amp; TRAVEL</b>			<b>37,650</b>	
<b>861.01</b>	<b>CONFERENCES &amp; WORKSHOPS</b>		<b>22,450</b>		
	<b>DESCRIPTION:</b> Provides funds to support continuing education for all such benefitted staff as well as Trustees; also funds Staff Development Day programs, Ill User Group meetings.				
	<b>FORMULA:</b> Staff number, formula by classification, projected Staff Development Day cost.				
	Department Conference/Workshops	4,875			
	Staff Development Day	5,500			
	All-staff meetings	300			
	Director's Discretionary	2,950			
	Staff Service Awards	1,750			
	Ill Users' Group Nat. Conf. (3 attendees @ \$425)	1,275			
	Rotating National Conference (4 attendees @ \$500)	2,000			
	MIUG Conference (3 attendees @ \$50 ea.)	150			
	MLA Conference (8 attendees at \$300)	2,400			
	Board Professional Development	500			
	MERIT Conference ( 3 attendees )	750			
<b>862.01</b>	<b>MILEAGE &amp; TRAVEL</b>		<b>15,200</b>		
	<b>DESCRIPTION:</b> Reimburses staff for work-related travel expenses, including mileage, parking, meals, hotel, and airfare. NOTE: Planned travel costs not included in the conference or workshop registration are included here.				
	<b>FORMULA:</b> Current year budget				
	Ill Users' Group travel (3 attendees @ \$1,700)	5,100			
	Rotating National Conference (4 attendees @ \$1,700)	6,800			
	MIUG Conference (3 attendees @ \$200 ea.)	600			
	MLA Conference (8 attendees at \$200)	1,600			
	Mileage & misc. travel	1,100			
<b>900.01</b>	<b>PRINTING &amp; PUBLISHING</b>		<b>30,050</b>	<b>30,050</b>	
	<b>DESCRIPTION:</b> Provides fees for outside printed material, such as Discover newsletter and Circulation items which are commercially printed (library card stock, data mailers, library card applications). Also includes fees for newspaper ads to recruit new employees or advertise as required for bids.				
	<b>FORMULA:</b> Current year budget				
	Community mailings/printings/advertising	3,000			
	Quarterly printed newsletter	26,000			
	Advertising fees for job postings	1,050			
<b>855.01</b>	<b>DUES &amp; MEMBERSHIPS</b>		<b>14,224</b>	<b>14,224</b>	
	<b>DESCRIPTION:</b> Memberships in professional and community organizations for the library.				
	<b>FORMULA:</b> Current year budget				
	Library membership in ALA (national)	674			
	Library membership in Birmingham-Bloomfield Chamber	230			
	Library member. in Ill Users Group (National)	125			
	Library membership in MLA (state)	3,395			
	Library membership in MCLS (discounts)	250			
	Library membership in FOML	50			
	MetroNet Membership fee (includes shared web hosting, OverDrive hosting)	4,500			
	Professional Memberships for eligible employees	5,000			
	<b>MISCELLANEOUS EXPENSE</b>			<b>57,080</b>	
<b>990.01</b>	<b>BANK SERVICE CHARGES</b>		<b>4,720</b>		
	<b>DESCRIPTION:</b> Fees charged financial institutions.				

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
GENERAL FUND EXPENDITURE LINE BREAKDOWN  
April 1, 2026 - March 31, 2027 -PRELIMINARY BUDGET**

	<u>Chart of Account Detail</u>	<u>Chart of Account Total</u>	<u>Budget Group Total</u>	<u>Functional Category Total</u>
<i>FORMULA</i> : Current year budget				
All bank fees	2,000			
Paypal fees	720			
Ecommerce fees - Paymentech	2,000			
<b>992.01 LIBRARY SHOP</b>	2,000	<b>2,000</b>		
<i>DESCRIPTION</i> : Costs to purchase items for sale and to operate shop.				
<i>FORMULA</i> : Current year budget				
<b>993.01 CAFÉ</b>	360	<b>360</b>		
<i>DESCRIPTION</i> : Costs to operate café.				
<i>FORMULA</i> : Current year budget				
<b>991.01 MISCELLANEOUS</b>	-	<b>50,000</b>		
<i>DESCRIPTION</i> : Accounting declarations.	50,000			
<i>FORMULA</i> : This is not a predictable line.				
<b>802.01 CAPITAL PROJECTS PROJECTS</b>		<b>5,714,965</b>	<b>5,714,965</b>	<b>5,714,965</b>
<i>DESCRIPTION</i> : Special or one-time costs for major projects.				
<i>FORMULA</i> : Budget requests				
AMH Upgrade	140,000			
Bamboo HR	7,500			
Communico	6,500			
Computers - Public	60,000			
Door Access (Avigilon Alta ) annual fee	6,000			
Door Access Emergency Maintenance	5,000			
DUO	6,000			
Emergency IT Equipment or Project	20,000			
Flooring	40,000			
Furniture Replacement	50,000			
HVAC Emergency Repair	60,000			
Icthrive Intranet Subscription	10,000			
Library Design Project	5,000,000			
New Firewall	50,000			
New Switches	100,000			
Office 365-Work From Home Solutions and Consulting	19,000			
Plumbing & Electrical Emergency Maintenance	50,000			
ProofPoint	15,000			
Reserve for Special Cleaning Services	25,000			
Savannah/Orange Boy	6,500			
Scheduler/Timesheet Software	6,000			
UPS replacement	15,000			
VOIP-Telephone Licenses	6,500			
Website ADA Compliance Software	10,965			

**TOTAL ESTIMATED EXPENDITURES**  
Fiscal Year April 1, 2026 - March 31, 2027

**\$13,856,197**

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY**  
**DESCRIPTION OF GIFT FUND**  
**REVENUE AND EXPENDITURE ACCOUNTS**  
April 1, 2026 - March 31, 2027

**REVENUE**

**GIFT INCOME**

**425.03 Gift Revenue**

These are gifts from individual donors and groups. Some gifts are restricted because they have been given to purchase specific items or for specific purposes, or which are substantial enough as to warrant a designated purchase as determined by the Library Director or the Board of Trustees. Some gifts are unrestricted because they may be used as the Library wishes for materials or other expenditures.

**428.03 Friends of the Library**

These are gifts from the Friends of the Library which have been given to purchase specific items or for specific purposes.

**429.03 Atkinson Trust**

The generous bequest of Yvonne Atkinson has been invested as a named fund established in 2001 with the Community Foundation for Southeastern Michigan. At the family's request, the CFSEM payout will be used for library materials, especially book club collections, beginning in 2006.

**430.03 BTPL Endowment/Amber Trust**

The BTPL Endowment Fund was established in 1996 for the general charitable purposes of the Bloomfield Township Public Library and has been invested in the Community Foundation for Southeastern Michigan. The fund includes a generous gift from the Amber Trust. At the family's request, the portion of the CFSEM investment payout which can be attributed to this gift is spent on audio books in the Adult Services and Youth Services circulating collection beginning in 2001/2002. The rest of the payout is used for library needs as directed by the Library Director or Board of Trustees.

**431.03 M Scholarship Fund**

The generous gift of the Myers family in memory of Jeanette Myers has been invested as a named fund established in 1998 with the Community Foundation for Southeastern Michigan. The fund's pay-out is a minimum of 5% each year. The payout is used to award one or more annual scholarships beginning in 2000.

**432.03 Smith Challenge Grant**

The Lawrence and Isabel Francis Smith Foundation issued a challenge grant in 1999 to the Library's Department Heads. Each year for five years, the Department Heads raised \$2,000 which was matched by the Foundation. This generous gift has been invested in the Community Foundation for Southeastern Michigan and the CFSEM payout is used as the Department Heads see fit beginning in 2006.

**433.03 Fair Radom Garden Endowment Fund**

The generous gift of the Radom family has been invested as a named fund established in 2010 with the Community Foundation for Southeastern Michigan. At the family's request, the CFSEM payout is used for the improvement and preservation of the public gardens at BTPL as an educational and outreach resource to the public on proper land use and landscaping beginning in 2011.

**434.03 Library Director's Legacy Endowment Fund**

The Director's Legacy Endowment Fund was established in 2012 in recognition of all BTPL Library Directors. The CFSEM payout will be used to fund staff professional development focused on improving or enhancing public service beginning in 2014.

**INVESTMENT EARNINGS**

**664.03 Investment Earnings**

Interest expected to be earned on the Gift Fund during the fiscal year.

**MISCELLANEOUS**

**460.03 Miscellaneous**

Any other sources of revenue such as money found in library.

## **EXPENDITURES**

### **LIBRARY SERVICES**

#### **941.03 Books–Adult**

Circulating books purchased for adults.

#### **943.03 Books–Youth**

Circulating books purchased for youth.

#### **969.03 Processing & Supplies**

Costs associated with processing gifts received.

#### **954.03 Audio Books–Youth**

Audio books purchased for the Youth Services circulating collection.

#### **955.03 DVD–Adult**

DVDs purchased for the Adult Services circulating collection.

#### **958.03 Accessibility Support Collection–Youth**

Funds to support Youth Services Accessibility Support Collection.

#### **961.03 Programs–Adult**

Funds to support Adult Services programs, displays, and activities for which presenters are paid or incentives for attendance are given.

#### **962.03 Programs–Youth**

Funds to support Youth Services programs, displays, and activities for which presenters are paid or incentives for attendance are given.

#### **964.03 Programs–Administration**

Funds to support Administration's programs, displays, and activities for which presenters are paid or incentives for attendance are given.

### **FACILITIES & EQUIPMENT**

#### **935.03 Grounds Maintenance**

General repairs or plantings of lawns and gardens.

#### **981.03 General Equipment**

General equipment purchased for the library and not believed to be a recurring expense.

#### **982.03 Computer Equipment**

Computer equipment purchased for the library and not believed to be a recurring expense.

#### **983.03 Facilities Equipment**

Equipment used by Facilities purchased for the library and not believed to be a recurring expense.

### **OTHER OPERATING EXPENDITURES**

#### **861.03 Staff Development/Travel**

Provides for workshop and conference fees or other staff development gifts donated.

#### **900.03 Printing and Publishing**

Provides for printing and promotional items.

#### **970.03 Myers Scholarship Fund**

The Jeannette Myers Scholarship Endowment Fund payouts from CFSEM are disbursed to the annual scholarship recipient(s) from this account.

#### **971.03 Smith Challenge Grant Fund**

The Smith Challenge Endowment Fund payouts from CFSEM are disbursed from this account.

#### **972.03 BTPL Endowment Fund**

The BTPL Endowment Fund payouts from CFSEM are disbursed from this account.

#### **973.03 Atkinson Fund**

The Atkinson Endowment Fund payouts from CFSEM are disbursed from this account.

#### **974.03 Fair Radom Garden Endowment Fund**

The Fair Radom Garden Endowment Fund payouts from CFSEM are disbursed from this account.

#### **975.03 Library Director's Legacy Endowment Fund**

The Library Director's Legacy Fund payouts from CFSEM are disbursed from this account.

**990.03 Bank Service Charges**

Bank service charges and other costs of doing business.

**837.03 Contingency–designated**

Predetermined and planned expenditures, for which the expenditures may occur over the course of a number of years, are disbursed from this account.

**838.03 Director's Discretionary**

A long-standing gift which has been "replenished" periodically by the Friends or from bank interest earned to allow for unplanned expenditures for the good of the Library.

**839.03 Contingency–undesignated**

Some gifts are able to be purchased at significant savings so the remainder of the gift is left unspent. These unspent amounts are included in this account. Money found in the Library and unclaimed is also included in this account as well as gifts given for "as needed" useage. This line enables the Library to address overages, often due to shipping or price increases, of other gifts rather than not be able to purchase what was intended when the gift was given. These gifts may also be combined with other unspent gifts to purchase items needed by the library.

## Bloomfield Township Public Library General Fund Balance Projection

	Column 1*	Column 2	Column 3	Column 4	Column 5
	<u>FY 2025-2026</u>	<u>FY 2026-2027</u>	<u>FY 2027-2028</u>	<u>FY 2028-2029</u>	<u>FY 2029-2030</u>
<b>Beginning Fund Balance</b>	\$17,145,195	\$17,646,285	\$14,934,821	\$12,419,728	\$11,929,129
<b>Property Tax Revenue **</b>	9,889,601	\$10,261,733	\$10,569,585	\$10,886,673	\$11,213,273
<b>Investment Earnings</b>	\$881,488	\$705,851	\$597,393	\$496,789	\$477,165
<b>All Other Revenues</b>	\$158,882	\$177,150	\$182,465	\$187,938	\$193,577
<b>Operating Expenditures ****</b>	(\$7,720,916)	(\$8,141,233)	(\$8,385,470)	(\$8,637,034)	(\$8,896,145)
<b>Capital Expenditures</b>	(\$2,707,965)	(\$5,714,965)	(\$5,479,065)	(\$3,424,965)	(\$324,965)
<b>Net Revenue/(Expenditures)</b>	471,090	(\$2,711,464)	(\$2,515,093)	(\$490,599)	\$2,662,904
<b>Year-End Balance</b>	<b><u>\$17,646,285</u></b>	<b><u>\$14,934,821</u></b>	<b><u>\$12,419,728</u></b>	<b><u>\$11,929,129</u></b>	<b><u>\$14,592,034</u></b>
<b>Nonspendable - Prepaid Expenses</b>	\$9,651	\$9,651	\$9,651	\$9,651	\$9,651
<b>Restricted</b>	\$0	\$0	\$0	\$0	\$0
<b>Committed Portion - 8 Month Fund Balance</b>	\$5,147,277	\$5,427,489	\$5,590,313	\$5,758,023	\$5,930,763
<b>Assigned Portion - Capital Improvements/Sick-Vac Liability/OPEB</b>	\$12,389,357	\$9,397,681	\$6,719,764	6,061,456	8,551,619
<b>Unassigned Portion - Unplanned Emergencies</b>	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

\* Column 1 = current fiscal year

\*\* Row 11 assumes 3% increase in Property Tax Revenue

\*\*\*\* Row 17 assumes 3% increase in Operating Expenditures

**Bloomfield Township Public Library  
SEV and Taxable Value History  
Historical Analysis**

	SEV(until 1995) Tax. Value. (1995 - )	Percent of Increase From PY	Library Millage	Library Tax Revenue	Percent of Increase From PY
2026-2027*	5,613,804,700	5.15%	1.8279	10,261,733	3.76%
2025-2026**	5,339,003,040	4.00%	1.8523	9,889,601	10.84%
2024-2025	5,133,656,770	7.17%	1.8653	8,922,094	4.00%
2023-2024	4,790,060,281	7.22%	1.8502	8,578,936	4.00%
2022-2023	4,467,360,970	5.76%	1.8653	8,248,977	4.00%
2021-2022	4,223,898,657	3.23%	1.8805	7,931,709	2.41%
2020-2021	4,091,548,158	4.11%	1.8958	7,744,732	3.30%
2019-2020	3,929,897,809	4.80%	1.9078	7,497,350	4.02%
2018-2019	3,749,876,110	4.89%	1.9230	7,207,809	3.71%
2017-2018	3,575,056,602	3.00%	1.9365	6,949,668	2.40%
2016-2017	3,470,928,740	3.31%	1.9608	6,786,721	1.75%
2015-2016	3,359,651,170	3.51%	1.9854	6,670,251	2.75%
2014-2015	3,245,848,860	2.48%	2.0000	6,491,698	40.48%
2013-2014	3,167,371,380	2.28%	1.4590	4,621,195	2.28%
2012-2013	3,096,798,011	-1.49%	1.4590	4,518,228	-0.63%
2011-2012	3,143,677,326	-9.56%	1.4590	4,547,004	-10.34%
2010-2011	3,475,888,000	-10.39%	1.4590	5,071,321	-10.16%
2009-2010	3,878,712,490	-1.76%	1.4590	5,645,126	-2.00%
2008-2009	3,948,259,831	0.36%	1.4590	5,760,511	0.22%
2007-2008	3,934,123,580	5.39%	1.4590	5,747,886	5.39%
2006-2007	3,732,884,300	5.69%	1.4611	5,454,117	4.39%
2005-2006	3,531,875,030	4.47%	1.4793	5,224,703	3.42%
2004-2005	3,380,624,306	4.45%	1.4944	5,052,005	3.34%
2003-2004	3,236,501,438	3.89%	1.5105	4,888,735	53.68%
2002-2003	3,115,293,208	5.52%	1.0211	3,181,026	4.25%
2001-2002	2,952,304,218	7.08%	1.0335	3,051,206	5.64%
2000-2001	2,757,054,988	4.19%	1.0476	2,888,291	2.96%
1999-2000	2,646,257,403	4.23%	1.0601	2,805,297	3.24%
1998-1999	2,538,783,130	4.19%	1.0703	2,717,260	3.79%
1997-1998	2,436,762,470	3.92%	1.0744	2,618,058	3.74%
1996-1997	2,344,785,060	4.10%	1.0763	2,523,692	3.94%
1995-1996***	2,252,388,450	3.35%	1.0780	2,428,075	43.21%
1994-1995	2,179,316,550	2.43%	0.7780	1,695,508	2.43%
1993-1994	2,127,617,200	7.09%	0.7780	1,655,286	3.68%
1992-1993	1,986,788,410	1.64%	0.8036	1,596,583	1.64%
1991-1992****	1,954,734,300	7.09%	0.8036	1,570,824	7.20%
1990	1,825,324,160	11.32%	0.8028	1,465,370	7.30%
1989	1,639,685,450	14.44%	0.8329	1,365,694	7.01%
1988	1,432,801,410	13.20%	0.8907	1,276,196	6.46%
1987	1,265,726,270	8.05%	0.9471	1,198,769	11.88%
1986	1,171,444,970	7.77%	0.9147	1,071,521	2.31%
1985	1,086,957,510	4.34%	0.9635	1,047,284	2.18%
1984	1,041,771,110	2.87%	0.9838	1,024,894	1.20%
1983	1,012,735,020	-3.19%	1.0000	1,012,735	12.02%
1982	1,046,097,722	8.56%	0.8642	904,038	1.35%
1981	963,633,793	16.25%	0.9257	892,036	15.96%
1980	828,937,902	20.60%	0.9280	769,254	13.77%
1979	687,372,425	13.06%	0.9837	676,168	11.21%
1978	607,997,100		1.0000	607,997	

\*2026-2027 taxable value is estimated: July, 2025 Property Tax Rev. Projections per Bloomfield Twp. Assessor

\*\*2025-2026 taxable value is estimated: July, 2024 Property Tax Rev. Projections per Bloomfield Twp. Assessor

\*\*\*Beginning in 1995 the Taxable Value and not the State Equalized Value is used to calculate the tax levy.

\*\*\*\*In April, 1991, the Michigan Legislature adopted Public Act 15 of 1991 which temporarily froze assets valued on existing real property in 1992 by requiring that the assessment as equalized for the 1991 tax year be used on the 1992 assessment roll and be adjusted only to reflect additions, losses, splits and combinations. Public Act 15 was effective May 1, 1991.

**Bloomfield Township Public Library**  
**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Bloomfield Township Public Library Board of Trustees will hold a Public Hearing on the preliminary 2026/2027 budget at 7:00 p.m. Tuesday, August 19, 2025 at the Bloomfield Township Public Library, 1099 Lone Pine Road, Bloomfield Township, Michigan. Copies of the preliminary budget may be obtained at the Bloomfield Township Public Library on Tuesday, August 19, 2025 beginning at 10:00 a.m.

Shane Spradlin, President

Bloomfield Township Public Library Board of Trustees

Published: Birmingham-Bloomfield Eagle 06/06/2025

1788 1132

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MEMORANDUM**

---

**TO: Trustees**

**FROM: Tera Moon, Library Director**

**DATE: August 14, 2025**

**SUBJECT: Consider Approval of Schematic Design for Library Design Project**

I am excited to ask you to consider the schematic design developed by C2AE, Reed Walker Design Collective, and the Library Design Committee. This plan represents weeks of work, meetings, conversations, field trips, and creativity. It proposes a vision of a future-ready library that serves as a vibrant “third place” in a community that loves its library.

At this point in the process we are determining where walls and other building systems will be constructed. The team needs your approval to move forward. Many more details will be discussed and decided in the coming months, but this plan is the basis for that work to commence, and it is the basis of a cost opinion. Jenna Walker (Reed Walker Design Collective), Chloe Aalsburg (C2AE), and Dennis Jensen (C2AE) will present the schematic design to you at the meeting.

I want to share the design statement, which was written early in this process. It is a touchstone that helps us stay focused on the goal of this project.

*“The renovation is guided by a shared vision to enhance the Library's presence as a community “third place” that honors its midcentury origins while embracing the future. The space will foster connections and lifelong learning, all within an environment interwoven into its natural surroundings. As a hub of curiosity, it will carefully balance the energy of vibrant interaction with the necessity for contemplative solitude. Improved sightlines and intuitive wayfinding will enhance both navigation and safety. Distinct yet harmoniously connected zones will respond to the community's diverse needs. Drawing inspiration from nature through biophilic principles, engaging multiple senses, and incorporating thoughtful hospitality touches, the reimagined library will serve the community today while anticipating the needs of generations yet to come.”*

If you support the schematic design, a motion is needed.

**ACTION:** I move to approve the schematic design as presented on August 19, 2025, by C2AE and Reed Walker Design Collective including design drawings and current cost opinion.

**BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
MEMORANDUM**

---

**TO:** Library Board of Trustees  
**FROM:** Katherine Bryant, Assistant Library Director  
**DATE:** August 12, 2025  
**SUBJECT:** Strategic Plan

Work continues on the strategic plan, with committees meeting as needed to advance their goals.

1. Reimagine use of library spaces for increased inclusion and flexibility. (Enhance Our Core)

The Library Design Project is moving forward. Interior design firm C2AE shared revised schematic designs in July, which were well received by the library design committee and the MAC group. The Board of Trustees will consider the plans for approval in August. The next phase will be design development, in which we will make concrete decisions about the specific materials, finishes, and furnishings that will be used throughout the space. Tera and Katherine are also working on a change management plan and community and staff engagement plans.

2. Update recruiting, hiring, on-boarding, and retention practices using a diversity, equity, and inclusion lens. (Build Organizational Capacity)

This committee is on pause after accomplishing much of its charge.

3. Cultivate a collaborative culture by focusing on how we work together. (Build Organizational Capacity)

An employee satisfaction survey was conducted in May, and responses are under review.

## Completed Activities:

ENHANCE OUR CORE...to create responsive collections, functional and comfortable spaces, and seamless digital experience.

Goal 1: Anticipate collections to develop in response to community needs that inform, entertain, and expand world view.

- Created a location code for Teen items.
- Added PressReader, ComicsPlus, and myfilmfriend to the Library's digital offerings.
- Updated the 200s to the alternate arrangement, which organizes religious subjects more equitably by chronology and geography, rather than centering on Christianity.
- Updated call numbers in Youth Services better reflect how patrons interact with the collections. 'Beginning to Read' is now 'Early Reader,' and 'Easy' is now 'Picture.'

Goal 2: Reimagine use of library spaces for increased inclusion and flexibility.

- Engaged Jenna Walker of Parini to create and present a Pre-design and Research Report for Library Renovation.
- Implemented new study room reservation system.
- Updated the early childhood area with new seating and interactive toys.
- Hired C2AE to provide library design and space planning services in early 2025.

Goal 3: Proactively provide access to innovative technology resources, support, and education to support robust digital experiences at all stages of life.

- Launched BTPL Mobile App in fall 2023.
- Launched Vega, an updated public online catalog, in March 2024.

CONNECT THE COMMUNITY...with each other, with opportunities to be creative, and with new experiences.

Goal 1: Bring people together around diverse interests and thought-provoking topics.

- Launched The Distracted Librarians podcast.
- Celebrated the Library's 60<sup>th</sup> anniversary with over 500 patrons at the Applause, Applause event on October 5, 2024.

Goal 2: Expand opportunities for people and groups to create and explore.

- Hosted events including scavenger hunts, Photo Contest, Teen Book Cover Design Contest, AI computer classes, a variety of gardening classes, a climate change lecture, and more.
- Hosted kindergarten classes for March is Reading Month.
- Eliminated overdue fines to allow more community members to access the Library.
- Distributed 2000 pairs of eclipse glasses in April 2024.

Goal 3: Deepen engagement with all community members by proactively listening to and learning about needs.

- Created Early Childhood Specialist position to provide additional services to this age group.
- Expanded school media specialist liaison program.
- Participated in multiple outreach events, including the Bloomfield Township Open House.
- Connected with households without a library card by implementing a direct mail campaign to encourage library card registration.
- Conducted surveys related to patron needs for computer classes and materials in various world languages.

BUILD ORGANIZATIONAL CAPACITY...for strong operations, satisfying employment, and a collaborative culture.

Goal 1: Practice learning organization principles.

Goal 2: Update recruiting, hiring, on-boarding, and retention practices using a diversity, equity, and inclusion lens.

- Changed two Intern positions to Library Assistant positions based on response to previous Intern postings. The Library Assistant position is open to more potential candidates due to changes in educational requirements.
- Conducted a compensation and classification study, which resulted in revised salary ranges and job titles for some employees.
- Implemented BambooHR, an online human resources management tool.
- Implemented paid sick leave for all employees.
- Implemented three weeks of paid parental leave for full-time employees.
- Revised the Application Rating Worksheet and the Interview Rating Form.

Goal 3: Cultivate a collaborative culture by focusing on how we work together.

- Implemented monthly departmental tours.
- Participated in TLN Workplace Perceptions Survey.
- Created a culture card.
- Released an employee satisfaction survey.
- Developed an anonymous feedback form for staff.

# MARKETING REPORT

# JULY 2025

## INSTAGRAM



FOLLOWERS:  
1976 (↑28 from June)

TOTAL REACH:  
1063  
(↑40.4% from June)



14 Likes  
Liked by ticmoon and others  
bloomfieldtwppubliclibrary We're kicking off the 2025 Summer Puzzle Tournament!!! #BTPLSummer

## PRESS RELEASES



- August Second Saturday Book Sale
- Lecture: Transformation Station: Saving Michigan Central Station

## FACEBOOK

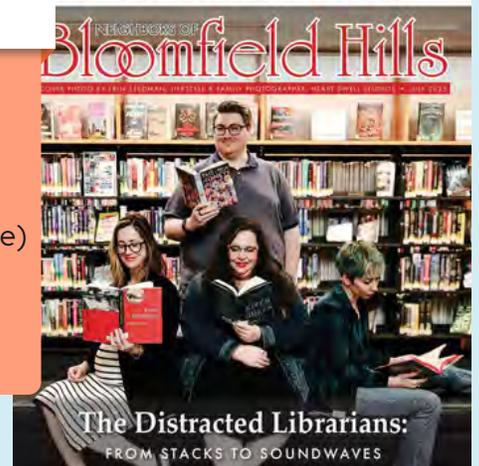


FOLLOWERS:  
3282 (↑32 from June)

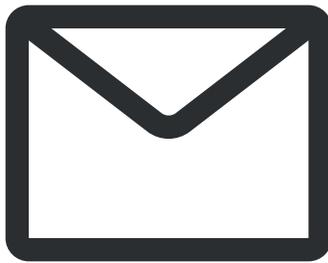
TOTAL REACH:  
6437  
(↑75% from June)

**Bloomfield Township Public Library**  
Jul 28 · 🌐

"The Distracted Librarians", the official podcast of Bloomfield Township Public Library, was recently featured in Neighbors of Bloomfield Township Magazine. The podcast just celebrated its one-year anniversary and has 30+ episodes covering everything from books to pop culture and everything in between! You can listen on most podcast forms—just search The Distracted Librarians or [btpl.org](http://btpl.org) for more information. 🎧 🌐 🎵

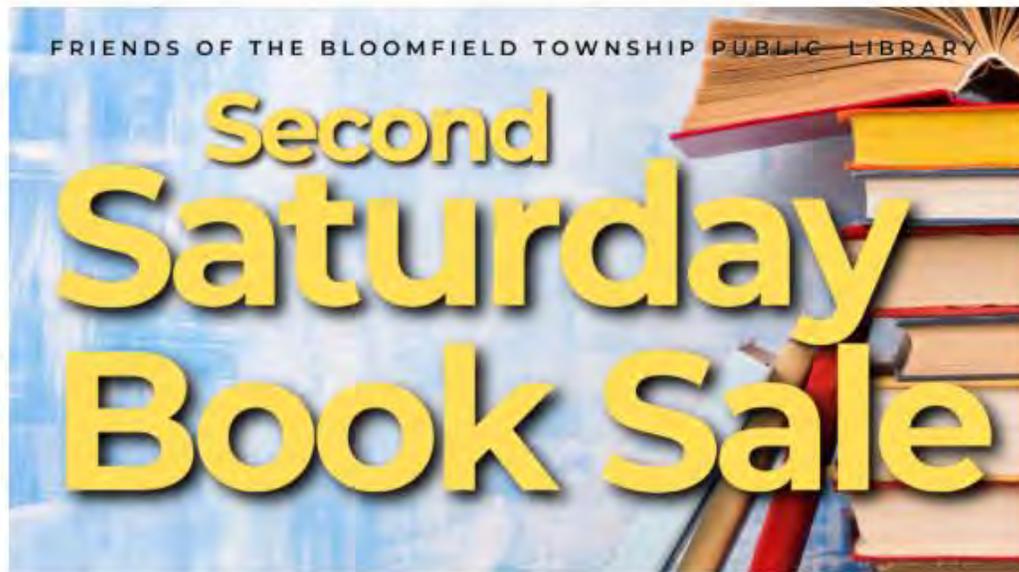


# NEWSLETTERS



- **Movies and More:** 220 messages, 60% open rate
  - new DVDs, Lecture: Transformation Station: Saving Michigan Central Station
- **Fiction Books:** 13,199 messages, 58% open rate
  - new fiction titles
- **Discover:** 22,012 messages, 40% open rate
  - Color Our World Summer Reading Program, Lecture: Transformation Station: Saving Michigan Central Station, Speed Dating with a Book, Brick Builders, *Bad Guys Party*, Splash Bash, Drop-In Tiny Art Space, After-Hours Vintage Video Game Night, Teen Summer Read: *The Inheritance Games* series, Teen Brick Builders, Library Explorers Challenge, Second Saturday Sale
- **Nonfiction Books:** 13,095 messages, 59% open rate
  - new non-fiction titles
- **Digital News:** 5,000 messages, 42% open rate
  - new Libby and hoopla titles, Summer Reading Program Wrap-Up Party

## Friends of the Bloomfield Township Public Library Hosts Book Sale - This Saturday



The Friends of Bloomfield Township Public Library will hold their Second Saturday Book Sale Saturday, July 12, 2025, from 11:00 a.m. to 3:00 p.m. Friends members may shop the sale early from 10:00 a.m. to 11:00 a.m., and memberships can be purchased at the door on the day of the sale.

The sale takes place on the lower level of the Library and includes thousands of books and audiovisual materials for all ages and interests, conveniently sorted into more than 50 categories.

Since 1995, purchases made at the Second Saturday Sales have allowed the Friends to donate over \$1.85 million dollars to support the Library beyond their operating budget, donating over \$105,000 last year alone. Donations have paid for artwork and sculptures around the Library, the beautiful gardens, programs and events for adults and children, and additions to Library collections.

## Bloomfield Township Public Library to Host Lecture on Saving Michigan Central Station on July 22



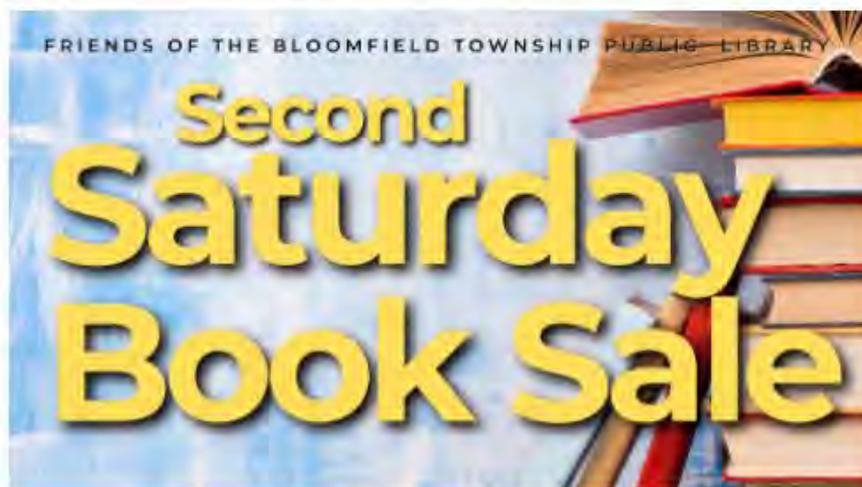
Bloomfield Township Public Library is pleased to host Transformation Station: Saving Michigan Central Station Tuesday, July 22, 2025 at 7:00 p.m.

With the last Amtrak train departing Michigan Central Station in 1988, Detroit's historic structure stood abandoned for 30 years until Ford Motor Company purchased the building in 2018 embarking on one of the most ambitious preservation projects in the city's history. Join us as Angela Wyrembelski, Senior Associate and Architect with Quinn Evans, presents an inside look at the extraordinary transformation process, and how adaptive reuse of the historic station connects Detroit's past to its promising future.

Registration for this program is required. [Sign Up Today](#).

For more information, please call 248-642-5800 or visit the [Library Website](#).

## Friends of the Bloomfield Township Public Library Hosting August Book Sale



The Friends of Bloomfield Township Public Library will hold their Second Saturday Book Sale on Saturday, August 9, 2025, from 11:00 a.m. to 3:00 p.m. Friends members may shop the sale early from 10:00 a.m. to 11:00 a.m., and memberships can be purchased at the door on the day of the sale.

The sale takes place on the lower level of the Library and includes thousands of books and audiovisual materials for all ages and interests, conveniently sorted into more than 50 categories. Features of this sale include gorgeous art books and classic literature for children and teens.

Since 1995, purchases made at the Second Saturday Sales have allowed the Friends to donate over \$1.85 million dollars to support the Library beyond their operating budget, donating over \$105,000 last year alone.

For more information, please call the Library at 248-642-5800 or visit the [Library Website](#).

# COMMUNITY CALENDAR

EA/ BIRMINGHAM-BLOOMFIELD EAGLE • JUNE 25, 2025

To view more Community Calendar and to submit your own, use the QR code or visit [candgnews.com/calendar](http://candgnews.com/calendar). To advertise an event, call (586) 498-8000.



## JUNE 25

**History of Pewabic Pottery:** Learn about Detroit-based ceramics studio founded in 1903, 7 p.m., Bloomfield Township Public Library, 1099 Lone Pine Road, register at (248) 642-5800 or [btpl.org](http://btpl.org)

## JUNE 26

**Learn about Michigan's sister state in Japan:** Presentation by Shiga Prefecture visiting official Keiko Kajima, 6-7:30 p.m., Birmingham Next, 2121 Midvale St., part of Thursday Evening Speaker Series, schedule at [birminghamnext.org](http://birminghamnext.org)

## JUNE 27

**Senior Men's Club of Birmingham meeting:** Hear Maj. Gen. Michelle Link, also luncheon, 10:30 a.m., The Iroquois Club, 43248 Woodward Ave. in Bloomfield Township, RSVPs for luncheon required, [seniormensclub@gmail.com](mailto:seniormensclub@gmail.com), [seniormensclubbirmingham.com](http://seniormensclubbirmingham.com)

## JUNE 30

**Summer craft show:** 11 a.m.-2 p.m., Bloomfield Township Senior Center, 4315 Andover Road, (586) 723-3500

## JULY 8

**Birmingham Metropolitan Women's Club meet:** Hear from Detroit Institute of Arts Community Engagement Manager Sharon Harrell, also luncheon, 10 a.m., The Iroquois Club, 43248 Woodward Ave. in Bloomfield Township, group meets every second day of month, RSVP to Chris at (248) 303-7339 weeks before each event, [tbmwc.com](http://tbmwc.com)

## JULY 16

**Neighborhood Nights @Northbrook:** Outdoor event features live music by bands and DJ, food truck, ice house, basketball, pickleball and more, 5-8 p.m., Northbrook Presbyterian Church, 22055 W. Middle Road in Beverly Hills, continues Aug. 20, [northbrookpc.org](http://northbrookpc.org)

## JULY 26

**Day on the Town:** Find discounted merchandise, food trucks, chalk art displays, kids activities, giveaways and more, 9 a.m.-5 p.m., in stores and along streets and sidewalks in downtown Birmingham, map available week of event at [allinbirmingham.com/visitors/dayonthetown](http://allinbirmingham.com/visitors/dayonthetown)

## ONGOING

**Birmingham Farmers Market:** 9 a.m.-2 p.m. Sundays until Oct. 26, Public Parking Lot #6, 660 N. Old Woodward Ave., [allinbirmingham.com/farmersmarket](http://allinbirmingham.com/farmersmarket)

**Weekly car show:** 8-10 a.m. Saturdays, Pasteriner's, 33202 Woodward Ave. in Birmingham, (248) 646-2886, see hundreds of vehicle photos from past events at [pasteiners.com/parking-at-pasteiners](http://pasteiners.com/parking-at-pasteiners)

**Food trucks:** 11 a.m.-1 p.m. Wednesdays until Aug. 20, parking lot of Bloomfield Community Television, 4190 Dublin Road in Bloomfield Township, see lineup at [bloomfieldtwp.org/foodtruck](http://bloomfieldtwp.org/foodtruck)

**Cranbrook on the Green:** Play artist-designed mini-golf course, 10 a.m.-5 p.m. Wednesdays-Sundays (10 a.m.-8 p.m. Thursdays) through August, then 10 a.m.-5 p.m. Saturdays-Sundays in September, Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, ticket includes admission to galleries, [cranbrookartmuseum.org/mini-golf](http://cranbrookartmuseum.org/mini-golf)

**Art exhibits:** 44th annual "Michigan Fine Arts Competition" features 80-plus juried artists, 9 a.m.-4 p.m. Mondays-Saturdays until Aug. 14, Birmingham Bloomfield Art Center, 1516 S. Cranbrook Road in Birmingham, [bbartcenter.org](http://bbartcenter.org)

• "Eventually Everything Connects: Mid-Century Modern Design in the US" includes nearly 200 works by 80-plus artists, designers and architects, 11 a.m.-5 p.m. Wednesdays-Sundays (until 8 p.m. Thursdays) until Sept. 21, Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, [cranbrookartmuseum.org](http://cranbrookartmuseum.org)

**In the Park concert series:** Hear "Salute America" by Birmingham Concert Band (wind ensemble) June 25, The United States Army Jazz Ambassadors June 29, Mainstreet Soul (Motown, R&B, pop and dance covers) July 2, The Sax Maniacs (soul and rock) July 9, Toppermost (The Beatles tribute) July 16, Ben Sharkey (R&B, soul and jazz) July 23, FiftyAmpFuse (rock) July 30, Zang Band (rock and pop covers) Aug. 6, Magic Bus (late '60s rock) Aug. 13, Mobile Dueling Pianos Aug. 20 and Rebecca Cameron Band (country) Aug. 27, all 7 p.m. (except 6 p.m. June 29), Shain Park, 270 W. Merrill St. in Birmingham, [bhamgov.org/concerts](http://bhamgov.org/concerts)

**Outdoor movies:** Entertainment at 6:30 p.m. and shows at 7:30 p.m., watch "Home Alone" July 11, "Moana 2" Aug. 8 and "Trolls" Sept. 5, bring lawn chair or blanket, Booth Park, corner of Harmon Street and North Old Woodward Avenue in Birmingham, [allinbirmingham.com](http://allinbirmingham.com)

**Beverly Park activities:** Java and Jazz includes free coffee and live music by Ryan Bills Trio from 9 a.m.-noon July 20, Aug. 17 and Sept. 21, also Concerts in the Park with Cliff Erickson July 11 and The Hood Aug. 8, both 7 p.m., plus Food Truck Mondays from 4:30-7:30 p.m. until Aug. 25, 18801 Beverly Road in Beverly Hills, (248) 646-6404, [villagebeverlyhills.com](http://villagebeverlyhills.com)

**Birmingham-Bloomfield Newcomers and Neighbors Club:** Nonprofit comprising 270-plus women around

world, group hosts monthly Welcome Coffee events to connect, share cultures and build friendships, also local activities including card games and sports, inquire about events at [bbnc.membership@gmail.com](mailto:bbnc.membership@gmail.com), [bbnewcomers.com](http://bbnewcomers.com)

**Second Saturday Book Sale:** Monthly event also includes DVDs, CDs and more, 11 a.m.-3 p.m. (10 a.m. for Friends of the Bloomfield Township Public Library members), 1099 Lone Pine Road, (248) 642-5800, [btpl.org](http://btpl.org)

**Birmingham-Ferndale Stamp Club:** Meets 6 p.m. every first and third Tuesdays of month (fellowship at 5:30 p.m.), Birmingham Next, 2121 Midvale St., [birminghamstamp.club](http://birminghamstamp.club)

**Health workshops:** For hypertension, diabetes, pre-diabetes and more, hosted by Corewell Health, free and virtual, [corewellhealth.org/classes-events/southeast-michigan](http://corewellhealth.org/classes-events/southeast-michigan)

**Lupus support groups:** 10 a.m. every second Tuesday of month and 7 p.m. every last Wednesday of month, Zoom, (248) 901-7299, [milupus.org/support-groups](http://milupus.org/support-groups)

**ADHD meetings:** Hosted by CHADD of Eastern Oakland County, for adults and parents, 7:30-8:30 p.m., Zoom, see schedule on [chadd.net/chapter-events/527](http://chadd.net/chapter-events/527)

### Village of Beverly Hills Zoning Board of Appeals Meeting

Notice is hereby given that the Village of Beverly Hills Zoning Board of Appeals will hold a meeting on **Monday, July 14, 2025 at 7:00 pm** at the Village of Beverly Hills Office at 18500 W. 13 Mile Road, Beverly Hills, MI 48025. A public hearing will be held on the following case:

**Case #1435:** In order to install an air conditioning unit in the side open space, the homeowner of 19453 Waltham (24-02-353-015) is seeking a dimensional/non-use variance from Chapter 46 Zoning, Section 46-170(b).

Interested parties may comment on the above listed cases in-person at the scheduled meeting. Written comments may be submitted in person or by mail to the Village of Beverly Hills, Zoning Board of Appeals, 18500 W. 13 Mile Road, Beverly Hills, MI 48025. Comments may also be submitted via email to [ssstec@villagebeverlyhills.com](mailto:ssstec@villagebeverlyhills.com) by 4:00 p.m. on the date of the hearing; please note the case in the subject line. The applications may be reviewed at the Village Hall between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Carissa Brown  
Village Clerk  
0114-2526

Published: Birmingham-Bloomfield Eagle 06/25/2025

### SYNOPSIS

**SOUTHFIELD TOWNSHIP  
BOARD OF TRUSTEES MEETING  
On June 10, 2025**

Southfield Township Board Meeting was held from 7:00 p.m. to 8:13 p.m.



C & G Newspapers publishes 21 papers in Macomb, Oakland and Wayne counties:

Birmingham-Bloomfield Eagle • Farmington Press • Fraser-Clinton Township Chronicle • Grosse Pointe Times • Macomb Township Chronicle Madison-Park News • Mount Clemens-Clinton-Harrison Township Journal • Novi Note • Rochester Post Roseville-Eastpointe Eastsider Royal Oak Review • Shelby-Utica News • Southfield Sun • St. Clair Shores Sentinel • Sterling Heights Sentry Troy Times • Warren Weekly West Bloomfield Beacon • Woodward Talk • C & G Special Edition (Grosse Pointe/Macomb Co.) • C & G Special Edition (Oakland Co.)

**JULY 23**

**Learn about dangers of synthetic drugs:** Hear from Southfield Police Chief Elvin Barren, Oak Park Police Director Steve Cooper, Oakland County Undersheriff Timothy Willis and Farmington Hills Police Chief John Piggott, community forum moderated by former WXYZ Channel 7 investigative reporter Ronnie Dahl, 5:30-8:30 p.m., Southfield Pavilion, 26000 Evergreen Road, (248) 796-5582, [cityofsouthfield.com](http://cityofsouthfield.com), read [story at candnews.com](#)

**JULY 24-27**

**'Waitress':** Story about waitress and pie maker hoping to leave small town and bad marriage, original Broadway production based on book by screenwriter Jessie Nelson and music and lyrics by Grammy Award winner Sara Bareilles, 7:30 p.m. July 24-25, 2 and 7:30 p.m. July 26, and 2 p.m. July 27, Seaholm High School, 2436 W. Lincoln St. in Birmingham, [michiganstage.org/waitress](http://michiganstage.org/waitress)

**JULY 25**

**Senior Men's Club of Birmingham meetings:** Hear from Oakland University political science professor Dave Dulio ("Trump's First Six Months"), also luncheon, 10:30 a.m., The Iroquois Club, 43248 Woodward Ave. in Bloomfield Township, RSVPs for luncheon required, [seniormensclub@gmail.com](mailto:seniormensclub@gmail.com), [seniormensclubbirmingham.com](http://seniormensclubbirmingham.com)

**JULY 26**

**Day on the Town:** Find discounted merchandise, food trucks, chalk art displays, kids activities, giveaways and more, 9 a.m.-5 p.m., in stores and along streets and sidewalks in downtown Birmingham, map available at [allinbirmingham.com/visitors/dayonthetown](http://allinbirmingham.com/visitors/dayonthetown)

**The Village Club's 70th anniversary party:** For past and present members of private women's social club, outdoor event includes cocktails, live music, food stations, lawn games, prize drawings and more, 4-8 p.m., 190 E. Long Lake Road in Bloomfield Hills, RSVP by July 23, (248) 644-3450 (ext. 227), [thevillageclub.org](http://thevillageclub.org)

**AUG. 5**

**Health & Housing Summer Fest:** Free expo for Oakland County residents, includes health, breastfeeding and housing resources, backpack giveaway and raffle, vision screenings, exams and glasses for ages 4-21, dental screenings for kids entering kindergarten, vaccine clinic for all ages, opportunities to enroll in WIC, nutrition and home-visiting nursing, and health screenings and basic car exam. Also bounce house

of being" by Erin Entrada, "Kelly Fuzz" by Mary Roach and "Killers of a Certain Age" by Deanna Raybourn, participants encouraged to dress in related spirit wear or costumes, 7-8:30 p.m., Baldwin Public Library, 300 W. Merrill St. in Birmingham, [baldwinlib.org](http://baldwinlib.org)

**AUG. 9**

**Project Kidsight Vision Screening:** Free for ages 6 months and older, sponsored by Beverly Hills Lions Club, 2:30-4:30 p.m., Baldwin Public Library, 300 W. Merrill St. in Birmingham, [baldwinlib.org](http://baldwinlib.org)

**AUG. 10**

**Relay for Life:** Benefits American Cancer Society Relay For Life of South Oakland County, includes games, activities and entertainment, 8:30 a.m.-noon, Detroit Zoo, 8450 W. 10 Mile Road in Royal Oak, [relayforlife.org/southoaklandmi](http://relayforlife.org/southoaklandmi)

**AUG. 12**

**The Birmingham Metropolitan Women's Club meeting:** Hear from Andrea Onish (curator of education at Marshall M. Fredericks Sculpture Museum at Saginaw Valley State University), also luncheon, 10:30 a.m., The Iroquois Club, 43248 Woodward Ave. in Bloomfield Township, group meets every second Tuesday of month, RSVP to Chris at (248) 303-7339 two weeks before each event, [tbmwc.com](http://tbmwc.com)

**AUG. 14**

**Poolside performance:** Hear Zekkereya El-Magharbel and others play music inspired by sunken city of Thonis-Heracleion in Egypt, 6:30 p.m., Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, [cranbrookartmuseum.org](http://cranbrookartmuseum.org)

**AUG. 16**

**Woodward Dream Cruise:** Officially runs 9 a.m.-9 p.m., participating cities along 16-mile stretch of M-1 include Ferndale, Pleasant Ridge, Huntington Woods, Berkley, Royal Oak, Birmingham, Bloomfield Hills, Bloomfield Township and Pontiac, see related events at [woodwarddreamcruise.com](http://woodwarddreamcruise.com)

**AUG. 20**

**Neighborhood Nights @Northbrook:** Outdoor event features live music by bands and DJ, food truck, bounce house, basketball, pickleball and more, 5-8 p.m., Northbrook Presbyterian Church, 22055 W. 14 Mile Road in Beverly Hills, [northbrookpc.org](http://northbrookpc.org)

**AUG. 21**

**Make It the Books Watch "Finding Nemo" film**

33202 Woodward Ave. in Birmingham, (248) 646-2886, see hundreds of vehicle photos from past events at [pasteiners.com/parking-at-pasteiners](http://pasteiners.com/parking-at-pasteiners)

**Food trucks:** 11 a.m.-1 p.m. Wednesdays until Aug. 20, parking lot of Bloomfield Community Television, 4190 Dublin Road in Bloomfield Township, see lineup at [bloomfieldtwp.org/foodtruck](http://bloomfieldtwp.org/foodtruck)

**Cranbrook on the Green:** Play artist-designed mini-golf course, 10 a.m.-5 p.m. Wednesdays-Sundays (10 a.m.-8 p.m. Thursdays) through August, then 10 a.m.-5 p.m. Saturdays-Sundays in September, Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, ticket includes admission to galleries, [cranbrookartmuseum.org/mini-golf](http://cranbrookartmuseum.org/mini-golf)

**Art exhibits:** 44th annual "Michigan Fine Arts Competition" features 80-plus juried artists, 9 a.m.-4 p.m. Mondays-Saturdays until Aug. 14, Birmingham Bloomfield Art Center, 1516 S. Cranbrook Road in Birmingham, [bbartcenter.org](http://bbartcenter.org)

• "Eventually Everything Connects: Mid Century Modern Design in the US" includes nearly 200 works by 80-plus artists, designers and architects, 11 a.m.-5 p.m. Wednesdays-Sundays (until 8 p.m. Thursdays) until Sept. 21, Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, [cranbrookartmuseum.org](http://cranbrookartmuseum.org)

**In the Park concert series:** Hear Ben Sharkey (R&B, soul and jazz) July 23, FiftyAmp Fuse (rock) July 30, Zang (rock, pop and country) Aug. 6, Magic Bus (late '60s rock) Aug. 13, Mobile Dueling Pianos Aug. 20 and Rebecca Cameron Band (country) Aug. 27, 7 p.m., Shain Park, 270 W. Merrill St. in Birmingham, [bhamgov.org/concerts](http://bhamgov.org/concerts)

**Music on the Green and Music in the Park:** Hear Mainstream Drive July 30 and 50 Amp Fuse Aug. 6, The Village Green, and Lost West Aug. 13, Franklin Community Association Gazebo and Park, 26495 Carol Ave., 6-8 p.m. with food trucks on site, [fcamichigan.org/fcaevents](http://fcamichigan.org/fcaevents)

**Outdoor movies:** Watch "Moana 2" Aug. 8 and "Trolls"

Sept. 5, bring chair or blanket, entertainment at 6:30 p.m. and shows at 7:30 p.m., Booth Park, corner of Harmon Street and North Old Woodward Avenue in Birmingham, [allinbirmingham.com](http://allinbirmingham.com)

**Beverly Park activities:** Java and Jazz includes free coffee and live music by Ryan Bills Trio Aug. 17 and Sept. 21, 9 a.m.-noon, also Concerts in the Park with The Hood Aug. 8, 7 p.m., plus Food Truck Mondays, 4:30-7:30 p.m. until Aug. 25, 18801 Beverly Road in Beverly Hills, (248) 646-6404, [villagebeverlyhills.com](http://villagebeverlyhills.com)

**Woodward Memories:** Exhibit highlights drive-ins, bowling alleys and businesses along Woodward Avenue during '50s and '60s, on display 1-4 p.m. Tuesdays, Thursdays and Saturdays until July 26, Royal Oak Historical Society and Museum, 1411 Webster Road, [curator@royaloakhistoricalsociety.org](mailto:curator@royaloakhistoricalsociety.org), (248) 439-1501, [royaloakhistoricalsociety.org](http://royaloakhistoricalsociety.org)

**Birmingham-Bloomfield Newcomers and Neighbors Club:** Nonprofit comprising 270-plus women around world, group hosts monthly Welcome Coffee events to connect, share cultures and build friendships, also local activities including card games and sports, inquire about events at [bbnc.membership@gmail.com](mailto:bbnc.membership@gmail.com), [bbnewcomers.com](http://bbnewcomers.com)

**Second Saturday Book Sale:** Monthly event also includes DVDs, CDs and more, 11 a.m.-3 p.m. (10 a.m. for Friends of the Bloomfield Township Public Library members), 1099 Lone Pine Road, (248) 642-5800, [btpl.org](http://btpl.org)

**Birmingham-Ferndale Stamp Club:** Meets 6 p.m. every first and third Tuesdays of month (fellowship at 5:30 p.m.), Birmingham Next, 2121 Midvale St., [birminghamstamp.club](http://birminghamstamp.club)

**Eat Smart, Move More, Weigh Less:** Virtual 15-week program presented by AgeWays Nonprofit Senior Services and led by registered dietitian nutritionist, free for first-time participants ages 60 and older, register at (833) 262-2200 or [welnessprograms@ageways.org](mailto:welnessprograms@ageways.org), [tinyurl.com/agewaysworkshops](http://tinyurl.com/agewaysworkshops)



**C & G Newspapers publishes 21 papers in Macomb, Oakland and Wayne counties:**

Birmingham-Bloomfield Eagle • Farmington Press • Fraser-Clinton Township Chronicle • Grosse Pointe Times • Macomb Township Chronicle • Madison Park News • Mount Clemens-Clinton-Harrison Township Journal • Novi News • Rochester Post • Roseville-Eastpointe • Eastbolder Royal Oak Review • Shelby-Utica News • Southfield Sun • St. Clair Shores Sentinel • Sterling Heights Sentry • Troy Times • Warren Weekly West • Bloomfield Beacon • Woodward Talk • C & G Special Edition (Grosse Pointe/Macomb Co.) • C & G Special Edition (Oakland Co.)

# COMMUNITY CALENDAR

28A/ BIRMINGHAM-BLOOMFIELD EAGLE • AUGUST 6, 2025

To view more Community Calendar and to submit your own, use the QR code or visit [candgnews.com/calendar](http://candgnews.com/calendar). To advertise an event, call (586) 498-8000.



## AUG. 6-9

**Detroit Improv Festival:** See 45-plus performances at Go Comedy! Improv Theater, 261 E. Nine Mile Road, Orchid Theatre, 141 W. Nine Mile Road, and The Magic Bag, 22920 Woodward Ave., all in Ferndale, full schedule at [detroitimprovfestival.org/shows](http://detroitimprovfestival.org/shows)

## AUG. 7

**Adult Battle of the Books:** Ages 18 and older compete in teams of five or less, selections include "They Called Us Enemy" by George Takei, "The House on Mango Street" by Sandra Cisneros, "The First State of Being" by Erin Entrada, "Kelly Fuzz" by Mary Roach and "Killers of a Certain Age" by Deanna Raybourn, participants encouraged to dress in related spirit wear or costumes, 7-8:30 p.m., Baldwin Public Library, 300 W. Merrill St. in Birmingham, [baldwinlib.org](http://baldwinlib.org)

## AUG. 8-11

**'Hair':** Watch four performances of little-seen musical after only one week of rehearsals, 7 p.m. (3 p.m. Aug. 10), Ringwald Theatre at Affirmations LGBTQIA+ Community Center, 290 W. Nine Mile Road in Ferndale, [theringwald.com](http://theringwald.com)

## AUG. 9

**Project Kidsight Vision Screening:** Free for ages 6 months and older, sponsored by Beverly Hills Lions Club, 2:30-4:30 p.m., Baldwin Public Library, 300 W. Merrill St. in Birmingham, [baldwinlib.org](http://baldwinlib.org)

## AUG. 10

**Relay for Life:** Benefits American Cancer Society Relay For Life of South Oakland County, also includes games, activities and entertainment, 8:30 a.m.-noon, Detroit Zoo, 8450 W. 10 Mile Road in Royal Oak, [relayforlife.org/southoaklandmi](http://relayforlife.org/southoaklandmi)

## AUG. 16

**Woodward Dream Cruise:** Officially runs 9 a.m.-9 p.m., participating cities along 16-mile stretch of M-1 include Ferndale, Pleasant Ridge, Huntington Woods, Berkley, Royal Oak, Birmingham, Bloomfield Hills, Bloomfield Township and Pontiac, see related car shows, parades and more at [woodwarddreamcruise.com](http://woodwarddreamcruise.com)

## AUG. 20

**Neighborhood Nights @Northbrook:** Outdoor event

**Weekly car show:** 8-10 a.m. Saturdays, Pasteiner's, 33202 Woodward Ave. in Birmingham, (248) 646-2886, see hundreds of vehicle photos from past events at [pasteiners.com/parking-at-pasteiners](http://pasteiners.com/parking-at-pasteiners)

**Food trucks:** 11 a.m.-1 p.m. Wednesdays until Aug. 20, parking lot of Bloomfield Community Television, 4190 Dublin Road in Bloomfield Township, see lineup at [bloomfieldtwp.org/foodtruck](http://bloomfieldtwp.org/foodtruck)

**Cranbrook on the Green:** Play artist-designed mini-golf course, 10 a.m.-5 p.m. Wednesdays-Sundays (10 a.m.-8 p.m. Thursdays) through August, then 10 a.m.-5 p.m. Saturdays-Sundays in September, Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, ticket includes admission to galleries, [cranbrookartmuseum.org/mini-golf](http://cranbrookartmuseum.org/mini-golf)

**Art exhibits:** 44th annual "Michigan Fine Arts Competition" features 80-plus juried artists, 9 a.m.-4 p.m. Mondays-Saturdays until Aug. 14, Birmingham Bloomfield Art Center, 1516 S. Cranbrook Road in Birmingham, [bbartcenter.org](http://bbartcenter.org)

• "Eventually Everything Connects: Mid-Century Modern Design in the US" includes nearly 200 works by 80-plus artists, designers and architects, 11 a.m.-5 p.m. Wednesdays-Sundays (until 8 p.m. Thursdays) until Sept. 21, Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, [cranbrookartmuseum.org](http://cranbrookartmuseum.org)

**In the Park concert series:** Hear Zang (rock, pop and country) Aug. 6, Magic Bus (late '60s rock) Aug. 13, Mobile Dueling Pianos Aug. 20 and Rebecca Cameron Band (country) Aug. 27, 7 p.m., Shain Park, 270 W. Merrill St. in Birmingham, [bhamgov.org/concerts](http://bhamgov.org/concerts)

**Music on the Green and Music in the Park:** Hear 50 Amp Fuse Aug. 6, The Village Green, and Lost West Aug. 13, Franklin Community Association Gazebo and Park, 26495 Carol Ave., 6-8 p.m. with food trucks on site, [fcamichigan.org/fcaevents](http://fcamichigan.org/fcaevents)

**Outdoor movies:** Watch "Moana 2" Aug. 8 and "Trolls" Sept. 5, bring chair or blanket, entertainment at 6:30 p.m. and shows at 7:30 p.m., Booth Park, corner of Harmon Street and North Old Woodward Avenue in Birmingham, [allinbirmingham.com](http://allinbirmingham.com)

**Second Saturday Book Sale:** Monthly event also includes DVDs, CDs and more, 11 a.m.-3 p.m. (10 a.m. for Friends of the Bloomfield Township Public Library members), 1099 Lone Pine Road, (248) 642-5800, [btpl.org](http://btpl.org)

**Birmingham-Ferndale Stamp Club:** Meets 6 p.m. every first and third Tuesdays of month (fellowship at 5:30 p.m.), Birmingham Next, 2121 Midvale St., [birminghamstamp.club](http://birminghamstamp.club)

**Wild Summer Nights:** Explore Detroit Zoo for extra three hours from 5-8 p.m. Wednesdays until Aug. 27, also concerts at 6 p.m. and reduced admission for late arrivals (after 6 p.m.), 8450 W. 10 Mile Road in Royal Oak, [detroitzoo.org](http://detroitzoo.org)

**Eat Smart, Move More, Weigh Less:** Virtual 15-week program presented by AgeWays Nonprofit Senior Ser-

vices and led by registered dietitian nutritionist, free for first-time participants ages 60 and older, register at (833) 262-2200 or [wellnessprograms@ageways.org](mailto:wellnessprograms@ageways.org), [tinyurl.com/agewaysworkshops](http://tinyurl.com/agewaysworkshops)

**Health workshops:** Hosted by Corewell Health, free and virtual, [corewellhealth.org/classes-events/southeast-michigan](http://corewellhealth.org/classes-events/southeast-michigan)

**Lupus support groups:** 10 a.m. every second Tuesday of month and 7 p.m. every last Wednesday of month, Zoom, (248) 901-7299, [milupus.org/support-groups](http://milupus.org/support-groups)

**ADHD meetings:** Hosted by CHADD of Eastern Oakland County, for adults and parents, 7:30-8:30 p.m., Zoom, see schedule on [chadd.net/chapter-events/527](http://chadd.net/chapter-events/527)

## Spotlight on business...

### Realtor Lucy Kollin brings experience with 'client-first' approach

Whether you're buying or selling, moving can be a stressful time. But it doesn't have to be.

Having the right Realtor in your corner makes a difference, both during the process and when the dust from the move settles.

"I love real estate because it allows me to be creative and genuinely connect with people. It's a career that gives back to me as much as I give to it, and there's nothing more rewarding than seeing my clients happily move on to the next chapter of their lives—whether they're expanding their family, downsizing, or starting fresh," Kollin said.

Whether you're selling the family home or looking for the property of your dreams, Kollin said it is crucial to work with an experienced agent.

"As a dedicated real estate professional, I bring an understanding of the market, strong communication skills, and a client-first mindset. I believe that trust is the foundation of every successful real estate relationship — once it's established, we work as a team toward a common goal," Kollin said. "My approach is all about creating a clear, customized plan that keeps the process smooth and as stress-free as possible."

Kollin's "client-first" mindset means she is always thinking about ways to help her buyers and sellers best position themselves for a winning transaction. She advises buyers to come preapproved and prepared. Make a wish list of your new property's must-haves so you are ready to move when you find the deal of your dreams. For sellers, she said it is about being realistic and reasonable with a property positioned in its best possible light.

"When it comes to selling a home, there are so many moving pieces — so hiring an experienced, proactive agent you can trust is essential," Kollin said. "You need someone who communicates clearly, creates a personalized selling plan, and helps you stay ahead of the process."

"Planning ahead is the core of my business model," Kollin added. "Most of my clients come to me months — or even a year — before they plan to list their home. That gives us time to make any necessary improvements, schedule everything in advance,





Photo provided by Rabbi Bentzi

## Judaic Studio prepares for grand opening

**FRANKLIN/BINGHAM FARMS** – The Judaic Studio is hosting its grand opening 5:30-7 p.m. Aug. 10 at 32731 Franklin Road in Franklin. The event's honored guest is Or Levy.

The studio – a project of Chabad of Bingham Farms – is a community center that offers classes, events and activities for all ages. Run by Rabbi Bentzi and Moussia Geisinsky, the idea started in summer of 2023 as a pop up. The programming is now run in the building that was formerly Tangerine Wine.

The event is open to the public, and an RSVP is appreciated. Visit [judaicstudio.com](http://judaicstudio.com) to RSVP and learn more about the Judaic Studio's offerings, hours and more.



## THE BIRMINGHAM SHOPPING DISTRICT 30 YEARS OF THE BIRMINGHAM

**BIRMINGHAM** – The Birmingham Shopping District's Birmingham Cruise Event is during the Woodward Dream Cruise 9 a.m. to 5 p.m. Aug. 16.

Some of the attractions include sponsor exhibits, interactive exhibits and classic cars, WOMC 104.3 FM and Nowicki Autosport.

"This year marks the 30th Birmingham Cruise Event, and there's something for everyone. It's a celebration of decades of automotive passion along the Woodward corridor. There's a sense of nostalgia for cars from all time periods," BSD Executive Director Erika Bassett said in a press release.

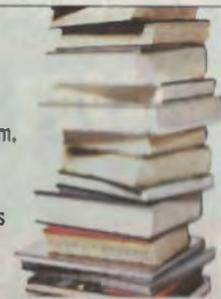
## The Friends of Bloomfield Township Public Library hold book sale

**BLOOMFIELD TOWNSHIP** – On Aug. 9, there will be a book sale at the Bloomfield Township Public Library. The Second Saturday Book Sale, hosted by the Friends of Bloomfield Township Public Library, will take place 11 a.m.-3 p.m.

Friends members will get early access to the sale 10-11 a.m. Memberships will be available at the event to purchase.

Shoppers can browse thousands of books, music and films in over 50 categories. Customers can use debit cards for any amount, but customers must fulfill a \$5 minimum purchase to use a credit card.

The Friends have been holding Second Saturday Sales since 1995. More information can be found at [btpl.org](http://btpl.org).



## Students share

**BIRMINGHAM** – Birmingham students will have the opportunity to share their thoughts and experiences at the annual Student Speech Competition. The event will be held Aug. 26. Students are encouraged to speak on topics such as "Care, Culture of Learning." The competition will be on Aug. 15. Zoo



# WE CARE ABOUT YOU AND YOU

## Honest and Affordable Auto Body Repair Services

# August YOUTH Events Calendar

S	M	T	W	T	F	S
					01 Tots & Friends Playtime 10 a.m. - 12 noon	02
03	04 Collage Art 7 p.m.	05 Slime-Along 2 p.m.	06	07 Outdoor Family Story Time 7 p.m.	08 Summer Reading Wrap Up Party 2 p.m. - 4 p.m.	09 Friends of the Library Sale 11 a.m. - 3 p.m.
10	11 Rainbow Readers Market 10 a.m. - 7 p.m.	12 Rainbow Readers Market 10 a.m. - 7 p.m.	13 Rainbow Readers Market 10 a.m. - 7 p.m.	14 Rainbow Readers Market 10 a.m. - 7 p.m.	15 Rainbow Readers Market 10 a.m. - 4:30 p.m.	16 Rainbow Readers Market 10 a.m. - 4:30 p.m.
17 Rainbow Readers Market 12:30 p.m. - 4:30 p.m.	18 Rainbow Readers Market 10 a.m. - 7 p.m.	19	20 Cars Movie Marathon Cars (G) - 11 a.m. Cars 2 (G) - 1:15 p.m. Cars 3 (G) - 3:15 p.m.	21 Project Runway Challenge 2 p.m.	22 Tots & Friends Playtime 10 a.m. - 12 noon	23
24	25	26 Reading with the Dogs 6 p.m.	27 Brick Builders and Construction Club 7 p.m.	28 Back-to-School Story Time 11 a.m.	29 Tots & Friends Playtime 10 a.m. - 12 noon	30
31 <b>CLOSED</b>						

VISIT [BTPL.ORG/EVENTS](http://BTPL.ORG/EVENTS) FOR MORE INFO



## Collage Art

Monday, August 4, 7 p.m.  
No registration is required.

Explore a variety of papers and magazines, then arrange and glue your favorite pieces together into an original artwork. Participants may bring their own paper materials or photographs from home for additional options. For ages 7 and up.

## Summer Family Movie Marathon

Wednesday, August 20, 11 a.m. - 5 p.m.  
No registration is required.

Cars (G) - 11 a.m.  
Cars 2 (G) - 1:15 p.m.  
Cars 3 (G) - 3:15 p.m.

Bring a blanket to cozy up at the library for themed movie marathons! Popcorn and water are provided, but nut-free snacks are welcome.

## Summer Reading Wrap Up: A Color Party for All Ages

Friday, August 8, 2 p.m. - 4 p.m.  
No registration is required.

Put on your most colorful outfit and join us for an afternoon of live music, outdoor art, and an indoor glow party! Musician Randy Kaplan will be singing colorful tunes from 2 p.m. - 3 p.m., and the Library will dim the lights and amp up the fun with a glow-tastic celebration. Kona Ice food truck will be in the parking lot, with cool and colorful treats to purchase and enjoy on one of the Library Terraces. **August 8 is also the last day to log summer reading and activities in Beanstack.**



## Rainbow Readers Market

Monday, August 11 - Monday, August 18  
See times above. No registration is required.



Color Our World summer reading challenge participants are invited to spend their BTPL Bucks at the Rainbow Readers Market! Browse the market for fun prizes like mini Squishmallows, LEGO sets, and more. Don't forget to log all reading and activities on Beanstack by Friday, August 8 to earn as many BTPL Bucks as possible.

## REGISTRATION PROGRAMS



### Slime-Along

**Tuesday, August 5, 2 p.m.**  
*Registration is required.*

Slime enthusiasts, ages 7 and up, are invited to create two different kinds of slime to take home in our slime-making lab.



### Project Runway Challenge

**Thursday, August 21, 2 p.m. - 4 p.m.**  
*Registration is required.*

Calling all future designers, ages 11 – 18! Test your skills and creativity by making an outfit out of alternative “mystery” supplies in a Project Runway-inspired fashion challenge.



### Reading with the Dogs

**Tuesday, August 26, 6 p.m.**  
*Registration is required.*

Kids are invited to read to a furry friend at the Library. Licensed therapy dogs and their handlers will be ready to listen to readers in the Story Room. A great opportunity to practice your reading skills in a comfortable setting with no judgment from the dogs! Readers, ages 5 and up, can register for a 15-minute reading session.

## ADDITIONAL DROP-IN EVENTS



### Tots and Friends Playtime

**Fridays, August 1 - August 29**  
**(no playtime August 8 and August 15)**  
**10 a.m. - 12 noon**  
*No registration is required.*

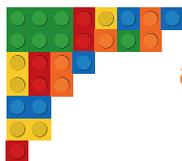
Drop in for unstructured play, building, and discovery in the Story Room. Caregivers and little ones of all ages can interact with toys and books that support each child’s learning and development. Adaptive toys for children with low vision, motor difficulties, or other accessibility needs will be included.



### Outdoor Family Story Time

**Thursday, August 7, 7 p.m.**  
*No registration is required.*

Join us outside for an all-ages family story time on the Youth Terrace with stories, songs, rhymes, movement, and more. In the case of inclement weather, Story Time will be held inside.



### Brick Builders... and Construction Club

**Wednesday, August 27, 7 p.m.**  
*No registration is required.*

Junior architects, ages 5 and up, are invited to join us for building fun with LEGO bricks, giant blocks, MAGNA-TILES, Lincoln Logs, and more.



### Back to School Story Time

**Thursday, August 28, 11 a.m.**  
*No registration is required.*

Join us for a special family story time geared to ages 3 and up with stories, songs, rhymes, and movement to get everyone ready for back-to-school time.

**SAVE THE DATE**

## FALL STORY TIMES



### Preschool Story Time

**Tuesdays, 10 a.m., September 9 - October 14**  
*Registration is required for six-week session.*

Stories, rhymes, music, movement and more for preschoolers, ages 3 and up, and their grownup.

### Baby Story Time

**Wednesdays, 10 a.m., September 10 - October 15**  
*Registration is required for six-week session.*

Interactive early literacy fun with simple stories, songs, fingerplays, lap bounces, and play for little sitters and crawlers, ages birth – 17 months, and their grownup.

### Toddler Story Time

**Thursdays, 10 a.m., September 11 - October 16**  
*Registration is required for six-week session.*

Interactive early literacy fun with stories, songs, movement activities, rhymes, and play geared to toddlers and walkers, ages 18 – 35 months, and their grownup.



## CAREGIVER WORKSHOPS

### Social Conflict Strategies at Home

**Monday, September 30, 7 p.m.**  
*Registration is required.*



Join us for a conversation regarding the types of social conflict with peers, including assertive communication skills to how to support and talk with your child at home. We will address bullying behaviors, ways to self-advocate, and tools to support as caregivers. Presented by Bloomfield Child and Family Counseling.



Please contact us if you require any additional accommodations.



Bloomfield Township Public  
**Library**

1099 Lone Pine Road  
Bloomfield Township, MI 48302  
(248) 642-5800 | [www.btpl.org](http://www.btpl.org)



# September YOUTH Events Calendar

S	M	T	W	T	F	S
<b>CLOSED</b> CLOSED FOR LABOR DAY HOLIDAY	01 <b>CLOSED</b>	02	03	04	05 Tots & Friends Playtime 10 a.m. - 12 noon	06
07	08	09 Preschool Story Time 10 a.m.	10 Baby Story Time 10 a.m.	11 Toddler Story Time 10 a.m.	12 Tots & Friends Playtime 10 a.m. - 12 noon	13 Family Story Time 11 a.m. Friends of the Library Sale 11 a.m. - 3 p.m.
14	15	16 Preschool Story Time 10 a.m. Animation 101: Flipbooks 6:30 p.m.	17 Baby Story Time 10 a.m. My First Book Group 5:30 p.m.	18 Toddler Story Time 10 a.m.	19 Tots & Friends Playtime 10 a.m. - 12 noon Gamer Lounge 4 p.m. - 6 p.m.	20
21	22	23 Preschool Story Time 10 a.m.	24 Baby Story Time 10 a.m.	25 Toddler Story Time 10 a.m.	26 Tots & Friends Playtime 10 a.m. - 12 noon	27 Little Builders 10 a.m. - Noon
28	29 Book Worms 6:30 p.m.	30 Preschool Story Time 10 a.m. Social Conflict Strategies at Home 7 p.m.				

VISIT [BTPL.ORG/EVENTS](http://BTPL.ORG/EVENTS) FOR MORE INFO



## Tots and Friends

Fridays, 10 a.m. - 12 p.m.

No registration required.

Drop-in for unstructured play, building, and discovery in the Story Room. Caregivers and little ones of all ages can interact with toys and books that support each child's learning and development. Adaptive toys for children with low vision, motor difficulties, or other accessibility needs will be included.



## Gamer Lounge

Friday, September 19, 4 p.m. - 6 p.m.

No registration is required.

Start the weekend with video game fun! Come solo or bring your friends and try out different games and consoles each time. For students in grades 5 - 12.

## Little Builders

Saturday, September 27, 10 a.m. - Noon

No registration is required.



Drop in for a little "block party" with us. From wooden blocks to big blocks and more, come spend some "constructive" time with your child. Make a house, build a road - the sky's the limit!  
For ages 18 months - 5 years, with a grown-up.

## Caregiver Workshop: Social Conflict Strategies at Home

Tuesday, September 30, 7 p.m.

Registration is required.



CAREGIVER WORKSHOPS

Join us for a conversation regarding different types of social conflict children might have with peers, how to effectively use assertive communication skills, and ways to support and talk with your child at home. We will address bullying behaviors, strategies to self-advocate, and tools for caregiver support. Presented by Bloomfield Child and Family Counseling.

## SPECIAL EVENTS



### **Animation 101: Flipbooks**

**Tuesday, September 16, 6:30 p.m.**  
*Registration is required.*

Learn the basics of the art of hand-drawn animation in these beginners' workshops for ages 8 – 13. Participants will create their own flip books to take home.



## STORY TIMES

### **Preschool Story Time**

**Tuesdays, 10 a.m., September 9 - October 14**  
*Registration is required for six-week session.*

Stories, rhymes, music, movement and more for preschoolers, ages 3 and up, and their grown-up.

### **Baby Story Time**

**Wednesdays, 10 a.m., September 10 - October 15**  
*Registration is required for six-week session.*

Interactive early literacy fun with simple stories, songs, fingerplays, lap bounces, and play for little sitters and crawlers, ages birth – 17 months, and their grown-up.

### **Toddler Story Time**

**Thursdays, 10 a.m., September 11 - October 16**  
*Registration is required for six-week session.*

Interactive early literacy fun with stories, songs, movement activities, rhymes, and play geared to toddlers and walkers, ages 18 – 35 months, and their grown-up.

### **Family Story Time**

**Saturday, September 13, 11 a.m.**  
No registration is required.

Families of all ages are invited to join us for stories, songs, rhymes, movement, and more fun.

## Anytime Fun



### **Stories and Stuff Subscription Book Boxes**

A subscription book service for grades 3 – 8. When you sign up, you will receive one highly recommended book based on your favorite topics or genres and some neat book-related gifts. Registration is for three months, but you are welcome to sign up again and again based on availability. Keep the gifts, but return the book and box when you are finished. The next sign up begins September 2 at [btpl.org/events](http://btpl.org/events).

## BOOK GROUPS



*All registered participants get a free copy of the book to keep!*

### **My First Book Group: Grades K – 1**

**Kindergarten and Grade 1 with an adult.**  
**Wednesday, September 17, 5:30 p.m.**  
*Registration is required.*

### **Book Worms: Grades 2 – 3**

**Monday, September 29, 6:30 p.m.**  
*Registration is required.*

## OCTOBER

## SAVE THE DATE



## **HALLO-“MONTH”**

Join us in October for spooky fun for all ages

### **Trick or Treat at the Library (with food trucks)**

**Tuesday, October 21, 5:30 p.m. - 7:30 p.m.**  
**No registration required.**

All ages are invited to grab your costumes and drop in for a festive evening of trick-or-treating, games, and activities throughout the Library! Head to Youth Services to pick up your trick-or-treating bag and first treats. Then follow the trick-or-treating map to find each station around the Library for peanut-free goodies, Halloween-themed mini craft kits, stickers, and other cool treats. Brave travelers are invited to visit the Lower Level and walk through the Library's "Spooky Rooms" and experience some extra eerie vibes.

**Food Trucks from 5 p.m. – 8 p.m.**

Food trucks will be set up in the parking lot during Trick or Treat at the Library from 5 p.m. – 8 p.m. with treats for purchase that can be enjoyed outside on the Library Terraces. Overflow parking will also be available at Cross of Christ Lutheran Church (Lone Pine Rd. just west of Telegraph), and shuttle transportation to and from the Library from 5 p.m. – 8 p.m., courtesy of Bloomfield Township Senior Services.



Please contact us if you require any additional accommodations.



Bloomfield Township Public  
**Library**

1099 Lone Pine Road  
Bloomfield Township, MI 48302  
(248) 642-5800 | [www.btpl.org](http://www.btpl.org)



# ADULT AND TEEN AUGUST 2025 CALENDAR



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28 ***Microsoft Excel II, 5:30 p.m.  **Monday Night Book Club, 7 p.m.	29 *Teen Program: Darts and Arts 2 p.m. – 3 p.m.  <i>Take-home Teen Darts and Arts Craft Kits will be available for Twp. cardholders after 3 p.m. while supplies last</i>	30	31	1 September 2025 – August 2026 Book Club Sessions Registration Begins  **Speed Dating with a Book, 6:30 p.m.	2
3	4 Spice Club Kit Release: Sumac <i>While supplies last</i>  *Teen Brick Builders 2:30 p.m. – 4 p.m.  ***Scanning and Photo Editing, 5:30 p.m.	5 Fiber Arts Club 10 a.m. – Noon  **Movie Discussion Club 7 p.m.	6	7	8 English Language Conversation Group 10 a.m. – Noon  Summer Reading Wrap Up: Color Party for All Ages! 2 p.m. – 4 p.m.	9 Friends of the Library Second Saturday Book Sale, 10 a.m. – 3 p.m. <i>First hour Friends members only</i>  
10	11	12 **What's Your Story?: A Memoir Writing Group, 1 p.m.  	13 ***Google Apps 5:30 p.m.  **Writers' Rendezvous 6:30 p.m.	14	15	16
17	18 **Lunchtime Book Club, 1 p.m.  ***ChatGPT and AI 5:30 p.m.	19 Fiber Arts Club 10 a.m. – Noon  **Library Garden Tour with Jim Slezinski, Goldner Walsh, 11 a.m.  **Science Fiction/Fantasy Book Club, 7 p.m.	20 Visual Arts Club 10 a.m. – Noon  **Mystery Book Club 1 p.m.	21 **Library Garden Tour with Jim Slezinski, Goldner Walsh, 11 a.m.  *Project Runway Challenge 2 p.m. – 4 p.m.  Visual Arts Club 6 p.m. – 8 p.m.	22 **Romance/Romantasy Book Club: "Fade to Black," 4 p.m.  	23
24	25 **Monday Night Book Club, 7 p.m.  	26 **What's Your Story?: A Memoir Writing Group 1 p.m.	27 **Writers' Rendezvous, 6:30 p.m.  	28 **Thursday Book Club, 10 a.m.  	29 English Language Conversation Group 10 a.m. – Noon	30

Programs listed in red do not require registration.

For all other events, register online at [www.btpl.org/events](http://www.btpl.org/events) or call (248) 642-5800.

- \* indicates Teen program
- \*\* indicates Adult program
- \*\*\* indicates Tech program
- \*\*\*\* All Ages program

Registration for September 2025 through August 2026 book clubs begins Friday, August 1. All new and returning members must register. Visit or call the Adult and Teen Services Desk for more information.

- 2025 – 2026 Clubs:
- Classics Book Club
  - Cookbook Club
  - "Fade to Black" Book Club
  - Lunchtime Book Club
  - Monday Night Book Club
  - Mystery Book Club
  - Sci-Fi/Fantasy Book Club
  - Thursday Book Club
  - Tuesday Book Club

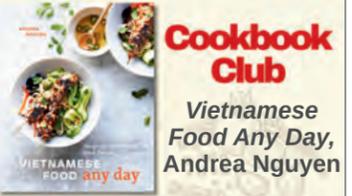
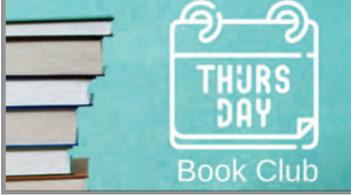
Summer Reading Wrap Up: Color Party for All Ages! Friday, August 8 2 p.m. – 4 p.m.

Put on your most colorful outfit and join us for an afternoon of live music, art, and an indoor glow party! Kona Shaved Ice Food Truck will offer cool treats for sale to enjoy on the Terraces.





# ADULT AND TEEN SEPTEMBER 2025 CALENDAR

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>31 LIBRARY CLOSED FOR THE LABOR DAY HOLIDAY</p> 	<p>1 LIBRARY CLOSED FOR THE LABOR DAY HOLIDAY</p>	<p>2 <b>Spice Club Kit Release: Star Anise</b> <i>While supplies last</i></p> <p>Fiber Arts Club 10 a.m. – Noon</p> <p><b>**Movie Discussion Club</b> 7 p.m.</p>	<p>3</p>	<p>4 <b>**Science Fiction/Fantasy Book Club</b> 7 p.m.</p> 	<p>5 <b>English Language Conversation Group</b> 10 a.m. – Noon</p>	<p>6</p>
<p>7</p>	<p>8 <b>*Paying for College</b> 5 p.m.</p> 	<p>9 <b>**What's Your Story?: A Memoir Writing Group</b>, 1 p.m.</p> <p><b>**iPhone Tips, Tricks and Answers</b>, 1 p.m.</p> <p><b>**Lecture – DIA Behind the Seen Series</b>, 7 p.m.</p>	<p>10 <b>***Scanning and Photo Editing</b> 5:30 p.m.</p> <p><b>**Writers' Rendezvous</b> 6:30 p.m.</p>	<p>11 <b>Craft Kit Release: Herbarium Journal Starter Kit</b> <i>For Twp. cardholders while supplies last</i></p>	<p>12 <b>English Language Conversation Group</b> 10 a.m. – Noon</p>	<p>13 <b>Friends of the Library Second Saturday Book Sale</b> 10 a.m. – 3 p.m. <i>First hour Friends members only</i></p> <p><b>Local Author Fair</b> 11 a.m. – 3 p.m.</p>
<p>14 <b>**Classic Michigan Food and Drinks with Authors Gail Offen and Jon Milan</b> 2 p.m. <i>To register visit <a href="http://jhs-michigan.org">jhs-michigan.org</a></i></p>	<p>15 <b>**Lunchtime Book Club</b> 1 p.m.</p> <p><b>***Microsoft Excel I</b> 5:30 p.m.</p>	<p>16 <b>Fiber Arts Club</b> 10 a.m. – Noon</p> <p><b>**Tuesday Book Club</b> 10 a.m.</p> <p><b>**Classics Book Club</b> 7 p.m.</p>	<p>17 <b>NEW Visual Arts Club</b> 10 a.m. – Noon</p>  <p><b>**Mystery Book Club</b> 1 p.m.</p>	<p>18 <b>***Google Apps</b> 2 p.m.</p> <p><b>NEW Visual Arts Club</b> 6 p.m. – 8 p.m.</p> 	<p>19 <b>English Language Conversation Group</b> 10 a.m. – Noon</p> <p><b>Gamer Lounge for Grades 5 – 12</b> 4 p.m. – 6 p.m.</p>	<p>20 <b>**Cookbook Club</b> 12 Noon</p> 
<p>21</p>	<p>22 <b>***Microsoft Excel II</b> 5:30 p.m.</p> <p><b>**Monday Night Book Club</b> 7 p.m.</p>	<p>23 <b>**What's Your Story?: A Memoir Writing Group</b>, 1 p.m.</p> 	<p>24 <b>***Don't Get Scammed!</b> 2 p.m.</p> <p><b>**Writers' Rendezvous</b> 6:30 p.m.</p>	<p>25 <b>**Thursday Book Club</b>, 10 a.m.</p> 	<p>26 <b>English Language Conversation Group</b> 10 a.m. – Noon</p> <p><b>***"Fade to Black" Romance/Romantasy Book Club</b> 4 p.m.</p>	<p>27 <b>MANHATTAN SHORT Film Festival</b> 2 p.m. <i>Same program presented Monday, September 29</i></p> <p>MANHATTAN <b>SHORT</b></p>
<p>28</p>	<p>29 <b>MANHATTAN SHORT Film Festival</b> 6:30 p.m. <i>Same program presented Saturday, September 27</i></p> <p>MANHATTAN <b>SHORT</b></p>	<p>30 <b>**Parent and Caregiver Workshop:</b></p>  <p><b>Social Conflict Strategies at Home</b> 7 p.m.</p>	<p>1</p>	<p>2 <b>***An Evening with Author Katherine Arden</b>, 6:30 p.m. at Bloomfield Hills High School Auditorium</p> 	<p>3 <b>English Language Conversation Group</b> 10 a.m. – Noon</p> <p><b>**After Hours Concert – Blackthorn: Traditional Irish Music</b> 7 p.m.</p>	<p>4</p>

**Programs listed in red do not require registration.**  
 For all other events, register online at [www.btpl.org/events](http://www.btpl.org/events) or call (248) 642-5800.  
 \* indicates Teen program  
 \*\* indicates Adult program  
 \*\*\* indicates Tech program  
 \*\*\*\* All Ages program

**Parent & Teen Workshop: Paying for College**  
 Monday, September 8  
 5 p.m.

*Registration is required.*  
 High school students and families – get general information about the financial aid process from Oakland University's Senior Financial Aid Outreach Advisor Carrie Gilchrist.

**Parent and Caregiver Workshop: Social Conflict Strategies at Home**  
 Tuesday, September 30  
 7 p.m.

*Registration is required.*  
 Join us for a conversation regarding different types of social conflict children might have with peers, how to effectively use assertive communication skills, and ways to support and talk with your child at home. We will address bullying behaviors, strategies to self-advocate, and tools for caregiver support.

## **DATES FOR THE LIBRARY BOARD OF TRUSTEES**

Tuesday, August 19, 6:30 p.m. – Myers Scholarship Award Presentation  
(all Trustees)

Tuesday, August 19, 7:00 p.m. – Library Board Meeting (all Trustees)

Wednesday, August 20, 10:30 a.m. – Friends Board Meeting

Saturday, September 13, 10:00 a.m. - 3:00 p.m. – Friends Second  
Saturday Sale (with the first hour, 10:00 - 11:00 a.m., open to Friends  
members only)

Tuesday, September 16, 2025, 7:00 p.m. – Library Board Meeting (all  
Trustees)

Wednesday, September 17, 10:30 a.m. – Friends Board Meeting

Thursday, October 9, 9:00 a.m. – Building and Grounds Committee (all  
Trustees)

Saturday, October 11, 10:00 a.m. - 3:00 p.m. – Friends Second Saturday  
Sale (with the first hour, 10:00 - 11:00 a.m., open to Friends members only)

Tuesday, October 21, 2025, 7:00 p.m. – Library Board Meeting (all  
Trustees)

Wednesday, October 22, 10:30 a.m. – Friends Board Meeting

Tuesday, October 28, 7:00 p.m. – Ambassadors Group (all Trustees)