Please arrive at 6:00 p.m.

For the Myers Scholarship

Awards Ceremony

Bloomfield Township Public Library

Bloomfield Township Public Library
Board of Trustees

Library Board Meeting
Tuesday, August 18, 2026
6:30 p.m.

Board Room

Trustees:
libraryboard@btpl.org

Shane Spradlin, President
Joy Murray, Vice President
Keith Carduner, Secretary
Dani Gillman
Judy Lindstrom
Joan Luksik

Director:
Tera Moon
moontera@btpl.org

All meetings are open to the public.

1099 Lone Pine Road, Bloomfield Township, MI 48302 248.642.5800

THE PLACE TO DISCOVER

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
LIBRARY BOARD INFORMATION PACKETS

List of Contents

Items included in pre-board delivery for the REGULAR BOARD MEETING SCHEDULED
Tuesday, August 18, 6:30 p.m.

#	NUMBERED ITEMS	DATE DELIVERED
1	Agenda	08/14/2026
6a	Cash Disbursements	08/14/2026
6b	Revenues/Expenditures Budget Report	08/14/2026
8	Regular Board Meeting Minutes of July 21, 2026	08/14/2026
8a	Special Board Meeting Minutes of July 30, 2026	08/14/2026
9a	President's Report – no report	
9b	Director's Report	08/14/2026
9c	Utility Report	08/14/2026
9d	Advocacy & Development Committee – no report	
9d	Ambassadors Group – 07/28/2026	08/14/2026
9d	Art Committee – no report	
9d	Building and Grounds Committee – 08/13/2026	08/14/2026
9d	Finance and Investment Committee – no report	
9d	Friends of the Library Liaison Committee – no report	
9d	Jeanette P. Myers Scholarship Selection Committee – no report	
9d	Partner Library Agreements Committee – no report	
9d	Personnel Committee – no report	
9d	Policy Committee – no report	
12a	Consider adoption of FY 2027-2028 preliminary proposed budget	08/14/2026
12b	Consider adoption of 2027 holiday closings calendar	08/14/2026
12c	Consider amendment from C2AE regarding fee	08/14/2026
12d	Consider proposal from CTI for AV equipment	08/14/2026
12e	Formally approve temporary library building closure	08/14/2026

UNNUMBERED ITEMS	DATE DELIVERED
Strategic Plan Update	08/14/2026
Marketing Report	08/14/2026
Press Mentions	08/14/2026
Youth Services Events Calendar	08/14/2026
Adult and Teen Services Events Calendar	08/14/2026
Dates for Library Board of Trustees	08/14/2026

AGENDA
BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, August 18, 2026
Regular Board Meeting
6:30 p.m.

REGULAR AGENDA ITEMS

1. Call to order of regular meeting
2. Request to remove items from the Consent Agenda for Discussion
3. MOTION to approve the order of items for the Regular and Consent Agendas
4. President's Verbal Report
5. Director's Verbal Report
6. Budget
    a. Cash Disbursements
    b. Monthly Revenues & Expenditures
7. MOTION to approve the remaining Consent Agenda items 8-9

CONSENT AGENDA ITEMS

8. Regular Board meeting minutes of July 21, 2026
    a. Special Board meeting minutes of July 30, 2026
9. Written Reports:
    a. President Shane Spradlin
    b. Director Tera Moon
    c. Utility Reports
    d. Committees:
        i. Advocacy & Development
        ii. Art
        iii. Building & Grounds
        iv. Finance & Investment
        v. Friends of the Library Liaison
        vi. Jeanette P. Myers Scholarship Selection
        vii. Partner Library Agreements
        viii. Personnel & Director's Evaluation
        ix. Policy

REGULAR AGENDA ITEMS

10. Call to the public, communications
11. Unfinished Business
12. New Business
    a. Consider adoption of FY 2027-2028 preliminary proposed budget
    b. Consider adoption of 2027 holiday closings calendar
    c. Consider amendment from C2AE regarding fee
    d. Consider proposal from CTI for AV equipment in new Adult & Teen Services Program Room
    e. Formally approve temporary library building closure
13. Discussion of items removed from the Consent Agenda
14. MOTION to approve any items removed from the Consent Agenda
15. Other
16. Next scheduled meeting: Tuesday, September 15 at 6:30 p.m.
17. Adjournment

Bloomfield Township Public Library

Cash Disbursements Comments
July, 2026

New Vendors:

- Eschenbach.

General Fund – Advance Checks:

- Check #25810 made payable to Consumer's Energy in the amount of $4,930.20 was payment for natural gas services for the period 6/9-7/7.

- Check #25815 made payable to DTE Energy in the amount of $29,322.10 was payment for electricity services for the period 6/8-7/8.

General Fund – Regular Checks:

- Check #25839 made payable to Augies Building Services in the amount of $13,044.95 was for monthly cleaning services.

- Check #25841 made payable to Bloomfield Township in the amount of $527,584.16 was payment for three payrolls including FICA, health care, etc.

- Check #25842 made payable to Bloomfield Township in the amount of $3,577.94 was payment for water and sewer services for the period 6/17-7/16.

- Check #25843 made payable to C2AE in the amount of $12,500.00 was payment for architecture and design services for the Library Renovation Project.

- Check #25850 made payable to Farmington Community Library in the amount of $7,806.72 was an annual payment for two online resources purchased through Metro Net.

- Check #25851 made payable to Goldner Walsh Nursery, Inc. in the amount of $8,284.89 was payment for planting of annuals and garden maintenance.

- Check #25853 made payable to Kanopy, Inc. in the amount of $12,000.00 was an annual deposit payment for this online streaming service.

- Check #25874 made payable to WT Cox Information Services in the amount of $26,250.21 was payment for the renewal of periodicals subscriptions.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
CHECK REGISTERS
FOR THE MONTH OF JULY 2026

General Fund

Check #	Date	Payee	Cash Account	Amount
ADVANCE CHECKS:				
25809	7/14/26	AMAZON CAPITAL SERVICES	016.01	984.90
25810	7/14/26	CONSUMERS ENERGY	016.01	4,930.20
25811	7/14/26	FNBO	016.01	3,232.91
25812	7/14/26	Martha McGee	016.01	169.01
25813	7/14/26	LIAT ROTHFELD	016.01	142.29
25814	7/21/26	APPLIED INNOVATION	016.01	1,966.68
25815	7/21/26	DTE ENERGY	016.01	29,322.10
25816	7/21/26	LOWE'S	016.01	750.09
25817	7/21/26	JANICE MEANS	016.01	200.00
25818	7/21/26	Mobility City of Southfield	016.01	485.00
25819	7/21/26	Amy Niezur	016.01	39.14
25820	7/21/26	PRIORITY WASTE, LLC	016.01	469.48
25821	7/21/26	PTS Communications	016.01	78.00
25822	7/21/26	LIAT ROTHFELD	016.01	142.29
25823	7/21/26	[redacted]	016.01	33.00
25824	7/21/26	VIGILANTE SECURITY	016.01	1,950.00
25825	7/28/26	AT&T	016.01	168.48
25826	7/28/26	AT&T	016.01	835.32
25827	7/28/26	STATE OF MICHIGAN	016.01	35.00
25828	7/28/26	PITNEY BOWES RESERVE ACCOUNT	016.01	3,000.00
25829	7/28/26	PRINCIPAL LIFE INSURANCE COMPANY	016.01	1,712.78
25830	7/28/26	[redacted]	016.01	35.00
25831	8/4/26	AMAZON CAPITAL SERVICES	016.01	2,182.06
25832	8/4/26	FINANCIAL TIMES LTD	016.01	1,921.00
25833	8/4/26	Elizabeth May	016.01	156.31
25834	8/4/26	TERMINIX PROCESSING CTR.	016.01	217.43
25835	8/4/26	WT COX INFORMATION SERVICES	016.01	191.90
Total				**55,350.37**
REGULAR CHECKS				
25836	8/10/26	AERO FILTER, INC	016.01	4,438.08
25837	8/10/26	AMERICAN PEST CONTROL	016.01	875.00
25838	8/10/26	ASSA ABLOY ENTRANCES SYSTEMS	016.01	1,468.11
25839	8/10/26	AUGIES BUILDING SERVICES	016.01	13,044.95
25840	8/10/26	AUNALYTICS, INC.	016.01	3,073.50
25841	8/10/26	BLOOMFIELD TOWNSHIP	016.01	527,584.16
25842	8/10/26	BLOOMFIELD TOWNSHIP	016.01	3,577.94
25843	8/10/26	C2AE	016.01	12,500.00
25844	8/10/26	CDW GOVERNMENT, INC.	016.01	277.78
25845	8/10/26	CENGAGE Learning Inc	016.01	817.90
25846	8/10/26	CINTAS CORPORATION	016.01	482.20
25847	8/10/26	DEAF COMMUNITY ADVOCACY NETWORK	016.01	476.13
25848	8/10/26	DEMCO, INC.	016.01	745.78
25849	8/10/26	ENVISIONWARE, INC.	016.01	2,900.97
25850	8/10/26	FARMINGTON COMMUNITY LIBRARY	016.01	7,806.72
25851	8/10/26	GOLDNER WALSH NURSERY, INC.	016.01	8,284.89
25852	8/10/26	INGRAM LIBRARY SERVICES	016.01	25,454.08
25853	8/10/26	KANOPY, INC.	016.01	12,000.00
25854	8/10/26	KENT DISTRICT LIBRARY	016.01	17.99
25855	8/10/26	MICROMARKETING LLC	016.01	889.59
25856	8/10/26	MIDWEST TAPE	016.01	3,530.91
25857	8/10/26	ONLINE COMPUTER LIBRARY CENTER	016.01	3,498.94
25858	8/10/26	OVERDRIVE	016.01	15,285.77
25859	8/10/26	Precision Lawn Irrigation	016.01	3,745.63
25860	8/10/26	PRIORITY WASTE, LLC	016.01	500.64
25861	8/10/26	PROFESSIONAL GROUNDS SERVICE	016.01	4,274.72
25862	8/10/26	Rolls Mechanical	016.01	525.50
25863	8/10/26	SCHOLASTIC LIBRARY PUBLISHING	016.01	1,284.00
25864	8/10/26	SCHOOL SPECIALTY LLC	016.01	42.28
25865	8/10/26	SHOWCASES	016.01	329.40
25866	8/10/26	SUMMIT ELECTRIC, INC.	016.01	1,035.00
25867	8/10/26	TEL SYSTEMS	016.01	1,246.00
25868	8/10/26	THE LIBRARY STORE, INC.	016.01	678.00

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
CHECK REGISTERS
FOR THE MONTH OF JULY 2026

Check #	Date	Payee	Cash Account	Amount
25869	8/10/26	THOMSON REUTERS- WEST	016.01	185.04
25870	8/10/26	TK ELEVATOR CORPORATION	016.01	19.93
25871	8/10/26	TK Elevator Corporation	016.01	1,328.40
25872	8/10/26	UNIQUE MANAGEMENT SERVICES, INC.	016.01	325.05
25873	8/10/26	WALLACEBURG BOOKBINDING & MFG	016.01	541.94
25874	8/10/26	WT COX INFORMATION SERVICES	016.01	26,250.21
25875	8/10/26	YEO & YEO	016.01	3,500.00
Total				**694,843.13**

Gift Fund

ADVANCE CHECKS:

5795	7/14/26	FNBO	012.03	870.05
5796	7/14/26	CARL PALAZZOLO	012.03	200.00
5797	7/14/26	SCHOLASTIC LIBRARY PUBLISHING	012.03	4.81
5798	7/14/26	UKRAINIAN AMERICAN ARCHIVES & MUSEUM	012.03	250.00
5799	7/14/26	AMAZON.COM	012.03	75.36
5800	7/14/26	BTPL - Petty Cash	012.03	300.00
5801	7/14/26	ASU Cashiering Services	012.03	866.00
5802	7/14/26	Nova Southeastern University	012.03	866.00
5803	7/28/26	RANDY KAPLAN	012.03	800.00
5804	8/4/26	AMAZON.COM	012.03	82.84
5805	8/4/26	Cal LaFountain	012.03	250.00
5806	8/4/26	HEATHER COFFEE-BORDEN	012.03	40.00
Total				**4,605.06**

REGULAR:

5807	8/10/26	ESCHENBACH	012.03	2,278.42
Total				**2,278.42**

Bloomfield Township Public Library
FY 2026-2027
General Fund Budget

PRESENTED: AUGUST 18, 2026 FOR THE MONTH OF: JULY 2026

ACCOUNT NAME	2026-2027 ADOPTED BUDGET AS OF MARCH 17, 2026	2026-2027 AMENDED BUDGET AS OF MARCH 17, 2026	REVENUE/EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	4 Months = 33% VARIANCE	
Revenues							
Taxes	**$10,261,733**	**$10,261,733**	**$0**	**$8,569**	**0.08%**	**($10,253,164)**	*taxes collected Dec-Mar
Penal Fines	**$62,088**	**$62,088**	**$68,431**	**$68,431**	**110.22%**	**$6,343**	
State Aid	**$46,000**	**$46,000**	**$24,378**	**$48,102**	**104.57%**	**$2,102**	
Circulation Fines & Fees	**$12,500**	**$12,500**	**$1,073**	**$3,457**	**27.66%**	**($9,043)**	*keeping an eye on this
Charges for Services	**$12,652**	**$12,652**	**$230**	**$5,466**	**43.20%**	**($7,186)**	
Photocopy Fees	$502	$502	($11)	$1,895	377.51%	$1,393	
Room Rental Fees	$12,150	$12,150	$240	$3,570	29.39%	($8,580)	
Investment earnings	**$844,804**	**$844,804**	**$48,322**	**$179,193**	**21.21%**	**($665,611)**	
Interest/Dividends	$844,804	$844,804	$72,731	$272,748	32.29%	($572,056)	
Change in Asset Value	$0	$0	($24,408)	($93,555)	0.00%	($93,555)	
Miscellaneous	**$12,227**	**$12,227**	**$2,935**	**$17,415**	**142.43%**	**$5,188**	
Miscellaneous Revenue	$3,327	$3,327	$180	$442	13.28%	($2,885)	
Library Shop	$4,920	$4,920	$282	$1,326	26.95%	($3,594)	
Café	$3,980	$3,980	$0	$3,105	78.02%	($875)	
Sale of Used Equip.	$0	$0	$2,800	$2,800	0.00%	$2,800	
Transfers In	$0	$0	$0	$0	0.00%	$0	
Federal & State Grants	$0	$0	$0	$0	0.00%	$0	
Refunds/Rebates-Self Ins.Rx	$31,683	$31,683	($327)	$9,743	30.75%	($21,941)	
Total Revenues	**$11,283,687**	**11,283,687**	**$145,369**	**$330,633**	**2.93%**	**($10,953,054)**	*some sources come later
Expenditures							
Personnel	**$5,669,410**	**$5,669,410**	**$526,970**	**$1,627,429**	**28.71%**	**($4,041,981)**	
Salaries & Wages	$3,556,140	$3,556,140	$388,884	$1,172,157	32.96%	($2,383,983)	
Social Security	$271,599	$271,599	$27,736	$83,058	30.58%	($188,541)	
Employee Insurances	$1,080,531	$1,080,531	$91,218	$309,537	28.65%	($770,994)	
Unemployment Compensation	$0	$0	$0	$0	0.00%	$0	
Retirement	$761,140	$761,140	$19,131	$62,676	8.23%	($698,464)	
Retiree Health Care - OPEB	$0	$0	$0	$0	0.00%	$0	
Library Services	**$864,101**	**$864,101**	**$86,187**	**$339,163**	**39.25%**	**($524,938)**	*large annual payments
Electronic Serv.-Databases	$252,665	$252,665	$4,591	$109,996	43.53%	($142,669)	
Electronic Services-Skyriver	$27,000	$27,000	$0	$26,114	96.72%	($886)	
Books	$326,858	$326,858	$38,569	$101,397	31.02%	($225,461)	
Processing & Supplies	$24,000	$24,000	$1,753	$4,456	18.57%	($19,544)	
Periodicals/Docs/Ref. Serv.	$61,000	$61,000	$28,733	$45,959	75.34%	($15,041)	
Music	$6,500	$6,500	$371	$1,879	28.90%	($4,621)	
Audiobooks	$85,035	$85,035	$6,327	$26,380	31.02%	($58,655)	
DVD's	$31,000	$31,000	$2,380	$9,249	29.84%	($21,751)	
Accessibility Support Collection	$10,043	$10,043	$449	$1,821	18.13%	($8,222)	
Programming	$40,000	$40,000	$3,015	$11,912	29.78%	($28,088)	
Facilities & Equipment	**$1,294,851**	**$1,294,851**	**$89,945**	**$381,569**	**29.47%**	**($913,282)**	
Repairs/Maint. Supplies	$98,400	$98,400	$6,393	$21,074	21.42%	($77,326)	
Telephone	$17,450	$17,450	$1,143	$4,563	26.15%	($12,887)	
Building Insurance	$71,690	$71,690	$0	$0	0.00%	($71,690)	
Public Utilities	$384,000	$384,000	$37,830	$137,357	35.77%	($246,643)	
Building Maintenance	$300,203	$300,203	$25,646	$111,256	37.06%	($188,947)	
Equipment Maintenance	$24,210	$24,210	$3,213	$10,300	42.54%	($13,910)	
Grounds Maintenance	$104,425	$104,425	$13,435	$46,881	44.89%	($57,544)	
Computer System Maint.	$273,473	$273,473	$2,255	$48,376	17.69%	($225,097)	
Equipment	$21,000	$21,000	$30	$1,763	8.39%	($19,237)	
Other Operating Expenditures	**$6,754,076**	**$6,754,076**	**$42,016**	**$312,942**	**4.63%**	**($6,441,134)**	
Office/Computer Supplies	$32,480	$32,480	$1,872	$4,824	14.85%	($27,656)	
Postage	$41,090	$41,090	$3,000	$13,340	32.46%	($27,750)	
Professional Services	$146,600	$146,600	$17,998	$91,012	62.08%	($55,588)	
Projects/Library Design	$6,442,902	$6,442,902	$14,320	$176,984	2.75%	($6,265,918)	
Staff Development/Travel	$37,650	$37,650	$49	$10,045	26.68%	($27,605)	
Printing & Publishing	$32,050	$32,050	$28	$7,230	22.56%	($24,820)	
Dues & Membership	$14,224	$14,224	$4,500	$9,155	64.36%	($5,069)	
Bank Expenses	$4,720	$4,720	$80	$140	2.97%	($4,580)	
Library Shop Expenses	$2,000	$2,000	$169	$214	10.68%	($1,786)	
Café Expenses	$360	$360	$0	$0	0.00%	($360)	
Total Expenditures	**$14,582,438**	**$14,582,438**	**$745,118**	**$2,661,103**	**18.25%**	**($11,921,335)**	
Fund Balance - Beginning	$21,977,646	$21,977,646		$21,977,646			
Net revenue (expenditure)	($3,298,751)	($3,298,751)		($2,330,470)			
Fund Balance - Ending	$18,678,895	$18,678,895		$19,647,176			

		$19,647,176	Ending fund balance	
		$662,165	AP Liabilities per trial balance	7/31/2026
		$20,309,341	Total assets per trial balance	
Fund Balance Designations				
Nonspendable-Prepaid Expense	$0	$0		
Committed Fund Balance (is 8-months of operational expenditures amount)	$5,426,357	$5,426,357	$20,402,832 Asset Allocation $4,000 Petty cash	7/31/2026
Assigned Fund Balance ($381,528 is the compensated absences accrual, plus $2,351,325 the OPEB obligation plus $6,876,760 for capital improvements)	$13,152,538	$13,152,538	($187,104) Outstanding Flagstar Checks	7/31/2026
Unassigned Fund Balance (is the unplanned emergency amount)	$100,000	$100,000	$20,219,728 Total	

Bloomfield Township Public Library

FY 2026-2027 Gift Fund Budget

PRESENTED: AUGUST 18, 2026 FOR THE MONTH OF: JULY 2026

4 Month = 33%

ACCOUNT NAME	2026-2027 ADOPTED BUDGET AS OF MAR 17, 2026	REVENUE/ EXPENSE CURRENT MONTH	REVENUE/ EXPENSE YTD	% OF BUDGET YTD	VARIANCE
Revenues					
Gift Income	**$500**	**$0**	**$26,393**	**3770.43%**	**$25,693**
Gift Revenue	$0	$0	$76	#DIV/0!	$76
Friends of the Library	$0	$0	$18,947	#DIV/0!	$18,947
Atkinson Trust	$0	$0	$1,582	#DIV/0!	$1,582
BTPL Endowment Fund/Amber Trust	$0	$0	$4,056	0.00%	$4,056
Myers Scholarship	$500	$0	$1,732	346.40%	$1,232
Smith Challenge Grant	$0	$0	$0	0.00%	$0
Fair Radom Garden's Endowment	$0	$0	$0	#DIV/0!	$0
Library Director's Legacy Fund	$0	$0	$0	0.00%	($200)
Investment Earnings	**$0**	**$15**	**$57**	**#DIV/0!**	**$57**
Miscellaneous Revenue	**$0**	**$0**	**$0**	**#DIV/0!**	**$0**
Total Revenues	**$500**	**$15**	**$26,450**	**3778.51%**	**$25,750**
Expenditures					
Library Services	**$75,589**	**$3,247**	**$16,995**	**22.48%**	**($58,594)**
Facilities & Equipment	**$34,382**	**$2,278**	**$5,366**	**15.61%**	**($29,016)**
Other Operating Expenditures	**$52,224**	**$2,504**	**$4,432**	**8.49%**	**($47,792)**
Total Expenditures	**$162,195**	**$8,030**	**$26,793**	**16.52%**	**($135,402)**
Fund Balance - Beginning	$161,695		$161,695		
Net revenue (expenditures)	($161,495)		($343)		
Fund Balance - Ending	$200		$161,352		

Bloomfield Township Public Library
Asset Allocation Summary
July 2026

Fund	Type	Annual Yield	Date	Amount on Hand
General Fund				
	5th 3rd Checking (Ecommerce)	0.00%	7/31/2026	$190,149.45
	Flagstar Public Funds Savings	2.48%	7/31/2026	$229,893.95
	Flagstar Premier Public Entities Checking	0.45%	7/31/2026	$242,287.18
	RBC Capital Cash/Money Market	0.85%	7/31/2026	$63,839.48
	RBC Capital - Investments	3.83%	7/31/2026	$19,676,662.06
	Total General Fund			**$20,402,832.12**
	Please see General Fund budget for notes on how this amount is earmarked			
Gift Fund	Huntington Public Fund Business Interest Checking	0.25%	7/31/2026	$66,161.96
	Huntington CD (Charnov gift) - matures 11/30/2026	3.00%	11/30/2026	$50,000.00
	Fifth Third Bank Business Standard Checking	0.00%	7/31/2026	$17,868.43
	Total Gift Fund			**$134,030.39**

CFSEM

The following endowment funds are administered by the Community Foundation for Southeast Michigan (CFSEM). CFSEM maintains unilateral variance power and legal ownership of the endowment funds, and therefore, principal is not available to BTPL. Earnings are available for distribution to the Library for its operations at the discretion of CFSEM.

	Updated 8/2025	
Jeanette P. Myers Memorial Scholarship Fund	12/31/2025	$18,839.00
Yvonne T. Atkinson Fund	12/31/2025	$40,791.00
Lawrence Smith and Isabel Francis Smith Challenge Grant Fund	12/31/2025	$48,302.17
BTPL Endowment Fund	12/31/2025	$63,095.83
Fair Radom Garden Endowment Fund	12/31/2025	$23,295.00
BTPL Director's Legacy Fund	12/31/2025	$29,123.34
Total CFSEM holdings		**$223,446.34**

Bloomfield Township Public Library

I move to approve monthly cash disbursements in the form of checks #25809-25875, #5795-5807 for a Grand Total of $757,076.98

General Fund Advance Checks	**$55,350.37**
General Fund Expense Checks	**$694,843.13**
Gift Fund Advance Checks	**$4,605.06**
Gift Fund Expense Checks	**$2,278.42**
For a Grand Total of	**$757,076.98**

Voided Checks are:

General Fund - N/a
Gift Fund - N/A

Gift fund proceeds for July 2026 = $0

President

Vice President/Secretary

PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BOARD OF TRUSTEES

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, July 21, 2026
Library Board Room

At 6:34 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Shane Spradlin.

Trustees Present:	Keith Carduner, Dani Gillman, Judy Lindstrom, Joy Murray, and Shane Spradlin
Trustees Absent:	Joan Luksik
Administration:	Library Director Tera Moon, Assistant Library Director Katherine Dupuis, and Administrative Assistant Linden Godlove
Guests:	Alan Panter, Principal, Yeo and Yeo; Aaron A. Phillips, Project Director, McCarthy & Smith, Inc; Allison Veneroni, Next Chapter Library Intern; Allyson Coan, Adult and Teen Services Librarian and SOC Representative

Upon discussion, a motion was made by Joy Murray, seconded by Dani Gillman, **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**
A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin
Nays: None
MOTION CARRIED

PRESIDENT'S VERBAL REPORT:
President Shane Spradlin said he had nothing to say more impressive than having just seen a bald eagle in the Library as part of a library program.

DIRECTOR'S VERBAL REPORT:
Director Moon reported on the Used Equipment Sale that was held Saturday, July 18. The sale was a great success, clearing out a lot of furniture to make way for the renovation and yielding $3,102.

Allison Veneroni, Next Chapter Library Intern, was introduced. This paid internship is part of a pilot program run by Larry Neal, Director of Clinton Macomb Public Library.

Early voting starts Saturday, July 25. Interested voters should check the Bloomfield Township Clerk's Office website for dates, times, and other info regarding voting.

Proposed

There will be a special board meeting on Thursday, July 30 at 10:00 a.m.

BUDGET:

- Trustee Dani Gillman inquired about All Surface Restoration and wanted to know if it was an additional payment for the parking lot repairs.
- President Shane Spradlin asked about LinkedIn Learning Resource, an online database with tutorials, training courses, and skill building.
- President Shane Spradlin asked about $18,285 to Siemens. This is the building automation system that controls the HVAC system, which is the sensors and software that control temperatures.
- President Shane Spradlin observed the check to DTE was very high at $29,113.65. Director Moon reported that the usage is similar to last year, but the price per kilowatt hour is higher this year.
- President Shane Spradlin asked about myfilmfriend, an online streaming service that provides foreign, art, and documentary films.
- President Shane Spradlin observed the budget spending is in great shape, averaging 25% through the year with nothing that stood out.
- President Shane Spradlin observed the Asset Allocation Summary with the RBC Capital Investments annual yield of 3.82% and remarked positively on this.

Upon discussion, a motion was made by Judy Lindstrom, seconded by Keith Carduner, **TO APPROVE MONTHLY CASH DISBURSEMENTS IN THE FORM OF CHECKS #25739-25808, #5784-5794 FOR A GRAND TOTAL OF $673,555.33.**

A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin
Nays: None
MOTION CARRIED

CONSENT AGENDA:
Nothing was removed from the consent agenda.

CALL TO THE PUBLIC:
Allyson Coan, representing the SOC, provided an update on their activities.

UNFINISHED BUSINESS:
No unfinished business.

NEW BUSINESS:
12A. 2025-2026 AUDIT PRESENTATION
Alan Panter, Principal of Yeo & Yeo, provided a verbal overview of the audit.

The Library received a clean or unmodified opinion from Yeo & Yeo for FY 2025-2026.

Proposed

Alan Panter answered questions from the Trustees.

Upon discussion, a motion was made by Shane Spradlin, seconded by Joy Murray, **TO ACCEPT THE FISCAL YEAR 2025-2026 AUDIT REPORT AS PRESENTED AND PLACED ON FILE.**
A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin
Nays: None
MOTION CARRIED

12B. CONSIDER APPROVAL OF SUBCONTRACTOR AND TOTAL BID PACKAGE FOR LIBRARY RENOVATION PROJECT AS PREPARED BY MCCARTHY & SMITH
Director Moon introduced Aaron Phillips, Construction Manager at McCarthy & Smith. Aaron Phillips presented the bid package and explained the process of creating the package and receiving the bids.

Upon discussion, a motion was made by Keith Carduner, seconded by Dani Gillman, **TO APPROVE AWARDING THE SUBCONTRACTOR AND TOTAL BID PACKAGE AS SUBMITTED AND PRESENTED BY MCCARTHY & SMITH.**
A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin
Nays: None
MOTION CARRIED

OTHER:
There was discussion from the trustees on the reporting of Library Design Project expenses. President Spradlin commented on the $25K spending threshold for approval. It was determined that Director Moon would report in more detail and provide proposals for spending at the Building and Grounds committee meetings, as well as updated timelines. They all agreed they wanted more reporting from the director with every board packet, as the spending in each category is finalized.

President Spradlin wished to discuss some of the patron comments. One was from someone with a hearing-impaired child interested in a program. The Library works with a company to hire ASL interpreters when needed. Trustee Dani Gillman thought this should be celebrated publicly more, and there were suggestions for promoting this in the newsletter.

President Spradlin inquired about the patron complaint of vending machine fraud. The machine has an upcharge for credit cards, which is the only currency it currently accepts; however, the prices are listed without this upcharge. Occasionally, the price has not been changed when the machine has been stocked with a different item.

President Spradlin asked about the door count being low. This was due to the door counter not working for a short time.

The next meeting scheduled is Tuesday, August 18, 2026, 6:30 p.m.

Proposed

A motion was made by Shane Spradlin **TO ADJOURN THE MEETING AT 7:52 PM.**

Submitted by:

Keith Carduner, Board Secretary

Proposed

PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BOARD OF TRUSTEES

Bloomfield Township Public Library
Oakland County, Michigan
Thursday, July 30, 2026
Library Board Room

The special meeting of the Bloomfield Township Public Library Board of Trustees was held on Thursday, July 30, 2026, at the Library. The meeting was called to order by Shane Spradlin at 10:02 a.m.

Present: Trustees Keith Carduner (via Teams), Dani Gillman (via Teams), Judy Lindstrom, Joan Luksik (via Teams), and Shane Spradlin (via Teams)

Absent: Joy Murray

Administration: Director Tera Moon; Assistant Director Katherine Dupuis; Finance Coordinator Kathy Wolosiewicz

Guests: Matt Whitty of Schwartz and Company

Upon discussion, a motion was made by Judy Lindstrom, seconded by Dani Gillman, **TO APPROVE THE ORDER OF ITEMS FOR THE SPECIAL AGENDA.**
A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Luksik, Spradlin
Nays: None
MOTION CARRIED

Upon discussion, a motion was made by Judy Lindstrom, seconded by Joan Luksik, **TO ADD DISCUSSION OF A RENOVATION-RELATED LIBRARY CLOSURE UNDER "OTHER BUSINESS."**
A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Luksik, Spradlin
Nays: None
MOTION CARRIED

CALL TO THE PUBLIC:
None present.

UNFINISHED BUSINESS:
No discussion.

PROPOSED

NEW BUSINESS:

Library Investment Review

Matt Whitty of Schwartz & Co. provided an overview of the Library's investments. Mr. Whitty presented up-to-date information on the Library's investments.

President Spradlin requested that Director Moon share the project capital expenditures and fund balance with Mr. Whitty for consideration. She will share this with him after the 2027-2028 preliminary proposed budget is approved, then will share his thoughts on it.

President Spradlin inquired if Schwartz & Co. is projecting interest rates based on the recent news. Mr. Whitty said they are not, but they are paying close attention to the Federal Reserve and the war in Iran.

Budget Review – FY 2027/2028 Proposed Preliminary Budget

Tera Moon explained that this is a work session to study and review the preliminary proposed budget. The public budget hearing will be held at the regular board meeting on Tuesday, August 18. She provided an overview of the FY 2027/2028 Preliminary Budget, as well as amendments to the current FY 2026/2027 budget. She reviewed the General Fund, the Gift Fund, and the capital improvements program. She expressed thanks to the Administration team, especially Finance Coordinator Kathy Wolosiewicz, and Department Heads for helping prepare and present this preliminary budget. She thanked the Trustees for their careful review and questions.

President Spradlin remarked that the revenue outpaces the operating expenditures and typical capital expenditures, other than big projects, so the Library is in an excellent place.

Trustee Gillman inquired about mitigating the lower-level flooding concerns. Director Moon said that the plan is to focus on redoing the parking lot and the storm water mitigation system underneath it.

President Spradlin pointed out the general fund balance projection, and how the fund balance remains healthy despite several large capital projects, including the renovation, the parking lot, and new boilers.

Proposed 2027 Calendar

The proposed 2027 calendar includes 14 total days closed to the public and two early closings. The proposed early closings in 2027 are Thanksgiving Eve on Wednesday, November 24, and New Year's Eve on Friday, December 31. The Library would close at 5:30 p.m. on both days. Once again, Director Moon proposed that the Library remain closed on Sunday, May 30, 2027 (Memorial Day Weekend), and Sunday, September 5, 2027 (Labor Day Weekend). Previous years have shown that residents do not visit the Library in large numbers on these Sundays near holidays.

This year, Director Moon proposed two additional closures. Independence Day falls on a Sunday, and she proposed the Library be closed on Monday, July 5. This may be a slow time at the Library as many residents travel during this holiday and expect that the Library is closed. However, upon additional research, she learned that previous years' data does not bear this theory out. Director Moon proposed closing on Sunday,

PROPOSED

December 26 for the same reason. Sunday hours are in addition to library staff regular hours during the week so the impact on staff pay and schedules would be minimal; if anything, this would save the Library a small amount of money. In addition to this being a slow time for library use in general, during this year of construction, this may be felt even more.

The group discussed the Monday, July 5 proposed closure. Trustee Luksik thinks that many people may include that day in their long weekends, so this may have a minimal impact. Trustee Carduner reiterated that the data doesn't bear this out, and Director Moon agreed. President Spradlin discussed that the Library will be closing at times for the renovation, and it would not be good to add more holiday closures. The group agreed that the Library should be open on Monday, July 5.

The group discussed the Sunday, December 26 proposed closure. Trustee Carduner does not think we should close even though the Library experiences lower use that day. Trustee Gillman asked for clarification on whether that is the official observance day, which it is not. Trustee Lindstrom indicated that this could set a precedent to close on December 26, regardless of the day of the week. The group agreed the Library should be open on Sunday, December 26.

Director Moon will revise the calendar and memo to reflect these changes, and a vote will be taken at the August 18 board meeting.

OTHER:

Renovation-related Library Closure

Director Moon shared the proposed closure plan to start Phase 1 of the Library Renovation Project. The Library building would be closed from Monday, August 31 through Friday, September 11 to safely move the youth collection, construct temporary walls, move staff workrooms and public service desks, and more. This is primarily a safety concern, as entire shelving ranges will be moved throughout the building.

During this time, staff would still report to work as scheduled to facilitate moving their desks and providing limited public service. This limited service would include curbside holds pickup, phone and email reference, and scheduled programs via Zoom.

Trustee Lindstrom inquired about the communication plan for this. Assistant Director Dupuis shared that it will include a website notice, social media posts, an email blast to all patrons, and posters at the Library. The fall print newsletter, which goes to every household in the Township, has been held back from the printer a few extra days in hopes of including this information as well. Communication will focus on the services still available, as well as real-time updates on social media.

Trustee Lindstrom asked if any areas of the Library would be inaccessible in advance of the closure. Director Moon said only the Computer Lab for a few days, after all planned computer classes have been held.

Trustee Luksik asked if there was any major feedback from patrons at West Bloomfield Township Public Library or Farmington Community Library when they closed for building work. Director Moon is not aware of any major issues.

PROPOSED

Trustee Carduner asked when the decision needs to be made. Director Moon said this needs to be decided today. He asked if the work could be completed more quickly if the moving and construction crews were pressed to do so. Director Moon said she talked to Kyle Haning of Library Design Associates about closing for only one week, but he said it will take 10 full days to complete the move.

Trustee Luksik said she would rather we be open, but she understands the reasons for the closure. She is happy to see we can provide curbside service and that librarians would be available. President Spradlin said this is a long period time to be closed, so he is ambivalent. Trustee Lindstrom acknowledged that the work must be done. She also asked if there would be strong odors or other reasons to close further along the way.

Trustee Gillman agrees that this is disruptive and is a long time to be closed. She pointed out that this is the beginning of the school year, and many families are trying to reestablish their routines, although homework won't start in earnest yet. She also pointed out that other libraries seem to close more often due to building issues, and they don't offer curbside service.

The group decided in favor of closing from August 31 through September 11. They will take a formal vote at the August 18 meeting, but the Library should start the communication process about this now.

Meeting adjourned at 11:15 a.m.

Submitted By:



Keith Carduner, Secretary

PROPOSED

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY

LIBRARY BOARD OF TRUSTEES
MONTHLY DIRECTOR'S REPORT

August 2026

The **summer reading program** wrapped up with a party on Friday, August 7. Patrons of all ages dug into outdoor art, games, and activities. Musical guest Randy Kaplan performed summer tunes, and the Kona Ice truck provided cool treats to enjoy. This year, 841 patrons signed up for summer reading, compared to 828 in 2025. The Friends provided a $5 book voucher as a prize for adult participants. Of the 200 adults enrolled in the program, 80 redeemed their voucher. Big thanks to Adult & Teen and Youth Services staff for planning such engaging and exciting ways to get the community into the Library and enthusiastic about reading.

The Library's Marketing Committee once again conducted a **Prize Patrol** during the Summer Reading Challenge. "Love My Library" lawn signs were available for patrons to pick up and place in their yards. Those who did so could register their street address for a chance to be visited by the Prize Patrol. Through the course of the summer, 78 households registered and 12 lucky households received a tote bag filled with prizes and library swag. Prizes included geode kits, garden tools, and dinosaur socks and pouches (in line with the "Unearth a Story" theme), as well as library-branded flashlights, car magnets, pencils, and more. A handful of families were home when the Prize Patrol stopped by, making for some great pictures on our social media accounts.

Voting at the Library wrapped up Tuesday, August 4. Early Voting was smooth and served about 900 voters over the nine dates of early voting. Election Day was smooth as well. I'm proud to fill this role in the community and thank everyone who helped the process run smoothly once again.

Registration has opened for the ninth biannual **Adaptive Umbrella Workshop**, which will be held on Tuesday, September 29, 10 a.m. – 3:30 p.m. This virtual daylong workshop features interactive sessions about accessibility topics, led by disability self-advocates and professionals working with the disability community. The day is geared to librarians, educators, and caregivers. Adaptive Umbrella is planned by Youth Services Assistant Department Head Lauren Catoni-Ellis with support from Department Head Jen Taggart. The event is paid for by a grant from the Friends of the Library. I'm so proud of this event and grateful to the Friends for their support!

The gardens are at their peak in August, and this year is no exception. It is a pleasure to see how the gardens have grown and bloomed since they were first installed, including the gardens in memory of Virginia Smith, Peggy Cohen, Linda Herbst, and the golden dawn redwood in memory of Pam Williams. Two special **garden tours are being conducted by Jim Slezinski**, our master gardener from Goldner Walsh on August 18 and 20. Such a phenomenal amenity for us to provide to the public AND enjoy ourselves!

Respectfully Submitted,

Tera Moon
Library Director

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT
JULY 2026

	2025		2026	
COLLECTION				
Book Collection:	226,980		226,390	
Media Collection:	50,370		48,874	
Total e-books:	47,048		47,001	
Overdrive:	16,932		16,992	
Total downloadable audiobooks:	10,158		10,406	
Materials Total:	334,556		332,671	
CIRCULATION				
Circulation Total:	59,957		57,853	
Bloomfield Township Circulation:	55,284		54,240	
Virtual Circulation Total:	16,475		16,448	
Circulation of Youth Materials:	21,136		20,652	
Circulation of Media:	6,941		6,436	
Circulation of Cranbrook passes:	267		213	
Self-Checkout machine use:	14,960	25.0%	14,660	25.3%
Library By Mail:	39	53 patrons	36	39 patrons
Mobile App	153		4	
Building & Equipment Usage				
Door Count:	20,781	*	22,692	**
Gate Count:	22,631		23,551	
Meeting rooms by public:	13		5	
Meeting rooms by staff:	81		74	
Virtual Use				
Home page hits:	18,897		18,800	
e-book access:	5,054		4,748	
Audiobook access: (Overdrive)	3,973		4,107	
Magazine download access:	2,847		3,123	
Hoopla access:	4,601		4,470	
BTPL Mobile New Devices	82		80	
BTPL Mobile Launches	3,969		5,172	
Library Computer Use				
Resident Use	406		471	
Guest Use	365		341	
* Library closed July 4 for Independence Day.				
** Library closed July 4 & July 5 for Independence Day.				

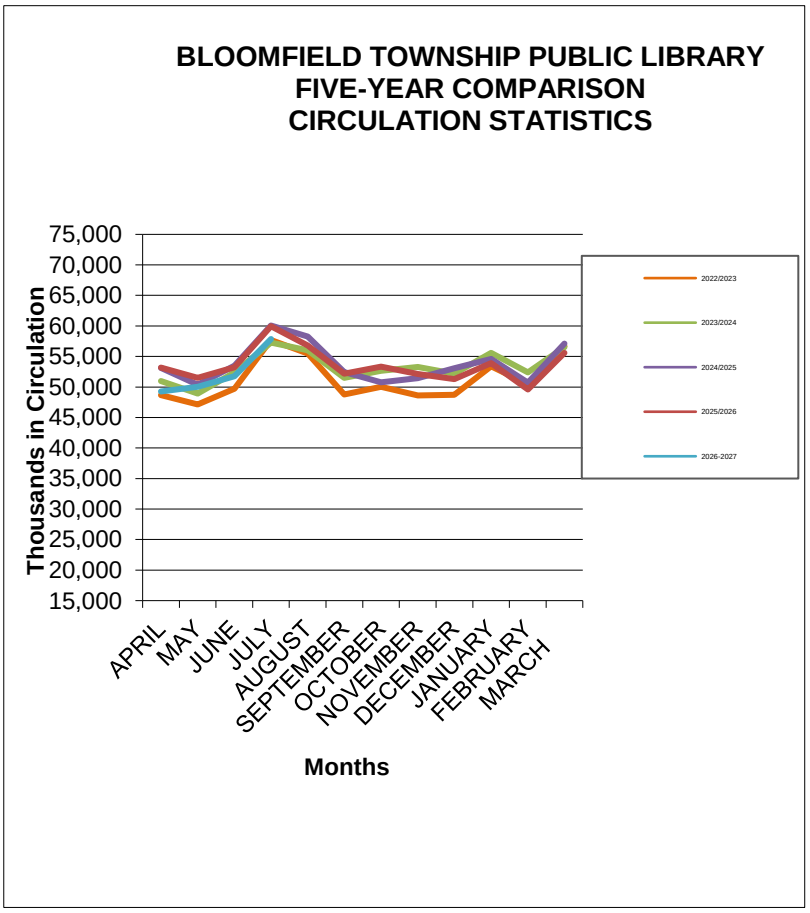
BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MONTHLY ACTIVITY REPORT
JULY 2026

	2025		2026	
OUTREACH & PROGRAMS				
New Patrons and Accounts				
Township:	154		188	
Cranbrook:	2		3	
Total new patrons:	226		0	
Adult Program Attendance				
Staff-led:	15 events	184 attended	17 events	274 attended
Speaker-led:	1 event	121 attended	4 events	169 attended
Book clubs:	6 events	50 attended	5 events	49 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	4 events	192 attended	6 events	366 attended
Chamber Music Concert:	0 events	0 attended	0 events	0 attended
Bloomfield Historical Society:	0 events	0 attended	0 events	0 attended
BTPL Photo Contest Reception	0 events	0 attended	0 events	0 attended
IT Program Attendance				
Staff-led:	3 events	12 attended	7 events	40 attended
Teen Program Attendence				
Staff-led:	3 events	72 attended	2 events	13 attended
Youth Program Attendance				
Staff-led:	29 events	1,420 attended	32 events	1905 attended
Speaker-led:	4 events	434 attended	4 events	219 attended
Tours/visits on-site:	0 events	0 attended	0 events	0 attended
Tours/visits off-site:	5 events	47 attended	5 events	45 attended
TOTAL:	70 events	2,532 attended	82 events	3080 attended
Volunteers (total for the month)	23 people	170.5 hours	19 people	153.75 hours
Shop volunteers	13 people	117.5 hours	11 people	109.75 hours
Court appointed volunteers	0 people	0.0 hours	0 people	0 hours
Student volunteers	10 people	53.0 hours	7 people	24 hours
Department volunteers	0 people	0.0 hours	1 person	20 hours
Patron Remarks				
Patron comments:	7		6	
Ask BTPL:	7		13	
DISPLAYS				
Lobby	*Summer Reading Program, "Unearth a Story"*			
Local History	*Summer Reading Program*			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
FIVE YEAR CIRCULATION

8/11/2026

	2022/2023	2023/2024	2024/2025	2025/2026	2026-2027
APRIL	48,665	50,983	53,132	53,186	49,265
MAY	47,140	48,921	50,366	51,514	50,052
JUNE	49,706	52,369	53,502	53,237	51,755
JULY	57,694	57,272	60,069	59,957	57,853
AUGUST	55,485	55,983	58,270	56,814	
SEPTEMBER	48,792	51,492	52,429	52,181	
OCTOBER	50,032	52,652	50,768	53,313	
NOVEMBER	48,595	53,264	51,426	52,116	
DECEMBER	48,737	52,182	53,072	51,290	
JANUARY	53,373	55,573	54,590	53,933	
FEBRUARY	50,469	52,401	50,701	49,590	
MARCH	56,705	56,512	57,086	55,603	
TOTAL	615,393	639,604	645,411	642,734	208,925



BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM

TO: Tera Moon, Library Director

FROM: Katherine Dupuis, Assistant Library Director

DATE: July 21, 2026

SUBJECT: **Used Equipment Sale**

A used equipment sale was held on Saturday, July 18, 2026, from 10:00 a.m. to 1:00 p.m. in the Community Room. The first 30 minutes were reserved for Bloomfield Township residents only. More than 100 people browsed the sale, with 50 residents lined up before the sale began. Notably, the Bloomfield Hills Robotics program, which supports students in grades 4-12 on robotics teams in Bloomfield Hills Schools, bought a number of tables, chairs, and shelving units.

A total of $3,102 was earned for the Library. Items sold include the following:

Technology:

- 39 desktop computers
- 29 laptop computers
- 22 tablets
- 14 PC monitors
- 10 printers
- 7 eReaders
- 6 DVD players
- 5 phones
- 4 servers
- 2 digital cameras
- 2 boomboxes
- 1 Walkman
- 1 cassette player
- Various A/V equipment
- Assorted cables

Furniture:

- 53 various chairs
- 14 wooden tables
- 9 ottomans
- 7 shelving units
- 4 banquette seats
- 2 booth tables
- 1 set of three nesting tables

Miscellaneous:

- 10 runner mats
- 6 3D doodler kits
- 4 ring lights
- 2 patio heaters
- 1 safe
- 1 sewing machine
- 1 snowblower
- 1 popcorn maker cart
- 1 model ship

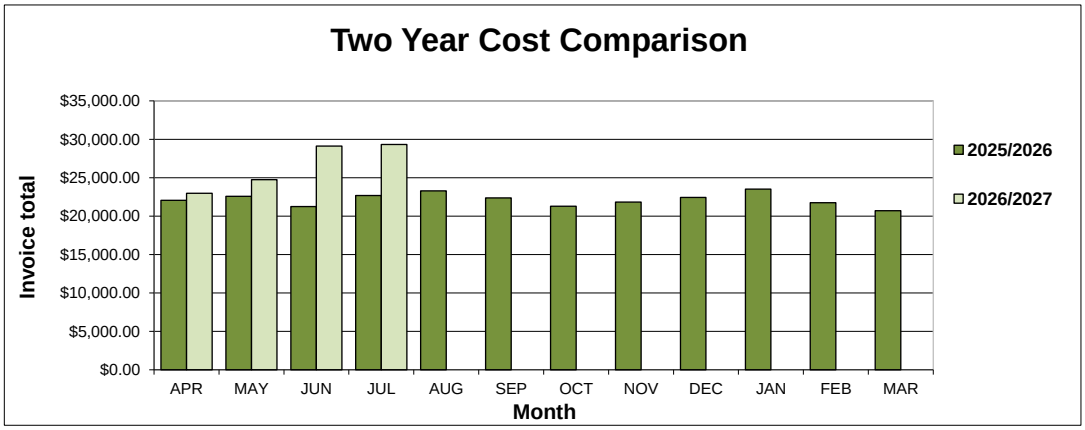
The sale was promoted through the Library's website, social media, print and email newsletters, and a poster in the lobby.

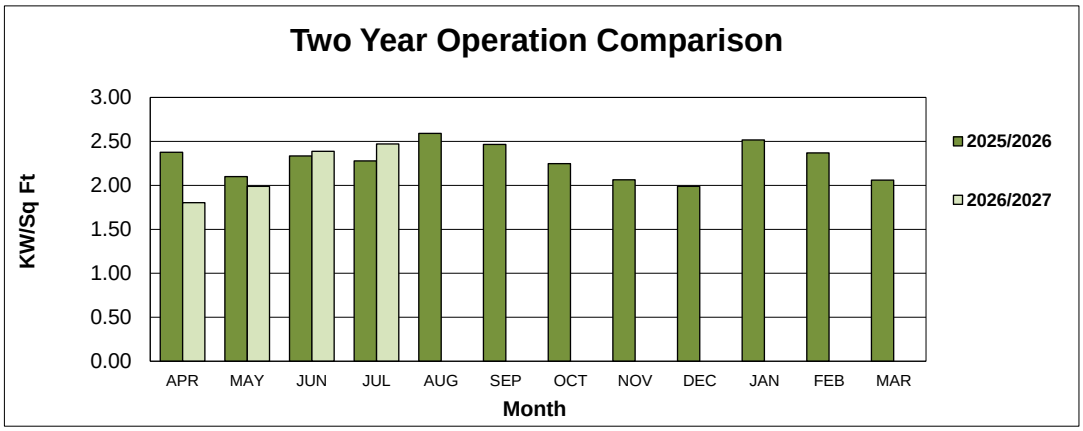
Each sale requires assistance from several departments to run smoothly. Facility Services staff set up the room and transported many large items from storage to the Community Room. IT staff prepared the technical equipment for sale and answered questions during the sale. Adult and Teen Services staff assisted patrons with furnishings for sale on the floor. Your assistance with cashiering and monitoring sales was invaluable. The sale would not have happened without everyone's hard work and willingness to pitch in.

Bloomfield Township Public Library
Electricity Analysis

Building Area = 101,023 Sq ft.

TWO YEAR COST COMPARISON				*CURRENT YEAR OPERATION*					
Month	2025/2026	2026/2027	Difference	TOTAL KWH	COST/KWH	KWH/HR (24 x no.days per month)	KWH/SQ FT 101,023	COST/HR (24 x no. days per month)	COST/SQ FT. 101,023
APR	$22,059.82	$22,973.77	$913.95	182,077	$0.13	252.88	1.80	$31.91	$0.23
MAY	$22,571.27	$24,737.84	$2,166.57	200,970	$0.12	270.12	1.99	$33.25	$0.24
JUN	$21,251.99	$29,113.65	$7,861.66	241,164	$0.12	334.95	2.39	$40.44	$0.29
JUL	$22,681.31	$29,322.10	$6,640.79	249,550	$0.12	335.42	2.47	$39.41	$0.29
AUG	$23,280.84		($23,280.84)		#DIV/0!	0.00	0.00	$0.00	$0.00
SEP	$22,367.58		($22,367.58)		#DIV/0!	0.00	0.00	$0.00	$0.00
OCT	$21,288.98		($21,288.98)		#DIV/0!	0.00	0.00	$0.00	$0.00
NOV	$21,828.90		($21,828.90)		#DIV/0!	0.00	0.00	$0.00	$0.00
DEC	$22,427.82		($22,427.82)		#DIV/0!	0.00	0.00	$0.00	$0.00
JAN	$23,525.09		($23,525.09)		#DIV/0!	0.00	0.00	$0.00	$0.00
FEB	$21,736.72		($21,736.72)		#DIV/0!	0.00	0.00	$0.00	$0.00
MAR	$20,698.00		($20,698.00)		#DIV/0!	0.00	0.00	$0.00	$0.00
			YTD Difference						
TOTAL	$265,718.32	$106,147.36	($159,570.96)						



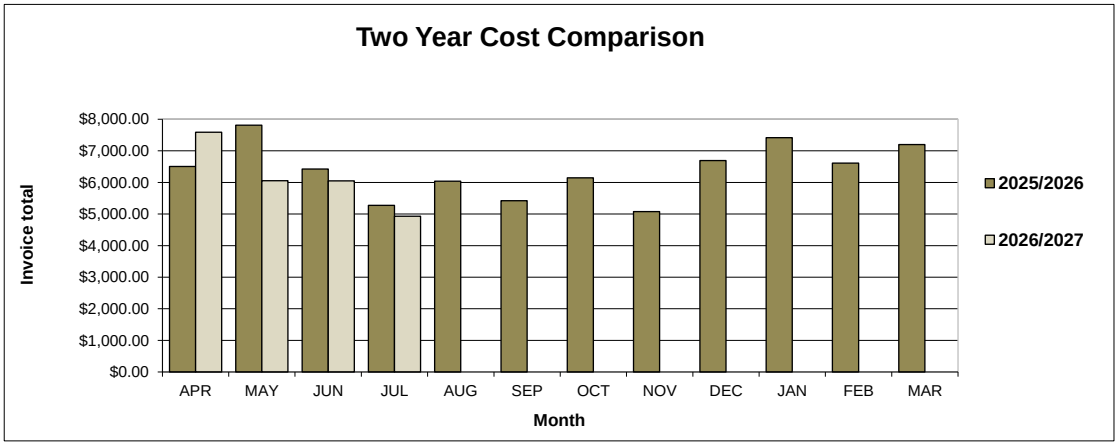


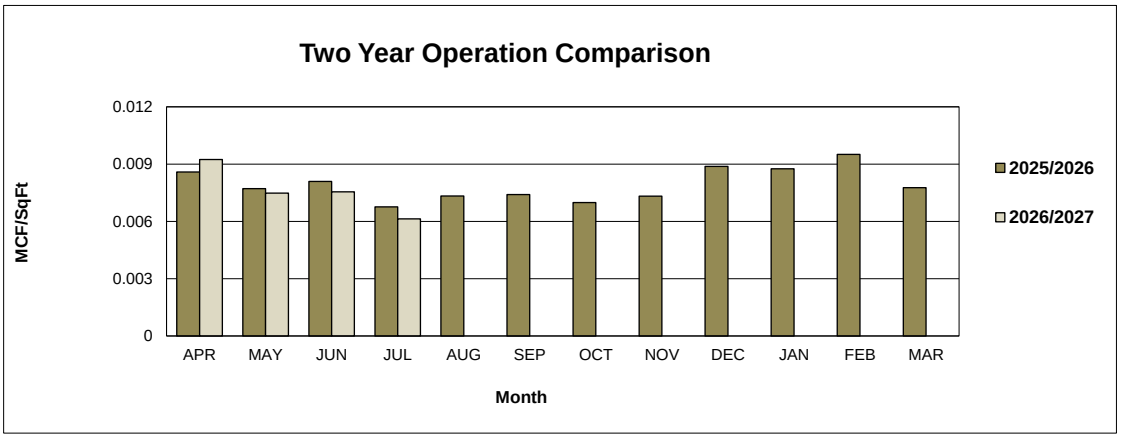
Bloomfield Township Public Library
Natural Gas Analysis

Building Area = 101,023

1 Cu. Ft. = 1000 BTU

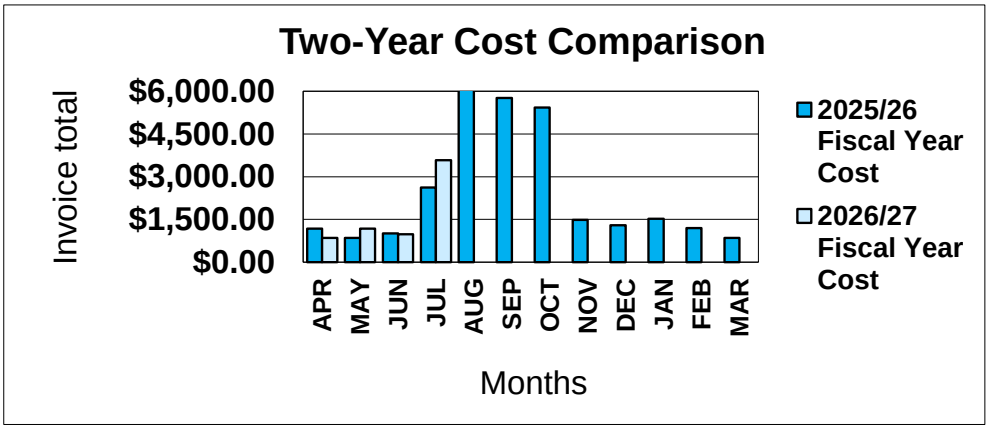
TWO YEAR COST COMPARISON				*OPERATION*						
Month	2025/2026	2026/2027	Difference	MCF	COST/MCF	HOURS (24 x no.days per month)	MCF/HR	MCF/SqFt	$/HR	$/SqFt
APR	$6,503.42	$7,588.67	$1,085.25	933.7	$8.13	720	1.30	0.009	10.54	0.074
MAY	$7,809.82	$6,053.86	($1,755.96)	755.9	$8.01	744	1.02	0.007	8.14	0.059
JUN	$6,424.13	$6,051.02	($373.11)	762.4	$7.94	720	1.06	0.008	8.40	0.059
JUL	$5,274.37	$4,930.20	($344.17)	619.7	$7.96	744	0.83	0.006	6.63	0.048
AUG	$6,038.86		($6,038.86)		#DIV/0!	744	0.00	0.000	0.00	0.000
SEP	$5,419.85		($5,419.85)		#DIV/0!	720	0.00	0.000	0.00	0.000
OCT	$6,144.07		($6,144.07)		#DIV/0!	744	0.00	0.000	0.00	0.000
NOV	$5,078.67		($5,078.67)		#DIV/0!	720	0.00	0.000	0.00	0.000
DEC	$6,694.28		($6,694.28)		#DIV/0!	744	0.00	0.000	0.00	0.000
JAN	$7,417.11		($7,417.11)		#DIV/0!	744	0.00	0.000	0.00	0.000
FEB	$6,609.10		($6,609.10)		#DIV/0!	696	0.00	0.000	0.00	0.000
MAR	$7,199.55		($7,199.55)		#DIV/0!	744	0.00	0.000	0.00	0.000
			YTD Difference							
TOTAL	$76,613.23	$24,623.75	($51,989.48)							

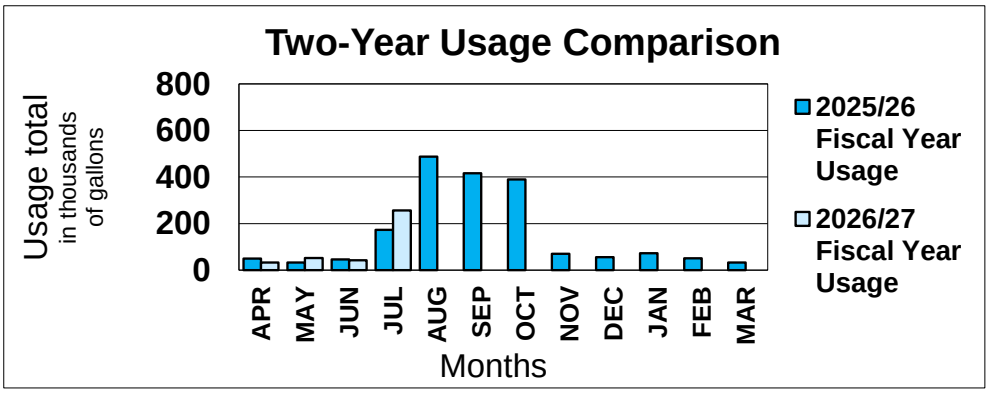




Bloomfield Township Public Library
Water Analysis

Month	2025/26 Fiscal Year Cost	2026/27 Fiscal Year Cost	Difference	2025/26 Fiscal Year Usage	2026/27 Fiscal Year Usage	Difference
APR	$1,177.32	$849.22	($328.10)	50	33	(17)
MAY	$849.22	$1,182.02	$332.80	33	52	19
JUN	$1,013.32	$976.43	($36.89)	46	43	(3)
JUL	$2,621.22	$3,577.94	$956.72	173	256	83
AUG	$6,704.32		($6,704.32)	488		(488)
SEP	$5,761.12		($5,761.12)	416		(416)
OCT	$5,426.02		($5,426.02)	389		(389)
NOV	$1,488.92		($1,488.92)	70		(70)
DEC	$1,293.12		($1,293.12)	56		(56)
JAN	$1,524.72		($1,524.72)	73		(73)
FEB	$1,196.62		($1,196.62)	51		(51)
MAR	$849.22		($849.22)	33		(33)
			YTD Difference			YTD Difference
TOTAL	$29,905.14	$6,585.61	($23,319.53)	1,878	384	(1,494)





MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
LIBRARY AMBASSADORS GROUP

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, July 28, 2026
Meeting Room 1
7:00 p.m.

Trustees Present: None

Trustees Absent: Keith Carduner, Dani Gillman, Judy Lindstrom, Joan Luksik, Joy Murray, and Shane Spradlin

Administration: Director Tera Moon; Assistant Director Katherine Dupuis; Administrative Assistant Linden Godlove

Guests: Bloomfield Township Residents Suzanne Anderson, Madeline Harris, Jane Kahan, Judy Kudla, Jim Labes, and Andy Saxe

Updates from Library Director Tera Moon
Director Moon welcomed the Ambassadors Group and thanked them for attending. This Thursday, the Trustees will be meeting to review the 2027-2028 fiscal year budget. She has many updates to share and will answer any questions.

Library Renovation Plan and Operational Changes
The major focus of the meeting was the upcoming Library Renovation Project. Initial preparation will begin on August 25, with collection moves and furniture clearing, followed by the official start of construction on September 8. The work will proceed in three distinct phases:

- **Phase 1 (September 2026 – February 2027)** will target Youth Services, the Magazine Room, the Commons, Local History, the Vending Café, the Welcome and Circulation Desks, and the construction of a new Adult and Teen Services (ATS) programming room. During this time, the Circulation and Youth Services desks will temporarily consolidate at the ATS reference desk.
- **Phase 2 (February – May 2027)** will focus on renovating the study rooms and Computer Lab on the north side of the building.
- **Phase 3 (May – July 2027)** will wrap up the project with new carpeting throughout Adult and Teen Services, a newATS desk, and updated furniture.

To accommodate construction and storage needs, public meeting room reservations will be paused. To prepare the physical space, the Library hosted a used equipment sale on July 18 to clear discarded furniture and shelving, with a second public sale scheduled for August 22.

Financial Audits and Budget Planning
On the financial front, the Library earned an A+ rating on its recent annual audit presented by accounting firm Yeo & Yeo. There will be a public work session on July 30 to review the preliminary FY 2027–2028 budget alongside an investment presentation by Schwartz & Co. The Board of Trustees will formally vote on the proposed budget during their regular meeting on August 18, ahead of the September filing deadline with the Township. Additionally, the Library has partnered with ECORE Services to audit utility bills from the past 18 months, aiming to identify billing errors and recover energy costs on a shared-savings basis.

Library Programs and Local Elections
In community news, the Library's Summer Reading Program is currently serving 800 registered participants across all age groups. The Library also welcomed Allison Veneroni as part of the statewide "Next Chapter Library Intern" pilot program, an initiative aimed at expanding diversity in public librarianship.

Regarding elections, the Library is currently serving as an early voting site through August 2, 2026, for Bloomfield Township, Birmingham, and Southfield Township residents, and will host Election Day voting for Precinct 10 in Bloomfield Township on August 4. Looking toward the November general election, construction is not expected to disrupt voting operations. The Clerk’s office is adding extra equipment and staff to shorten lines, with spillover parking arrangements being explored with the church across the street if needed.

Questions and Open Discussion
One of the ambassadors asked for an update on hoopla and its use of AI content. Director Moon said hoopla claimed they were working on making changes, but nothing has really happened. Libby, the other digital streaming service, is working to make the process of sharing resources among library networks more seamless. During the construction, the Library plans to promote its digital resources and databases, including MyFilmFriend, and mediciTV, when the Library is less accessible.

The was an inquiry about how long magazines are circulating in the collection and what happens to them after. Magazines circulate in the collection for two years, then are recycled. Librarians can assist in finding articles beyond those physically available in the building. The Library’s website has a good guide to where to find these digital magazines.

Jane Kahan asked about the reading history, which is a service one can opt in to, that keeps a record of what that patron has borrowed.

Suzanne Anderson asked about reciprocity of programs during the construction period. This depends on the registration policy of the other libraries. This Library will continue to offer most of the monthly group meetings it hosts, like story times and book clubs. Other programming will be scaled down for that period.

It was asked if the Library is coordinating with other venues for alternative group meeting spaces. It was said the Bloomfield Township Hall and Bloomfield Township Fire Department can provide alternative group meeting spaces

Some of the ambassadors remarked on the numerous and unsightly campaign signs on the Library campus. Director Moon said the voting signs must be endured through the voting process.

The next meeting will be on October 27, 2026, at 7:00 p.m.

PROPOSED MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BUILDING AND GROUNDS COMMITTEE

The meeting of the Bloomfield Township Public Library Board of Trustees Building and Grounds Committee was held at 9:00 a.m. on Thursday, August 13, 2026.

Trustees Present: Keith Carduner (via Teams), Judy Lindstrom, Joan Luksik, Joy Murray (via Teams), and Shane Spradlin (via Teams)

Trustees Absent: Dani Gillman

Administration: Tera Moon, Library Director; Katherine Dupuis, Assistant Director

Guests: Tom Corliss, Facility Services Department Head; Jared Secor, Project Manager at C2AE; Paul Zink, IT Department Head

Director Tera Moon started the meeting at 9:00 a.m.

OLD BUSINESS

Library Design Project Updates

Review Monthly Progress Report: Director Moon reviewed important points from the monthly progress report. The project is on track with construction kicking off on September 8 and the building closure beginning on August 31 to move shelving and furniture. A Used Furniture Sale will be held on August 22.

The furniture budget has come in at $1,558,000, which includes a contingency, as well as delivery, freight, etc. We are still working on the shelving quote and pricing for equipment. Trustee Carduner inquired about the original furniture budget line, which was a preliminary amount of $1.2 million. Trustee Lindstrom inquired about publicity for the building closure. This is going well, and there have not been any complaints.

Consider an amendment from C2AE: C2AE shared an amendment to increase their fee for the construction administration phase. Director Moon said their full participation is needed during this phase, as the architects, engineers, and interior designers will play an important role, including signing off on the work so the subcontractors get paid. C2AE will also need to attend weekly OAC (owner, architect, contractor) meetings. The request is for an additional $49,000. Jared Secor remarked on how the size and scale of the project has grown. He foresees that the construction administration phase will require more participation than they had originally planned for in the proposal.

President Spradlin asked how the scope of the project had changed. Director Moon explained that it expanded during design development, as the Library's needs became clear and grew from what was in the RFP that C2AE based their quote on. Mr. Secor

added that the work of the engineering team, especially MEP and structural, expanded.

President Spradlin asked if there will be a third amendment in a few more months, since this is the second amendment and there is still a year left of construction. Trustee Murray shared the same concern. Mr. Secor said this amendment gets in front of any additional work and that he does not anticipate asking for more money, which would be "unreasonable" at this point.

Trustee Carduner asked if this amendment and the furniture increase keep us within the planned budget. Director Moon said yes, that a few months ago the budget sat at $7.7 million, but now we're at $6.6 million, including the increase in furniture.

Consider an expenditure for AV equipment in the new Adult & Teen Program Room: Director Moon explained that the new Adult and Teen Program Room will require AV equipment for hosting programs. Last year, the Library used an RFP process to update the AV system in the Community Room. We hired CTI for that work and asked them to provide a quote for the new room. The components are mostly the same, with the biggest difference being a 115" LCD screen in lieu of a projector and screen.

Director Moon is asking to bypass the RFP process to hire CTI, since we vetted them less than a year ago, their price was in the midrange of the proposals received then, and their communication and responsiveness in meeting our needs has been excellent.

Trustee Lindstrom recommended making sure the wall would be strong enough to support a screen of that size. She asked how many people can fit in the room, which is about 50, and if it would be used for public meeting room reservations, which it won't. She inquired about soundproofing as well.

Trustee Murray noted the DVD/Blu-Ray player and asked if the system would meet changing technology needs, which it will. Trustee Luksik asked what other input sources could be used and said that she likes the assistive listening devices. She also asked about staff training for this complex system, which would be minimal, since staff use the same system in the Community Room. Trustee Murray inquired about the budget. Director Moon said this is included in the renovation budget, in the line for equipment.

Trustees Murray, Lindstrom, and Luksik are in favor of bypassing the RFP process. Trustee Carduner would like to use the RFP process. President Spradlin agreed that an RFP would be best but said timing the installation with the renovation overrides that consideration.

Discuss hiring Jenna Walker as a consultant on change management and communications support: Jenna Walker of Reed Walker Design Collective is the interior designer the Library worked with leading up to the design project RFP, and then she worked as a subcontractor with C2AE through the design development phase of this project. Director Moon has kept in touch with Ms. Walker, who has submitted a proposal of up to $9000 to assist with change management, communications, and milestone celebrations.

Trustee Carduner thinks working with Ms. Walker is an excellent idea, since we already know and trust her. Trustee Lindstrom asked if she would have to work directly with C2AE, which she would not. Trustee Murray inquired if Ms. Walker would help with

furniture placement. She would not, as this is already set, in large part by Ms. Walker. Trustee Murray asked for more information about the communications piece. Ms. Walker would assist with graphics and communication with the public.

Trustee Carduner asked Director Moon to explain the change management role. She said this means helping staff and patron adapt to the new building layout and furniture from a psychological perspective. It does not concern change orders from vendors. Trustee Lindstrom asked for more information about the budget, including how many hours were included.

North End Landscaping
The plantings at the north end of the library grounds were removed last year, as they were overgrown and holding a lot of water in the root system. This area is very soggy for several reasons, including the scuppers releasing water from the roof and the clay soil.

Tom Corliss approached several companies to create a design for hardscaping this area to improve drainage. Neither our current landscape maintenance company nor Goldner Walsh design hardscaping. After several more inquiries, Mr. Corliss hired Todd's Landscaping Services to create a design, both with and without plantings. The quote with plantings is $80,000. Director Moon provided three options to move forward, including hiring Todd's for both hardscaping and plantings, hiring Todd's for only hardscaping and working with Goldner Walsh for plantings, or using an RFP process to hire a company for hardscaping, using Todd's design.

Trustee Lindstrom said that Todd's has a very good reputation and is a relatively large company. The high cost is because the hardscaping reaches 15' out from the walls, which is needed for proper drainage. Upon inquiry, she found that this price is what would be expected. She would want Jim Slezinski of Goldner Walsh to be involved in the plantings.

Trustee Carduner asked for more information about drainage. Mr. Corliss said this design is sufficient for a 25-year rainfall event. Todd's used data from the topographical survey conducted a few years ago. Trustee Carduner inquired if this will help with the lower-level flooding. That is a separate issue, but it will help with water pooling against the outside walls of the building.

Trustee Murray asked if this work could be done with the parking lot work in the future. This is the opposite side of the building and does not relate to that work. Director Moon pointed out that the renovation will highlight the view into this area of the grounds, so it would be good to complete this work during the renovation. The work would not interfere with the renovation.

Trustee Murray inquired about the time frame. If we do not do an RFP process, we could do the hardscaping this fall and plantings in the spring. If we do need an RFP process, the work would likely need to wait until spring. The group discussed whether the RFP process is needed and decided that we should proceed with an RFP for the hardscaping and hire Goldner Walsh for the plantings.

NEW BUSINESS

None

Next meeting: Thursday, October 8, 2026, at 9:00 a.m. in the Board Room.

Bloomfield Township Public Library

FY 2026-2027 Preliminary Budget Public Hearing

TO: Library Board of Trustees

FROM: Tera Moon, Library Director

DATE: July 23, 2026

SUBJECT: Preliminary General Fund and Gift Fund Budgets for Fiscal Year April 1, 2027- March 31, 2028

FY 2027-2028 Public Budget Hearing

The enclosed packet is the August 18, 2026, Preliminary Budgets and Public Budget Hearing Motions for FY April 1, 2027 - March 31, 2028.

The purpose of the Public Budget Hearing is for the Bloomfield Township Public Library Board of Trustees to approve a Preliminary Budget, as required by statute, for the support and maintenance of the Bloomfield Township Public Library. The Preliminary Budget is forwarded to the Charter Township of Bloomfield offices with a request for full tax assessment of the 2.0 approved mills, adjusted by Headlee.

OVERVIEW OF FY 2026-2027 AMENDED BUDGET – GENERAL FUND

The current FY 2026-2027 Adopted Budget has proposed amendments for the following:

- Revenues increased by $6,189 due to the Used Equipment Sale, and a Small Business Taxpayer Exemption grant from the State of Michigan.
- Library Services increased by $28,830, primarily due to increased funding for hoopla and other electronic resources.
- Facilities & Equipment increased by $3,244 to correct a formula error in the spreadsheet.
- Other Operating Expenditures increased 2.09% to adjust for increased fees charged by Bloomfield Township for HR support to the Library.

In summary, operational revenues increased by $6,189 and operational expenditures increased by $38,574. The total net operating revenues decreased by $32,385 in the current fiscal year.

OVERVIEW OF FY 2027-2028 PRELIMINARY BUDGET – GENERAL FUND

The current FY 2026-2027 Amended Budget was used as a baseline budget to develop the FY 2027-2028 Preliminary Budget, updated for three (3) key assumptions: tax revenues, personnel costs and capital improvement projects (CIP). All remaining budget line items were adjusted for any known material increases/decreases greater than $5,000.

Taxable value projections were provided by Bloomfield Township as of July 2026. A 4.7% increase is projected in property taxes for the FY 2027-2028 Preliminary Budget.

The Personnel category increased by $170,082 or 3%. As in years past, a 3% increase in wages was calculated. Additionally, in 2024, Michigan adopted a schedule to raise the minimum wage an average of 6.25% each year through 2028. This impacts the lowest wages of the library's salary schedule and has a ripple effect through the salary ranges.

At this time, the increase in Library Services planned for the current fiscal year will carry over the 2027-2028 fiscal year, resulting in a flat expenditure level.

Facilities and Equipment is projected to increase by $23,794 or 1.82% due to increasing costs.

The CIP was reviewed and updated for current project considerations. The biggest project for 2027-2028 will be completing the Library Design Project. This will have a significant impact on the Library's fund balance. The Library Design Project is estimated to cost $1,635,623 in fiscal year 2027-2028, which accounts for 25% of the project's overall cost. This number will be refined over the coming months while the 2027-2028 budget is prepared for review and adoption in March 2027.

In summary, operational revenues for the FY 2027-2028 Preliminary Budget are projected to increase by $399,967 as compared to the current FY 2026-2027 Amended Budget. Total operating expenditures for the FY 2027-2028 are projected to increase by $193,876 as compared to the current FY 2026-2027 Amended Budget, representing a 2.37% increase. Capital projects are anticipated to decrease by $3,803,353 due to the Library Design Project. The projected $1,070,519 surplus will increase the library's estimated fund balance to $20,109,274.

Gift Fund

As in past years, the FY 2027-2028 Preliminary Gift Fund Budget does not assume revenue from gifts. Expenditures are expected to be completed within the current fiscal year, so no carry-over expenditures are shown in the Preliminary Budget. This budget does, however, recognize two revenue items: The Myers Scholarship payout from the Community Foundation for Southeast Michigan (CFSEM) and interest earned from the bank on any gifts received is budgeted for revenue. The Preliminary Gift Fund Budget will be approved by the Library Board, but it is not included in the Public Budget Hearing documents forwarded to Bloomfield Township.

Supplemental Budget Information

Included in this packet are two (2) supplemental schedules:

1) The General Fund Balance Projection is provided for five years through FY 2030-2031. The projection shows a year-end fund balance of $21,193,091 as of March 31, 2031.

2) The Taxable Value History schedule reports the trend in taxable values.

Bloomfield Township Public Library
PUBLIC BUDGET HEARING MOTION
GENERAL FUND

August 18, 2026

A Motion was made by: _____
Seconded by: _____

- TO APPROVE ON A FUNCTIONAL AND TOTAL FUND BASIS THE **PRELIMINARY PROPOSED** GENERAL FUND BUDGET, AS ATTACHED, FOR FISCAL YEAR **APRIL 1, 2027 - MARCH 31, 2028**, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY:

$11,689,843 **Revenues**

$10,619,325 **Expenditures**

- FUND BALANCE RESERVES SHALL BE INCREASED BY :

$1,070,519 **Surplus/Deficit**

THERE IS A PLANNED USE OF FUND BALANCE FOR CAPITAL PROJECTS INCLUDING THE LIBRARY DESIGN PROJECT.

- TO APPROVE ON A FUNCTIONAL AND TOTAL FUND BASIS THE **AMENDED** GENERAL FUND BUDGET, AS ATTACHED, FOR THE CURRENT FISCAL YEAR **APRIL 1, 2026 - MARCH 31, 2027**, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY.

$11,289,876 **Revenues**

$14,228,801 **Expenditures**

- FUND BALANCE RESERVES SHALL BE DECREASED BY :

($2,938,925) **Surplus/Deficit**

THERE IS A PLANNED USE OF FUND BALANCE FOR CAPITAL PROJECTS INCLUDING THE LIBRARY DESIGN PROJECT.

Motion carried.

_____ _____
President Secretary

Public Budget Meeting, August 18, 2026

Bloomfield Township Public Library
General Fund Budget
FY April 1, 2026 - March 31, 2027 Amended Budget
FY April 1, 2027 - March 31, 2028 Proposed Budget

	2025-2026	2026-2027		2027-2028			
	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
		ADOPTED	AMENDED	PRELIMINARY	Col. 3 & 4	Col. 3 & 4	
	ACTUALS	BUDGET	BUDGET	BUDGET			%
ACCOUNT	AS OF	AS OF	AS OF	AS OF	$	%	OF TOTAL
NAME	MAR 31, 2026	MAR 17, 2026	AUG 18, 2026	AUG 18, 2026	DIF.	DIF.	REV/EXP
Revenues							
Taxes	**$9,959,451**	**$10,261,733**	**$10,261,733**	**$10,747,754**	**$486,021**	**4.74%**	**91.94%**
Penal Fines	**$65,955**	**$62,088**	**$62,088**	**$62,088**	**$0**	**0.00%**	**0.53%**
State Aid	**$48,078**	**$46,000**	**$46,000**	**$46,000**	**$0**	**0.00%**	**0.39%**
Circulation Fees	**$9,734**	**$12,500**	**$12,500**	**$12,500**	**$0**	**0.00%**	**0.11%**
Charges for Services	**$18,249**	**$12,652**	**$12,652**	**$12,652**	**$0**	**0.00%**	**0.11%**
Photocopy Fees	$2,328	$502	$502	$502			
Room Rental Fees	$15,921	$12,150	$12,150	$12,150			
Investment earnings	**$618,121**	**$844,804**	**$844,804**	**$761,550**	**-$83,254**	**-9.85%**	**6.51%**
Investment Earnings	$715,255	$844,804	$844,804	$761,550			
Change in Asset Value	($97,134)	$0	$0	$0			
Miscellaneous	**$11,302**	**$12,227**	**$15,027**	**$12,227**	**-$2,800**	**-18.63%**	**0.10%**
Miscellaneous Revenue	$3,373	$3,327	$3,327	$3,327			
Library Shop Revenue	$4,380	$4,920	$4,920	$4,920			
Café Revenue	$3,549	$3,980	$3,980	$3,980			
Gain (loss) on Sale of Equipment	$0	$0	$2,800	$0			
Federal & State Grants	**$8,705**	**$0**	**$3,389**	**$3,389**	**$0**	**0.00%**	**0.03%**
Refunds/Rebates-Self Insurance Rx	**$44,434**	**$31,683**	**$31,683**	**$31,683**	**$0**	**0.00%**	**0.27%**
Total Revenues	**$10,784,028**	**$11,283,687**	**$11,289,876**	**$11,689,843**	**$399,967**	**3.42%**	**100.00%**
Expenditures							
Personnel	**$4,943,661**	**$5,669,410**	**$5,669,410**	**$5,839,492**	**$170,082**	**3.00%**	**69.70%**
Salaries & Wages	$3,312,387	$3,556,140	$3,556,140	$3,662,824			
Social Security	$240,110	$271,599	$271,599	$279,747			
Employee Insurances	$830,496	$1,080,531	$1,080,531	$1,112,947			
Retirement	$560,667	$761,140	$761,140	$783,974			
Retiree Health Care - OPEB	$0	$0	$0	$0			
Library Services	**$816,337**	**$864,101**	**$892,931**	**$892,931**	**$0**	**0.00%**	**10.66%**
Electronic Services-Databases	$246,460	$252,665	$277,665	$277,665			
Electronic Services-OCLC/SkyRiver	$25,353	$27,000	$27,000	$27,000			
Books	$309,287	$326,858	$326,858	$326,858			
Processing & Supplies	$19,073	$24,000	$24,000	$24,000			
Periodicals/Docs./Reference Services	$57,126	$61,000	$64,830	$64,830			
Music	$5,585	$6,500	$6,500	$6,500			
Audiobooks	$75,312	$85,035	$85,035	$85,035			
DVD's	$28,284	$31,000	$31,000	$31,000			
Accessibility Support Collection	$9,376	$10,043	$10,043	$10,043			
Programming	$40,480	$40,000	$40,000	$40,000			
Facilities & Equipment	**$1,162,639**	**$1,300,601**	**$1,303,845**	**$1,327,639**	**$23,794**	**1.82%**	**15.85%**
Repairs/Maintenance Supplies	$104,253	$98,400	$98,400	$98,400			
Telephone	$13,722	$17,450	$17,450	$17,450			
Building Insurance	$66,866	$71,690	$71,690	$71,690			
Public Utilities	$372,237	$384,000	$384,000	$384,000			
Building Maintenance	$267,653	$305,953	$305,953	$312,753			
Equipment Maintenance	$18,894	$24,210	$24,210	$24,210			
Grounds Maintenance	$98,514	$104,425	$104,425	$116,425			
Computer System Maintenance	$220,058	$273,473	$276,717	$281,711			
Equipment (Gen'l, Computer & Facility Svcs.)	$442	$21,000	$21,000	$21,000			
Other Operating Expenditures	**$317,698**	**$311,174**	**$317,674**	**$317,674**	**$0**	**0.00%**	**3.79%**
Office/Computer Supplies	$22,388	$32,480	$32,480	$32,480			
Postage	$32,385	$41,090	$41,090	$41,090			
Professional Services	$152,879	$146,600	$153,100	$153,100			
Staff Development/Travel	$23,181	$37,650	$37,650	$37,650			
Printing & Publishing	$26,723	$32,050	$32,050	$32,050			
Dues & Membership	$12,522	$14,224	$14,224	$14,224			
Miscellaneous Expenses	$47,621	$7,080	$7,080	$7,080			
Total Operating Expenditures	**$7,240,335**	**$8,145,286**	**$8,183,860**	**$8,377,737**	**$193,876**	**2.37%**	**78.89%**
Net Operating Revenue/(Expenditures)	*$3,543,693*	*$3,138,401*	*$3,106,016*	*$3,312,107*			
Capital Projects	**$741,232**	**$6,442,902**	**6,044,941**	**2,241,588**	**($3,803,353)**	**-62.92%**	**21.11%**
Total Operating & Capital Expenditures	**$7,981,567**	**$14,588,188**	**$14,228,801**	**$10,619,325**	**($3,609,476)**	**-25.37%**	**100.00%**
Fund Balance - Beginning	**$19,175,219**	**$21,977,680**	**$21,977,680**	**$19,038,755**			
Surplus/Deficit	**$2,802,461**	**($3,304,501)**	**($2,938,925)**	**$1,070,519**	**$4,009,443**		
Fund Balance - Ending	**$21,977,680**	**$18,673,179**	**$19,038,755**	**$20,109,274**			
Nonspendable - Prepaid Expenses	$0	$0	$0	$0			
Restricted - None	$0	$0	$0	$0			
Committed - 8 Month Operating Expenses	$4,826,890	$5,430,191	$5,455,907	$5,585,158			
Assigned - Other Post Employment Benefits (OPEB) Funding	$1,989,488	$1,989,488	$1,989,488	$1,989,488			
Assigned - Capital Improvements	$14,714,917	$10,807,115	$11,146,975	$12,088,243			
Assigned - Compensated Absences	$346,385	$346,385	$346,385	$346,385			
Unassigned - Unplanned Emergencies	$100,000	$100,000	$100,000	$100,000			
Totals	**$21,977,680**	**$18,673,179**	**$19,038,755**	**$20,109,274**			

Nonspendable:
Amounts that cannot be spent because they are either (a) not in spendable form (inventory) or (b) legally or contractually required to be maintained in-tact.
Restricted:

Committed:
Amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.
Assigned:
Amounts that are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. (In gov. funds other than General Fund, assigned fund balance represents the
Unassigned:
The residual classification for the government's General Fund. It includes all spendable amounts not contained in the other classifications. (Should not be used in Gift or I&R Funds).

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND REVENUE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 - AMENDED BUDGET

		Chart of Account Total	Budget Group Total
TAXES			**10,261,733**
410.01	**TAXES**	**10,261,733**	
	DESCRIPTION: Tax dollars assessed on the value of property in the township and collected by the township. The library is supported by three separate millages, all rolled back in accordance with the Headlee Amendment each year. The current taxes are one mill, approved in April 1963 and voted in perpetuity in August 1982, plus .7874 of one mill, approved in August 2002 in perpetuity. The first 1.0000 mill is now reduced by the Headlee Amendment to .6578. The second .7874 mill is now reduced by the Headlee Amendment to 0.7028. The third, approved in February 2024 for 10 years, is .5047.		
	FORMULA : Taxable value of property in the township multiplied by the mill calculated by the Township:		
	Using the 7/2025 Township generated 2026/2027 prediction of taxable value of $5,613,804,700, and the Township generated Headlee rates reduced by -.83% Headlee roll back trend in 2025/2026. The first 1.0000 mill is now reduced by the Headlee Amendment to .6489. The second mill is now reduced by the Headlee Amendment to 0.6835. The third mill is .4955. Altogether, these mills total 1.8433 after rollback trends are applied. (5,613,804,700/1000 x .0018433 = $10,261,733 = 3.76 growth rate).		
PENAL FINES			**62,088**
420.01	**PENAL FINES**	**62,088**	
	DESCRIPTION: The 1963 Michigan Constitution readopted a provision from the 1908 Constitution which guarantees that all fines collected for violation of state penal laws are to be used exclusively for library purposes. Michigan has enacted statutes requiring that all fines collected for violations of the state penal laws be paid to the local county treasurer. The penal fines collected within each county are distributed in that county and are typically announced in early August each year.		
	FORMULA : Review two-year penal fine history of actual funds received. Use Census population to determine BTPL "share" of Oakland County penal fines. The 2020 population is 43,027.		
STATE AID			**46,000**
422.01	**STATE AID**	**46,000**	
	DESCRIPTION: Since 1939, with the exception of FY 1940 and FY 1941, the State of Michigan has provided state aid grant assistance to Michigan public libraries. Under guidelines established by the Legislative Council, the public library filing a state aid application must meet all three guideline requirements: 1.) 3/10 mill local financial support, 2.) hours open, and 3.) certified personnel. After the public library files a state aid application and it is determined that guidelines are satisfied, the public library receives a state aid reimbursement based on a per capita amount. Per Public Act 89 of 1997, legislation authorizes a maximum level of $0.50 as the per capita amount, but actual appropriations may be less than this amount.		

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND REVENUE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 - AMENDED BUDGET

		Chart of Account Total	Budget Group Total
	FORMULA : For August, review two-year history of actual State Aid received. For March, review state library budget October 1 and use confirmed rate per capita, plus indirect/swing aid to update budget. Each library fiscal year typically includes one-half of the prior year's and one-half of the current year's state aid payments. The 2020 population is 43,027.		
CIRCULATION REVENUE			**12,500**
430.01	**FINES & FEES**	**12,500**	
	DESCRIPTION: Fines are collected from patrons by library staff when any materials are returned after their due date. Fees are collected from patrons for lost and damaged materials.		
	FORMULA : Review five-year history of actual fines and fees received. Review impact of any changes in circulation procedures.		
	Reflects a conservative estimate based the averaging of Fines and Fees revenue over the most recent two years.		
CHARGES FOR SERVICES			**12,652**
432.01	**PHOTOCOPY FEES**	**502**	
	DESCRIPTION: These fees include net revenue from the photocopiers and public printers (after vending company collection fees) and fees collected from staff for printing and copying.		
	FORMULA : Review two-year history of actual fees received.		
435.01	**ROOM RENTAL FEES**	**12,150**	
	DESCRIPTION: The library offers meeting rooms for rent to groups who have at least one member who is a library cardholder.		
	FORMULA : Review two-year history of actual fees received. Review impact of any significant changes in meeting room availability.		
INVESTMENT EARNINGS			**844,804**
664.01	**INVESTMENT EARNINGS**	**844,804**	
	DESCRIPTION: Through careful investment of the taxes received in advance of need for the operating budget, interest on the fund balance is generated as revenue for the library.		
	FORMULA : Average rate of interest multiplied by total investments as of most recent reporting period of current fiscal year.		
	Reflects a conservative estimate based on FY 2025-2026 actual YTD receipts.		
665.01	**CHANGE IN ASSET VALUE**	-	
	DESCRIPTION: Changes to market value expected on investments during the current fiscal year.		

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND REVENUE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 - AMENDED BUDGET

	Chart of Account Total	Budget Group Total
FORMULA : Budgeted only at year end due to uncertainty of changes		
The erratic amounts in this line do not allow for prediction.		
MISCELLANEOUS		**15,027**
460.01 MISCELLANEOUS REVENUE	**3,327**	
DESCRIPTION: Any other sources of revenue such as write-offs of outstanding checks, accounting declarations, and recycling.		
FORMULA : Review two-year history of actual revenue received.		
462.01 LIBRARY SHOP REVENUE	**4,920**	
DESCRIPTION: Revenue received from the sale of items in the Library Shop.		
FORMULA : Review two-year history of actual fees received.		
463.01 CAFÉ REVENUE	**3,980**	
DESCRIPTION: Revenue received from the sale of items in the Café.		
FORMULA : Review two-year history of actual fees received.		
672.01 SALE OF USED EQUIPMENT	**2,800**	
DESCRIPTION: Revenue received from the sale of used library equipment.		
FORMULA : Estimate of predicted equipment sale for year. This will also include revenue received from liquidation of existing furnishings.		
502.01 FEDERAL & STATE GRANTS		**3,389**
DESCRIPTION: Federal Grants & Small Business Tax	**3,389**	
FORMULA : SBTE		
687.01 REFUNDS/REBATES SELF INSURANCE Rx		**31,683**
DESCRIPTION: Prescription drug discount received from self-insured health care insurance plan.	**31,683**	
FORMULA : Refunds provided quaterly by Bloomfield Township.		

TOTAL ESTIMATED REVENUES
Fiscal Year April 1, 2026 - March 31, 2027

$11,289,876

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
PERSONNEL					**5,669,410**
702.01	**SALARIES AND WAGES**		**3,556,140**	**3,556,140**	
DESCRIPTION: Salaries for full-time, part-time, and substitute staff					
FORMULA : Personnel Expense Report (PER) by Department. Board approved positions and wage rates.					
Open Pay Range, Performance Based Compensation					
Pay rate increases TBD					
PA 152 80/20					
715.01	**SOCIAL SECURITY**		**271,599**	**271,599**	
DESCRIPTION: Federal Social Security and Medicare taxes on employee wages.					
FORMULA : Projected Wages (x) current tax rate (7.65%)					
718.01	**EMPLOYEE INSURANCES**		**1,080,531**	**1,080,531**	
DESCRIPTION: Includes part-time employees' health, disability, and life insurance; full-time employees' health, vision, dental, disability, and life insurance; retirees health and life insurance; all employees' workman's compensation insurance; and unemployment compensation. Health care costs for all full-time and 30 hr. part-time employees are partially funded by the employee. Also includes retiree Health Savings Plan contributions.					
FORMULA : Current year budget + projected estimate 4% increase.					
722.01	**RETIREMENT**		**392,481**	**392,481**	
DESCRIPTION: Defined benefit plan for full-time employees hired on or before 05/31/11. Defined contribution plan for full-time employees hired after 05/31/11.					
FORMULA : Personnel Expense Report (PER) by Department. Defined Benefit Plan wages (x) rate as provided by the Township = Annual Bond Obligation. Defined Contribution wages (x) rate (10%).					
Add'l funding for DB Pension-Actuarial Defined Contribution			**368,659**	**368,659**	
723.01	**RETIREE HEALTH CARE - OPEB**		**-**	**-**	
DESCRIPTION: Other post-employment benefits (OPEB) - contributions to Section 115 Trust for Retiree health care benefits plan for full-time employees hired on or before 05/31/11.					
FORMULA : Actuary determined funding of OPEB liability.					
LIBRARY SERVICES					**892,931**
	ELECTRONIC SERVICES - DATABASES			**277,665**	
831.01	**ELECTRONIC SERVICES - ADULT & TEEN**		**218,706**		
DESCRIPTION: Fees for electronic or computer access to information databases and services used by patrons and staff in Adult & Teen Services.					
FORMULA : Current year budget					
FROM METRO NET					
Ancestry.com		1,844			
Creative Bug		1,404			
Data Axle - ReferenceSolutions		3,900			
Gale Total		6,100			
Biography in Context					
History in Context US & World					
Legal Forms					
Literature Resource Center					

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	Science In Context				
	Scribner's				
	Twayne Author/Scribner Writers' Series				
	Mango Languages	3,454			
	Mango Languages- ASL	645			
	FROM MIDWEST COLLABORATIVE FOR LIBRARY SERVICE				
	Plunkett Online	3,604			
	Morningstar Investment Research Center w/Remote access	7,820			
	FROM THE LIBRARY NETWORK				
	Brainfuse (+HelpNow/JobNow)	2,920			
	Consumer Reports	2,029			
	DIRECT PURCHASES				
	Alexander Press - Music Online	1,854			
	Gale Health and Wellness	1,854			
	EBSCO - Fold3	1,804			
	EBSCO - NoveList, split with YS	5,453			
	GALE-Nat'l Geographic, incl kids version	1,487			
	Hoopla	90,623			
	Infobase Publishing-Writer's Ref. Ctr.	1,354			
	Kanopy	10,354			
	LinkedIn Learning	6,654			
	Newsbank: Access World News	8,485			
	Proquest	19,350			
	Newspaper Pkg. (NYT,WSJ,WPost, DFP)				
	Historical Detroit Free Press				
	Historical New York Times				
	Recollect	12,500			
	Standard & Poors/NetAdvantage	11,200			
	World Trade Press A-Z world travel	938			
	ValueLine	5,860			
	Zoobean (Beanstack) -*split with YS*	864			
	Unplanned additional costs	4,354			
833.01	**ELECTRONIC SERVICES - YOUTH**		**58,959**		
	DESCRIPTION: Fees for electronic or computer access to information databases and services used by patrons and staff in Youth Services.				
	FORMULA : Current year budget				
	DIRECT PURCHASES				
	Book Flix	1,264			
	Brainfuse	1,700			
	Hoopla	43,800			
	Little Pim	2,511			
	Novelist Select	3,038			
	Zoobean (Beanstack)	864			
	Unplanned additional costs	1,500			
	LOTE	841			
	Scholastic Teachables	1,285			
	TALK	266			
	Comics Plus	577			
	ASLdeafined	1,313			
832.01	**ELECTRONIC CATALOG SERVICES - SkyRiver and OverDrive**		**27,000**	**27,000**	
	DESCRIPTION: Fees for a specific electronic database used for the cataloging of materials.				
	FORMULA : Current year budget				
	SkyRiver	25,000			
	OverDrive	2,000			
	BOOKS/MATERIALS			**326,858**	

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
941.01	**BOOKS - ADULT & TEEN**	198,465	**198,465**		
	DESCRIPTION: Circulating physically printed books and electronically produced books purchased for adults & teens.				
	FORMULA : Current year budget				
943.01	**BOOKS-YOUTH**	121,828	**121,828**		
	DESCRIPTION: Circulating and non-circulating physically printed books and electronically produced books purchased for youth.				
	FORMULA : Current year budget				
944.01	**BOOKS-REFERENCE**	5,000	**5,000**		
	DESCRIPTION: Non-circulating physically printed books and electronically produced books for the Adult & Teen Services collection.				
	FORMULA : Current year budget				
945.01	**MATERIALS-TECHNICAL SERVICES**	550	**550**		
	DESCRIPTION: Materials purchased to assist in cataloging. WebDewey				
	FORMULA : Current year budget				
946.01	**MATERIALS-Information Technology**	515	**515**		
	DESCRIPTION: Materials purchased to assist in Systems work and training.				
	FORMULA : Current year budget				
947.01	**MATERIALS-ADMINISTRATION**	500	**500**		
	DESCRIPTION: Materials purchased to assist Administration activities.				
	FORMULA : Current year budget				
969.01	**PROCESSING & SUPPLIES**	24,000	**24,000**	**24,000**	
	DESCRIPTION: Costs associated with the processing of materials in order to make them available to patrons, including RFID circuits, labels, book jackets and media cases.				
	FORMULA **:** Current year budget				
	PERIODICALS/DOCUMENTS/SERVICES			**64,830**	
949.01	**PERIODICALS, NEWSLETTERS & MICROFORMS**	56,000	**56,000**		
	DESCRIPTION: Subscriptions to magazines, newspapers and loose-leaf information services for the use of patrons.				
	FORMULA : Current year budget				
	Includes: WT Cox $30,000, Press Reader $6263, OverDrive $5,400				
950.01	**REFERENCE SERVICES**		**8,830**		
	DESCRIPTION: Subscriptions to magazines, newspapers and loose-leaf information services for the use of patrons that includes electronic reference services which replicate the print.				
	FORMULA : Current year budget				
	Commerce Clearing House (CCH)	230			
	Institute for Continuing Legal Education(ICLE)	600			
	MorningStar (print)	1,000			
	RIA	200			
	ValueLine (print)	1,650			
	West	350			
	Unplanned additional services	4,800			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	MUSIC			**6,500**	
951.01	**ADULT**		**6,000**		
	DESCRIPTION: Sound recordings on compact disc and electronically downloadable music purchased by Adult & Teen Services for circulation.				
	FORMULA : Current year budget				
	Regular music purchases	6,000			
952.01	**YOUTH**		**500**		
	DESCRIPTION: Sound recordings on compact disc and electronically downloadable music purchased by Youth Services for circulation.				
	FORMULA : Current year budget				
	Regular music purchases	500			
	AUDIOBOOKS			**85,035**	
953.01	**ADULT**	64,535	**64,535**		
	DESCRIPTION: Books recorded on compact disc and MP3, book plus CD or cassette kits, and downloadable audio books purchased by Adult & Teen Services for circulation.				
	FORMULA: Current year budget				
954.01	**YOUTH**	20,500	**20,500**		
	DESCRIPTION: Books recorded on compact disc and MP3, book plus CD kits, Wonderbooks and downloadable audio books purchased by Youth Services for circulation.				
	FORMULA : Current year budget				
	DVDS			**31,000**	
955.01	**ADULT**	26,000	**26,000**		
	DESCRIPTION: DVD materials purchased by Adult & Teen Services for				
	FORMULA : Current year budget				
956.01	**YOUTH**	5,000	**5,000**		
	DESCRIPTION: DVD materials purchased by Youth Services for circ .				
	FORMULA : Current year budget				
	ACCESSIBILITY SUPPORT COLLECTION			**10,043**	
957.01	**ADULT & TEEN**	4,893	**4,893**		
	DESCRIPTION: Print and non-print materials specific to ASC.				
	FORMULA : Current year budget				
958.01	**YOUTH**	5,150	**5,150**		
	DESCRIPTION: Print and non-print materials specific to ASC.				
	FORMULA : Current year budget				
	PROGRAMMING			**40,000**	
961.01	**ADULT & TEEN**	17,000	**17,000**		
	DESCRIPTION: Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
	FORMULA : Current year budget				

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	All speakers, program-specific printing, incentives for participation, photo records of Adult and Young Adult programming.				
	Major programs include:				
	Concerts				
	Summer Reading				
962.01	**YOUTH**	21,000	**21,000**		
	DESCRIPTION: Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
	FORMULA : Current year budget				
	All speakers, program-specific printing, incentives for participation, photo records of Youth programming.				
	Major programs include:				
	Kindergarten Reader's Roundup				
	Book Discussions				
	Summer Reading				
	Trick or Treat				
964.01	**ADMINISTRATION**		**1,500**		
	DESCRIPTION: Funds to support activities of the Director or on behalf of the library as a whole for which speakers, presenters, or incentives for attendance are provided. Includes photo records, food, and printing for events.				
	FORMULA : Current year budget				
	All speakers, program-specific printing, incentives for participation, photo records of Administration - sponsored programming, Bloomfield Twp Open House, etc.	1,000			
	Major programs include:				
	community collaboration event				
	community partnering for library-wide programs				
	Volunteer reception and other volunteer expenses	500			
965.01	**IT Department**	500	**500**		
	DESCRIPTION: Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
	FORMULA : Current year budget				
	All speakers, program-specific printing, incentives for participation, photo records of **IT**-sponsored programming.				
	Major programs include:				
	Hosting of Metro Net and technology events				
FACILITIES AND EQUIPMENT					**1,303,845**
775.01	**REPAIRS & MAINTENANCE SUPPLIES**		**98,400**	**98,400**	
	DESCRIPTION: This account is for the purchase of any type of building maintenance or building repair item. Includes items such as hardware, toilet tissue, hand towels and more.				
	FORMULA : Current year budget				
	Electrical Repair Services	15,000			
	HVAC Repair Services, Parts & Filters	35,000			
	Aunt Flow products	2,400			
	Door Repair Services	1,000			
	All other needs	45,000			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
850.01	**TELEPHONE**		**17,450**	**17,450**	
	DESCRIPTION: Telephone and cell phones services.				
	FORMULA : Current year budget				
	T-mobile Hotspots	2,300			
	Emergency use cell phone	150			
	Pay phone service for patrons	1,000			
	ATT PRI lines for phone lines (with long distance)	14,000			
910.01	**BUILDING INSURANCE**	**71,690**	**71,690**	**71,690**	
	DESCRIPTION: Annual payment to Bloomfield Twp for Building and Contents, Boiler & Machinery and Liability.				
	FORMULA : Current year budget				
	UTILITIES			**384,000**	
921.01	**ELECTRICITY**	269,000	**269,000**		
	DESCRIPTION: Payments made for electricity.				
	FORMULA : Average last two years' expense				
922.01	**NATURAL GAS**	80,000	**80,000**		
	DESCRIPTION: Payments made for heat.				
	FORMULA : Average last two years' expense				
923.01	**WATER**	35,000	**35,000**		
	DESCRIPTION: Payments made for water.				
	FORMULA : Average last two years' expense				
930.01	**BUILDING MAINTENANCE**		**305,953**	**305,953**	
	DESCRIPTION: Includes contracts for janitorial service, trash removal, exterminator, mechanical maintenance.				
	FORMULA : Current year budget				
	Boiler inspection State fees	500			
	Incidentials/fines for Boilers	120			
	Boiler & chilled water treatment services	4,000			
	Carpet cleaning maintenance	20,000			
	YS-Storytime carpets & carpet square cleaning	650			
	Pest Control Svcs.	2,500			
	Cleaning - general	153,300			
	Auto-door maint contract & parts replacement	4,750			
	Elevator Maintenance Agreement	3,264			
	Elevator Category 1 No-load Safety Test	2,000			
	Fire Suppression System service agreement	6,000			
	Fire extinguisher recharge	2,000			
	Flag service	910			
	Generator contract & emergency service	2,700			
	Siemens Automation - repair service & tech support	5,000			
	HVAC - annual contract fee	17,800			
	Lift Station Pump maintenance	5,400			
	Security system - alarm monitoring	24,000			
	Potable water system back flow inspection	1,335			
	Solid Waste removal service	3,864			
	Window Cleaning - annual	6,000			
	WON door and lobby gate maintenance	1,500			
	Unplanned conditions & repair needs	5,000			
	Furniture/Chair cleaning	7,160			
	Cintas matting and towel service	1,850			
	Roof Maintenance Contract	2,500			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	Water Filters - Appliances	700			
	Humdifier Cansiters - Annual	10,000			
	Mobility City	5,400			
	Transfer Testing	750			
	Water Filters for Humidifiers	5,000			
933.01	**EQUIPMENT MAINTENANCE**		**24,210**	**24,210**	
	DESCRIPTION: Contracts for telephone system, copying/microform equipment maintenance, postage meter.				
	FORMULA : Current year budget				
	CBS copier vending	4,000			
	Postage meter rental, maintenance and fees	2,390			
	Work area and public copiers	13,000			
	Microfilm reader (A&TS request) 1-yr contract	600			
	Eco-Smart Auto, repair disc, repair/cleaner warranty.	520			
	Tech Logic Spare Parts for AMH	1,700			
	Tel Systems AV equipment replacement	2,000			
935.01	**GROUNDS MAINTENANCE**		**104,425**	**104,425**	
	DESCRIPTION: Contracts for lawn and landscape maintenance and snow removal as well as other costs associated with grounds.				
	FORMULA : Current year budget				
	PGS - Lawn/Snow/Mulch/Weeding	53,000			
	Goldner Walsh - Gardens	28,500			
	Precision Irrigation	2,100			
	American Pest - Arborist Svcs.	10,000			
	New Tree Plantings	3,825			
	Unplanned grounds maintenance	7,000			
936.01	**COMPUTER SYSTEM MAINTENANCE**		**276,717**	**276,717**	
	DESCRIPTION: Maintenance contracts for library catalog and circulation system, printers and PCs, as well as software, software licenses and software upgrades.				
	FORMULA : Current year budget				
	Adobe Creative Suite Subscription	2,200			
	Content Café	2,300			
	Barracuda Web Filter - YS Internet filtering soft/hardware	3,500			
	Checkpoint: Email Harmony	4,200			
	Cisco equipment maintenance contract	10,000			
	Envisionware Mobile Printing Subscription	725			
	Envisionware annual maintenance	18,000			
	Graphic Science Digitalization Station Maint.	590			
	Godaddy SSL certificaiton for site license: includes Vega, WebPac, Outlook, etc.	1,500			
	Siemens HVAC Building Automation System Tech Support (Facilities request)	14,006			
	Innovative Vega subscription/Sierra Cloud Hosting	60,000			
	Innovative maintenance contract	85,000			
	Innovative Mobile	6,000			
	OCLC EZProxy Hosting	3,500			
	Sage 50 Accounting upgrade and maintenance	4,000			
	Sage 50 FAS Inventory SupportPlus contract	4,000			
	Techlogic AMH sorting system maintenance (Circ request)	24,000			
	TLN - Deep Freeze, pub. web browser license, & Microsoft Live	4,000			
	Payflow Ann'l Fee & Mo. Fee	1,100			
	WP Engine Web Hosting $330x12	3,960			
	Streamyard	250			
	Backup Veeam Subscription with Spam Filter	9,600			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	Wordpress pluggins	1,500			
	Sked Social	750			
	HANS - VOIP Phone System	1,693			
	Vimeo subscription	599			
	Virtual Meeting Room Software - Zoom	2,000			
	Local Hop	4,500			
	MSDSOnline (3 year contract) -Annual	3,244			
	EQUIPMENT			**21,000**	
981.01	**GENERAL EQUIPMENT**		**2,500**		
	DESCRIPTION: Furnishings or equipment purchased for the library which cost more than $1,000 and are not believed to be a recurring expense such as desks, chairs, storage units, library shelving, display units, copiers and similar furnishings and equipment.				
	FORMULA : Current year budget				
	Director's Discretionary	2,500			
982.01	**COMPUTER EQUIPMENT**		**18,500**		
	DESCRIPTION: Computer furnishings or equipment purchased for the library which cost more than $100.00 and are not believed to be a recurring expense.				
	FORMULA : Current year budget				
	Batteries for meeting room equipment	200			
	Computer Equipment	15,000			
	Hazardous equipment disposal	300			
	Headset replacement	1,000			
	Printer replacement for staff	2,000			
OTHER OPERATING EXPENDITURES					**317,674**
727.01	**OFFICE SUPPLIES**		**32,480**	**32,480**	
	DESCRIPTION: Internal office supplies, such as paper, pens, etc., library card bar codes, cash register tapes and similar supplies used by Circulation; laser printer cartridges and desktop printer cartridges for staff printers; paper for public copiers.				
	FORMULA : Current year budget				
	Copier paper for work area and public, Laser and other desk printer cartridges for staff and public, Film for new employee photos and other miscellaneous office supplies	25,300			
	Copier cards	2,400			
	Eco-Smart supplies, pads, polishes + % increase	800			
	Circulation Dept. - Receipt paper	3,980			
728.01	**POSTAGE**		**41,090**	**41,090**	
	DESCRIPTION: Postage for daily metered mail .				
	FORMULA : Current year budget				
	Regular postage needs (includes Library by Mail)	6,780			
	Annual Bulk Mailing Permit	310			
	Quarterly newsletter mailing	34,000			
	PROFESSIONAL SERVICES			**153,100**	
811.01	**ACCOUNTING**		**25,000**		
	DESCRIPTION: Monthly fee charged by Bloomfield Twp for accounting services.				
	FORMULA : Monthly fee provided by Twp. + $1,000 Actuary	25,000			
812.01	**AUDIT**		**27,000**		

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	DESCRIPTION: Annual fee charged by our auditing firm.				
	FORMULA : Current year budget				
	Audit	27,000			
813.01	**CONSULTANT**		**25,500**		
	DESCRIPTION: Fees for consultants such as strategic planning or interior designer.				
	FORMULA : Current year budget				
	IT Consulting	10,000			
	Other - Hub International	11,500			
	Authority Control updates for catalog	4,000			
814.01	**CONTRACTS**		**14,200**		
	DESCRIPTION: Provides for monthly fees to publicist, Music on Hold messages, MelCat delivery cost, and similar contractual services.				
	FORMULA : Current year budget				
	RIDES delivery fee	**4,900**			
	Message on Hold	1,000			
	Unique Management - collection agency	**8,000**			
	Facebook Advertising	300			
815.01	**LEGAL**	5,000	**5,000**		
	DESCRIPTION: Legal service fees, e.g., lawyer who provides collection services and contract review or labor lawyer for personnel matters.				
	FORMULA : Current year budget				
816.01	**INVESTMENT COUNSELING**		**36,400**		
	DESCRIPTION: Schwartz & Co. quarterly investment portfolio counseling fees per 8/2017 professional services contract.				
	FORMULA : Approx. .28% of average portfolio balance				
	Investment Counseling Fees	36,400			
818.01	**INTERNET SERVICE PROVIDER (ISP)**		**20,000**		
	DESCRIPTION: This provides for the costs of our Internet access and consultant fees.				
	FORMULA : Current year budget + Metro Net meeting information				
	Internet Opti-e-man charges from TLN	20,000			
	STAFF DEVELOPMENT & TRAVEL			**37,650**	
861.01	**CONFERENCES & WORKSHOPS**		**22,450**		
	DESCRIPTION: Provides funds to support continuing education for all such benefitted staff as well as Trustees; also funds Staff Development Day programs, III User Group meetings.				
	FORMULA : Staff number, formula by classification, projected Staff Development Day cost.				
	Department Conference/Workshops	4,875			
	Staff Development Day	5,500			
	All-staff meetings	300			
	Director's Discretionary	2,950			
	Staff Service Awards	1,750			
	III Users' Group Nat. Conf. (3 attendees @ $425)	1,275			
	Rotating National Conference (4 attendees @ $500)	2,000			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	MIUG Conference (3 attendees @ $50 ea.)	150			
	MLA Conference (8 attendees at $300)	2,400			
	Board Professional Development	500			
	MERIT Conference (3 attendees)	750			
862.01	**MILEAGE & TRAVEL**		**15,200**		
	DESCRIPTION: Reimburses staff for work-related travel expenses, including mileage, parking, meals, hotel, and airfare. NOTE: Planned travel costs not included in the conference or workshop registration are included here.				
	FORMULA : Current year budget				
	III Users' Group travel (3 attendees @ $1,700)	5,100			
	Rotating National Conference (4 attendees @ $1,700)	6,800			
	MIUG Conference (3 attendees @ $200 ea.)	600			
	MLA Conference (8 attendees at $200)	1,600			
	Mileage & misc. travel	1,100			
900.01	**PRINTING & PUBLISHING**		**32,050**	**32,050**	
	DESCRIPTION: Provides fees for outside printed material, such as Discover newsletter and Circulation items which are commercially printed (library card stock, data mailers, library card applications). Also includes fees for newspaper ads to recruit new employees or advertise as required for bids.				
	FORMULA : Current year budget				
	Community mailings/printings/advertising	3,000			
	Quarterly printed newsletter	28,000			
	Advertising fees for job postings	1,050			
855.01	**DUES & MEMBERSHIPS**		**14,224**	**14,224**	
	DESCRIPTION: Memberships in professional and community organizations for the library.				
	FORMULA : Current year budget				
	Library membership in ALA (national)	674			
	Library membership in Birmingham-Bloomfield Chamber	230			
	Library member. in III Users Group (National)	125			
	Library membership in MLA (state)	3,395			
	Library membership in MCLS (discounts)	250			
	Library membership in FOML	50			
	MetroNet Membership fee (includes shared web hosting, OverDrive hosting)	4,500			
	Professional Memberships for eligible employees	5,000			
	MISCELLANEOUS EXPENSE			**7,080**	
990.01	**BANK SERVICE CHARGES**		**4,720**		
	DESCRIPTION: Fees charged financial institutions.				
	FORMULA : Current year budget				
	All bank fees	2,000			
	Paypal fees	720			
	Ecommerce fees - Paymentech	2,000			
992.01	**LIBRARY SHOP**	2,000	**2,000**		
	DESCRIPTION: Costs to purchase items for sale and to operate shop.				
	FORMULA : Current year budget				
993.01	**CAFÉ**	360	**360**		
	DESCRIPTION: Costs to operate café.				

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2026 - March 31, 2027 -AMENDED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	FORMULA: Current year budget				
991.01	**MISCELLANEOUS**	-	-		
	DESCRIPTION: Accounting declarations.				
	FORMULA: This is not a predictable line.				
	CAPITAL PROJECTS				
802.01	**PROJECTS**		**1,138,072**	**6,044,941**	**6,044,941**
	DESCRIPTION: Special or one-time costs for major projects.				
	FORMULA: Budget requests				
	AMH Upgrade	140,000			
	Bamboo HR	8,000			
	Communico	6,500			
	Computer - CPUs- Public	60,000			
	Computer - Monitors - Public	18,000			
	Door Access (Avigilon Alta) annual fee	6,000			
	Door Access Emergency Maintenance	5,000			
	Drainage Improvement	100,000			
	DUO	6,000			
	Emergency IT Equipment or Project	20,000			
	Emergency Roof Repair	10,000			
	Flooring	40,000			
	Furniture Replacement	50,000			
	HVAC Emergency Repair	60,000			
	Icthrive Intranet Subscription	10,000			
	Mobile Computers for Lab	30,000			
	New Firewall	75,000			
	Office 365-Work From Home Solutions and Consulting	19,000			
	Parking Repairs	6,857			
	Plumbing & Electrical Emergency Maintenance	50,000			
	Replace Anti-freeze solution sytem	12,500			
	Rerun Irrigation Campuswide	50,000			
	Reserve for Special Cleaning Services	25,000			
	Sage Intacct	14,000			
	Savannah/Orange Boy	6,500			
	Scheduler/Timesheet Software	6,000			
	Self checks	50,000			
	Staffing Study	11,250			
	Storm Sewer Maint	10,000			
	Switches	100,000			
	UPS replacement	15,000			
	VOIP-Telephone Licenses	6,500			
	Website ADA Compliance Software	10,965			
	Wifi Access Point and Meraki Cloud Update	100,000			
803.01	**Library Design Project**				
	Library Design Project	4,906,869	**4,906,869**		

TOTAL ESTIMATED EXPENDITURES
Fiscal Year April 1, 2026 - March 31, 2027

$14,228,801

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND REVENUE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 - PROPOSED BUDGET

		Chart of Account Total	Budget Group Total
TAXES			**10,747,754**
410.01	**TAXES**	**10,747,754**	
	DESCRIPTION: Tax dollars assessed on the value of property in the township and collected by the township. The library is supported by three separate millages, all rolled back in accordance with the Headlee Amendment each year. The current taxes are one mill, approved in April 1963 and voted in perpetuity in August 1982, plus .7874 of one mill, approved in August 2002 in perpetuity. The first 1.0000 mill is now reduced by the Headlee Amendment to .6578. The second .7874 mill is now reduced by the Headlee Amendment to 0.7028. The third, approved in February 2024 for 10 years, is .5047.		
	FORMULA : Taxable value of property in the township multiplied by the mill calculated by the Township:		
	Using the 7/2026 Township generated 2027/2028 prediction of taxable value of $5,888,644,640 and the Township generated Headlee rates reduced by -.49% Headlee roll back trend in 2026/2027. The first 1.0000 mill is now reduced by the Headlee Amendment to .6420. The second mill is now reduced by the Headlee Amendment to 0.6906. The third mill is .4925. Altogether, these mills total 1.8342 after rollback trends are applied. (5,888,644,640/1000 x .0018342 = $10,747,754 = 4.74 growth rate).		
PENAL FINES			**62,088**
420.01	**PENAL FINES**	**62,088**	
	DESCRIPTION: The 1963 Michigan Constitution readopted a provision from the 1908 Constitution which guarantees that all fines collected for violation of state penal laws are to be used exclusively for library purposes. Michigan has enacted statutes requiring that all fines collected for violations of the state penal laws be paid to the local county treasurer. The penal fines collected within each county are distributed in that county and are typically announced in early August each year.		
	FORMULA : Review two-year penal fine history of actual funds received. Use Census population to determine BTPL "share" of Oakland County penal fines. The 2020 population is 43,027.		
STATE AID			**46,000**
422.01	**STATE AID**	**46,000**	
	DESCRIPTION: Since 1939, with the exception of FY 1940 and FY 1941, the State of Michigan has provided state aid grant assistance to Michigan public libraries. Under guidelines established by the Legislative Council, the public library filing a state aid application must meet all three guideline requirements: 1.) 3/10 mill local financial support, 2.) hours open, and 3.) certified personnel. After the public library files a state aid application and it is determined that guidelines are satisfied, the public library receives a state aid reimbursement based on a per capita amount. Per Public Act 89 of 1997, legislation authorizes a maximum level of $0.50 as the per capita amount, but actual appropriations may be less than this amount.		

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND REVENUE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 - PROPOSED BUDGET

		Chart of Account Total	Budget Group Total
	FORMULA : For August, review two-year history of actual State Aid received. For March, review state library budget October 1 and use confirmed rate per capita, plus indirect/swing aid to update budget. Each library fiscal year typically includes one-half of the prior year's and one-half of the current year's state aid payments. The 2020 population is 43,027.		
CIRCULATION REVENUE			**12,500**
430.01	**FINES & FEES**	**12,500**	
	DESCRIPTION: Fines are collected from patrons by library staff when any materials are returned after their due date. Fees are collected from patrons for lost and damaged materials.		
	FORMULA : Review five-year history of actual fines and fees received. Review impact of any changes in circulation procedures.		
	Reflects a conservative estimate based the averaging of Fines and Fees revenue over the most recent two years.		
CHARGES FOR SERVICES			**12,652**
432.01	**PHOTOCOPY FEES**	**502**	
	DESCRIPTION: These fees include net revenue from the photocopiers and public printers (after vending company collection fees) and fees collected from staff for printing and copying.		
	FORMULA : Review two-year history of actual fees received.		
435.01	**ROOM RENTAL FEES**	**12,150**	
	DESCRIPTION: The library offers meeting rooms for rent to groups who have at least one member who is a library cardholder.		
	FORMULA : Review two-year history of actual fees received. Review impact of any significant changes in meeting room availability.		
INVESTMENT EARNINGS			**746,286**
664.01	**INVESTMENT EARNINGS**	**746,286**	
	DESCRIPTION: Through careful investment of the taxes received in advance of need for the operating budget, interest on the fund balance is generated as revenue for the library.		
	FORMULA : Average rate of interest multiplied by total investments as of most recent reporting period of current fiscal year. (Fund Balance *4% for FY27/28)		
	Reflects a conservative estimate based on FY 2026-2027 actual YTD receipts.		
665.01	**CHANGE IN ASSET VALUE**	-	
	DESCRIPTION: Changes to market value expected on investments during the current fiscal year.		

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND REVENUE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 - PROPOSED BUDGET

		Chart of Account Total	Budget Group Total
	FORMULA : Budgeted only at year end due to uncertainty of changes		
	The erratic amounts in this line do not allow for prediction.		
MISCELLANEOUS			**12,227**
460.01	**MISCELLANEOUS REVENUE**	**3,327**	
	DESCRIPTION: Any other sources of revenue such as write-offs of outstanding checks, accounting declarations, and recycling.		
	FORMULA : Review two-year history of actual revenue received.		
462.01	**LIBRARY SHOP REVENUE**	**4,920**	
	DESCRIPTION: Revenue received from the sale of items in the Library Shop.		
	FORMULA : Review two-year history of actual fees received.		
463.01	**CAFÉ REVENUE**	**3,980**	
	DESCRIPTION: Revenue received from the sale of items in the Café.		
	FORMULA : Review two-year history of actual fees received.		
672.01	**SALE OF USED EQUIPMENT**	**-**	
	DESCRIPTION: Revenue received from the sale of used library equipment.		
	FORMULA : Estimate of predicted equipment sale for year. This will also include revenue received from liquidation of existing furnishings.		
502.01	**FEDERAL GRANTS**		**3,389**
	DESCRIPTION: Federal Grants	**3,389**	
	FORMULA : SBTE		
687.01	**REFUNDS/REBATES SELF INSURANCE Rx**		**31,683**
	DESCRIPTION: Prescription drug discount received from self-insured health care insurance plan.	**31,683**	
	FORMULA : Refunds provided quaterly by Bloomfield Township.		

TOTAL ESTIMATED REVENUES
Fiscal Year April 1, 2026 - March 31, 2027

$11,674,579

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
PERSONNEL					**5,839,492**
702.01	**SALARIES AND WAGES**		**3,662,824**	**3,662,824**	
	DESCRIPTION: Salaries for full-time, part-time, and substitute staff				
	FORMULA : Personnel Expense Report (PER) by Department. Board approved positions and wage rates.				
	Open Pay Range, Performance Based Compensation				
	Pay rate increases TBD				
	PA 152 80/20				
715.01	**SOCIAL SECURITY**		**279,747**	**279,747**	
	DESCRIPTION: Federal Social Security and Medicare taxes on employee wages.				
	FORMULA : Projected Wages (x) current tax rate (7.65%)				
718.01	**EMPLOYEE INSURANCES**		**1,112,947**	**1,112,947**	
	DESCRIPTION: Includes part-time employees' health, disability, and life insurance; full-time employees' health, vision, dental, disability, and life insurance; retirees health and life insurance; all employees' workman's compensation insurance; and unemployment compensation. Health care costs for all full-time and 30 hr. part-time employees are partially funded by the employee. Also includes retiree Health Savings Plan contributions.				
	FORMULA : Current year budget + projected estimate 4% increase.				
722.01	**RETIREMENT**		**404,255**	**404,255**	
	DESCRIPTION: Defined benefit plan for full-time employees hired on or before 05/31/11. Defined contribution plan for full-time employees hired after 05/31/11.				
	FORMULA : Personnel Expense Report (PER) by Department. Defined Benefit Plan wages (x) rate as provided by the Township = Annual Bond Obligation. Defined Contribution wages (x) rate (10%).				
	Add'l funding for DB Pension-Actuarial Defined Contribution		**379,719**	**379,719**	
723.01	**RETIREE HEALTH CARE - OPEB**		**-**	**-**	
	DESCRIPTION: Other post-employment benefits (OPEB) - contributions to Section 115 Trust for Retiree health care benefits plan for full-time employees hired on or before 05/31/11.				
	FORMULA : Actuary determined funding of OPEB liability.				
LIBRARY SERVICES					**892,931**
	ELECTRONIC SERVICES - DATABASES			**277,665**	
831.01	**ELECTRONIC SERVICES - ADULT & TEEN**		**218,706**		
	DESCRIPTION: Fees for electronic or computer access to information databases and services used by patrons and staff in Adult & Teen Services.				
	FORMULA : Current year budget				
	FROM METRO NET				
	Ancestry.com	1,844			
	Creative Bug	1,404			
	Data Axle - ReferenceSolutions	3,900			
	Gale Total	6,100			
	Biography in Context				
	History in Context US & World				
	Legal Forms				
	Literature Resource Center				

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	Science In Context				
	Scribner's				
	Twayne Author/Scribner Writers' Series				
	Mango Languages	3,454			
	Mango Languages- ASL	645			
	FROM MIDWEST COLLABORATIVE FOR LIBRARY SERVICE				
	Plunkett Online	3,604			
	Morningstar Investment Research Center w/Remote access	7,820			
	FROM THE LIBRARY NETWORK				
	Brainfuse (+HelpNow/JobNow)	2,920			
	Consumer Reports	2,029			
	DIRECT PURCHASES				
	Alexander Press - Music Online	1,854			
	Gale Health and Wellness	1,854			
	EBSCO - Fold3	1,804			
	EBSCO - NoveList, split with YS	5,453			
	GALE-Nat'l Geographic, incl kids version	1,487			
	Hoopla	90,623			
	Infobase Publishing-Writer's Ref. Ctr.	1,354			
	Kanopy	10,354			
	LinkedIn Learning	6,654			
	Newsbank: Access World News	8,485			
	Proquest	19,350			
	Newspaper Pkg. (NYT,WSJ,WPost, DFP)				
	Historical Detroit Free Press				
	Historical New York Times				
	Recollect	12,500			
	Standard & Poors/NetAdvantage	11,200			
	World Trade Press A-Z world travel	938			
	ValueLine	5,860			
	Zoobean (Beanstack) -*split with YS*	864			
	Unplanned additional costs	4,354			
833.01	**ELECTRONIC SERVICES - YOUTH**		**58,959**		
	DESCRIPTION: Fees for electronic or computer access to information databases and services used by patrons and staff in Youth Services.				
	FORMULA : Current year budget				
	DIRECT PURCHASES				
	Book Flix	1,264			
	Brainfuse	1,700			
	Hoopla	43,800			
	Little Pim	2,511			
	Novelist Select	3,038			
	Zoobean (Beanstack)	864			
	Unplanned additional costs	1,500			
	LOTE	841			
	Scholastic Teachables	1,285			
	TALK	266			
	Comics Plus	577			
	ASLdeafined	1,313			
832.01	**ELECTRONIC CATALOG SERVICES - SkyRiver and OverDrive**		**27,000**	**27,000**	
	DESCRIPTION: Fees for a specific electronic database used for the cataloging of materials.				
	FORMULA : Current year budget				
	SkyRiver	25,000			
	OverDrive	2,000			
	BOOKS/MATERIALS			**326,858**	

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
941.01	**BOOKS - ADULT & TEEN**	198,465	**198,465**		
	DESCRIPTION: Circulating physically printed books and electronically produced books purchased for adults & teens.				
	FORMULA : Current year budget				
943.01	**BOOKS-YOUTH**	121,828	**121,828**		
	DESCRIPTION: Circulating and non-circulating physically printed books and electronically produced books purchased for youth.				
	FORMULA : Current year budget				
944.01	**BOOKS-REFERENCE**	5,000	**5,000**		
	DESCRIPTION: Non-circulating physically printed books and electronically produced books for the Adult & Teen Services collection.				
	FORMULA : Current year budget				
945.01	**MATERIALS-TECHNICAL SERVICES**	550	**550**		
	DESCRIPTION: Materials purchased to assist in cataloging. WebDewey				
	FORMULA : Current year budget				
946.01	**MATERIALS-Information Technology**	515	**515**		
	DESCRIPTION: Materials purchased to assist in Systems work and training.				
	FORMULA : Current year budget				
947.01	**MATERIALS-ADMINISTRATION**	500	**500**		
	DESCRIPTION: Materials purchased to assist Administration activities.				
	FORMULA : Current year budget				
969.01	**PROCESSING & SUPPLIES**	24,000	**24,000**	**24,000**	
	DESCRIPTION: Costs associated with the processing of materials in order to make them available to patrons, including RFID circuits, labels, book jackets and media cases.				
	FORMULA **:** Current year budget				
	PERIODICALS/DOCUMENTS/SERVICES			**64,830**	
949.01	**PERIODICALS, NEWSLETTERS & MICROFORMS**	56,000	**56,000**		
	DESCRIPTION: Subscriptions to magazines, newspapers and loose-leaf information services for the use of patrons.				
	FORMULA : Current year budget				
	Includes: WT Cox $30,000, Press Reader $6263, OverDrive $5,400				
950.01	**REFERENCE SERVICES**		**8,830**		
	DESCRIPTION: Subscriptions to magazines, newspapers and loose-leaf information services for the use of patrons that includes electronic reference services which replicate the print.				
	FORMULA : Current year budget				
	Commerce Clearing House (CCH)	230			
	Institute for Continuing Legal Education(ICLE)	600			
	MorningStar (print)	1,000			
	RIA	200			
	ValueLine (print)	1,650			
	West	350			
	Unplanned additional services	4,800			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	MUSIC			**6,500**	
951.01	**ADULT**		**6,000**		
	DESCRIPTION: Sound recordings on compact disc and electronically downloadable music purchased by Adult & Teen Services for circulation.				
	FORMULA : Current year budget				
	Regular music purchases	6,000			
952.01	**YOUTH**		**500**		
	DESCRIPTION: Sound recordings on compact disc and electronically downloadable music purchased by Youth Services for circulation.				
	FORMULA : Current year budget				
	Regular music purchases	500			
	AUDIOBOOKS			**85,035**	
953.01	**ADULT**	64,535	**64,535**		
	DESCRIPTION: Books recorded on compact disc and MP3, book plus CD or cassette kits, and downloadable audio books purchased by Adult & Teen Services for circulation.				
	FORMULA: Current year budget				
954.01	**YOUTH**	20,500	**20,500**		
	DESCRIPTION: Books recorded on compact disc and MP3, book plus CD kits, Wonderbooks and downloadable audio books purchased by Youth Services for circulation.				
	FORMULA : Current year budget				
	DVDS			**31,000**	
955.01	**ADULT**	26,000	**26,000**		
	DESCRIPTION: DVD materials purchased by Adult & Teen Services for				
	FORMULA : Current year budget				
956.01	**YOUTH**	5,000	**5,000**		
	DESCRIPTION: DVD materials purchased by Youth Services for circ .				
	FORMULA : Current year budget				
	ACCESSIBILITY SUPPORT COLLECTION			**10,043**	
957.01	**ADULT & TEEN**	4,893	**4,893**		
	DESCRIPTION: Print and non-print materials specific to ASC.				
	FORMULA : Current year budget				
958.01	**YOUTH**	5,150	**5,150**		
	DESCRIPTION: Print and non-print materials specific to ASC.				
	FORMULA : Current year budget				
	PROGRAMMING			**40,000**	
961.01	**ADULT & TEEN**	17,000	**17,000**		
	DESCRIPTION: Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
	FORMULA : Current year budget				

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	All speakers, program-specific printing, incentives for participation, photo records of Adult and Young Adult programming.				
	Major programs include:				
	Concerts				
	Summer Reading				
962.01	**YOUTH**	21,000	**21,000**		
	DESCRIPTION: Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
	FORMULA : Current year budget				
	All speakers, program-specific printing, incentives for participation, photo records of Youth programming.				
	Major programs include:				
	Kindergarten Reader's Roundup				
	Book Discussions				
	Summer Reading				
	Trick or Treat				
964.01	**ADMINISTRATION**		**1,500**		
	DESCRIPTION: Funds to support activities of the Director or on behalf of the library as a whole for which speakers, presenters, or incentives for attendance are provided. Includes photo records, food, and printing for events.				
	FORMULA : Current year budget				
	All speakers, program-specific printing, incentives for participation, photo records of Administration - sponsored programming, Bloomfield Twp Open House, etc.	1,000			
	Major programs include:				
	community collaboration event				
	community partnering for library-wide programs				
	Volunteer reception and other volunteer expenses	500			
965.01	**IT Department**	500	**500**		
	DESCRIPTION: Funds to support programs, displays, and activities for which presenters are paid or incentives for attendance are provided. Includes photo records, food, and printing for events.				
	FORMULA : Current year budget				
	All speakers, program-specific printing, incentives for participation, photo records of **IT**-sponsored programming.				
	Major programs include:				
	Hosting of Metro Net and technology events				
FACILITIES AND EQUIPMENT					**1,327,639**
775.01	**REPAIRS & MAINTENANCE SUPPLIES**		**98,400**	**98,400**	
	DESCRIPTION: This account is for the purchase of any type of building maintenance or building repair item. Includes items such as hardware, toilet tissue, hand towels and more.				
	FORMULA : Current year budget				
	Electrical Repair Services	15,000			
	HVAC Repair Services, Parts & Filters	35,000			
	Aunt Flow products	2,400			
	Door Repair Services	1,000			
	All other needs	45,000			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
850.01	**TELEPHONE**		**17,450**	**17,450**	
	DESCRIPTION: Telephone and cell phones services.				
	FORMULA : Current year budget				
	T-mobile Hotspots	2,300			
	Emergency use cell phone	150			
	Pay phone service for patrons	1,000			
	ATT PRI lines for phone lines (with long distance)	14,000			
910.01	**BUILDING INSURANCE**	**71,690**	**71,690**	**71,690**	
	DESCRIPTION: Annual payment to Bloomfield Twp for Building and Contents, Boiler & Machinery and Liability.				
	FORMULA : Current year budget				
	UTILITIES			**384,000**	
921.01	**ELECTRICITY**	269,000	**269,000**		
	DESCRIPTION: Payments made for electricity.				
	FORMULA : Average last two years' expense				
922.01	**NATURAL GAS**	80,000	**80,000**		
	DESCRIPTION: Payments made for heat.				
	FORMULA : Average last two years' expense				
923.01	**WATER**	35,000	**35,000**		
	DESCRIPTION: Payments made for water.				
	FORMULA : Average last two years' expense				
930.01	**BUILDING MAINTENANCE**		**312,753**	**312,753**	
	DESCRIPTION: Includes contracts for janitorial service, trash removal, exterminator, mechanical maintenance.				
	FORMULA : Current year budget				
	Boiler inspection State fees	500			
	Incidentials/fines for Boilers	120			
	Boiler & chilled water treatment services	4,000			
	Carpet cleaning maintenance	20,000			
	YS-Storytime carpets & carpet square cleaning	650			
	Pest Control Svcs.	3,000			
	Cleaning - general	153,300			
	Auto-door maint contract & parts replacement	4,750			
	Elevator Maintenance Agreement	3,264			
	Elevator Category 1 No-load Safety Test	2,000			
	Fire Suppression System service agreement	6,000			
	Fire extinguisher recharge	2,000			
	Flag service	910			
	Generator contract & emergency service	4,000			
	Siemens Automation - repair service & tech support	5,000			
	HVAC - annual contract fee	17,800			
	Lift Station Pump maintenance	5,400			
	Security system - alarm monitoring	24,000			
	Potable water system back flow inspection	1,335			
	Solid Waste removal service	3,864			
	Window Cleaning - annual	6,000			
	WON door and lobby gate maintenance	1,500			
	Unplanned conditions & repair needs	5,000			
	Furniture/Chair cleaning	7,160			
	Cintas matting and towel service	1,850			
	Roof Maintenance Contract	2,500			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	Water Filters - Appliances	700			
	Humdifier Cansiters - Annual	10,000			
	Mobility City	5,400			
	Transfer Testing	750			
	Water Filters for Humidifiers	10,000			
933.01	**EQUIPMENT MAINTENANCE**		**24,210**	**24,210**	
	DESCRIPTION: Contracts for telephone system, copying/microform equipment maintenance, postage meter.				
	FORMULA : Current year budget				
	CBS copier vending	4,000			
	Postage meter rental, maintenance and fees	2,390			
	Work area and public copiers	13,000			
	Microfilm reader (A&TS request) 1-yr contract	600			
	Eco-Smart Auto, repair disc, repair/cleaner warranty.	520			
	Tech Logic Spare Parts for AMH	1,700			
	Tel Systems AV equipment replacement	2,000			
935.01	**GROUNDS MAINTENANCE**		**116,425**	**116,425**	
	DESCRIPTION: Contracts for lawn and landscape maintenance and snow removal as well as other costs associated with grounds.				
	FORMULA : Current year budget				
	PGS - Lawn/Snow/Mulch/Weeding	53,000			
	Goldner Walsh - Gardens	28,500			
	Precision Irrigation	2,100			
	American Pest - Arborist Svcs.	10,000			
	New Tree Plantings	3,825			
	Tree Trimming - All property	12,000			
	Unplanned grounds maintenance	7,000			
936.01	**COMPUTER SYSTEM MAINTENANCE**		**281,711**	**281,711**	
	DESCRIPTION: Maintenance contracts for library catalog and circulation system, printers and PCs, as well as software, software licenses and software upgrades.				
	FORMULA : Current year budget				
	Adobe Creative Suite Subscription	2,200			
	Content Café	2,300			
	Barracuda Web Filter - YS Internet filtering soft/hardware	3,500			
	Checkpoint: Email Harmony	4,200			
	Cisco equipment maintenance contract	10,000			
	Envisionware Mobile Printing Subscription	725			
	Envisionware annual maintenance	18,000			
	Graphic Science Digitalization Station Maint.	590			
	Godaddy SSL certificaiton for site license: includes Vega, WebPac, Outlook, etc.	1,500			
	Siemens HVAC Building Automation System Tech Support (Facilities request)	19,000			
	Innovative Vega subscription/Sierra Cloud Hosting	60,000			
	Innovative maintenance contract	85,000			
	Innovative Mobile	6,000			
	OCLC EZProxy Hosting	3,500			
	Sage 50 Accounting upgrade and maintenance	4,000			
	Sage 50 FAS Inventory SupportPlus contract	4,000			
	Techlogic AMH sorting system maintenance (Circ request)	24,000			
	TLN - Deep Freeze, pub. web browser license, & Microsoft Live	4,000			
	Payflow Ann'l Fee & Mo. Fee	1,100			
	WP Engine Web Hosting $330x12	3,960			
	Streamyard	250			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	Backup Veeam Subscription with Spam Filter	9,600			
	Wordpress pluggins	1,500			
	Sked Social	750			
	HANS - VOIP Phone System	1,693			
	Vimeo subscription	599			
	Virtual Meeting Room Software - Zoom	2,000			
	Local Hop	4,500			
	MSDSOnline (3 year contract) -Annual	3,244			
	EQUIPMENT			**21,000**	
981.01	**GENERAL EQUIPMENT**		**2,500**		
	DESCRIPTION: Furnishings or equipment purchased for the library which cost more than $1,000 and are not believed to be a recurring expense such as desks, chairs, storage units, library shelving, display units, copiers and similar furnishings and equipment.				
	FORMULA : Current year budget				
	Director's Discretionary	2,500			
982.01	**COMPUTER EQUIPMENT**		**18,500**		
	DESCRIPTION: Computer furnishings or equipment purchased for the library which cost more than $100.00 and are not believed to be a recurring expense.				
	FORMULA : Current year budget				
	Batteries for meeting room equipment	200			
	Computer Equipment	15,000			
	Hazardous equipment disposal	300			
	Headset replacement	1,000			
	Printer replacement for staff	2,000			
OTHER OPERATING EXPENDITURES					**317,674**
727.01	**OFFICE SUPPLIES**		**32,480**	**32,480**	
	DESCRIPTION: Internal office supplies, such as paper, pens, etc., library card bar codes, cash register tapes and similar supplies used by Circulation; laser printer cartridges and desktop printer cartridges for staff printers; paper for public copiers.				
	FORMULA : Current year budget				
	Copier paper for work area and public, Laser and other desk printer cartridges for staff and public, Film for new employee photos and other miscellaneous office supplies	25,300			
	Copier cards	2,400			
	Eco-Smart supplies, pads, polishes + % increase	800			
	Circulation Dept. - Receipt paper	3,980			
728.01	**POSTAGE**		**41,090**	**41,090**	
	DESCRIPTION: Postage for daily metered mail .				
	FORMULA : Current year budget				
	Regular postage needs (includes Library by Mail)	6,780			
	Annual Bulk Mailing Permit	310			
	Quarterly newsletter mailing	34,000			
	PROFESSIONAL SERVICES			**153,100**	
811.01	**ACCOUNTING**		**25,000**		
	DESCRIPTION: Monthly fee charged by Bloomfield Twp for accounting services.				
	FORMULA : Monthly fee provided by Twp. + $1,000 Actuary	25,000			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
812.01	**AUDIT**		**27,000**		
	DESCRIPTION: Annual fee charged by our auditing firm.				
	FORMULA : Current year budget				
	Audit	27,000			
813.01	**CONSULTANT**		**25,500**		
	DESCRIPTION: Fees for consultants such as strategic planning or interior designer.				
	FORMULA : Current year budget				
	IT Consulting	10,000			
	Other - (26/27 Hub International)	11,500			
	Authority Control updates for catalog	4,000			
814.01	**CONTRACTS**		**14,200**		
	DESCRIPTION: Provides for monthly fees to publicist, Music on Hold messages, MelCat delivery cost, and similar contractual services.				
	FORMULA : Current year budget				
	RIDES delivery fee	4,900			
	Message on Hold	1,000			
	Unique Management - collection agency	8,000			
	Facebook Advertising	300			
815.01	**LEGAL**	5,000	**5,000**		
	DESCRIPTION: Legal service fees, e.g., lawyer who provides collection services and contract review or labor lawyer for personnel matters.				
	FORMULA : Current year budget				
816.01	**INVESTMENT COUNSELING**		**36,400**		
	DESCRIPTION: Schwartz & Co. quarterly investment portfolio counseling fees per 8/2017 professional services contract.				
	FORMULA : Approx. .28% of average portfolio balance				
	Investment Counseling Fees	36,400			
818.01	**INTERNET SERVICE PROVIDER (ISP)**		**20,000**		
	DESCRIPTION: This provides for the costs of our Internet access and consultant fees.				
	FORMULA : Current year budget + Metro Net meeting information				
	Internet Opti-e-man charges from TLN	20,000			
	STAFF DEVELOPMENT & TRAVEL			**37,650**	
861.01	**CONFERENCES & WORKSHOPS**		**22,450**		
	DESCRIPTION: Provides funds to support continuing education for all such benefitted staff as well as Trustees; also funds Staff Development Day programs, III User Group meetings.				
	FORMULA : Staff number, formula by classification, projected Staff Development Day cost.				
	Department Conference/Workshops	4,875			
	Staff Development Day	5,500			
	All-staff meetings	300			
	Director's Discretionary	2,950			
	Staff Service Awards	1,750			
	III Users' Group Nat. Conf. (3 attendees @ $425)	1,275			
	Rotating National Conference (4 attendees @ $500)	2,000			

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	MIUG Conference (3 attendees @ $50 ea.)	150			
	MLA Conference (8 attendees at $300)	2,400			
	Board Professional Development	500			
	MERIT Conference (3 attendees)	750			
862.01	**MILEAGE & TRAVEL**		**15,200**		
	DESCRIPTION: Reimburses staff for work-related travel expenses, including mileage, parking, meals, hotel, and airfare. NOTE: Planned travel costs not included in the conference or workshop registration are included here.				
	FORMULA : Current year budget				
	III Users' Group travel (3 attendees @ $1,700)	5,100			
	Rotating National Conference (4 attendees @ $1,700)	6,800			
	MIUG Conference (3 attendees @ $200 ea.)	600			
	MLA Conference (8 attendees at $200)	1,600			
	Mileage & misc. travel	1,100			
900.01	**PRINTING & PUBLISHING**		**32,050**	**32,050**	
	DESCRIPTION: Provides fees for outside printed material, such as Discover newsletter and Circulation items which are commercially printed (library card stock, data mailers, library card applications). Also includes fees for newspaper ads to recruit new employees or advertise as required for bids.				
	FORMULA : Current year budget				
	Community mailings/printings/advertising	3,000			
	Quarterly printed newsletter	28,000			
	Advertising fees for job postings	1,050			
855.01	**DUES & MEMBERSHIPS**		**14,224**	**14,224**	
	DESCRIPTION: Memberships in professional and community organizations for the library.				
	FORMULA : Current year budget				
	Library membership in ALA (national)	674			
	Library membership in Birmingham-Bloomfield Chamber	230			
	Library member. in III Users Group (National)	125			
	Library membership in MLA (state)	3,395			
	Library membership in MCLS (discounts)	250			
	Library membership in FOML	50			
	MetroNet Membership fee (includes shared web hosting, OverDrive hosting)	4,500			
	Professional Memberships for eligible employees	5,000			
	MISCELLANEOUS EXPENSE			**7,080**	
990.01	**BANK SERVICE CHARGES**		**4,720**		
	DESCRIPTION: Fees charged financial institutions.				
	FORMULA : Current year budget				
	All bank fees	2,000			
	Paypal fees	720			
	Ecommerce fees - Paymentech	2,000			
992.01	**LIBRARY SHOP**	2,000	**2,000**		
	DESCRIPTION: Costs to purchase items for sale and to operate shop.				
	FORMULA : Current year budget				
993.01	**CAFÉ**	360	**360**		
	DESCRIPTION: Costs to operate café.				

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
GENERAL FUND EXPENDITURE LINE BREAKDOWN
April 1, 2027 - March 31, 2028 -PROPOSED BUDGET

		Chart of Account Detail	Chart of Account Total	Budget Group Total	Functional Category Total
	FORMULA: Current year budget				
991.01	**MISCELLANEOUS**	-	-		
	DESCRIPTION: Accounting declarations.				
	FORMULA: This is not a predictable line.				
	CAPITAL PROJECTS				
802.01	**PROJECTS**		**605,965**	**2,241,588**	**2,241,588**
	DESCRIPTION: Special or one-time costs for major projects.				
	FORMULA: Budget requests				
	AMH Upgrade	9,000			
	Automatic Door Openers (LL & Cafe Mens Rest)	20,000			
	Bamboo HR	8,000			
	Communico	6,500			
	Computer - Monitors - Public	18,000			
	Crowdstrike Falcon-Virus	12,500			
	Door Access (Avigilon Alta) annual fee	6,000			
	Door Access Emergency Maintenance	5,000			
	DUO	6,000			
	Emergency IT Equipment or Project	20,000			
	Flooring	40,000			
	Furniture Replacement	50,000			
	HVAC Emergency Repair	60,000			
	Icthrive Intranet Subscription	10,000			
	North End Landscape Project	100,000			
	Office 365-Work From Home Solutions and Consulting	19,000			
	Parking lot repairs	6,000			
	Plumbing & Electrical Emergency Maintenance	50,000			
	Refinish Board Room tabletop	12,000			
	Reserve for Special Cleaning Services	25,000			
	Roof water runoff distribution/collection	15,000			
	Sage Intacct	8,000			
	Savannah/Orange Boy	6,500			
	Scheduler/Timesheet Software	6,000			
	Staff/Public Copiers	50,000			
	Terrace Paver Maintenance	20,000			
	VOIP-Telephone Licenses	6,500			
	Website ADA Compliance Software	10,965			
803.01	**Library Design Project**				
	Library Design Project	1,635,623	**1,635,623**		

TOTAL ESTIMATED EXPENDITURES
Fiscal Year April 1, 2026 - March 31, 2027

$10,619,325

Bloomfield Township Public Library
General Fund Balance Projection

	Column 1*	Column 2	Column 3	Column 4	Column 5
	FY 2026-2027	**FY 2027-2028**	**FY 2028-2029**	**FY 2029-2030**	**FY 2030-2031**
Beginning Fund Balance	$21,977,680	$19,038,755	$20,109,274	$18,051,653	$18,034,639
Property Tax Revenue **	$10,261,733	$10,747,754	$11,070,187	$11,402,292	$11,744,361
Investment Earnings	$844,804	$761,550	$804,371	$722,066	$721,386
All Other Revenues	$183,339	$180,539	$185,955	$191,534	$197,280
Operating Expenditures ****	($8,183,860)	($8,377,737)	($8,629,069)	($8,887,941)	($9,154,579)
Capital Expenditures	(6,044,941)	(2,241,588)	($5,489,065)	($3,444,965)	($334,965)
Net Revenue/(Expenditures)	$3,106,016	$3,312,107	($2,057,621)	($17,014)	$3,173,482
Year-End Balance	**$19,038,755**	**$20,109,274**	**$18,051,653**	**$18,034,639**	**$21,208,121**
Nonspendable - Prepaid Expenses	$0	$0	$0	$11,573	$11,573
Restricted	$0	$0	$0	$0	$0
Commited Portion - 8 Month Operating Expenses	$5,455,907	$5,585,158	$5,752,713	$5,925,294	$6,103,053
Assigned Portion - Capital Improvements/Sick-Vac Liability/OPEB	$13,482,848	$14,424,116	$12,198,940	12,009,345	15,005,069
Unassigned Portion - Unplanned Emergencies	$100,000	$100,000	$100,000	$100,000	$100,000

*** Column 1 = current fiscal year**
**** Row 11 assumes 3% increase in Property Tax Revenue**
****** Row 17 assumes 3% increase in Operating Expenditures**

Bloomfield Township Public Library
SEV and Taxable Value History
Historical Analysis

	SEV(until 1995) Tax. Value. (1995 -)	Percent of Increase From PY	Library Millage	Library Tax Revenue	Percent of Increase From PY
2027-2028*	5,888,644,640	4.9%	1.8252	10,747,754	4.7%
2026-2027**	5,613,804,700	5.15%	1.8279	10,261,733	3.76%
2025-2026	5,339,003,040	4.00%	1.8523	9,889,601	10.84%
2024-2025	5,133,656,770	7.17%	1.8653	8,922,094	4.00%
2023-2024	4,790,060,281	7.22%	1.8502	8,578,936	4.00%
2022-2023	4,467,360,970	5.76%	1.8653	8,248,977	4.00%
2021-2022	4,223,898,657	3.23%	1.8805	7,931,709	2.41%
2020-2021	4,091,548,158	4.11%	1.8958	7,744,732	3.30%
2019-2020	3,929,897,809	4.80%	1.9078	7,497,350	4.02%
2018-2019	3,749,876,110	4.89%	1.9230	7,207,809	3.71%
2017-2018	3,575,056,602	3.00%	1.9365	6,949,668	2.40%
2016-2017	3,470,928,740	3.31%	1.9608	6,786,721	1.75%
2015-2016	3,359,651,170	3.51%	1.9854	6,670,251	2.75%
2014-2015	3,245,848,860	2.48%	2.0000	6,491,698	40.48%
2013-2014	3,167,371,380	2.28%	1.4590	4,621,195	2.28%
2012-2013	3,096,798,011	-1.49%	1.4590	4,518,228	-0.63%
2011-2012	3,143,677,326	-9.56%	1.4590	4,547,004	-10.34%
2010-2011	3,475,888,000	-10.39%	1.4590	5,071,321	-10.16%
2009-2010	3,878,712,490	-1.76%	1.4590	5,645,126	-2.00%
2008-2009	3,948,259,831	0.36%	1.4590	5,760,511	0.22%
2007-2008	3,934,123,580	5.39%	1.4590	5,747,886	5.39%
2006-2007	3,732,884,300	5.69%	1.4611	5,454,117	4.39%
2005-2006	3,531,875,030	4.47%	1.4793	5,224,703	3.42%
2004-2005	3,380,624,306	4.45%	1.4944	5,052,005	3.34%
2003-2004	3,236,501,438	3.89%	1.5105	4,888,735	53.68%
2002-2003	3,115,293,208	5.52%	1.0211	3,181,026	4.25%
2001-2002	2,952,304,218	7.08%	1.0335	3,051,206	5.64%
2000-2001	2,757,054,988	4.19%	1.0476	2,888,291	2.96%
1999-2000	2,646,257,403	4.23%	1.0601	2,805,297	3.24%
1998-1999	2,538,783,130	4.19%	1.0703	2,717,260	3.79%
1997-1998	2,436,762,470	3.92%	1.0744	2,618,058	3.74%
1996-1997	2,344,785,060	4.10%	1.0763	2,523,692	3.94%
1995-1996***	2,252,388,450	3.35%	1.0780	2,428,075	43.21%
1994-1995	2,179,316,550	2.43%	0.7780	1,695,508	2.43%
1993-1994	2,127,617,200	7.09%	0.7780	1,655,286	3.68%
1992-1993	1,986,788,410	1.64%	0.8036	1,596,583	1.64%
1991-1992****	1,954,734,300	7.09%	0.8036	1,570,824	7.20%
1990	1,825,324,160	11.32%	0.8028	1,465,370	7.30%
1989	1,639,685,450	14.44%	0.8329	1,365,694	7.01%
1988	1,432,801,410	13.20%	0.8907	1,276,196	6.46%
1987	1,265,726,270	8.05%	0.9471	1,198,769	11.88%
1986	1,171,444,970	7.77%	0.9147	1,071,521	2.31%
1985	1,086,957,510	4.34%	0.9635	1,047,284	2.18%
1984	1,041,771,110	2.87%	0.9838	1,024,894	1.20%
1983	1,012,735,020	-3.19%	1.0000	1,012,735	12.02%
1982	1,046,097,722	8.56%	0.8642	904,038	1.35%
1981	963,633,793	16.25%	0.9257	892,036	15.96%
1980	828,937,902	20.60%	0.9280	769,254	13.77%
1979	687,372,425	13.06%	0.9837	676,168	11.21%
1978	607,997,100		1.0000	607,997	

*2027-2028 taxable value is estimated: July, 2026 Property Tax Rev. Projections per Bloomfield Twp. Assessor

**2026-2027 taxable value is estimated: July, 2025 Property Tax Rev. Projections per Bloomfield Twp. Assessor

***Beginning in 1995 the Taxable Value and not the State Equalized Value is used to calculate the tax levy.

****In April, 1991, the Michigan Legislature adopted Public Act 15 of 1991 which temporarily froze assets valued on existing real property in 1992 by requiring that the assessment as equalized for the 1991 tax year be used on the 1992 assessment roll and be adjusted only to reflect additions, losses, splits and combinations. Public Act 15 was effective May 1, 1991.

Bloomfield Township Public Library
PUBLIC BUDGET HEARING MOTION
GIFT FUND

August 18, 2026

A Motion was made by: _____
Seconded by: _____

- TO APPROVE THE **PRELIMINARY** GIFT FUND BUDGET, AS ATTACHED, FOR FISCAL YEAR **APRIL 1, 2027 - MARCH 31, 2028**, IN THE FOLLOWING AMOUNTS FOR THE SUPPORT AND MAINTENANCE OF BLOOMFIELD TOWNSHIP PUBLIC LIBRARY:

$700	**Revenues**
$162,195	**Expenditures**

Motion carried.

_____
President

_____
Secretary

Public Budget Hearing, August 18, 2026

Bloomfield Township Public Library

Gift Fund Budget

FY April 1, 2026 - March 31, 2027 Amended Budget

FY April 1, 2027 - March 31, 2028 Proposed Budget

ACCOUNT NAME	2025-2026 Column 1 ACTUALS AS OF MAR 31, 2026	2026-2027 Column 2 ADOPTED BUDGET AS OF MAR 17, 2026	2026-2027 Column 3 AMENDED BUDGET AS OF AUG 18, 2026	2027-2028 Column 4 PRELIMINARY BUDGET AS OF AUG 18, 2026	Column 5 Col. 3 & 4 $ DIF.	Column 6 Col. 3 & 4 % DIF.	Column 7 % OF TOTAL REV/EXP
Revenues							
Gift Income	**$92,098**	**$500**	**$26,593**	**$500**	**($26,093)**	**-98.12%**	**71.43%**
Gift Revenue	$130	$0	$76	$0			
Friends of the Library	$88,350	$0	$18,947	$0			
Atkinson Trust	$1,539	$0	$1,582	$0			
BTPL Endowment Fund/Amber Tru	$0	$0	$4,056	$0			
Myers Scholarship	$1,224	$500	$1,732	$500			
Smith Challenge Grant	$0	$0	$0	$0			
Fair Radom Garden Endowment	$855	$0	$0	$0			
Library Director's Legacy Endowme	$0	$0	$200	$0			
Investment Earnings	**$777**	**$200**	**$200**	**$200**	**$0**	**0.00%**	**28.57%**
Miscellaneous Revenue	**$0**	**$0**	**$0**	**$0**	**$0**	**0.00%**	**0.00%**
Total Revenues	**$92,875**	**$700**	**$26,793**	**$700**	**($26,093)**	**-97.39%**	**100.00%**
Expenditures							
Library Services	**$60,984**	**$75,589**	**$75,589**	**$75,589**	**$0**	**0.00%**	**46.60%**
Electronic Services - Adult	$0	$5,000	$5,000	$5,000			
Books - Adult	$13,396	$5,373	$5,373	$5,373			
Books - Youth	$45	$2,343	$2,343	$2,343			
Books - Reference	$0	$0	$0	$0			
Processing & Supplies	$0	$0	$0	$0			
Audiobooks - Adult	$0	$5,000	$5,000	$5,000			
Audiobooks - Youth	$0	$5,000	$5,000	$5,000			
DVD's - Adult	$0	$0	$0	$0			
DVD's - Youth	$0	$0	$0	$0			
Accessibility Support Collection-AS	$0	$0	$0	$0			
Accessibility Support Collection-YS	$0	$621	$621	$621			
Programs - Adult	$10,725	$17,712	$17,712	$17,712			
Programs - Youth	$28,531	$24,704	$24,704	$24,704			
Programs - Administration	$8,288	$9,836	$9,836	$9,836			
Facilities & Equipment	**$14,242**	**$34,382**	**$34,382**	**$34,382**	**$0**	**0.00%**	**21.20%**
Repairs & Maintenance	$4,000	$0	$0	$0			
Building Maintenance	$850	$0	$0	$0			
Equipment Maintenance	$0	$0	$0	$0			
Grounds Maintenance	$1,983	$15,457	$15,457	$15,457			
Computer Systems Maintenance	$377	$0	$0	$0			
General Equipment	$6,925	$18,746	$18,746	$18,746			
Computer Equipment	$107	$179	$179	$179			
Facility Service Equipment	$0	$0	$0	$0			
Other Operating Expenditures	**$35,919**	**$52,224**	**$52,224**	**$52,224**	**$0**	**0.00%**	**32.20%**
Office Supplies	$1,358	$0	$0	$0			
Postage	$0	$0	$0	$0			
Consultant	$0	$0	$0	$0			
Staff Development/Travel	$765	$0	$0	$0			
Printing & Publishing	$4,914	$5,325	$5,325	$5,325			
Myers Scholarship	$1,224	$1,394	$1,394	$1,394			
Smith Challenge Grant	$2,140	$3,557	$3,557	$3,557			
Endowment Fund	$0	$0	$0	$0			
Atkinson Fund	$1,539	$1,637	$1,637	$1,637			
Fair Radom Garden Endowment	$0	$1,020	$1,020	$1,020			
Library Director's Legacy Endowme	$0	$0	$0	$0			
Transfer out to CFSEM	$0	$0	$0	$0			
Bank Service Charges	$60	$0	$0	$0			
Contingency - Designated	$18,920	$35,654	$35,654	$35,654			
Director's Discretionary	$5,000	$3,637	$3,637	$3,637			
Contingency - Undesignated	$0	$0	$0	$0			
Total Expenditures	**$111,145**	**$162,195**	**$162,195**	**$162,195**	**$0**	**0.00%**	**100.00%**
Fund Balance - Beginning	**$148,702**	**$130,432**	**$130,432**	**$79,295**			
Reserved Fund Balance	**$0**	**$82,400**	**$82,400**	**$82,400**			
Net Revenue / (Expenditures)	**($18,270)**	**($161,495)**	**($135,402)**	**($161,495)**			
Fund Balance - Ending	**$130,432**	**$51,337**	**$200**	**$200**			
Nonspendable	$0	$0	$0	$0			
Restricted	$130,432	$51,337	$200	$200			
Committed	$0	$0	$0	$0			
Assigned	$0	$0	$0	$0			
Unassigned	$0	$0	$0	$0			
Totals	**$130,432**	**$51,337**	**$200**	**$200**			

Nonspendable:
Amounts that cannot be spent because they are either (a) not in spendable form (inventory) or (b) legally or contractually required to be maintained in-tact.

Restricted:
Amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Committed:
Amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

Assigned:
Amounts that are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. (In gov. funds other

Unassigned:
The residual classification for the government's General Fund. It includes all spendable amounts not contained in the other classifications. (Should NOT be used in Gift or

Bloomfield Township Public Library

Capital Improvements Program

Record #	Department (sort with filter)	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	2030-2031 Expenditure	Total Expenditure
1	Information Technology	Staff /Public Copiers	1	5	General Fund	Upgrade public copiers which have exceeded estimated useful lives and require more maintenance/repairs.	$0	$0	$50,000	$0	$0	$0	$50,000
2	Admin	Staffing Study	1	5	General Fund	Professional consulting services to perform a staffing assessment study.	$0	$11,250	$0	$0	$0		$11,250
3	Information Technology	Mobile Computers for Lab	2	4	General Fund	(10-12) mobile computers for the computer lab will provide mobility for computer classes.	$0	$30,000	$0	$0	$0	$0	$30,000
4	Building	Flooring	3	15	General Fund	Replace current main level flooring (hallway, staff lounge, lobby) due to age and deterioration.	$0	$40,000	$40,000	$40,000	$40,000	$40,000	$200,000
5	Furniture & Equipment	Furniture Replacement	3	20	General Fund	Replace facility furnishings due to age and deterioration.	$0	$50,000	$50,000	$50,000	$50,000	$50,000	$250,000
6	Information Technology	Computer CPUs-Public	2	4	General Fund	Replace (60) public internet computers exceeding estimated useful lives.	$0	$60,000	$0	$60,000	$0	$0	$120,000
7	Information Technology	Computer Monitors-Public	2	4	General Fund	Replace (60) public computer monitors exceeding estimated useful lives.	$0	$18,000	$18,000	$0	$0	$0	$36,000
8	Building	Drainage Improvement	1	15	General Fund	Storm water management engineering & remediation.	$20,000	$100,000	$0	$0	$0	$0	$120,000
9	Building	HVAC Emergency Repair	3	25	General Fund	Replacement / upgrade of A/C chilled water and heating / boiler components.	$0	$60,000	$60,000	$60,000	$60,000	$60,000	$300,000
10	Building	Boiler & Chiller Replacement	1	25	General Fund	Replace 2003 & 2006 Aero boiler system (3 units) due to age. 10 year warranties + 2 boiler plate replacements.	$0	$0	$0	$3,000,000	$0	$0	$3,000,000
11	Building	Update parking lot	1	25	General Fund	Update parking lot including enhancing stormwater mediation	$0	$0	$0	$5,000,000	$0	$0	$5,000,000
13	Building	Plumbing & Electrical Emergency Maintenance	3	25	General Fund	Emergency plumbing & electrical repair.	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000
14	Building	Door Access Emergency Maintenance	3	15	General Fund	Emergency door access repair.	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$30,000
15	Information Technology	Scheduler/Timesheet Software	1	7	General Fund	Subscription cloud-based software service for scheduling and timesheets. 120 employees @ $4.00 per month. First year of implementation + cost of customized report.	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	$36,000
16	Information Technology	AV Upgrade- Community Room	1	7	General Fund	Community Room AV Upgrade	$75,000	$0	$0	$0	$0	$0	$75,000
17	Admin	Consultation Fees for Strategic Planning Process	1	5	General Fund	Consulting fees for implementing the strategic planning process over the next 5 years.	$0	$0	$0	$50,000	$0	$0	$50,000
18	Admin	Savannah/Orange Boy	1	7	General Fund	Email marketing software	$6,500	$6,500	$6,500	$6,500	$6,500	$6,500	$39,000
19	Admin	Reserve for Special Cleaning Services	2	1	General Fund	Special janitorial services outside of normal operations for deep cleaning. COVID deep cleaning incl.	$0	$25,000	$25,000	$25,000	$25,000	$25,000	$125,000
20	Information Technology	Website ADA Compliance Software	1	5	General Fund	Purchase ADA compliant analytical software for the website.	$10,965	$10,965	$10,965	$10,965	$10,965	$10,965	$65,790
21	Information Technology	Office 365-Work From Home Solutions and Consulting	1	7	General Fund	Office 365 software and consulting for working from home & facility virtual services.	$19,000	$19,000	$19,000	$19,000	$19,000	$19,000	$114,000
22	Building	Terrace Paver Maint	1	3	General Fund	Periodic grouting/protective coating for outside terrace pavers.	$0	$0	$20,000	$0	$0	$0	$20,000
23	Buidling	Storm Sewer Maint	1	2	General Fund	Storm drain cleaning to remove pollutant sources and maintain the capacity of the storm pipes.	$0	$10,000	$0	$0	$10,000	$0	$20,000
24	Information Technology	VOIP-Telephone Licenses	1	3	General Fund	Telephone system VOIP licenses with 3 year term.	$6,500	$6,500	$6,500	$6,500	$6,500	$6,500	$39,000
25	Information Technology	AMH Upgrade	1	6	General Fund	Brand new AMH machine	$0	$140,000	$9,000	$0	$0	$0	$149,000
26	Information Technology	Crowd Strike Falcon-Virus Protection Software	1	3	General Fund	Virus protection software.	$0	$0	$12,500	$0	$0	$0	$12,500
28	Building	Emergency Roof Repair	3	20	General Fund	Emergency Roof Repairs	$0	$10,000	$0	$0	$0	$0	$10,000
29	Building	Library Design Project	1	20	General Fund	Renovating various spaces in the library building to adapt to changes in library use.	$382,100	$4,906,869	$1,635,623	$0	$0	$0	$6,924,591
30	Information Technology	Icthrive Intranet Subscription	1	1	General Fund	Icthrive Intranet subscription.	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$60,000

Bloomfield Township Public Library
Capital Improvements Program

Record #	Department (sort with filter)	Project Title	Priority Ranking	Estimated Useful Life	Source of Funding	Project Narrative/Purpose	2025-2026 Expenditure	2026-2027 Expenditure	2027-2028 Expenditure	2028-2029 Expenditure	2029-2030 Expenditure	2030-2031 Expenditure	Total Expenditure
31	Information Technology	New Firewall & Security Services	1	3	General Fund	Replace firewall & Cisco Umbrella (or equivalent)	$0	$75,000	$0	$0	$0	$0	$75,000
32	Information Technology	Switches	1	5	General Fund	Upgrading network infrastructure	$0	$100,000	$0	$0	$0	$0	$100,000
34	Information Technology	UPS replacement	1	5	General Fund	Uninterrupted power supply replacement for server room	$15,000	$15,000	$0	$0	$0	$0	$30,000
35	Information Technology	DUO	1	7	General Fund	Mobile App - Two Factor Authentification	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	$36,000
36	Building	Door Access (Avigilon Alta) annual fee	1	25	General Fund	Subscription for door access management software	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	$36,000
37	Admin	Bamboo HR	1	7	General Fund	HR Software	$7,500	$8,000	$8,000	$8,000	$8,000	$8,000	$47,500
38	Information Technology	Communico	1	7	General Fund	Room Reservation Software	$6,500	$6,500	$6,500	$6,500	$6,500	$6,500	$39,000
39	Building	Automatic Door Openers	2	25	General Fund	Add Automatic door oponers to Doors, 27/28 (LL Restrooms = 14,000 + Café Men's Restroom= $6000)	$15,000	$0	$20,000	$0	$0	$0	$35,000
40	Information Technology	Staff Computer and Laptop Replacement	1	5	General Fund	Staff Computer and Laptop Replacement	$120,000	$0	$0	$0	$0	$0	$120,000
41	Information Technology	Backup Server	1	10	General Fund	Backup Server	$25,000	$0	$0	$0	$0	$0	$25,000
42	Information Technology	Phone System Upgrade	2	10	General Fund	Phone System Upgrade	$30,000	$0	$0	$0	$0	$0	$30,000
43	Information Technology	Disaster Recovery Plan for IT	2	7	General Fund	Hire a consultant to draft a disaster recovery plan for IT systems.	$20,000	$0	$0	$0	$0	$0	$20,000
44	Information Technology	Wifi Access Point and Meraki Cloud Update	1	5	General Fund	Wifi Access Point and Meraki Cloud Update	$0	$100,000	$0	$0	$0	$0	$100,000
44	Information Technology	Emergency IT Equipment or Project	3	5	General Fund	Emergency IT Equipment or Project	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$120,000
45	Information Technology	Self checks	1	5	General Fund	Self checks	0	$50,000.00	0	0	0	0	$50,000.00
46	Building	Replace Anti-freeze solution system	1	10	General Fund	Drain and refill of anti-freeze solution - 3 systems	$0	$12,500	$0	$0	$0	$0	$12,500
47	Building	Replace Skylights	2	25	General Fund	Replace Skylights	$16,500	$0	$0	$0	$0	$0	$16,500
48	Building	Rerun Irrigation Campuswide	1	15	General Fund	Rerun Irrigation Campuswide	$0	$50,000	$0	$0	$0	$0	$50,000
48	Building	North End Landscape Project	3	10	General Fund	North End Landscape Project	$0	$0	$100,000	$0	$0	$0	$100,000
50	Building	Parking lot repairs	1	10	General Fund	Parking lot repairs	$0	$6,857	$6,000	$0	$0	$0	$12,857
51	Building	Refinish Board Room tabletop	2	10	General Fund	Refinish Board Room tabletop	$0	$0	$12,000	$0	$0	$0	$12,000
52	Building	Roof Water Runoff	1	10	General Fund	Roof Water Runoff	$0	$0	$15,000	$0	$0	$0	$15,000
53	Admin	Sage Intacct	1	10	General Fund	Accounting software	$0	$14,000	$8,000	$8,000	$8,000	$8,000	$46,000
							$878,565	$6,044,940	$2,241,588	$8,453,465	$353,465	$343,465	$18,315,488
						CIP Expenditures - Gift Fund Budget	$0	$0	$0	$0	$0		$0
						CIP Expenditures - General Fund Budget	$878,565	$6,044,940	$2,241,588	$8,453,465	$353,465	$343,465	$18,315,488
							$878,565	$6,044,940	$2,241,588	$8,453,465	$353,465	$343,465	$18,315,488
							$0	$0	$0	$0	$0	$0	$0

Bloomfield Township Public Library

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bloomfield Township Public Library Board of Trustees will hold a Public Hearing on the preliminary 2027/2028 budget at 6:30 p.m. Tuesday, August 18, 2026 at the Bloomfield Township Public Library, 1099 Lone Pine Road, Bloomfield Township, Michigan. Copies of the preliminary budget may be obtained at the Bloomfield Township Public Library on Tuesday, August 18, 2026 beginning at 10:00 a.m.

Shane Spradlin, President
Bloomfield Township Public Library Board of Trustees

Published: Birmingham-Bloomfield Eagle 07/29/2026

0148-2831

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM

TO: **Library Board of Trustees**

FROM: **Tera Moon, Library Director**

DATE: **August 11, 2026**

SUBJECT: **Proposed 2027 Calendar**

The proposed 2027 calendar includes 12 total days closed to the public and two early closings. The Library closes early two evenings in 2027, including Thanksgiving Eve on Wednesday, November 24, and New Year's Eve on Friday, December 31. The Library will close at 5:30pm on both days. It is proposed that the Library again remain closed on Sunday, May 30, 2027 (Memorial Day Weekend), and Sunday, September 5, 2027 (Labor Day Weekend). Previous years have shown that residents do not visit the Library in large numbers on these Sundays near holidays. Sunday hours are in addition to library staff regular hours during the week so the impact on staff pay and schedules would be minimal.

ACTION NEEDED: I move to approve the proposed 2027 Library calendar of holidays and closings as presented.

Bloomfield Township Public Library
Proposed 2027 Calendar

LIBRARY CALENDAR **2027** HOLIDAYS AND CLOSINGS

January 1	Friday	CLOSED	*New Year's Day
January 18	Monday	open	Martin Luther King, Jr. Day
February 15	Monday	open	Presidents' Day
April 21-29	Weds-Thurs	open	Passover
March 26	Friday	open	Good Friday +
March 28	Sunday	CLOSED	Easter Sunday
May 29	Saturday	open	Memorial Day Weekend
May 30	Sunday	CLOSED	Memorial Day Weekend
May 31	Monday	CLOSED	*Memorial Day Observance
June 19	Saturday	open	Juneteenth
July 4	Sunday	CLOSED	*Independence Day
September 4	Saturday	open	Labor Day Weekend
September 5	Sunday	CLOSED	Labor Day Weekend
September 6	Monday	CLOSED	*Labor Day
October 1-3	Friday-Sunday	open	Rosh Hashanah
October 10-11	Sunday-Monday	open	Yom Kippur
October 11	Monday	open	Indigenous Peoples' Day
October 11	Monday	open	Columbus Day Observance
November 11	Thursday	CLOSED	*Staff Development Day +
November 11	Thursday	CLOSED	Veterans Day
November 24	Wednesday	Closed at 5:30p.m.	Thanksgiving Eve
November 25	Thursday	CLOSED	*Thanksgiving Day
December 24-January 1	Friday-Saturday	see schedule	Hanukkah
December 24	Friday	CLOSED	*Christmas Eve
December 25	Saturday	CLOSED	*Christmas Day
December 31	Friday	Closed at 5:30p.m.	New Year's Eve

2028

January 1	Saturday	CLOSED	*New Year's Day
January 17	Monday	open	Martin Luther King, Jr. Day
February 21	Monday	open	Presidents' Day
April 14	Friday	open	Good Friday +
April 16	Sunday	CLOSED	Easter Sunday

+Floating holidays: Good Friday and Staff Development Day should be scheduled prior to the end of the fiscal year as approved by the supervisor. Staff Development Day is awarded if an employee attends the full day of Staff Development Day and the employee is eligible for holidays.
*Library-approved paid holidays.
Daylight Saving Time begins: Sunday, March 14, 2027
Daylight Saving Time ends: Sunday, November 7, 2027

Bloomfield Township Public Library
Approved 2026 Calendar

LIBRARY CALENDAR **2026** HOLIDAYS AND CLOSINGS

January 1	Thursday	CLOSED	*New Year's Day
January 19	Monday	open	Martin Luther King Jr. Day
February 16	Monday	open	Presidents' Day
April 1-9	Wednesday-Thursday	open	Passover
April 3	Friday	open	Good Friday +
April 5	Sunday	CLOSED	Easter Sunday
May 23	Saturday	open	Memorial Day Weekend
May 24	Sunday	CLOSED	Memorial Day Weekend
May 25	Monday	CLOSED	*Memorial Day Observance
June 19	Friday	open	Juneteenth
July 4	Saturday	CLOSED	*Independence Day
July 5	Sunday	CLOSED	Independence Day Weekend
September 5	Saturday	open	Labor Day Weekend
September 6	Sunday	CLOSED	Labor Day Weekend
September 7	Monday	CLOSED	*Labor Day
September 11-13	Friday-Sunday	open	Rosh Hashanah
September 20-21	Sunday-Monday	open	Yom Kippur
October 12	Monday	open	Indigenous Peoples' Day
October 12	Monday	open	Columbus Day Observance
November 11	Wednesday	CLOSED	*Staff Development Day +
November 11	Wednesday	CLOSED	Veterans Day
November 25	Wednesday	Closed at 5:30p.m.	Thanksgiving Eve
November 26	Thursday	CLOSED	*Thanksgiving Day
December 4-12	Friday-Saturday	open	Hanukkah
December 24	Thursday	CLOSED	*Christmas Eve
December 25	Friday	CLOSED	*Christmas Day
December 31	Thursday	Closed at 5:30p.m.	New Year's Eve

2027

January 1	Friday	CLOSED	*New Year's Day
January 18	Monday	open	Martin Luther King, Jr. Day
February 15	Monday	open	Presidents' Day
March 26	Friday	open	Good Friday +
March 28	Sunday	CLOSED	Easter Sunday

+Floating holidays: Good Friday and Staff Development Day should be scheduled prior to the end of the fiscal year as approved by the supervisor. Staff Development Day is awarded if an employee attends the full day of Staff Development Day and the employee is eligible for holidays.

*Library-approved paid holidays.

Daylight Saving Time begins: Sunday, March 8, 2026
Daylight Saving Time ends: Sunday, November 1, 2026

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM

TO: **Trustees**

FROM: **Tera Moon, Library Director**

DATE: **August 13, 2026**

SUBJECT: **Consider Amendment from C2AE**

Included is an amendment from C2AE. C2AE requests that this amendment be considered prior to the start of Construction Administration (September 8). This is a request to amend C2AE's original fee and proposal. C2AE anticipates more personnel hours needed to properly cover Construction Administration.

If you support amending C2AE's fee as noted in the included documentation, there is an action needed.

ACTION: I move to approve Bloomfield Township Public Library Planning & Design Services, Amendment #2 Construction Administration as submitted.

An AtkinsRéalis Company

106 W. Allegan St. Suite 500
Lansing, MI 48933
517.371.1200
www.c2ae.com

July 24, 2026

Ms. Tera Moon
Director
Bloomfield Township Public Library
1099 Lone Pine Rd.
Bloomfield Township, MI 48302

Re: Bloomfield Township Public Library Planning & Design Services, Amendment #2 Construction Administration

Dear Tera,

As the project approaches construction, we are submitting this amendment to our Agreement with Bloomfield Township Public Library (BTPL), addressing the project plan for the Construction Administration phase of the project. It continues to be a pleasure working with your team and we are committed to continuing delivery of architectural and engineering services for this project at the level of quality that stakeholders expect. Whereas Amendment #1 addressed necessary budget adjustments well after they had occurred within the Design Development phase, this request is being made in advance of the Construction Administration phase so that expectations are aligned before the phase begins.

Project Understanding

As outlined in C2AE's proposal, and incorporated into our Agreement, the Construction Administration phase provides for as-needed assistance with construction planning, oversight, and closeout according to Owner standards. As further detailed in the Approach section of our proposal, these services include:

1. Initiating Owner-Architect-Contractor kickoff planning and attending regularly scheduled OAC meetings.
2. Review of shop drawings and product data submitted by contractors.
3. Monthly site visits and field reports tracking construction progress and conformance with the design intent.
4. Review and approval of contractor applications for payment and change orders according to Owner standards.
5. Final walkthroughs, punch list development, and administrative closeout assistance for permitting and record keeping.

While the scope of services for this phase remains as described in the Agreement, what has changed is the size and scale of the project for which those services will be applied. As the design has developed, the project has grown to fully realize BTPL's vision and the priorities identified through the engagement process have resulted in a larger project than our original plan had anticipated. The schedule and the efforts required to complete previous phases to date have been expanded correspondingly. These developments have given us a realistic basis for planning the construction administration phase, which this amendment intends to address.

Scope

The following summarizes conditions that we anticipate will require an extended level of effort during Construction Administration, extending beyond what was considered in our proposal and Agreement:

1. Increased size and scale of the project
   The project entering construction is larger and more complex than our original Construction Administration budget was based upon. This was evident in previous phases, most notably Design Development but also Construction Documents to a lesser extent. As a result, the expected effort and volume of work associated with the scope of services in Construction Administration is expected to increase significantly from what was originally anticipated.

2. Plan updates and adjustments to the approved design
   As needed adjustments and detail coordination have continued beyond approval of the design, and we anticipate such efforts will continue in early stages of the Construction Administration phase. This includes ongoing coordination of the Pewabic tile and fireplace design but also considers unknown adjustments that may be encountered once construction starts due to existing conditions, trades coordination, or stakeholder preferences.

Anticipated Effort

Based on the conditions described above, the table below reforecasts our anticipated level of effort during the Construction Administration phase:

Discipline	Planned Hours	Anticipated Hours
Architectural	210	300
Interiors	110	240
Engineering (M/E/P/S)	80	120
Project Management/Administration	80	120
Total	480	780

In total, we anticipate the Construction Administration phase will require approximately 60% more effort than what was originally budgeted. This plan is intended to establish a realistic budget for the phase in advance, reflecting the size of the project and anticipated coordination needs, rather than itemizing every contributing factor.

Schedule

The Construction Administration schedule has been adjusted according to the program schedule proposed by McCarthy and Smith.

Construction Start Date	Construction Completion Date
September 2026	July 2027

Fee

Consistent with the anticipated level of effort summarized above, we are requesting a fee increase of $49,000.00, adjusting the fee for Construction Administration from $76,000.00 to $125,000.00.

We are bringing this request forward now, before the phase begins, so that the project plan and budget are aligned in advance and our focus during construction can remain on successful delivery of the project.

Upon approval, please sign and return one copy of the amendment for our records. Please let us know if you have any additional questions.

Sincerely,
C2AE

Jared T. Secor, PMP
Project Manager

Sandra A. Buyck, Assoc. AIA
Market Leader

Accepted by:

Bloomfield Township Public Library

Date

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM

TO: **Trustees**

FROM: **Tera Moon, Library Director**

DATE: **August 13, 2026**

SUBJECT: **AV Equipment for new Adult & Teen Program Room**

One of the most exciting additions of the renovation is the new Adult & Teen Program Room. This room will be used by Adult & Teen Services to host a variety of programs, such as book clubs, monthly interest groups, lectures, demonstrations, and other hands-on activities for teen and adult audiences. The room will be booked by staff only; it will not be rented out to the public. In this way, it will be equivalent to the Youth Story Time Room.

This new program room is a smaller and more flexible version of the Community Room. Most lectures and demonstrations rely on digital presentation materials that require projection. Many attendees are experiencing hearing loss, so amplified sound is necessary. Having video conferencing capabilities would expand the reach of programs and make this room an alternate virtual meeting location for internal needs. Therefore, like the Community Room, this new program room needs excellent audio-visual (AV) equipment that serves a variety of use cases and makes programs accessible to all.

In October 2025, you awarded a project to upgrade the Community Room AV equipment to the firm CTI after a full RFP process. Now Administration, Adult and Teen Services, and IT are asking for your approval to once again hire CTI to procure and install AV equipment in this new space without going through the RFP process.

During the 2025 selection process, CTI was selected out of seven firms that submitted proposals for AV equipment in the Community Room. CTI's pricing was in the mid-range. Their excellent communication, professional proposal, and extra time spent understanding the library's needs made them rise to the top.

When we contracted with CTI in 2025, we built in a phased operational review rather than treating it as a one-time setup. This allowed staff and patrons to live with the technology under real-world operational conditions. CTI returned at least four times to further fine-tune, reprogram, and optimize the hardware to match our needs and spatial acoustics.

Bringing in a new vendor at this stage would forfeit the institutional knowledge they have gained and introduce unnecessary costs to re-engineer an ecosystem already honed to meet the Library's needs. Staff are now trained on and accustomed to the system in the Community Room and having this replicated in another room would ensure ease of use and reduce training needs.

We have already engaged CTI to provide a quote for this equipment using the last project as a template. This project is very similar in scope and price. The biggest difference between this project and the Community Room project is the recommendation of an LCD screen (like what is in the board room) to be installed at the front of the room, rather than using a projector and screen. The screen is large, at 115 inches. CTI tells us that screens this size are brand new on the market and priced high. They were able to negotiate a small discount on this screen.

I'm including the quote for your reference. The bottom line is $64,213. That includes the 115" LCD screen, 2 speakers, assistive hearing devices, 2 cameras for video conferencing microphones, a DVD/Blu-ray player, all the controls and other items needed plus labor and freight. This price is a few thousand dollars below what we paid for the Community Room AV in winter 2025.

Administration, IT, and Adult & Teen Services recommend that the include quote from CTI for Program Conference Room be accepted. If you approve, there is an action below.

ACTION: I move to approve awarding the Adult and Teen Serivice Program Room AV project to CTI, 40000 Grand River Avenue, Suite 201, Novi, MI 48375.

PROPOSAL

Bloomfield Township Public Library

Program Conference Room



Date
Tuesday, August 11, 2026

Prepared by
Jake Zupancic
Design Consultant

Scope of Work

Proposal Number: J26210201
Proposal Date: 8/11/2026

Prepared for: Bloomfield Township Public Library

Attn: Paul Zink

Phone: (248) 763-6851

Email: zinkpaul@btpl.org

Prepared by: Jake Zupancic

Phone: 248-925-6967

Email: jake.zupancic@cti.com

Bill to:
Bloomfield Township Public Library
1099 LONE PINE RD
BLOOMFIELD TOWNSHIP, MI 48302-2410

Ship to:
Bloomfield Township Public Library
1099 LONE PINE RD
BLOOMFIELD TOWNSHIP, MI 48302-2410

Scope includes the following:

- 115" Newline LCD display at the front of the room, which will be wall mounted
- A Crestron Control for the system with a 7" touch panel will be mounted within the room for controls:
    - Audio Levels
    - Source Select
    - Microphone mute/unmute
    - Camera Control
    - System on/off
- BYOD video conferencing system will occur via Barco Clickshare. This will allow the library to run BYOD meetings and take control of the audio and video within the room
- Two Cameras will be installed the room-- one in the front and one in the back. The library will be able to select the camera being used on the touch panel
- For audio, CTI will be installing two surface mount speakers at the front of the room facing the audience. Audio reinforcement within the room and audio the far end will be done via two handheld microphones.
- Sources in the system:
    - Video Conferencing
    - Bluetooth Player
    - Bluetooth Receiver
    - Hardwired HDMI input
- Assisted Listening Devices will also be installed in this system
- CTI will install and provide a rack to be installed in a space TBD

The library will be responsible for providing network, electrical, and cable pathways as sepcified by the CTI Project Manager.

Your Investment

Below is the cost of this solution based on the outlined scope of work. If you have questions about the complete solution, please let us know how we can help align this investment with additional needs or changes in scope.

Proposal Summary

Description	Price
Equipment	$36,666.94
Implementation Services	$20,196.00
Installation Materials	$2,587.26
Freight	$2,016.68
CTI Complete	$2,746.48
Subtotal	$64,213.36
Tax	$0.00
Grand Total	**$64,213.36**

Down Payment Requirements

Down payment of 60% required to initiate order.

Why Choose CTI?

Built **one** project at a time since 1988, our reputation has made us one of the country's fastest-growing and most respected technology solutions providers.

Our Mission: Provide a Fantastic Customer Experience.

Our Promise: We will be Fair, Fast, and Flexible.

Our People: We put the **Right People** in the **Right Place** at the **Right Time**.



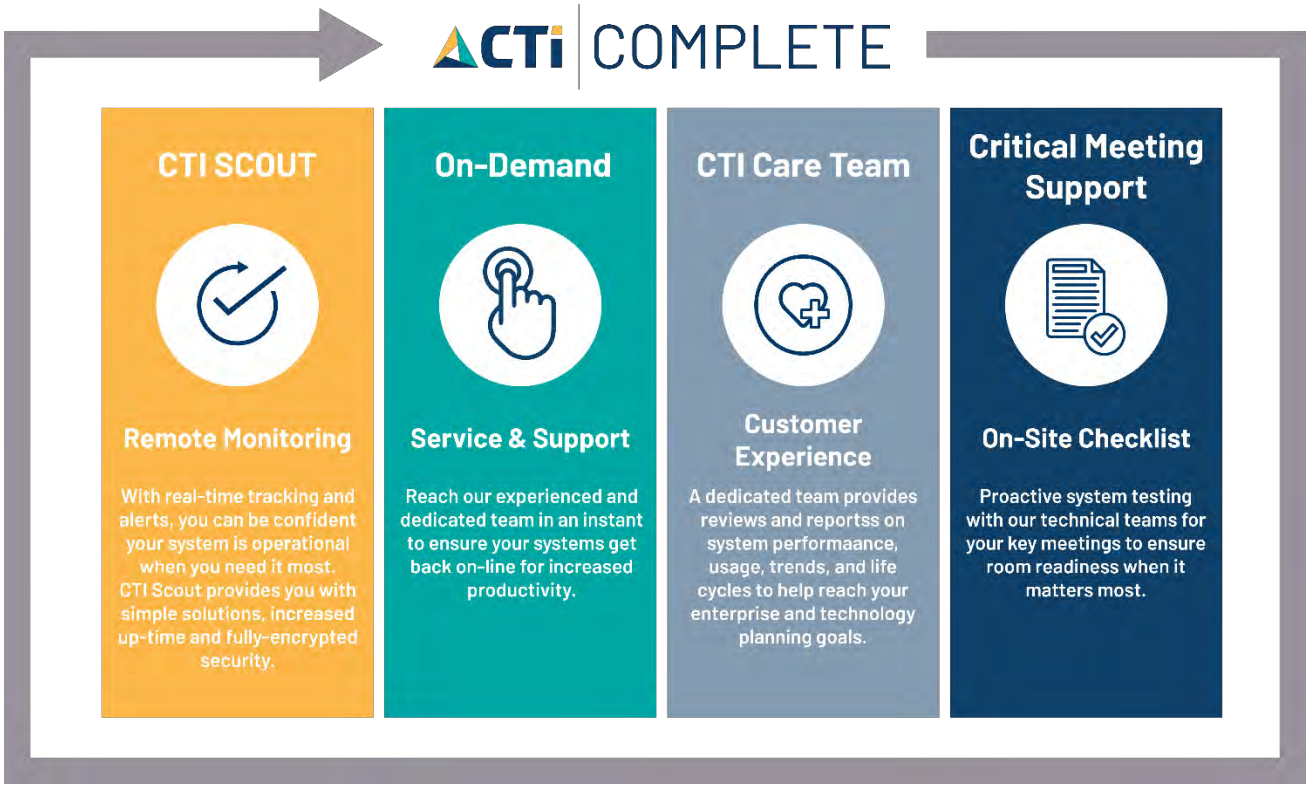
About CTI

- **Founded in 1988** as Conference Technologies, Inc., with a single office in St. Louis
- Now the **largest privately held** systems integrator in the US
- Over **1,200 employees** in 43 offices: New York to Los Angeles, Minneapolis to Houston, and serving the UK from London and Nottinghamshire.
- Available in 65 countries on six continents via the PSNI Global Alliance.
- Authorized reseller of more than **320 product lines**
- **Demonstrated value** through past projects and client testimonials
- From a single room to a global project, CTI can **build it right**

CTI Complete

Your **relationship with CTI** doesn't end when the integration is finished: every CTI integration includes a year of CTI COMPLETE support from our CTI CARE Team

- Built around your team and your needs!
- Proactive Monitoring and Preventive Maintenance
- On-Demand Service & Support
- CTI Care Team
- Critical Meeting support



AV Managed Services and Support

- Service plans tailored to your environment, goals, and systems
- Preventive maintenance, along with proactive monitoring and service
- Available for all systems, not just those integrated by CTI
- From on-call to fully managed with embedded staff. Let's talk about what you need.

Bill of Materials

B100 - Program Conference Room

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
Display Systems Equipment: $13,561.58					
Newline	STV-11524-PLUS	115" STV+ Smart TV, UHD 4K, Built in Wifi, Digital Signage Capable, Commercial Display	1	$13,278.49	$13,278.49
Chief	XTM1U	Micro-Adjust Tilt Wall Mount, X-Large	1	$283.09	$283.09
Video Systems Equipment: $11,114.89					
Crestron	HD-PS401	4x1 4K60 4:4:4 HDR Presentation System	1	$2,414.77	$2,414.77
Crestron	HD-TXC-4KZ-101-1G-W	DM Essentials 4K60 4:4:4 Transmitter for HDMI, RS-232, and IR Signal Extension over CATx Cable, Wall Plate, White	1	$306.82	$306.82
Crestron	HD-RXC-4KZ-101	DM Essentials 4K60 4:4:4 Receiver for HDMI, RS-232, and IR Signal Extension over CATx Cable	2	$272.73	$545.46
Barco	R9861613USB2	CX-30 GEN2 CLICKSHARE Base Unit Plus 2 Buttons, TAA Compliant	1	$2,417.72	$2,417.72
Tascam	BD-MP1MK2	BLU RAY AND MEDIA PLAYER	1	$510.23	$510.23
Inogeni	TOGGLE	Switcher - USB 3.0 devices to 2 PC/CODEC	1	$419.93	$419.93
C2G	C2G54270	1Port USB 3.2 Box to WP Superbooster TAA	1	$514.92	$514.92

Aver	COM520PR3	Cam520 Pro3 Conference Camera	2	$1,487.75	$2,975.50
Inogeni	U-BRIDGE	USB 2.0 camera and device extender	2	$504.77	$1,009.54
Audio Systems Equipment: $7,648.86					
Biamp	TesiraFORTE CI	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, and Acoustic Echo Cancellation (AEC) technology (all 12 inputs)	1	$2,452.27	$2,452.27
Crestron	AMP-X500	X-Series Amplifier, 500 W	1	$943.18	$943.18
Shure	SLXD4+=-G57	Wireless Receiver	2	$412.39	$824.78
Listen	LT-800-216-01	Stationary RF Transmitter (216 MHz)	1	$645.40	$645.40
Tascam	RX-BT10	COMPACT STEREO BLUETOOTH RECEIVER	1	$254.83	$254.83
Shure	SLXD2+/58=-G57	Handheld Transmitter, SM58	2	$282.84	$565.68
QSC	AD-S8T-WH	8" Two-way surface speaker, 70/100V transformer with 8? bypass, 105? conical DMT coverage, includes X-Mount and weather input cup. Color - White.	2	$545.45	$1,090.90
QSC	AD-YMS8-WH	Yoke mount for the AD-S8T. Color - White.	2	$129.55	$259.10
Listen	LR-4200-216	Intelligent DSP RF Receiver (216 MHz)	4	$153.18	$612.72
Control Systems Equipment: $2,667.69					

Crestron	RMC4	4-Series Control System	1	$755.68	$755.68
Crestron	TSW-770-B-S	7 in. Wall Mount Touch Screen, Black Smooth	1	$1,357.95	$1,357.95
Netgear	GSM4212P-100NAS	M4250-10G2F-POE+ AV SWITCH PERP	1	$554.06	$554.06
Rack Accessories and Furniture: $1,434.16					
Middle Atlantic	RCS-2724	27U/24"DEEP,CONFIGURED RK	1	$1,015.57	$1,015.57
Middle Atlantic	PWR-9-RP	15A,9 OUT,RCKMNT	2	$99.72	$199.44
Shure	SBC203-US	Dual Docking Station for SLX-D transmitters and SB903 battery	1	$124.15	$124.15
Shure	SB903	Lithium-Ion Battery for SLX-D	2	$47.50	$95.00
Installation Materials: $239.76					
Listen	LA-122	Universal Antenna Kit (72 and 216 MHz)	1	$106.39	$106.39
Chief	PAC525	WALL ENC,16X9,MTI-D,PRE INST,CVR	1	$64.13	$64.13
Listen	LA-401	Universal Ear Speaker	4	$17.31	$69.24

Standard Disclaimer

CTI provides for twelve (12) months of **CTI Complete** on all system purchases. CTI warrants the system implemented is free from defects in material and workmanship, in accordance with the contract, drawings, specifications, alterations and additions thereto, for a period of twelve (12) months from the date of commencement of use, substantial completion, or date of notice of completion, whichever occurs first. This coverage does not protect against consumables, severe weather, and acts of God.

Terms

Terms are NET 30 with approved credit. For orders that exceed ten thousand dollars; 60% to initiate order, 30% upon substantial completion, and 10% upon completion, or progress billing based on purchase agreement at time of order. Payments made by credit card are subject to a 3.0% fee. All applicable taxes are the responsibility of the purchaser and will be added to the final invoice. Any cancelled orders or returns are subject to manufacturer acceptance; shipping and restocking fees may apply. This proposal is valid for fourteen (14) days.

Taxes and Tariffs

Bloomfield Township Public Library is responsible for all applicable taxes, including but not limited to sales tax, value-added tax (VAT), and goods and services tax (GST), as well as any import duties, tariffs, and customs fees imposed by the destination location. These charges are not included in the product price or freight and must be paid by Bloomfield Township Public Library. The Seller will provide all necessary documentation for customs clearance, and both parties agree to comply with all relevant laws and regulations regarding these charges.

Installation Description and Requirements

Provided by CTI: If installation is purchased, CTI will install all A/V components. CTI will also perform all programming, alignments, and end-user training. CTI will provide A/V project management, and provide drawings as required. This install price assumes a Monday through Friday 8:00am to 5:00pm install time. Room availability must be in consecutive 8-hour blocks. Any required changes or rushes may affect the final price.

Provided by Others

Electrical requirements are to be provided by others unless specifically included in CTI Scope of Work.

Statement

This system proposal is the property of CTI and is delivered with the sole intent of being viewed by management of Bloomfield Township Public Library for evaluation purposes only. This proposal or any part of this proposal is not to be presented to, or viewed by any other party, vendor, or CTI competitor without the written consent of CTI. Any effort to do so will be considered a violation of copyright law.

Next Steps

1. Upon Notice to Proceed, CTI will begin executing the project plan with an internal handoff of the project to our operations team.

2. If you have questions about the process as we move forward, please contact me at jake.zupancic@cti.com or 248-925-6967.

3. You will be contacted by a CTI Project Manager to schedule a project kickoff meeting to review the project scope and schedule.

Total
J26210201 - $64,213.36

Customer Signature	CTI Signature
Printed Name	Printed Name
Title	Title
Date	Date

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM

TO: **Library Board of Trustees**

FROM: **Tera Moon, Library Director**

DATE: **August 11, 2026**

SUBJECT: **Consider a Temporary Library Building Closure**

Phase 1 of the Library Renovation Project includes a refresh of the Youth Room. To protect the collection and to facilitate construction activities, the Library has hired Library Design Associates to move the entire collection out of the Youth Room and into the space between the adult fiction and nonfiction collections. To make this move safely and efficiently, I am proposing the library building be closed from Monday, August 31 through Friday, September 11.

While inconvenient to our residents, this closure would allow many other activities and preparations to take place. When the Library reopens on Saturday, September 12, the move will be complete, staff will be relocated, service desks will be relocated, the temporary walls will be up, and we could present to the public the library as it will be for the next 5-6 months.

During this time, staff would still report to work as scheduled to move their desks and provide limited public service. This limited service would include curbside holds pickup, phone and email reference, and scheduled programs via Zoom.

You provided early approval of this closure at the July 30 special board meeting to review the preliminary proposed budget for 2027-2028. Because the Library Board of Trustees must approve closures (except for emergency closures), I am asking you to formally vote on this time. There is an action needed.

ACTION: I move to approve a temporary building closure to last from Monday, August 31, 2026 through Friday, September 11, 2026 to facilitate preparing for phase 1 of the Library Renovation Project.

BLOOMFIELD TOWNSHIP PUBLIC LIBRARY
MEMORANDUM

TO: Library Board of Trustees

FROM: Katherine Dupuis, Assistant Library Director

DATE: August 12, 2026

SUBJECT: Strategic Plan

Staff continue to work on the strategic plan goals outlined below. However, for the next 12 months, most strategic plan efforts will center on reimagining library spaces as the design project moves forward. Committees continue to meet as needed to advance their goals.

1. Reimagine use of library spaces for increased inclusion and flexibility. (Enhance Our Core)

The Library team is busy planning for the 12-day building closure and Phase 1 of the renovation. Staff are working through the details of the alternate service desk locations, temporary workrooms, providing curbside service, moving computers and phones, and packing the Archives and other items. Public communication about the closure and beginning of the renovation has included website information, posters and table signs, circulation notices, and the Discover email newsletter. Additional communication will be shared via email and social media as the closure date nears.

McCarthy & Smith led an OAC meeting on August 11 that set expectations for future OAC meetings, which will be held weekly on Thursdays beginning September 3 and lasting through the renovation. Kyle Pietila from McCarthy & Smith will lead a staff session on August 17 to share more information about the construction process and what to expect.

2. Offer access to innovative technology resources, support, and education, including the exploration of Artificial Intelligence (AI) applications and implications, to provide robust digital experiences at all stages of life. (Enhance Our Core)

The AI Committee recently shared an overview of its work, including a draft AI policy and a proposed staff training plan. Tera reviewed these materials with the Management Advisory Committee (MAC) and has asked Katherine to develop a plan to move forward with policy development, training, procedures, and communication.

3. Practice learning organization principles. (Build Organizational Capacity)

The staffing study is still in progress. Katy Yee of MGT is holding interviews with staff from various positions this week and next. She is also drafting a summary report, which will be shared in a meeting with Tera and Katherine on August 17.

Completed Activities:

ENHANCE OUR CORE...to create responsive collections, functional and comfortable spaces, and seamless digital experience.

Goal 1: Anticipate collections to develop in response to community needs that inform, entertain, and expand world view.

- Created a location code for Teen items.
- Added PressReader, ComicsPlus, and myfilmfriend to the Library's digital offerings.
- Updated the 200s to the alternate arrangement, which organizes religious subjects more equitably by chronology and geography, rather than centering on Christianity.
- Updated call numbers in Youth Services better reflect how patrons interact with the collections. 'Beginning to Read' is now 'Early Reader,' and 'Easy' is now 'Picture.'

Goal 2: Reimagine use of library spaces for increased inclusion and flexibility.

- Engaged Jenna Walker of Parini to create and present a Pre-design and Research Report for Library Renovation.
- Implemented new study room reservation system.
- Updated the early childhood area with new seating and interactive toys.
- Hired C2AE and Reed Walker Design Collective to provide library design and space planning services in early 2025. Currently planning to begin moving and construction on August 31, 2026.

Goal 3: Offer access to innovative technology resources, support, and education, including the exploration of Artificial Intelligence (AI) applications and implications, to provide robust digital experiences at all stages of life.

- Launched BTPL Mobile App in fall 2023.
- Launched Vega, an updated public online catalog, in March 2024.
- Expanded computer class offerings to include topics like ChatGPT and AI, iPhone Tips and Tricks, and Beginner Coding for Kids. Also added some weekday afternoon classes, rather than only evening classes.
- Formed an AI Committee of staff members from various departments to advise the Library on how to approach the use of Artificial Intelligence.
- Installed a new AV system in the Community Room to update equipment and add video conferencing capabilities.

CONNECT THE COMMUNITY...with each other, with opportunities to be creative, and with new experiences.

Goal 1: Bring people together around diverse interests and thought-provoking topics.

- Launched The Distracted Librarians podcast.
- Celebrated the Library's 60th anniversary with over 500 patrons at the Applause, Applause event on October 5, 2024.

Goal 2: Expand opportunities for people and groups to create and explore.

- Hosted events including scavenger hunts, Photo Contest, Teen Book Cover Design Contest, a variety of gardening classes, a climate change lecture, and more.
- Hosted kindergarten classes for March is Reading Month.
- Eliminated overdue fines to allow more community members to access the Library.
- Distributed 2000 pairs of eclipse glasses in April 2024.
- Added multiple new adult and teen book clubs for a variety of interests.

Goal 3: Deepen engagement with all community members by proactively listening to and learning about needs.

- Created Early Childhood Specialist position to provide additional services to this age group.
- Expanded school media specialist liaison program.
- Participated in multiple outreach events, including the Bloomfield Township Open House.
- Connected with households without a library card by implementing a direct mail campaign to encourage library card registration.
- Conducted surveys related to patron needs for computer classes and materials in various world languages.

BUILD ORGANIZATIONAL CAPACITY...for strong operations, satisfying employment, and a collaborative culture.

Goal 1: Practice learning organization principles.

- Conducting a staffing assessment in spring/summer 2026.

Goal 2: Update recruiting, hiring, on-boarding, and retention practices using a diversity, equity, and inclusion lens.

- Changed two Intern positions to Library Assistant positions based on response to previous Intern postings. The Library Assistant position is open to more potential candidates due to changes in educational requirements.
- Conducted a compensation and classification study, which resulted in revised salary ranges and job titles for some employees.
- Implemented BambooHR, an online human resources management tool.
- Implemented paid sick leave for all employees.
- Implemented three weeks of paid parental leave for full-time employees.
- Revised the Application Rating Worksheet and the Interview Rating Form.
- Updated the Employee Handbook with new policies and procedures.
- Updated hiring and performance evaluation procedures with directions for using BambooHR in these processes.
- Participated in the Next Chapter Library Internship, a statewide pilot program led by Clinton-Macomb Public Library to give high school students firsthand experience in the work of libraries through cohorts of interns who reflect the communities they serve.

Goal 3: Cultivate a collaborative culture by focusing on how we work together.

- Implemented monthly departmental tours.
- Participated in TLN Workplace Perceptions Survey.
- Created a culture card.
- Released an employee satisfaction survey.
- Developed an anonymous feedback form for staff.

MARKETING REPORT

JULY 2026

INSTAGRAM

FOLLOWERS:
2,184 (↑19 from June)

TOTAL VIEWS:
7,001
(↓14.3% from June)



PRESS RELEASES

- Michigan Bald Eagles with Dr. Carl Palazzolo
- Friends of the Library July Second Saturday Sale
- Preserving Personal Archives in the Digital Age
- Friends of the Library August Second Saturday Sale
- Summer Reading Wrap-Up for All Ages

FACEBOOK

FOLLOWERS:
3,483 (↑16 from June)

TOTAL VIEWS:
15,375
(↓7.7% from June)



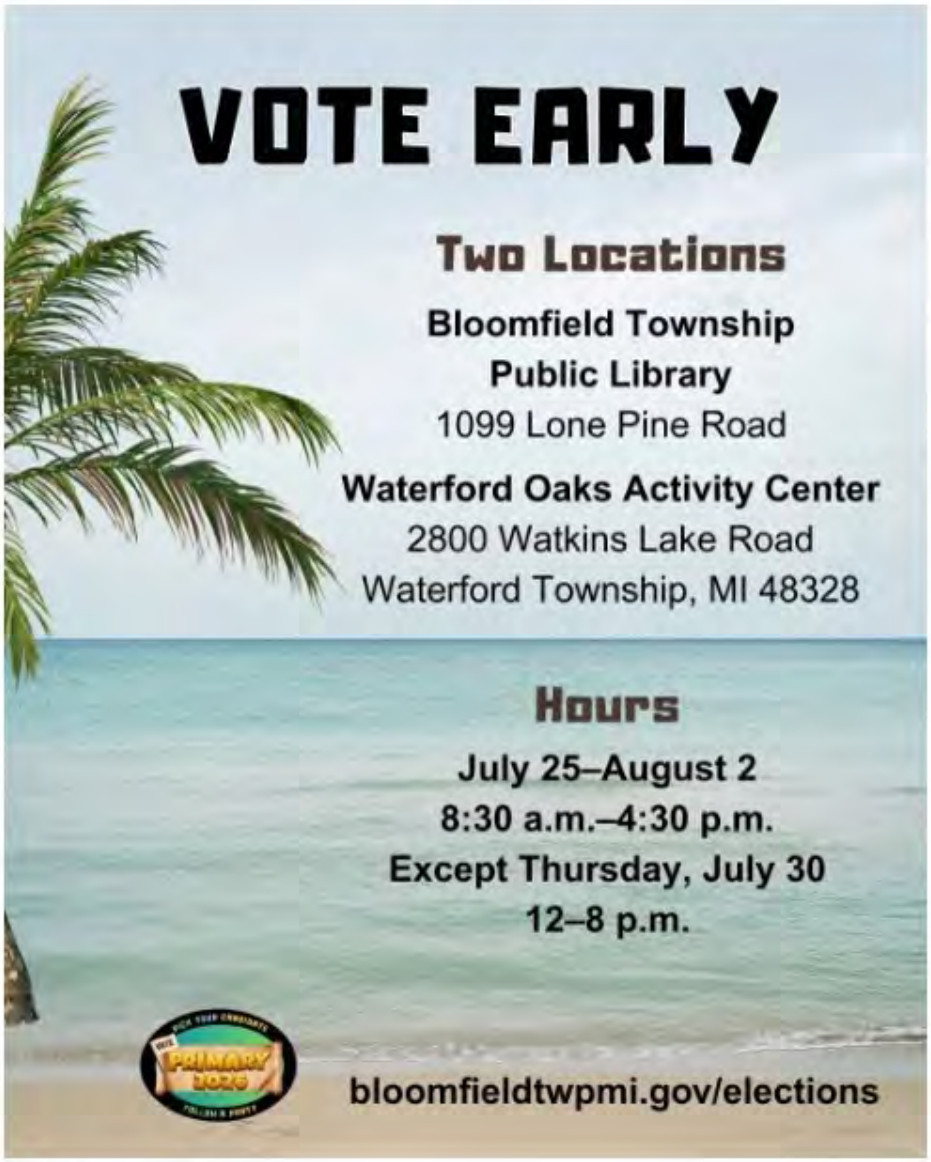
NEWSLETTERS



- **Movies and More:** 250 messages, 57% open rate
  - new DVDs, Pickin' with the Champ: Morel Mushrooms with Anthony Williams
- **Fiction Books:** 11,995 messages, 57% open rate
  - new fiction titles
- **Discover:** 20,090 messages, 45% open rate
  - All ages: Summer Reading Challenge, Michigan Bald Eagles with Dr. Carl Palazzolo, Second Saturday Book Sale, Summer Puzzle Tournament
  - Adults and Teens: Gentle Spaces for Adults and Teens, Pickin' with the Champ: Morel Mushrooms with Anthony Williams, The Art of the Ukrainian Pysanka, Teen Craft Club, Speed Dating with a Book, Climate Change: Myths and Reality, Used Equipment Sale
  - Youth: Dino Drawing Workshop, Make Your Own Dino Garden, Pokemon Party, Summer Family Movie Marathon, Splash Bash, Outdoor Family Story Time
  - Tech Classes: Excel, Computer and Internet Basics, ChatGPT and AI, Smartphone Photography Plus
- **Nonfiction Books:** 11,865 messages, 58% open rate
  - new non-fiction titles

2026 Early Michigan Primary Voting Starts This Saturday and Sidecar Slider Bar Cuts the Ribbon - eNews 7/23/26

2026 Michigan Primary Voting Starts This Saturday - July 25



Nine days of early voting begins this Saturday! Are you READY???

Voting early offers you convenience. You can vote in person any day between Saturday, July 25, 2026 to Sunday August 2, 2026, or vote in person on Election Day on August 4, 2026. Pick what best fits your schedule and ensure your voice is heard.

Early Voting will be available at the Bloomfield Township Public Library at 1099 Lone Pine Road or the Waterford Oaks Activity Center at 2800 Watkins Lake Road (please check the times above).

#VoteLikeASurvivor at **Bloomfield Township Elections**

If you have any questions, please contact the Clerk's Office at **248-433-7702** or via **Email**.

Early Voting Until August 2nd and the 2026 Open House is Set for September 27th- eNews 7/30/26

BT

Bloomfield Township<cable_dept@bloomfieldtwpmi.gov>

To: Katherine Dupuis

Thu 7/30/2026 1:01 PM

CAUTION: External Email

July 30, 2026

BLOOMFIELD TOWNSHIP eNews

Early Voting Open Until August 2



Early Voting is open NOW! What are you waiting for?!?!

The first two days of this voting season have seen twice as many votes cast compared to August of 2024.

Voting early offers you convenience. You can vote in person now until Sunday, August 2, 2026, or vote in person on Election Day on August 4, 2026. Pick what best fits your schedule and ensure your voice is heard.

You can vote now at the Bloomfield Township Public Library at 1099 Lone Pine Road or the Waterford Oaks Activity Center at 2800 Watkins Lake Road:

- Thursday from 12:00 to 8:00 p.m.
- Friday, Saturday, and Sunday from 8:30 a.m. to 4:30 p.m.

#VoteLikeASurvivor at **Bloomfield Township Elections**

If you have any questions, please contact the Clerk's Office at **248-433-7702** or via **Email**.

Early Voting Until August 2nd and the 2026 Open House is Set for September 27th- eNews 7/30/26

BCTV Spotlight: The Distracted Librarians

Bloomfield Community Television

You've probably heard of the Dewey Decimal System, but how much do you know about the man who originally came up with it? Nicole, Drew, Killian, and Amanda discuss Melvil Dewey—from his contributions to libraries to his controversial takes—and whether or not the Dewey Decimal System should still have a place in today's libraries.



To watch more BCTV, visit **Video On Demand** and learn more about **Producing Your Own Program!**

Stream BCTV Anywhere in the World

Also on BCTV:

Stir The Coco: Can Your Backyard Boost Your Brain?

Michigan Entrepreneur: Jenna Wright Greenman

Early Voting Until August 2nd and the 2026 Open House is Set for September 27th- eNews 7/30/26

Bloomfield Township Public Library Summer Reading Wrap Up



Dinosaurs, digging, discovery, and a whole lot of fun for all ages. Those have been the ingredients of Bloomfield Township Public Library's 2026 Summer Reading Challenge. On Friday, August 7, 2026, the dinosaurs will depart, and the multi-month Jurassic-themed Challenge will conclude with the **Summer Reading Wrap Up Event** to be held at the Library from 2:00 to 4:00 p.m.

The culminating event will feature an afternoon of digging and building inside and outside the Library with outdoor art, games, and activities for all ages. Attendees can then cool off with treats for purchase from the Kona Ice food truck. Musical guest Randy Kaplan will also perform sing-along summer tunes from 2:00 to 3:00 p.m.

No registration is required. Please call **248-642-5800** with any questions.

In Focus Highlights Updates From Lansing and Township Sees Encouraging Turnout- eNews 8/6/26

Friends of Bloomfield Township Public Library Hosts Second Saturday Book Sale on August 8



The next Friends of the Bloomfield Township Public Library's Second Saturday Book Sale will be held on Saturday, August 8, 2026, from 11:00 a.m. to 3:00 p.m. Friends members may shop the sale early at 10 a.m., and memberships can be purchased at the door on the day of the sale.

With thousands of books and audiovisual materials for all ages and interests conveniently sorted into more than 50 categories, as well as a room dedicated to music and film, the monthly sale offers something for everyone. Debit cards may be used for purchases in any amount. Credit cards may be used with a $5 minimum purchase.

For more information, please call the Library at **248-642-5800** or visit the **Library Website**.

In Focus Highlights Updates From Lansing and Township Sees Encouraging Turnout- eNews 8/6/26

Bloomfield Township Public Library Teaches Adults How to Preserve Their Personal History



We each have our own life story that we write each day. Each of us, too, is part of a family with its own compound story that spans generations. By offering the program Preserving Personal Archives in the Digital Age, Bloomfield Township Public Library will help community members safeguard their personal history and contribute to shared cultural memory.

During the program, participants will learn simple systems for long-term storage and discover how to conceptualize small-scale "living archives" using a hybrid approach that blends new technology with traditional archival practices. Through case studies in citizen archiving, they will also be introduced to practical ways to organize, preserve, and extend the life of photos, documents, and digital files.

The educational program will be presented by **Cal LaFountain**, a writer and researcher exploring cultural memory, archival storytelling, and emergent preservation technologies. It will take place at the Library on Thursday, August 13, 2026 at 7:00 p.m. **Register Today** Please call **248-642-5800** with any questions.

COMMUNITY CALENDAR

Community Calendar only runs when space permits. To view mor use the QR code or visit candgnews.com/calendar. To advertise

JULY 17

Senior Men's Club of Birmingham meeting: Hear from journalist and podcaster M.L. Elrick, also luncheon, 10:30 a.m., on Zoom and in person at The Iroquois Club, 43248 Woodward Ave. in Bloomfield Township, continues with Dr. Todd Allen (department chair of nuclear engineering and radiological sciences at University of Michigan) July 24 and David D. Howell Jr. (radiation oncologist with Ohio Health Physician Group in Athens, Ohio) at July 31, RSVP for lunches by previous Tuesdays, seniormensclub@gmail.com, seniormensclubbirmingham.com

Summer Sips: Ages 21 and older can choose 10-14 3-ounce tastings from 100-plus beverages, camp-style event also includes access to Erb Discovery Trails, Dinosauria, live music from Phoenix Theory and DJ Big Ben, oversized lawn games, themed photo opportunities, zookeeper chats, s'mores, train and carousel rides, and more, 6:30-10 p.m. (6 p.m. for VIP members), Detroit Zoo, 8450 W. 10 Mile Road in Royal Oak, detroitzoo.org

JULY 18

Franklin 5K Fun Run & Walk: Also live music, food trucks, inflatables and yard games, strollers and dogs welcome, 9 a.m., Franklin Community Association Park, 26495 Carol Ave., proceeds benefit tennis and pickeball court renovation, fcamichigan.org/funrun

JULY 19

Java & Jazz: Free coffee and music by Ryan Bills Trio, 9 a.m.-noon, pavilion at Beverly Park, 18801 Beverly Road in Beverly Hills, continues Aug. 16 and Sept. 20, villagebeverlyhills.com

JULY 21

Learn about Michigan bald eagles: Presentation by wildlife veterinarian and author Dr. Carl Palazzolo, also take photo with bald eagle from Michigan Avian Experience, 4-5 p.m. (for children ages 6 and older with caregivers) and 7-8 p.m. (for teens and adults), Bloomfield Township Public Library, 1099 Lone Pine Road, free but registration required, btpl.org, (248) 642-5800

An evening of art, music and creativity: Free event features participants of Gesher Human Services' Creative Expressions arts enrichment program (provides individuals with intellectual or developmental disabilities or those with serious mental health diagnoses the opportunity to explore fine arts, photography, poetry, music and more), includes gallery art walk and kosher hors d'oeuvres at 5.30 p.m., musical performance with Detroit Symphony Orchestra at 6 p.m., and art for sale and dessert at 7 p.m., Temple Beth El, 7400 Telegraph Road in Bloomfield Hills, register at geshermi.org

JULY 23

Poolside performance: Hear Allen Dennard Trio, held rain or shine, free with cash bar available, 6:30-8 p.m., Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, continues with Leith Campbell Aug. 13, RSVP at cranbrookartmuseum.org

JULY 23-AUG. 2

'As You Like It': Performance by Shakespeare Royal Oak, 7:30 p.m.Thursdays-Saturdays and 3 p.m. Sundays, outdoor at Starr Jaycee Park, 1321 W. 13 Mile Road, (248) 399-3727, shakespeareroyaloak.com

AUG. 7

Movie night: Free event includes pre-show entertainment at 6:30 p.m. and viewing of "The Bad Guys" (2022) at 7:30 p.m., bring lawn chair or blanket, Booth Park, corner of Harmon Street and North Old Woodward Avenue in Birmingham, continues with "Lilo & Stich" (2002) Sept. 4, downtownbirmingham.com

AUG. 11

The Birmingham Metropolitan Women's Club meeting: Hear from Red Cross of Michigan Regional Philanthropy Officer Amanda Resanovich at 10:30 a.m. (doors at 10 a.m.), also luncheon at 11:30 a.m., The Iroquois Club, 43248 Woodward Ave. in Bloomfield Township, non-members welcome, RSVP to Chris at (248) 303-7339 at least two weeks before, tbmwc.com

ONGOING

Birmingham Farmers Market: 9 a.m.-2 p.m. Sundays until Oct. 25, Public Parking Lot #6, 660 N. Old Woodward Ave., see special event dates and music schedule at downtownbirmingham.com/visit/farmers-market

Car shows: 7-10 a.m. Saturdays, Pasteiner's, 33202 Woodward Ave. in Birmingham

In the Park Summer Concert Series: Hear 9D Proof ('90s) July 15, The Detroit Retro Society (Motown, soul and funk) July 22, LL7 Latin Jazz (with vocals) July 29, Zang (rock, pop and country) Aug. 5, The Steve Taylor Three (folk, country and rock) Aug. 12, Weekend ComeBack (Motown, 2000s pop-punk and Top 40) Aug. 19 and Atomic Annie ('70s/'80s rock and '90s alternative) Aug. 26, 7-9 p.m. with bounce houses, face painting, arts and crafts, and more from 4-6 p.m. Aug. 5, food trucks and resource vendors available during free shows, bring chair or blanket, Shain Park, 270 W. Merrill St. in Birmingham, bhamgov.org/concerts

Cranbrook on the Green 2026: Play artist-designed mini-golf course, 10 a.m.-5 p.m. Wednesdays-Sundays (until 8 p.m. Thursdays) through August and 10 a.m.-5 p.m. Saturdays-Sundays during September, outside at Cranbrook Art Museum, 39221 Woodward Ave. in Bloomfield Hills, private bookings and parties available during non-regular hours, cranbrookartmuseum.org/mini-golf

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August Youth Events Calendar

S	M	T	W	T	F	S
						01
02	03	04 Egyptian Puzzle Game 7 p.m.	05 DIA in the Neighborhood 1:15 p.m. Outdoor Summer Family Story Time 7 p.m.	06	07 Summer Reading Wrap Up 2 p.m.	08 Friends of the Library Book Sale 11 a.m.
09			12		14	15
			19	20	21	22
		25 The Connected Parent Workshop 7 p.m.	26	27	28	29
30	31					





VISIT BTPL.ORG/EVENTS FOR MORE INFO



UNEARTH A STORY™



SUMMER READING WRAP UP

Friday, August 7 **2 p.m. - 4 p.m.** **All Ages**

Put on your construction hats and join us for an afternoon of digging and building inside and outside the Library with outdoor art, games, and activities for all ages! Sing along with musical guest Randy Kaplan, who will be performing summer tunes from 2 p.m. – 3 p.m. The Kona Ice food truck will be in the parking lot during the event with cool treats to purchase and enjoy on the Library Terraces.

No registration required; drop in anytime.



Registered Programs



Tuesday, August 4, 7 p.m.
Many of you have heard of King Tutankhamen, but what if there was another complete, hidden tomb nearby? This is your chance to compete together with others as a team to solve puzzles, find the lost mummy, and share your newly discovered treasures with the world! For ages 10 – 13. R*egistration begins July 7.*



Wednesday, August 5, 1:15 p.m.
Young art connoisseurs, ages 8 – 11, will work with a museum educator from the Detroit Institute of Arts, using critical thinking and observational skills to observe and engage with a high-quality reproduction of a work of art from the DIA. They will then work in teams to create a work of art in the style of the artist. *Registration begins July 8.*



Tuesday, August 25, 7 p.m.
This workshop is designed specifically for parents of pre-teens and teens, focusing on understanding what's beneath challenging behavior, reducing conflict and power struggles, and making small, practical shifts that can lead to calmer conversations and stronger connections at home. *Registration begins July 30.*

Drop-In Programs



Wednesday, August 5, 7 p.m.
Join us outside for story time this summer on the Youth Services Terrace. Families can cozy up together for stories, songs, rhymes, movement, and fun for all ages. In the case of inclement weather, Summer Story Time will be held in the Youth Story Room. *No registration required.*

Any Time Fun



This summer stop by the Youth Services Desk to participate in a different scavenger hunt each month. Fun for all ages!

August 1 – August 21: Unearth a Classic Tale
Look around the Youth Room to find posters of classic children's books.

EXCITING CHANGES ARE COMING!

LIBRARY RENOVATION PROJECT

As renovation work begins in late August, you'll notice a smaller selection of Youth Services programs while we adjust our spaces during construction.

We'll continue offering many favorite story times and other popular programs throughout the project, and we'll share updates in future program calendars as work progresses.

LEARN MORE

Vist btpl.org/design and follow the Library on Facebook and Instagram.

Please contact us if you require any additional accommodations.

Bloomfield Township Public Library
1099 Lone Pine Road
Bloomfield Township, MI 48302
(248) 642-5800 | www.btpl.org

September Youth Events Calendar

S	M	T	W	T	F	S
		Library Building Closed	Library Building Closed	03 Library Building Closed	04 Library Building Closed	05 Library Building Closed
06 LABOR DAY All Services Closed	07 LABOR DAY All Services Closed	08 Library Building Closed	09 Library Building Closed	10 Library Building Closed	11 Library Building Closed	12 Friends of the Library Sale 11 a.m. – 3 p.m.
13	14		16	17	18	19
		22	23 Rhythm and Play 10:30 a.m.	24	25 Gamer Lounge 4 p.m.	
27	28	29 Adaptive Umbrella 10 a.m. Preschool Story Time 10:30 a.m.	30 Baby Story Time 10:30 a.m. PJ Family Story Time 7 p.m.	01 Toddler Story Time 10:30 a.m.	02 Toddler Story Time 10:30 a.m.	

VISIT BTPL.ORG/EVENTS FOR MORE INFO

PROGRAMS & SPECIAL EVENTS

Rhythm and Play

Wednesday, September 23 10:30 a.m.

Shake, sing, and play. Join us for a morning of music and movement, including exploring rhythm instruments, songs, and parachute games. For preschoolers ages 3 and up. *Registration begins August 26.*

Gamer Lounge

Friday, September 25, 4 p.m. – 6 p.m.

Start the weekend with video game fun. Come solo or bring your friends and try out different games and consoles each time. For grades 5 – 12. *No registration required.*

Adaptive Umbrella

Tuesday, September 29, 10:00am - 3:30pm

Join us for a virtual daylong workshop featuring interactive sessions about current accessibility topics, led by disability self-advocates and professionals working with the disability community. The day is geared to librarians, educators, and caregivers. For more information, visit btpl.org/adaptive-umbrella.

All live sessions will be on Zoom with CART, ASL interpretation, and verbal image description. Three days before the event, registrants will receive a spreadsheet with Zoom links.

Please email any questions about this event to Jen Taggart at taggartj@btpl.org or Lauren Catoni-Ellis at catonila@btpl.org or call them at 248-642-5800.

STORY TIMES

Preschool Story Time
Tuesdays, September 29 – October 13, 10:30 a.m.

Stories, rhymes, fingerplays, movement, and more for preschoolers ages 3 and up and their grown-up. Enjoy detailed stories, complex fine motor development opportunities, and increased independence. *Registration for the three-week session begins August 31.*

Baby Story Time
Wednesdays, September 30 – October 14, 10:30 a.m.

Lap-based interactive story time designed for little sitters and crawlers, ages birth – approximately 17 months, and their grown-up. Join us for simple stories, songs, lap bounces, connection, and play. *Registration for the three-week session begins August 31.*

PJ Family Story Time
Wednesday, September 30, 7 p.m.

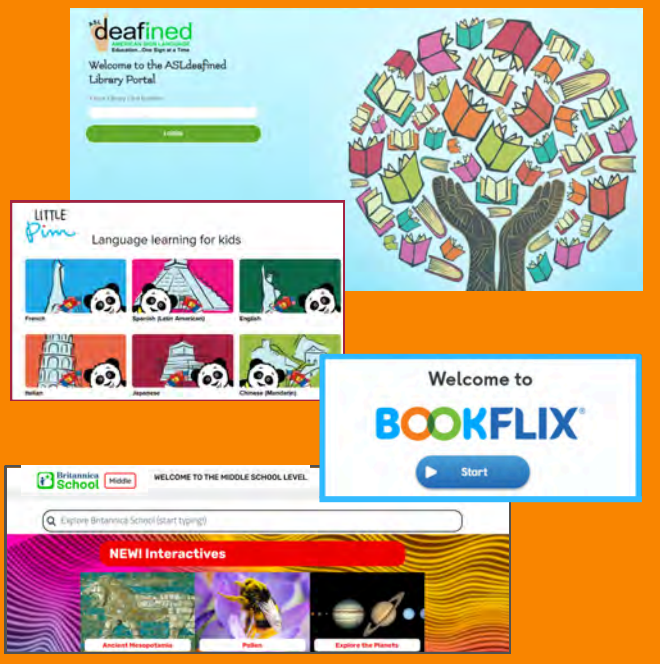
Get ready for bedtime with stories, songs, rhymes, and gentle movement for children of all ages and their families. *Pajamas are welcome. No registration required.*

Toddler Story Time
Thursdays, October 1 – October 15, 10:30 a.m. **OR**
Fridays, October 2 – October 16, 10:30 a.m.

Interactive early literacy fun designed for little walkers and movers, ages approximately 18 – 35 months, along with their grown-up. Join us for stories, songs, movement activities, rhymes, and play.
Registration for the three-week session begins August 31.
The program is the same on Thursday and Friday.
Please register for only one session.

Want youth books, games, photos, videos, educational materials and more at your fingertips 24/7/365?

We've got them.



BTPL.ORG/YOUTH/DATABASES

YOUR PORTAL TO DISCOVERY FOR YOUTH OF ALL AGES

Temporary Library Closure: August 31–September 11

The Library building will be closed Monday, August 31 through Friday, September 11 to prepare the building for Phase 1 of the Library Renovation Project.

During this time, curbside holds pickup, phone reference service, the drive-up book drop, and digital services will remain available.

The Library will reopen Saturday, September 12,
with a new layout designed to keep services available throughout construction.

EXCITING CHANGES ARE COMING!

LIBRARY RENOVATION PROJECT

LEARN MORE

As renovation work begins, you'll notice a smaller selection of Youth Services programs while we adjust our spaces during construction.

We'll continue offering many favorite story times and other popular programs throughout the project, and we'll share updates in future program calendars as work progresses.

Visit btpl.org/renovation for renovation updates and details.

Please contact us if you require any additional accommodations.

Bloomfield Township Public Library
1099 Lone Pine Road
Bloomfield Township, MI 48302
(248) 642-5800 | www.btpl.org

Bloomfield Township Public Library

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Bloomfield Twp., MI 48302
(248) 642-5800 I btpl.org

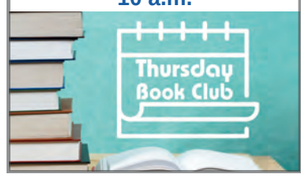
ADULT AND TEEN AUGUST 2026 CALENDAR

Programs listed in red do not require registration.
For all other events, register online at *btpl.org/events* or call (248) 642-5800.
**** indicates Teen program***
***** indicates Adult program***
****** indicates Tech program***
******* All Ages program***



Visit *btpl.org/summer*, call (248) 642-5800, or stop by the Adult and Teen Services Desk for details. Make sure to log all of your reading by Friday, August 7, to be eligible for prizes.

All ages are invited to celebrate the Summer Reading Wrap Up, Friday, August 7, 2 p.m. – 4 p.m.! Drop in anytime for indoor and outdoor activities, games, music, and more. The Kona Ice food truck will be in the parking lot with treats to purchase and enjoy on the Library Terraces.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27 **Monday Night Book Club 7 p.m. 	28 **What's Your Story?: A Memoir Writing Group 1 p.m. ***Smartphone Photography Plus 5:30 p.m.	29	30	31 English Language Conversation Group 10 a.m. – Noon **Speed Dating with a Book 7 p.m.	1
2	3 ***iPhone Tips, Tricks & Answers 5:30 p.m. Adult and Teen Last-Chance Craft Kits and Spice Club Kits Release *For Twp. cardholders while supplies last*	4 Fiber Arts Club 10 a.m. – Noon **Movie Discussion Club *Some Like It Hot* (1959), directed by Billy Wilder 7 p.m.	5	6 Adult and Teen Craft Kit Release: Upcycled Map Kit **Science Fiction/ Fantasy Book Club, 7 p.m. **Climate Change: Myths and Reality Lecture, 7 p.m.	7 English Language Conversation Group 10 a.m. – Noon Summer Reading Wrap Up for All Ages 2 p.m. – 4 p.m.	8 Friends of the Library Second Saturday Book Sale 11 a.m. – 3 p.m. **Friends members only 10 a.m. – 11 a.m.*
9	10 Gentle Spaces for Adults and Teens 11 a.m. – Noon	11 **What's Your Story?: A Memoir Writing Group 1 p.m. ***ChatGPT and AI 5:30 p.m.	12 **Writers' Rendezvous 6:30 p.m. 	13 **Preserving Personal Archives in the Digital Age 7 p.m.	14 English Language Conversation Group 10 a.m. – Noon	15
16	17 **Lunchtime Book Club 1 p.m. ***Google Apps 1:30 p.m.	18 Fiber Arts Club 10 a.m. – Noon **Library Garden Tour with Jim Slezinski from Goldner Walsh, 11 a.m. ***Excel 5:30 p.m.	19 **Mystery Book Club 1 p.m. **Wednesday Night Book Club 7 p.m.	20 **Library Garden Tour with Jim Slezinski from Goldner Walsh 11 a.m. ***Computer and Internet Basics 1:30 p.m.	21 English Language Conversation Group 10 a.m. – Noon	22 Adult Brick Builders Meet-Up 1 p.m. – 3 p.m. 
23	24 ***Smartphone Photography Plus 5:30 p.m. **Monday Night Book Club 7 p.m.	25 **Memoir Writing Group, 1 p.m. ***Don't Get Scammed! 1:30 p.m. **The Connected Parent Workshop 7 p.m.	26 **Writers' Rendezvous 6:30 p.m.	27 **Thursday Book Club 10 a.m. 	28 English Language Conversation Group 10 a.m. – Noon	29

Bloomfield Township Public Library

1099 Lone Pine Road
Bloomfield Twp., MI 48302
(248) 642-5800 I btpl.org

ADULT AND TEEN SEPTEMBER 2026 CALENDAR

Programs listed in red do not require registration.
For all other events, register online at *btpl.org/events* or call (248) 642-5800.
***** indicates Teen program***
****** indicates Adult program***
******* indicates Tech program***
******** All Ages program***

LIBRARY RENOVATION PROJECT

The Library Renovation Project begins this fall! To prepare for construction, the Library building will be closed Monday, August 31 – Friday, September 11. The building will reopen with reduced services on Saturday, September 12, at 9:30 a.m.

LEARN MORE

For the most current project updates, scan the QR code below:

Information can also be found at *btpl.org/renovation*, via the Library's Facebook and Instagram pages, or by signing up for email updates at *btpl.org/newsletter-signup*.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31 **BUILDING CLOSED**	1 **LIBRARY BUILDING CLOSED Monday, August 31 – Friday, September 11** ***Limited services available such as Curbside Pickup and assistance with digital resources over the phone***	2	3 ****Science Fiction/ Fantasy Book Club ON ZOOM 7 p.m.** ***(For log in info contact AskAdult@BTPL.org)***	4	5
6 **ALL LIBRARY SERVICES CLOSED FOR THE LABOR DAY HOLIDAY** LABOR DAY	7 **ALL LIBRARY SERVICES CLOSED FOR THE LABOR DAY HOLIDAY**	8 **LIBRARY BUILDING REMAINS CLOSED through Friday, September 11** **Spice Club Kit Release: Cobanero Chili Flakes** ***For Twp. cardholders while supplies last***	9	10	11 **BUILDING CLOSED**	12 REOPENING ***BUILDING REOPENS*** **Friends of the Library Second Saturday Book Sale, 11 a.m. – 3 p.m.** ***Members 10 a.m. – 11 a.m.***
13 **LIBRARY RENOVATION PROJECT** **Phase I Begins** ***Library Building OPEN with reduced services and collections***	14 **Gentle Spaces for Adults & Teens 10:30 a.m. – 12:30 p.m.** Gentle Spaces A sensory-friendly experience for adults and teens	15 ****Tuesday Book Club, 10 a.m.** **Fiber Arts Club 10 a.m. – Noon** ****Classics Book Club, 7 p.m.** **Adult & Teen Craft Kit Release: Yorkshire Buttons**	16 ****Mystery Book Club 1 p.m.** ****Wednesday Night Book Club 7 p.m.**	17	18 **English Language Conversation Group 10 a.m. – 12 noon**	19 ****Cookbook Club 12 noon** Cookbook Club
20	21 ****Lunchtime Book Club 1 p.m.** *****AI for Students 7 p.m.***	22 **Memoir Writing Group 1 p.m.** What's Your Story?: a Memoir Writing Group	23 ****Writers' Rendezvous 6:30 p.m.** Writers' Rendezvous This volunteer-led group is for writers interested in workshopping their fiction or nonfiction writing.	24 ****Thursday Book Club 10 a.m.** Thursday Book Club	25 **English Language Conversation Group 10 a.m. – 12 noon**	26
27	28 **MANHATTAN SHORT Film Festival 6:30 p.m. – 9 p.m.** ***Same program presented Saturday, October 3*** ****Monday Night Book Club, 7 p.m.**	29 ****Adaptive Umbrella Workshop 10 a.m. – 3:30 p.m.** ADAPTIVE UMBRELLA An Accessibility Workshop	30	1 ****Science Fiction/ Fantasy Book Club 7 p.m.** SCIENCE FICTION/FANTASY BOOK CLUB	2 **English Language Conversation Group 10 a.m. – 12 noon**	3 **MANHATTAN SHORT Film Festival 2 p.m. – 4:30 p.m.** ***Same program presented Monday, September 28*** MANHATTAN SHORT

DATES FOR THE LIBRARY BOARD OF TRUSTEES

Tuesday, August 18, 6:00 p.m. – Myers Scholarship Awards Ceremony

Tuesday, August 18, 6:30 p.m. – Library Board Meeting (all Trustees)

Wednesday, August 19, 10:30 a.m. – Friends Board Meeting

Saturday, August 22, 10:00 a.m. – 1:00 p.m. – Used Furniture Sale

Monday, August 31 – Friday, September 11 – Temporary Building Closure

Saturday, September 12, 10:00 a.m. – 3:00 p.m. – Friends of the Library Second Saturday Sale

Tuesday, September 15, 6:30 p.m. – Library Board Meeting (all Trustees)

Wednesday, September 16, 10:30 a.m. – Friends Board Meeting