MINUTES OF THE BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BOARD OF TRUSTEES

Bloomfield Township Public Library
Oakland County, Michigan
Tuesday, September 15, 2026
Library Board Room

At 6:30 p.m. the Regular Meeting of the Bloomfield Township Public Library Board of Trustees was called to order by President Shane Spradlin.

Trustees Present:	Keith Carduner, Dani Gillman, Judy Lindstrom, Joy Murray, and Shane Spradlin
Trustees Absent:	Joan Luksik
Administration:	Library Director Tera Moon; Assistant Library Director Katherine Dupuis; Administrative Assistant Linden Godlove
Guests:	Allyson Coan, Adult and Teen Services Librarian and SOC Representative

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Upon discussion, a motion was made by Keith Carduner, seconded by Judy Lindstrom, **TO APPROVE THE ORDER OF ITEMS FOR THE REGULAR AND CONSENT AGENDAS.**

A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin
Nays: None
MOTION CARRIED

PRESIDENT'S VERBAL REPORT:

President Shane Spradlin expressed relief that the construction has started so that it can be completed. He is thrilled by the outpouring of support from the community, which understands the value of the Library and the value of the renovation.

DIRECTOR'S VERBAL REPORT:

Director Moon did not provide a verbal report, preferring to provide an update on the renovation in the new business portion of the meeting.

BUDGET:

- President Spradlin asked about ProQuest, which is an annual subscription with four databases. It is the U.S. Newsstream Collection, which includes newspapers with national, historical, and local coverage.

- President Spradlin commented on the budget, which continues to look good. The change in asset value has gone down. This is the year to date, and this is recorded. This is based on the performance of the assets themselves.
- President Spradlin commented on the expenditures—the periodicals are at 76%. This does not include ProQuest, which falls into the database category. Periodicals appear overbudget because it is an annual payment, so the percentage will even out in time.
- President Spradlin commented on the 3.71 yield on the manager investments.
- Trustee Judy Lindstrom asked about Fifth Third Bank and Comerica and if there were any issues for the Library, but there were none to report.
- Trustee Joy Murray asked about the revenue under miscellaneous, refunds and rebates. This has to do with the Library's health insurance plan, as it is self-insured. The Township manages this and occasionally pays out claims and refunds the Library.

Upon discussion, a motion was made by Shane Spradlin, seconded by Judy Lindstrom, **TO APPROVE MONTHLY CASH DISBURSEMENTS IN THE FORM OF CHECKS #25876-25940, #5808-5815 FOR A GRAND TOTAL OF $697,222.25.**

A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin
Nays: None
MOTION CARRIED

CONSENT AGENDA:
Nothing was removed from the consent agenda.

Call to the public.
Allyson Coan, representing the SOC, provided an update on their activities.

UNFINISHED BUSINESS:
No unfinished business.

NEW BUSINESS:
12a. Library Renovation Project Update
Director Tera Moon provided a recap on work completed during the two-week building closure. She thanked the board for their support for this, due to the many moving parts. She expressed gratitude to the patrons for their understanding. She provided a look-ahead at work to be completed in the coming weeks. The project budget to date was reviewed. Director Moon will lead the trustees on a tour around the building after the meeting is adjourned.

Trustee Judy Lindstrom remarked on the success of the Used Furniture Sale and its organization.

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AGENDA
None removed.

OTHER:
President Spradlin remarked on a real estate agent's blog post included in the "Press Mentions" section of the board packet. It highlighted the construction project and called out that there would be no new taxes for this renovation. He thought this could not be stressed enough in promoting the project.

A motion was made by Shane Spradlin, seconded by Dani Gillman, **TO ADJOURN THE MEETING AT 7:02 PM.**
A vote was taken for approval of the motion.
Ayes: Carduner, Gillman, Lindstrom, Murray, and Spradlin
Nays: None

Submitted by:



Keith Carduner, Board Secretary